



BOARD OF DIRECTORS MEETING – Amended Agenda
Wednesday, May 6, 2026 @ 6:30pm
Tillsonburg Administration Office

AGENDA

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3. Approval of Agenda
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Next Meeting: Board of Directors, June 3, 2026, 6:30pm

Adjournment



LONG POINT REGION CONSERVATION AUTHORITY
Hearing Board Meeting Minutes of April 1, 2026

Members in attendance:

| | |
|-------------------------------|---|
| Doug Brunton, Chair | Norfolk County |
| Chris Van Paassen, Vice-Chair | Norfolk County |
| Shelley Ann Bentley | Haldimand County |
| Dave Beres | Town of Tillsonburg |
| Robert Chambers | County of Brant |
| Michael Columbus | Norfolk County |
| Ed Ketchabaw | Municipality of Bayham/Township of Malahide |
| Tom Masschaele | Norfolk County |
| Debera McKeen | Haldimand County |
| Jim Palmer | Township of Norwich |
| Peter Ypma | Township of South-West Oxford |

Regrets: None

Staff in attendance:

Judy Maxwell, General Manager
Aaron LeDuc, Manager of Corporate Services
Leigh-Anne Mauthe, Manager of Watershed Services
Saifur Rahman, Manager of Engineering and Infrastructure
Jessica King, Social Media and Marketing Associate
Nicole Sullivan, HR Coordinator/Executive Assistant

1. Roll Call and Call to Order

The Chair called the Hearing to order at 6:29 p.m., Wednesday, April 1, 2026.

The roll was called to conduct the following Hearing under Section 28 of the *Conservation Authorities Act*.

A-43/26

Moved by J. Palmer
Seconded by S. Bentley

THAT the LPRCA Board of Directors does now sit as a Hearing Board.

Carried

A vote was brought to the Hearing Board to allow the late material presented by the applicant to be displayed at the meeting.

A-44/26

Moved by D. Beres
Seconded by D. McKeen

THAT the LPRCA Hearing Board does allow for the applicant's presentation material to be presented.

Carried

FULL AUTHORITY COMMITTEE MEMBERS

Shelley Ann Bentley, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus, Ed Ketchabaw, Tom Masschaele, Debera McKeen, Jim Palmer, Chris Van Paassen, Peter Ypma

2. Declaration of Conflicts of Interest

None Declared.

3. Chair's Opening Remarks for Hearing LPRCA- 18/26

The Chair's opening remarks for LPRCA-18/26 Brookshaw were read and the guidelines and process to be followed for the hearing were reviewed.

*P. Ypma entered the meeting at 6:33 p.m.

4. Presentation by Long Point Region Conservation Authority Staff

Leigh-Anne Mauthe presented the staff report and presentation.

Staff recommended refusal to grant a permit for this application for the following reasons:

1. The construction of the proposed structure is contrary to Long Point Region Conservation Authority riverine one-zone policies for development in the flood hazard. These policies have been implemented to reduce or eliminate preventable risk to life and property damage from flooding,
2. The control of flooding is affected by the development as the overall risk of property damage is increased,
3. The control of flooding is affected by the development as the encroachment of the proposed structure and associated fill material into the floodplain and the resulting loss of flood storage capacity cumulatively increases flood flows and flood levels downstream, and
4. Therefore, the development activity will likely create conditions or circumstance that, in the event of a natural hazard, might jeopardize the health or safety of persons or result in the damage or destruction of property.

5. Presentation by the Applicant

John Vallee, Agent, addressed the Board on behalf of the Applicant requesting approval of the application.

Mr. Vallee showed the Board the design of the new house proposed to replace the current one at 7 Douglas Street.

Mr. Vallee's opinion is that the building should fall under the eight rules of "replacement" in Section 8.1.4 of the policy not under "development" under LPRCA's policies. Mr. Vallee argues that all 8 tests for permission to replace a residential building is met with the application that was submitted to LPRCA by Vallee.

Mr. Vallee noted that the ground floor habitable space will only increase to 28m² and the dock

FULL AUTHORITY COMMITTEE MEMBERS

Shelley Ann Bentley, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus, Ed Ketchabaw, Tom Masschaele, Debera McKeen, Jim Palmer, Chris Van Paassen, Peter Ypma

area of 10m² which totals 38m² is less than the 50m² which is allowed through LPRCA policies to increase ground floor areas up to 50m².

Mr. Vallee's reading of the *Conservation Authorities Act* argues that a permit is not required for this re-development as the house did not require a planning application.

Mr. Vallee spoke towards LPRCA's three main objectives and how this proposed development meets all three objectives as the floor is above the flood level and as such will prevent loss of life; the proposed structure is superior to existing one and will have no impact to the area which minimizes property damage and social disruption; and the new house has dry access along with a structure designed to withstand flooding which will reduce the need for emergency operations.

6. Questions

Leigh-Anne Mauthe asked the applicant about the calculations that were indicated to have been done regarding the proposed filling of the floodplain, were these calculations and justifications given to staff and how were the calculations determined to be insignificant. John Vallee states that the calculations were not given to staff. The calculations were made based on the total meters of the existing floor area against the added 28m² along with the flood elevation, this led to the calculation being insignificant, which LPRCA Policy allows for. Leigh-Anne Mauthe asked the applicant if these calculations also considered the surrounding areas and did they account for other factors including velocity, flood flows, and the loss of opportunity to other lands. John Vallee agreed that the velocity was not considered in the calculations. John Vallee noted that the house is not on the main channel of Black Creek, it is on a dead-end channel with numerous large buildings before it on the channel which would prevent velocity. The house is located at the back channel, which makes velocity not a concern.

Leigh-Anne Mauthe questions the interpretation of the *Conservation Authorities Act*, the section of the *Conservation Authorities Act* requires enabling legislation to be in place to prohibit the *Conservation Authorities Act* from applying, and as of now there is no such legislation. John Vallee acknowledged there was a difference in reading and that whether the Act applies or not, this development still qualifies under LPRCA policies.

