**LONG POINT REGION CONSERVATION AUTHORITY**
**Board of Directors Virtual Meeting Minutes of October 7, 2026**
**Approved November 4, 2026**

Members in attendance:

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| Doug Brunton, Chair | Norfolk County |
| Chris Van Paassen, Vice-Chair | Norfolk County |
| Dave Beres | Town of Tillsonburg |
| Michael Columbus | Norfolk County |
| Tom Masschaele | Norfolk County |
| Debera McKeen | Haldimand County |
| Jim Palmer | Township of Norwich |
| Peter Ypma | Township of South-West Oxford |

Regrets:

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| Shelley Ann Bentley | Haldimand County |
| Robert Chambers | County of Brant |
| Ed Ketchabaw | Municipality of Bayham/Township of Malahide |

Staff in attendance:
Judy Maxwell, General Manager
Aaron LeDuc, Manager of Corporate Services
Leigh-Anne Mauthe, Manager of Watershed Services
Jessica King, Social Media and Marketing Associate
Nicole Sullivan, HR Coordinator/Executive Assistant

## 1. Welcome and Call to Order

The Chair called the meeting to order at 6:32 p.m., Wednesday, October 7, 2026.

## 2. Additional Agenda Items

None

## 3. Approval of the Agenda

**A-113/26**
Moved by D. Beres
Seconded by J. Palmer

THAT the LPRCA Board of Directors approves the agenda as circulated.

**Carried**

## 4. Declaration of Conflicts of Interest

None.

## 5. Minutes of the Previous Meeting

### a) Board of Directors Meeting of September 2, 2026

**A-114/26**
Moved by P. Ypma
Seconded by C. Van Paassen

THAT the minutes of the LPRCA Board of Directors Meeting held September 2, 2026 be adopted as circulated.

**Carried**

### b) Board of Directors Budget Meeting of September 29, 2026

**A-115/26**
Moved by J. Palmer
Seconded by M. Columbus

THAT the minutes of the LPRCA Board of Directors Budget Meeting held September 29, 2026 be adopted as circulated.

**Carried**

## 6. Business Arising

There was no business arising from the previous minutes.

## 7. Review of Committee Minutes

None.

## 8. Correspondence

**A-116/26**
Moved by D. McKeen
Seconded by T. Masschaele

THAT the correspondences outlined in the Board of Directors agenda of October 7, 2026 be received as information.

**Carried**

## 9. Development Applications

### a) Section 28 Regulations Approved Permits (L. Mauthe)

Leigh-Anne Mauthe presented the report.

Mike Columbus asked staff to provide more information on permit number 149/26 and permit number 162/26. Leigh-Anne Mauthe informed the Board that permit number 149/26 is for renovations of existing cabins for accessibility at Campfire circle. Leigh-Anne Mauthe informed the Board that permit number 162/26 is a private land owner development of

wetlands for wildlife habitat.

**A-117/26**
Moved by M. Columbus
Seconded by J. Palmer

THAT the LPRCA Board of Directors receives the staff approved Section 28 Regulation Approved Permits report dated October 7, 2026 as information.

**Carried**

## 10. New Business

### a) General Manager's Report (J. Maxwell)

Judy Maxwell presented the report, highlighting the success of War of 1812 re-enactment and thanking donors for the generous contributions to run the event.

Doug Brunton thanked Board member Chris Van Paassen for attending the memorial forest celebration in his place.

Dave Beres asked how well attended the memorial celebration was this year. Chris Van Paassen informed the Board that all the seats and benches were full.

**A-118/26**
Moved by T. Masschaele
Seconded by D. Beres

THAT the LPRCA Board of Directors receives the General Manager's Report for September 2026 as information.

**Carried**

## 11. Closed Meeting

No closed meeting.

Next meeting: November 4, 2026, 6:30p.m.

## Adjournment

The Chair adjourned the meeting at 6:44 p.m.

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| Doug Brunton<br>Chair | Judy Maxwell<br>General Manager/Secretary-Treasurer |