



LONG POINT REGION CONSERVATION AUTHORITY
Board of Directors Meeting Minutes of July 8, 2026
Approved September 2, 2026

Members in attendance:

Doug Brunton, Chair	Norfolk County
Chris Van Paassen, Vice-Chair	Norfolk County
Shelley Ann Bentley	Haldimand County
Dave Beres	Town of Tillsonburg
Robert Chambers	County of Brant
Michael Columbus	Norfolk County
Ed Ketchabaw	Municipality of Bayham/Township of Malahide
Tom Masschaele	Norfolk County
Debera McKeen	Haldimand County
Jim Palmer	Township of Norwich

Regrets:

Peter Ypma	Township of South-West Oxford
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Staff in attendance:

Judy Maxwell, General Manager
Aaron LeDuc, Manager of Corporate Services
Leigh-Anne Mauthe, Manager of Watershed Services
Saifur Rahman, Manager of Engineering and Infrastructure
Jessica King, Social Media and Marketing Associate
Nicole Sullivan, HR Coordinator/Executive Assistant

1. Welcome and Call to Order

The Chair called the meeting to order at 6:30 p.m., Wednesday, July 8, 2026.

2. Additional Agenda Items

None

3. Approval of the Agenda

A-83/26

Moved by J. Palmer
Seconded by T. Masschaele

THAT the LPRCA Board of Directors approves the agenda as circulated.

Carried

FULL AUTHORITY COMMITTEE MEMBERS

Shelley Ann Bentley, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus, Ed Ketchabaw, Tom Masschaele, Debera McKeen, Jim Palmer, Chris Van Paassen, Peter Ypma

4. Declaration of Conflicts of Interest

None.

5. Minutes of the Previous Meeting

a) Board of Directors Meeting of June 3, 2026

A-84/26

Moved by D. McKeen

Seconded by D. Beres

THAT the minutes of the LPRCA Board of Directors Meeting held June 3, 2026 be adopted as circulated.

Carried

6. Business Arising

There was no business arising from the previous minutes.

7. Review of Committee Minutes

a) Audit and Finance Committee – June 12, 2026

A-85/26

Moved by M. Columbus

Seconded by D. Beres

THAT the minutes of the LPRCA Audit and Finance Committee meeting held June 12, 2026 be adopted as circulated

Carried

8. Correspondence

Ed Ketchabaw asked the Board of Directors if the Board would endorse Halton Hills resolution for the modernization of noxious and invasive plants regulatory framework. Chris Van Paassen supports the Board endorsing as well.

A-86/26

Moved by E. Ketchabaw

Seconded by C. Van Paassen

THAT the LPRCA Board of Directors supports the endorsement of Town of Halton Hills Resolution No. 2026-0107 to Modernize Ontario's Invasive Plants Rules to Protect Taxpayers, Municipal Lands, Agriculture, Natural Heritage and Local gardens.

Carried

FULL AUTHORITY COMMITTEE MEMBERS

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A-87/26

Moved by M. Columbus
Seconded by D. McKeen

THAT the correspondences outlined in the Board of Directors agenda of July 8, 2026 be received as information.

Carried

9. Development Applications**a) Section 28 Regulations Approved Permits (L. Mauthe)**

Leigh-Anne Mauthe presented the report.

There were no questions.

A-88/26

Moved by J. Palmer
Seconded by S. Bentley

THAT the LPRCA Board of Directors receives the staff approved Section 28 Regulation Approved Permits report dated July 8, 2026 as information.

Carried

10. New Business**a) General Manager's Report (J. Maxwell)**

Judy Maxwell presented the report, discussing the meeting held with the Ontario Provincial Conservation Agency in regards to the current steps in the amalgamation process. As well, Judy Maxwell highlighted the opening of the Davidson Decoy Gallery at Backus Heritage CA Education Center and the positive response had so far on the gallery. Judy Maxwell informed the Board of invasive species funding received for phragmites and Hemlock Woolly Adelgid.

Judy Maxwell noted that on the first page of the report on the digital version it said "Vice-Chair" and should be corrected to "Chair".

Jim Palmer informed staff that the Ian Bell video display that greets guest at the Davidson Decoy Gallery really brings the gallery to life.

Ed Ketchabaw asked staff about the sources of funding for the invasive species work. Judy Maxwell informed the Board that the funding comes through Nature Conservancy Canada, but it is from the Invasive Species Action Fund.

Shelley Ann Bentley asked staff if additional meetings will be needed to get the budget complete earlier. Judy Maxwell informed the Board that there is a later report to be delivered delivered by Aaron LeDuc, which will go more in-depth into this, but that a new budget date will just replace the current November budget date.

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Ed Ketchabaw asked staff that earlier remarks by OPCA made it seem like the current LPRCA Board would remain despite the election. Judy Maxwell informed the Board that there is no set Minister's Direction, and the CAs are hoping for a Minister's Direction to clear up this confusion and to keep continuity going forward with the amalgamation.