There were no questions from the applicant.

Staff and the proponent responded to questions from the Board.

Jim Palmer asked the applicant about the request for a 48-month permit over the standard 24-month permit. Lesley Hutton-Rhora from Vallee Engineering, informed the Board that the request was due to the complexity of the project, it was not necessary, but would make the project move smoother based on the time it takes to go through all the application process.

Jim Palmer asked staff when the permit time starts. Leigh-Anne Mauthe informed the Board that the permit starts the day of approval and lasts for 24 months.

Mike Columbus asked staff about precedence and if any other developments in the area have been approved for similar work. Leigh-Anne Mauthe informed the Board that there was one other application on Douglas Street which was approved for a small amount of fill through a Hearing, but that this development is unique and LPRCA has had no similar development in

FULL AUTHORITY COMMITTEE MEMBERS

Shelley Ann Bentley, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus, Ed Ketchabaw, Tom Masschaele, Debera McKeen, Jim Palmer, Chris Van Paassen, Peter Ypma

approximately the last 10 years. Leigh-Anne Mauthe informed the Board that many requests are received by staff in regards to developing this area.

Mike Columbus asked John Vallee if he stamped the drawings. John Vallee confirmed that all of the drawings have an engineer stamp on them.

Robert Chambers asked the applicant if they felt it was fair to only allow for one day of response time from staff in submitting the material late. John Vallee was unaware that there was a time limit to submitting material and assumed incorrectly that the material could be submitted the day before.

Robert Chambers asked staff if additional time was needed to examine the material brought forward by the applicant. Leigh-Anne Mauthe informed the Board the Notice of Hearing was sent to the Agent on March 13th, which informed them of the additional information deadline of March 26th to allow staff for time to review. Leigh-Anne Mauthe informed the Board that most of the day was spent on this hearing and more research could have been done in regards to the *Conservation Authorities Act* with more time to respond.

Robert Chambers notes concerns that the Hearing it not a fair hearing for staff as staff was not given the appropriate amount of time to formulate responses.

Tom Masschaele asked staff if there is any data on the number of flooding occurrences that have happened in the specific floodplain the house is in. Leigh-Anne Mauthe informed the Board that every flood event is documented and LPRCA does have information on events occurring in this area. From memory, Leigh-Anne Mauthe can recall an event in 2018 where a number of people from Riverside Drive needed to be rescued by first responders.

Chris Van Paassen notes that there should be less concern about back water flooding into the river as where the house is located is on a man-made side channel of the river.

Leigh-Anne Mauthe reminds the Board that there are two different flood events that affect this development, the Lake Erie Flood and the Riverine Flood. During a Lake Erie storm event it is the predominantly south-westerly winds that create the flood conditions and pushes the water inwards towards Black Creek. When it comes to the Lake Erie Flood effect, which causes the back-water effect, Staff is satisfied with the policies, as the Lake Flood does allow for replacement redevelopment. For the Riverine Flood the water comes from the opposite direction, down Black Creek, it does not matter if the channel is man-made or not, the area where the development is plays a role in how Black Creek system operates and how the flood plain works, which staff know frequently floods.

Doug Brunton asked staff who has authority to postpone the hearing. Staff informs the Board that only the Board as authority to do so.

The members entered the closed session of the Hearing Board at 7:30 p.m.

A-45/26

Moved by E. Ketchabaw

Seconded by P. Ypma

THAT the LPRCA Hearing Board does now enter into a closed session to discuss:

FULL AUTHORITY COMMITTEE MEMBERS

Shelley Ann Bentley, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus, Ed Ketchabaw, Tom Masschaele, Debera McKeen, Jim Palmer, Chris Van Paassen, Peter Ypma

- Litigation or potential litigation, including matters before administrative tribunals (e.g. Ontario Land Tribunal), affecting the Authority.

Carried

7. Reconvene in Public Forum

The LPRCA Hearing Board reconvened in open session at 8:03 p.m.

8. Hearing Board Decision for LPRCA-18/26

The Chair advised Brookshaw that the permit has been approved. The Notice of Decision will be forwarded by staff.

9. Adjournment

A-46/26

Moved by J. Palmer

Seconded by M. Columbus

That the LPRCA Board of Directors does now adjourn from sitting as a Hearing Board.

Carried

The Chair adjourned the Hearing at 8:04 p.m.

Doug Brunton
Chair

Judy Maxwell
General Manager/Secretary-Treasurer

/ns

FULL AUTHORITY COMMITTEE MEMBERS

Shelley Ann Bentley, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus, Ed Ketchabaw, Tom Masschaele, Debera McKeen, Jim Palmer, Chris Van Paassen, Peter Ypma



LONG POINT REGION CONSERVATION AUTHORITY
Board of Directors Meeting Minutes of April 1, 2026

Members in attendance:

| | |
|-------------------------------|---|
| Doug Brunton, Chair | Norfolk County |
| Chris Van Paassen, Vice-Chair | Norfolk County |
| Shelley Ann Bentley | Haldimand County |
| Dave Beres | Town of Tillsonburg |
| Robert Chambers | County of Brant |
| Michael Columbus | Norfolk County |
| Ed Ketchabaw | Municipality of Bayham/Township of Malahide |
| Tom Masschaele | Norfolk County |
| Debera McKeen | Haldimand County |
| Jim Palmer | Township of Norwich |
| Peter Ypma | Township of South-West Oxford |

Regrets: None

Staff in attendance:

Judy Maxwell, General Manager
Aaron LeDuc, Manager of Corporate Services
Leigh-Anne Mauthe, Manager of Watershed Services
Saifur Rahman, Manager of Engineering and Infrastructure
Jessica King, Social Media and Marketing Associate
Nicole Sullivan, HR Coordinator/Executive Assistant

1. Welcome and Call to Order

The Chair called the meeting to order at 8:11 p.m., Wednesday, April 1, 2026.

2. Additional Agenda Items

Vice-Chair, Chris Van Paassen, brought forward an additional item to the Closed session.

A-47/26

Moved by C. Van Paassen
Seconded by M. Columbus

THAT the LPRCA Board of Directors add an Item to discuss:

- The security of the property of the Authority;

under Closed Session as item 11(f), moving current Item 11 (f), adjournment of closed session to item 11 (g), to the April 1, 2026 agenda.

Carried

FULL AUTHORITY COMMITTEE MEMBERS

Shelley Ann Bentley, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus, Ed Ketchabaw, Tom Masschaele, Debera McKeen, Jim Palmer, Chris Van Paassen, Peter Ypma

3. Approval of the Agenda

A-48/26

Moved by P. Ypma
Seconded by T. Masschaele

THAT the LPRCA Board of Directors approves the agenda as amended.

Carried

4. Declaration of Conflicts of Interest

S. Bentley declared a conflict of interest with item 11 (d) of the closed session.

5. Minutes of the Previous Meeting

a) Board of Directors AGM Meeting of March 6, 2026

A-49/26

Moved by J. Palmer
Seconded by D. McKeen

THAT the minutes of the LPRCA Board of Directors Meeting held March 6, 2026 be adopted as circulated.

Carried

6. Business Arising

There was no business arising from the previous minutes.

7. Review of Committee Minutes

None.

8. Correspondence

A-50/26

Moved by J. Palmer
Seconded by E. Ketchabaw

THAT the correspondences outlined in the Board of Directors agenda of April 1, 2026 be received as information.

Carried

9. Development Applications

a) Section 28 Regulations Approved Permits (L. Mauthe)

Leigh-Anne Mauthe presented the report.

FULL AUTHORITY COMMITTEE MEMBERS

Shelley Ann Bentley, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus, Ed Ketchabaw, Tom Masschaele, Debera McKeen, Jim Palmer, Chris Van Paassen, Peter Ypma

There were no questions.

A-51/26

Moved by M. Columbus
Seconded by J. Palmer

THAT the LPRCA Board of Directors receives the staff approved Section 28 Regulation Approved Permits report dated April 1, 2026 as information.

Carried

10. New Business

a) General Manager's Report (J. Maxwell)

Judy Maxwell presented the report.

Peter Ypma asked staff to clarify more on the funding for Habitat Creation and Enhancement St. Thomas Development Program at Dereham Wetlands. Judy Maxwell informed the Board that the proposal for that location was to enhance the existing habitat and wetland.

A-52/26

Moved by P. Ypma
Seconded by M. Columbus

THAT the LPRCA Board of Directors receives the General Manager's Report for March 2026 as information.

Carried

b) Extension of Minister's Direction for Conservation Authorities Regarding Fee Changes – March 10, 2026 (L. Mauthe)

Leigh-Anne Mauthe presented the report.

There were no questions.

A-53/26

Moved by J. Palmer
Seconded by P. Ypma

THAT the LPRCA Board of Directors receives the staff report regarding the Minister's Direction for Conservation Authorities Regarding Fee Changes as information.

Carried

c) Province of Ontario Conservation Authority Amalgamation update (J. Maxwell)

Judy Maxwell presented the report, informing the Board of the ERO # 025- 1257 decision and of Bill 97 which was introduced on March 26th. Within Bill 97, Schedule 3 covers a few

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Shelley Ann Bentley, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus, Ed Ketchabaw, Tom Masschaele, Debera McKeen, Jim Palmer, Chris Van Paassen, Peter Ypma

amendments to the *Conservation Authorities Act*. Specifically listed, is a requirement for each Conservation Authority to appoint two members (A Board member and the General Manager) to the transition committee, if this appointment is not done the OPCA will appoint.

Mike Columbus asked staff if Kettle Creek CA and Catfish Creek CA will also be able to appoint people. Judy Maxwell informed the Board that those CA's will also be appointing two people to a transition committee. This transition committee for the Lake Erie Regional CA will include the eight people appointed by the current four CAs along with a appointed project lead who will become the CAO of Lake Erie Regional CA.

A-54/26

Moved by M. Columbus
Seconded by E. Ketchabaw

THAT the LPRCA Board of Directors receives the Regional Consolidation of Conservation Authorities ERO #025-1257 Decision Notice report as information.

Carried

d) Upper Big Creek Flood and Erosion Hazard Mapping (L. Mauthe)

Leigh-Anne Mauthe presented the report.

Doug Brunton asked if LPRCA recovers the HST. Aaron LeDuc informed the Board that under this project LPRCA will recover everything, but 1.76%.

A-55/26

Moved by S. Bentley
Seconded by E. Ketchabaw

THAT the LPRCA Board of Directors direct staff to retain D.M. Wills Associates Limited for engineering services to complete Flood and Erosion Hazard Mapping for Upper Big Creek at a cost of \$64,020.00 exclusive of HST

Carried

e) Backus Agricultural Land Rental Tender (J. Maxwell)

Judy Maxwell presented the report.

There were no questions.

A-56/26

Moved by D. McKeen
Seconded by T. Masschaele

THAT the LPRCA Board of Directors accepts the tender submitted by Brian Dekeyser of Silverhill Farms for the rental of 32 acres of agricultural land located at Backus Heritage Conservation Area with a submitted bid of \$403.75 per acre, per year, for the contract period April 2, 2026 to March 31, 2029.

FULL AUTHORITY COMMITTEE MEMBERS

Shelley Ann Bentley, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus, Ed Ketchabaw, Tom Masschaele, Debera McKeen, Jim Palmer, Chris Van Paassen, Peter Ypma

f) Vehicle Tender (A. LeDuc)

Aaron LeDuc presented the report.