A-89/26

Moved by T. Masschaele

Seconded by D. Beres

THAT the LPRCA Board of Directors receives the General Manager's Report for June 2026 as information.

Carried

b) Community Engagement Report (J. King)

Jessica King presented the report.

Jim Palmer asked staff if the increase of social media activity has resulted in revenue. Jessica King informed that Board that the Authority gets no money for views and impressions on the accounts, but the traffic hopefully translates to visitors to the parks.

A-90/26

Moved by M. Columbus

Seconded by J. Palmer

THAT the LPRCA Board of Directors receives the 2026 Community Engagement report as information.

Carried

c) Environmental Registry of Ontario Posting Number 026-0451 (L. Mauthe)

Leigh-Anne Mauthe presented the report.

Dave Beres asked staff if any of LPRCA comments may be information the MZO would not have. Leigh-Anne Mauthe informed the Board that the presence of wetlands in the area is known, but the MZO may not have considered the floodplain mapping and LPRCA has offered to share that data.

Debera McKeen asked staff if any confirmation of submission was received. Leigh-Anne Mauthe responded in the affirmative.

Doug Brunton asked if Stelco has made a formal deputation on this ERO. Shelley Ann Bentley informed the Board that Stelco spoke at Haldimand Council in opposition to the ERO.

A-91/26

Moved by S. Bentley

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Seconded by E. Ketchabaw

THAT the LPRCA Board of Directors receives the Environmental Registry of Ontario Posting number 026-0451 staff report as information .

Carried

d) Externally Restricted Reserves Report (A. LeDuc)

Aaron LeDuc presented the report.

Mike Columbus asked Staff if Backus Dam would meet the criteria of the MNR. Aaron LeDuc responded in the affirmative.

Doug Brunton asked staff is the Vittoria Dam well-testing would meet the criteria. Judy Maxwell responded in the negative.

A-92/26

Moved by D. McKeen

Seconded by S. Bentley

THAT the LPRCA Board of Directors receives Endowment Fund Restrictions – Externally Restricted report as information;

AND,

THAT the LPRCA Board of Directors directs staff to open an additional account with CIBC Private Wealth to have the \$500,000 plus interest currently held in CIBC account #43062 be separated into its own account and continue with the same holdings;

AND,

THAT the LPRCA Board of Directors direct staff that the \$500,000 plus interest be allocated towards a dam design and repair project in the 2027 budget that meets the terms of the Ministry of Natural Resource and Forestry restrictions.

Carried

e) Minister's Direction - Budget Apportionment (A. LeDuc)

Aaron LeDuc presented the report.

The Board of Directors discussed which day in September would work best for all or most as the proposed date of September 23rd had two conflicts. After a quick poll September 29th worked for all Board members at the time.

A-93/26

Moved by T. Masschaele

Seconded by D. Beres

THAT the LPRCA Board of Directors receives the Minister's direction under section 1.14 of the

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Conservation Authorities Act as information;

AND,

THAT the LPRCA Board of Directors reschedule the LPRCA budget meeting from Thursday, November 12, 2026 to Tuesday, September 29, 2026.

Carried

f) Watershed Conditions Update (S. Rahman)

Saifur Rahman presented the report.

There were no questions.

A-94/26

Moved by M. Columbus

Seconded by E. Ketchabaw

THAT the LPRCA Board of Directors receives the watershed conditions update report as information.

Carried

g) Deer Creek Dam Safety Boom RFP (S. Rahman)

Saifur Rahman presented the report.

Shelley Ann Bentley asked staff about the differences in fee estimates. Judy Maxwell informed the Board that the safety boom installed at Norwich, which is comparable to Deer Creek, was \$76,500 in 2024, which makes Watech Services bid comparable. Staff is unsure about the escalated prices of the other bidders.

Ed Ketchabaw asked staff about the process to install the safety boom and where each bidder was located. Saifur Rahman informed the Board that there are strict guidelines by MNR and other governing bodies about the requirements to install a safety boom. The steps include a professionally engineered stamped design, the design sent for approval to LPRCA, the fabrication of the safety boom then needs to be certified as having been fabricated to the engineered drawings before installation. The requirements and process also depends on the depth of the dam and the size of the boom, etc. Judy Maxwell added that two of the bidders were not local, and Watech Services is from London.

Mike Columbus asked staff if we go out to inspect the installation. Saifur Rahman responded in the affirmative.

A-95/26

Moved by S. Bentley

Seconded by J. Palmer

THAT the LPRCA Board of Directors approve retaining Watech Services Inc. for the design, supply and installation of a permanent public safety boom at Deer Creek Dam in the amount of \$82,950.00, excluding HST.

Carried

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11. Closed Meeting

No closed meeting.

Next meeting: September 2, 2026, Source Protection Authority & Board of Directors Meeting

Adjournment

The Chair adjourned the meeting at 7:27 p.m.

Doug Brunton
Chair

Judy Maxwell
General Manager/Secretary-Treasurer

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