Mike Columbus asked staff why only two tenders were received. Aaron LeDuc informed the Board that the tender was sent to 10 dealerships in the area and posted on the LPRCA website in February, only two were returned.

A-57/26

Moved by J. Palmer

Seconded by D. Beres

THAT the LPRCA Board of Directors accepts the tender submitted by Heaslip Ford for the purchase of two new 2026 Ford F150 4x4 Regular Cab Pickup Truck for \$112,673.14 (excluding HST).

Carried

g) Zero Turn Quote (A. Leduc)

Aaron LeDuc presented the report.

Jim Palmer asked staff if a specific model was requested. Aaron LeDuc informed the Board that in consultation with staff a specific model was requested due to its better performance.

A-58/26

Moved by M. Columbus

Seconded by P. Ypma

THAT the LPRCA Board of Directors accepts the quote submitted by Norfolk Tractor for the purchase of two new 2026 Kubota ZD1011-3-54 Zero Turn mower for \$38,400.00 (excluding HST).

Carried

h) Septic Disposal Services Tender (A. LeDuc)

Aaron LeDuc presented the report.

No questions were asked.

A-59/26

Moved by T. Masschaele

Seconded by S. Bentley

THAT the 2026 contract for septic services at Backus Heritage CA, Deer Creek CA, Norfolk CA, and Waterford North CA be awarded to Bayside Septic Services 2012 Inc.,

FULL AUTHORITY COMMITTEE MEMBERS

Shelley Ann Bentley, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus, Ed Ketchabaw, Tom Masschaele, Debera McKeen, Jim Palmer, Chris Van Paassen, Peter Ypma

AND

THAT the 2026 contract for septic services at Haldimand CA be awarded to Frankie's Pumping.

Carried

i) Competition Funding Report (J. King)

Jessica King gave the report, giving the Board an update on LPRCA's Backhouse Grist Mill being selected to compete in the Next Great Save, a competition hosted by National Trust for Canada and focuses on the meaningful preservation of historic places. LPRCA will compete alongside 11 other heritage places from coast-to-coast for the grand prize of \$50,000. Winning the Next Great Save would directly fund the first major steps needed to save the Mill: a comprehensive engineering report, temporary structural shoring, and drainage improvements. These actions must happen before any further restoration can begin.

Chris Van Paassen asked that staff circulate to member municipalities for support and Doug Brunton inquired about sending to local school boards. Jessica King informed the Board that both will be done.

A-60/26

Moved by T. Masschaele
Seconded by S. Bentley

THAT the LPRCA Board of Directors receives the Competition Funding Report as information.

Carried

11. Closed Meeting

The Board entered closed session at 8:47 p.m.

A-61/26

Moved by M. Columbus
Seconded by D. McKeen

THAT the LPRCA Board of Directors does now enter into a closed session to discuss:

- Advice that is subject to solicitor-client privilege; and
- The Security of the property of the Authority

Carried

The Board reconvened in open session at 9:20 p.m.

The closed Hearing meeting minutes and Board of Director meeting minutes of February 4, 2026 was approved in the closed session.

Next meeting: May 6, 2026, Source Water Protection & Board of Directors Meeting

FULL AUTHORITY COMMITTEE MEMBERS

Shelley Ann Bentley, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus, Ed Ketchabaw, Tom Masschaele, Debera McKeen, Jim Palmer, Chris Van Paassen, Peter Ypma

Adjournment

The Chair adjourned the meeting at 9:21 p.m.

Doug Brunton
Chair

Judy Maxwell
General Manager/Secretary-Treasurer

DRAFT

FULL AUTHORITY COMMITTEE MEMBERS

Shelley Ann Bentley, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus, Ed Ketchabaw, Tom Masschaele, Debera McKeen, Jim Palmer, Chris Van Paassen, Peter Ypma

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LONG POINT REGION CONSERVATION AUTHORITY
Backus Museum Committee – Meeting Minutes of December 18, 2025
Approved March 30, 2026

Members in Attendance:

Chair, Tom Masschaele
Wanda Backus-Kelly
Dave Beres
Mary Charles
Jim Palmer
Trevor Shelly
Peter Ypma

Regrets:

Dave Beres

Staff in Attendance:

Judy Maxwell, General Manager
Chloe Anna, Curator
Nicole Sullivan, HR Coordinator/Executive Assistant

1) Welcome and call to order

The Chair, Tom Masschaele, called the meeting to order at 4:31 p.m. Thursday, December 18, 2025.

2) Additional Agenda Items

None

3) Approval of Agenda

BMC – 11 – 2025

Moved by: Peter Ypma

Seconded by: Jim Palmer

THAT the Backus Museum Committee approves the agenda as circulated

Carried

4) Declaration of Conflicts of Interest

None were declared.

5) Review of previous Minutes

a) June 1, 2025

BMC – 12 – 2025

Moved by: Jim Palmer

Seconded by: Peter Ypma

THAT the minutes of the LPRCA Backus Museum Committee held June 2, 2025 be approved as circulated.

Carried

BACKUS MUSEUM COMMITTEE MEMBERS

Wanda Backus-Kelly, Dave Beres, Mary Charles, Tom Masschaele, Jim Palmer, Trevor Shelly,
and Doug Brunton

6) Business Arising

None.

7) New Business:

a) Curator Operational Update

Chloe Anna introduced herself as the new Backus Curator and reviewed updates on the Historic Site and school programming.

Jim Palmer asked staff what the criteria was for selecting decoys for the gallery and if decoys are usually signed by the carvers. Chloe Anna informed the committee that specific carvers were listed with a main focus of southwestern Ontario and that carvers do put their names on decoys.

Jim Palmer asked staff what program Backus uses for cataloguing. Chloe Anna informed the committee that Backus uses Proficio for collections and artifacts.

Trevor Shelly asked staff if inventory was still being done in excel. Chloe Anna informed the committee the inventory and cataloguing are in the process of all transferring over to Proficio.

BMC – 13 – 2025

Moved by: Wanda Backus-Kelly

Seconded by: Trevor Shelly

THAT the LPRCA Backus Museum Committee receives the Operational Update report as information.

Carried

b) Summer Events Report

Chloe Anna presented the Summer Events report.

Trevor Shelly asked staff if day-use taken at the park gatehouse is consistent with the numbers given in the report and wondered if there was a better way to survey or collect data in order to better focus attention on the events that have the most traction. This information will make it easier for the Curator and staff to plan events and focus on increasing visitor experience and create efficiencies. Chloe Anna brought forward ideas for casual surveys over the summer season in 2026.

Staff will look into ways to survey and more effectively collect data in regards to events and visitors at Backus and the Historic site.

BMC – 14 – 2025

Moved by: Trevor Shelly

Seconded by: Wanda Backus-Kelly

BACKUS MUSEUM COMMITTEE MEMBERS

Dave Beres, Robert Chambers, Wanda Backus-Kelly, Mary Charles, Tom Masschaele, Trevor Shelly, Peter Ypma.

THAT the LPRCA Backus Museum Committee receives the Summer/Autumn Events wrap-up Report as information.

Carried

c) Community Member Update

Chloe Anna gave the report on Backus Museum Committee Community members (Heather Smith, Julie Stone, and Madaline Wilson) all whose tenure on the committee ended in 2025. There were no questions.

BMC – 15 – 2025

Moved by: Jim Palmer

Seconded by: Peter Ypma

THAT the LPRCA Backus Museum Committee receives the Backus Museum Committee Membership report as information.

Carried

d) Provincial Announcements Bill 68 and ERO # 025-1257

Judy Maxwell gave the report, informing the Committee about the LPRCA's Board opposition to the amalgamation, where the committee can comment, and how these changes may affect the Backus Historic Site.

Board Members Tom Masschaele, Peter Ypma, and Jim Palmer spoke up in opposition to the amalgamation.

Mary Charles asked staff how many of the other Conservation Authorities have heritage attached with them. Trevor Shelly answered that most of the larger Conservation authorities have heritage buildings along with foundations.

Mary Charles asked how many of those heritage sites also have a National Heritage Designation like the Backus Mill. It was unknown, but potentially only one other CA's heritage site has the designation.

Backus Museum Committee members plan to comment on the ERO.

Staff will send an email to committee members with the link to the ERO and the email for comments.

BMC – 16 – 2025

Moved by: Jim Palmer

Seconded by: Pater Ypma

THAT the LPRCA Backus Museum Committee receives the Provincial Announcements report as information.

Carried

BACKUS MUSEUM COMMITTEE MEMBERS

Dave Beres, Robert Chambers, Wanda Backus-Kelly, Mary Charles, Tom Masschaele, Trevor Shelly, Peter Ypma.

e) Historic Site Facility Assessment Report

Judy Maxwell gave the report on the Historic Site Facility Assessment that was completed by PK Construction.

Trevor Shelly asked staff what is the direction for 2026. Judy Maxwell informed the committee that the focus will be on the artifacts in the buildings that are structurally unsound and on obtaining a detailed report on the Mill.

Mary Charles asked about which buildings are to be demolished and the history of donation of those buildings. Judy Maxwell listed the buildings as: the driveshed, treadmill and drag saw, Vittoria Carriage shop, Shingle Mill, Teeterville Baptist Church. Wanda Backus-Kelly provided a quick history on the donations all of which were not a formal part of the village plan when donated.

Trevor Shelly and Wanda Backus-Kelly discussed there being a concerted effort towards focusing on the key buildings in the site that make the most sense as a whole

Mary Charles noted concern for the public perception of demolishing buildings. Judy Maxwell noted that after the next Board Meeting a plan will need to be made to remove the buildings and that plan will be communicated to the public.

Trevor Shelly asked staff if any other buildings were recommended by the engineering firm to be demolished. Judy Maxwell informed the Board that no other buildings were recommended for demolition.

BMC – 17 – 2025

Moved by: Peter Ypma

Seconded by: Jim Palmer

THAT the LPRCA Backus Museum Committee receives the Architectural and Structural Building Assessment Report as information.

Carried

Adjournment

The chair adjourned the meeting at 5:38 p.m.

Tom Masschaele
Chair

Chloe Anna
Curator

/ns

BACKUS MUSEUM COMMITTEE MEMBERS

Dave Beres, Robert Chambers, Wanda Backus-Kelly, Mary Charles, Tom Masschaele, Trevor Shelly, Peter Ypma.

Backus Mill needs public assistance for restoration work



With its age now surpassing 225 years, Backus Mill is in need of restorative work so it can open again for the public. The first step in the process is an engineer's assessment, and the Long Point Region Conservation Authority is hoping The Next Big Save can assist

Backus Mill needs the public's assistance to be the "Next Great Save."

The centrepiece of Long Point Region Conservation Authority's Backus Heritage Conservation Area, and a National Historic Site, the mill did what no other structure of its type did on the north shore of Lake Erie by surviving the War of 1812. Several theories exist as to why the mill wasn't burned by invading American forces during the war, but the structure now faces a new challenge: structural issues associated with its 225-year-plus age.

"The architectural and structural assessment that we obtained recommends that the mill needs a comprehensive engineering report, temporary structural shoring, and drainage improvements, among various other repairs," said curator Chloe Anna. "LPRCA's priority is to obtain a full structural review and to re-grade the gravel around the building to restore proper drainage and prevent water accumulation to mitigate further deterioration."

Enter the Next Great Save.

The Next Great Save is a national program that provides funding to help protect cherished heritage structures. Funded by Ecclesiastical Insurance, the program provides \$65,000 in annual funding, with a first prize of \$50,000, second prize of

\$10,000, and third prize of \$5,000. The winner is determined by online voting at nextgreatsave.com between April 7 and 24. "We strongly encourage people to vote once every day during the duration of the competition and to share the news with everyone they know to maximize the amount of potential votes for the mill," said Jessica King, LPRCA's marketing and social media associate.

An online donation campaign is also being coordinated at <https://www.canadahelps.org/en/dn/144784>

Anna explained there is no estimated cost yet, as the engineering report will provide the next steps, and at that time, a cost estimate can be completed. Previous restoration work on the mill was completed in 2015 and 2019.

The mill is a vital part of the Backus Heritage Conservation Area, which attracts thousands of visitors annually, and is also the site of school day programs. It is a prominent feature in the annual War of 1812 re-enactment, and tours were offered of the interior until the mill had to be closed due to structural issues.

"The Backhouse Grist Mill is an extraordinary National Historic Site, surviving war, weather, and technological changes," Anna said. "It is a time capsule of ingenuity and tells the story of an important family legacy, and the labours of the local community. Today, the mill is a landmark for our local community, acting as a place for people to share interests, values, and history."

Tillsonburg Deputy Mayor Dave Beres, the town representative on LPRCA's board, spoke of the importance of this campaign. "It's so important to keep our history alive and every vote counts. Vote every day and tell your friends to do the same," he said.

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Backus Mill in running for \$50K grant

The Long Point Region Conservation Authority needs the help of residents to save a beloved local landmark.

Jacob Robinson

Published Apr 02, 2026 • Last updated 4 days ago • 2 minute read



The Backhouse Grist Mill, located at the Backus Heritage Conservation Area in Port Rowan, is one of 12 finalists for the Next Great Save competition and the grand prize of \$50,000.

PHOTO BY LPRCA

The Long Point Region Conservation Authority needs the public's help to save a beloved local landmark.

The authority announced this week that the Backhouse Grist Mill, located at the Backus Heritage Conservation Area in Port Rowan, is one of 12 finalists for the Next Great Save competition. Run by the National Trust for Canada, the online voting competition awards a grand prize of \$50,000 to protect, adapt, renew or improve heritage sites across Ontario.

“Winning the Next Great Save would directly fund the first major steps needed to save the mill: a comprehensive engineering report, temporary structural shoring and drainage improvements,” the release noted. “These actions must happen before any further restoration can begin. A vote for Backhouse is a vote for real, immediate, shovel-ready impact.”

Now a National Historic Site, the mill was built in 1798 and houses two centuries’ worth of milling technology, including original machinery. It’s the centrepiece of the property’s historic village, which hosts programs, tours and community events throughout the year. It was last operated commercially by the Backus (Backhouse) family in 1956, and is one of the few mills along the Lake Erie shoreline that survived the Battle of 1812.

A background piece on the mill posted on the Next Great Save website states: “There are a number of stories as to how the Backhouse Mill escaped destruction. Maybe the Norfolk Militia set up bonfires to fool the American troops into thinking the mill was already burning. Maybe John Backhouse negotiated with the Americans to spare the mill. Or perhaps the American troops simply did not find the mill. Whatever the reason, the Mill went on to serve the community for almost 160 years.”

Due to structural issues, the mill is unable to welcome visitors in 2026.

“It’s very unique — it’s probably one of the most historical mills around,” said Doug Brunton, Norfolk County councillor and Long Point Region Conservation Authority chairman. “Hopefully, we get that 50 grand so we can restore it and get it back to operational standard.”

David Beres, Tillsonburg’s deputy mayor and a longtime conservation authority board member, said the mill provided a “good educational piece for children of all ages.”

“It’s really something to see that history in action,” he said.



The competition runs from April 7 to April 27 and allows for one vote per person per day. Following the latest Long Point meeting on April 1, members have been urged to share information about the competition far and wide.

“We’re very excited about it,” Beres said before asking the public to do their part.

“Please, please, please, every 24 hours put in your vote in and tell your friends to do the same, because the more votes we get, the better chance we have to receive that grant, and if we win, everybody wins.”

To learn more and to vote, visit nextgreatsave.ca.

London

Ontario mill built in 1798 needs your vote for much needed repair money

\$50,000 grand prize would help jump-start needed structural repairs, officials say

Matthew Trevithick · CBC News · Posted: Apr 21, 2026 5:00 AM EDT | Last Updated: 3 hours ago



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Estimated 5 minutes



Constructed in 1798, the Backhouse Grist Mill is the centerpiece of the Backus conservation area and has been a designated National Historic Site of Canada since 1998. (Long Point Region Conservation Authority)

The clock is ticking for a historic 18th-century mill in Norfolk County, and locals are hopeful that a win in a national heritage competition will help get the ball rolling on funding for structural repairs needed for it to reopen to the public.

The Backhouse Grist Mill is among 12 heritage sites across the country vying for the \$50,000 grand prize in the [Next Great Save](#) competition, organized by the National Trust for Canada.

The annual competition awards projects that protect, adapt, renew, or improve heritage places for the future, with second and third-place winners receiving \$10,000 and \$5,000, respectively. Voting ends on April 24.

"We're hoping to get funds to kickstart repairs," said Chloe Anna, curator of the Long Point Region Conservation Authority (LPRCA), which owns and operates the mill and several other historic structures as part of the Backus Heritage Conservation Area in Port Rowan.

"We want to get a comprehensive engineering report, begin shoring the building to stabilize it, and then begin improving the drainage surrounding the building," she said.

- [One of Canada's oldest Black churches could lose its heritage protection](#)
- [Railway museum in St. Thomas, Ont. closes to fix structural problems in century old building](#)

Conservation authority officials say the mill's interior won't be accessible to the public this summer after two recent structural assessments identified several issues, including cracks and damage to the foundation, leaning interior columns, bending floorboards, and water seepage.

In [a report presented to LPRCA last fall](#), Tillsonburg-based PK Construction noted the feed mill assembly, located near the main entrance, is "sagging through the floor" because the timber beam

supporting it is no longer sufficient to carry the weight and “shows clear signs of failure.”

The report recommended a comprehensive engineering assessment be carried out to determine next steps, something officials say would be paid for with funds won through the competition.

As of Monday afternoon, [the mill was in third place](#) behind projects to replace the heating system of The Spire in Kingston and to restore the bells of Église Sainte-Marie in Church Point, N.S.



Image 13: Leaning Column - Basement



Image 14: Bending floor boards below equipment

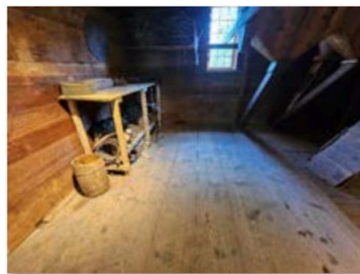


Image 25: Sinking corner - North-East of building



Image 26: Leaning columns



Image 27: Cracked foundation - Basement

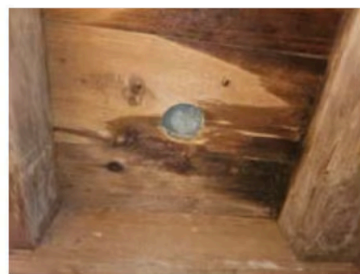


Image 28: Moisture at main floor framing, North Wall

Images contained in one of two structural assessment reports presented to the conservation authority in the fall illustrate some of the issues identified with the Backhouse Grist Mill. (Balan Engineering Corp.)

Constructed in 1798, the timber-framed Backhouse Grist Mill is the centerpiece of the Backus conservation area and has been a designated National Historic Site of Canada since 1998.

“(It) is one of the oldest and best-preserved examples remaining in Canada of the small-scale, water-powered establishments found throughout much of the country in the 19th and early 20th centuries,” [Parks Canada's website](#) states.

“These mills marked the beginning of what became one of Canada’s major industries.”

According to LPRCA, the mill survived the War of 1812, when [many in the county were destroyed](#), and remained operational by the founding Backhouse family up until it was sold to the conservation authority in 1956. The inside still contains the original water-powered machinery.

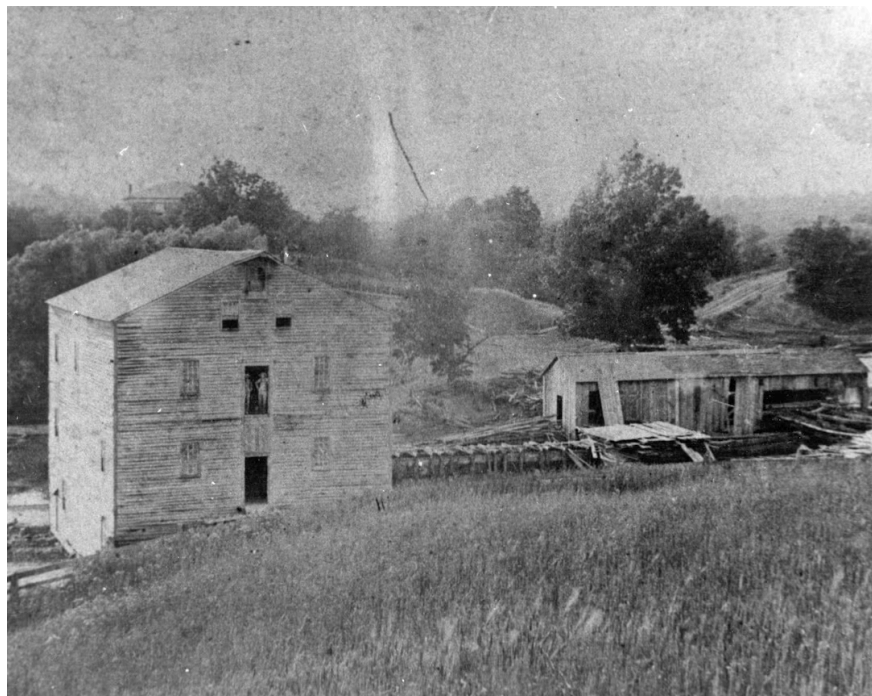
- [VIDEO If this year is London's bicentennial, why was its centennial celebrated only 71 years ago?](#)
- [U.S. descendants of slaves and plantation owners visit London, Ont., to explore difficult past — together](#)

"The floorboards of the mill are 18- to 20-inch wide planks, but they're 230 years old, as well is the interior structure of the mill," said Wanda Backus-Kelly, a retired teacher and longtime volunteer at the site, who is a descendant of John Backhouse, the mill's founder.

Backhouse immigrated from Yorkshire, England, in 1791 and was a member of "one of the oldest and most distinguished Quaker families" in England, according to a [1938 report in the Port Dover Maple Leaf](#).

He settled in Norfolk, where he built mills and became a magistrate and an officer of the militia and died in 1827, the report adds.

The conservation authority has done a good job maintaining and repairing the mill over the last 70 years, but "like any homeowner will know, and particularly anybody that's dealt with needy old wooden buildings, these buildings need constant upkeep," Backus-Kelly said.



Backhouse Grist Mill, pictured sometime in the 1890s. (Long Point Region Conservation Authority)

Because LPRCA and other conservation authorities are restricted in how they can utilize the levies they receive from municipalities, creative fundraising efforts are needed. (For this project, MOUs or written agreements would be required from all eight municipalities in the watershed.)

"We're really hoping that the public will help to come forward with that and relate to the mill in a way that helps them to see how it's important, where they connect, and how that further enriches their life, their community," Backus-Kelly said.

"It's a great source of pride, it's a great sense of cultural identity, and I love telling the stories to anybody who'll listen. It is also important to note, though, that even though there's just one name on the mill, it's not just one family's story."

While the inside of the mill will be closed to tours, the rest of the historic site will be operational and open to the public starting May 27.

Popular Now in News

- 1 [Canadian woman shot dead, another Canadian wounded in Mexico, authorities say](#)

Backhouse Grist Mill wins funding boost in national competition

By 98.9 myFM News/Oldies 99.7 staff

🕒 Apr 29, 2026 | 6:42 AM



The Long Point Regional Conservation Authority is thanking the community for a strong showing in the Next Great Save Heritage competition.

Officials announced on social media the Backhouse Grist Mill placed third in the contest, earning a \$5,000 prize to support ongoing restoration efforts.

The contest, run by the National Trust for Canada and sponsored by Ecclesiastical Insurance, highlights historic places across the country in need of preservation.

Supporters rallied behind the 1798-built mill throughout the campaign, helping it secure a top-three finish against sites from across Canada.

The conservation authority says the funding will go directly toward maintaining and restoring the historic structure, which continues to face structural challenges due to age.

Officials are also crediting the community's support as a key part of the effort, noting the strong turnout shows how much the mill means to local residents and future generations.

Written by Jeremy Hall



[Menu](#) [Listen Live](#)



What's Good Norfolk? Built in 1798, Backhouse Grist Mill vies for funding to address structural challenges

By 98.9 myFM News/Oldies 99.7 staff

🕒 Apr 14, 2026 | 5:02 AM

A historic Norfolk County landmark is getting a chance at new life, and the community's support could make all the difference.

The Backhouse Grist Mill is competing in a nationwide contest offering \$65,000 in cash prizes to help protect and restore historic places.

0:00 / 0:00

That was Jessica King, the Social Media and Marketing Associate for the Long Point Region Conservation Authority.

The competition includes a \$50,000 grand prize, along with runner-up prizes of \$10,000 and \$5,000 – all aimed at supporting projects that preserve and revitalize heritage sites for future generations.

Built in 1798, the Backhouse Grist Mill is one of the oldest surviving water-powered mills in Canada and has been designated a National Historic Site.

Chloe Anna, Curator for the Long Point Region Conservation Authority, tells us that despite its resilience – surviving the War of 1812 and centuries of wear – the building is now facing serious structural challenges.

0:00 / 0:00

Beyond its historical significance, the mill remains a cornerstone of the community.

For generations, local families have visited the site for tours, school trips, and events, often returning years later with their own children.

The site also plays a key role in heritage programming, including educational tours that demonstrate how flour was produced in the early 19th century.

During annual War of 1812 re-enactments, the mill serves as a central backdrop, helping bring history to life for visitors.

0:00 / 0:00

At the time of writing, the Grist Mill sits in third place.

Both Anna and King are hoping the community takes time out of their day to show their support.

0:00 / 0:00

The story of the mill itself is deeply rooted in Norfolk County's early settlement.

John Backhouse first acquired the land in 1796, constructing the mill just two years later.

It remained in operation for nearly 160 years, producing flour and animal feed until it ceased commercial use in 1956.

Its survival is often described as remarkable.

During the War of 1812, many mills along Lake Erie were destroyed, but the Backhouse Grist Mill was spared – whether by strategic deception, negotiation, or sheer luck remains part of local lore.

Today, supporters say preserving the mill is about more than maintaining a building – it's about protecting a shared history and ensuring future generations can continue to connect with it.

You can read more and vote [here](#).

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LONG POINT REGION CONSERVATION AUTHORITY STAFF REPORT

Date: May 6, 2026

File: 3.3.1

To: Chair and Members,
LPRCA Board of Directors

From: General Manager, LPRCA

Re: **Section 28 Regulation Approved Permits**
Prohibited Activities, Exemptions and Permits (O. Reg. 41/24)

Recommendation:

THAT the LPRCA Board of Directors receives the staff approved Section 28 Regulation Approved Permits report as information.

Links to Strategic Plan:

Strategic Direction # 1 – Protect People and Property from Flooding and Natural Hazards
Strategic Direction # 2 – Deliver Exceptional Services and Experiences
Strategic Direction # 4 – Organizational Excellence

Background:

Application# LPRCA-74/25

Concession 11, Lot 4, Old Highway 24, Norfolk County - Townsend

- The proposed work – to replace an existing bridge with a 3-sided precast concrete culvert with a new foundation, footings, piles, wingwalls, curb and barrier system, slope protection, and associated road reconstruction,
- Satisfactory, engineer-designed construction drawings were submitted in support of the application,
- The bridge is situated over Davis Creek and the work will not cause any adverse hydraulic or fluvial impacts on the watercourse, and
- The application is within the riverine flooding and erosion hazards and the proposed development will not have a negative impact on the control of flooding and erosion.

Conditions:

The permit is conditional on the following being provided to the satisfaction of LPRCA staff:

1. A detailed erosion and sediment control plan;
2. A detailed dewatering plan including method of isolation, pump types and flows,

- locations of intake/discharge, erosion protection at discharge, and treatment.
3. Confirmation that fuel sources and refueling activities should be at least 30 metres away from the watercourse;
 4. Indication that material stockpile areas should be located outside of hazard lands;
 5. A restoration plan ensuring the site is restored to its original or better condition;
 6. Containment/mitigation measures to prevent debris and/or materials from falling into the creek;
 7. Detailed indication of the mitigation measures outlined in 1-6 above must be conveyed through a set of site-specific drawings.

Application# LPRCA-188/25 REVISED

Plans 207, 286, 292 & 425, Lots 1-15, 40-42, 45, & 50-53, 62 River Drive – Norfolk County – Port Dover

- The proposed work – to dredge up to eighteen boat slips on Black Creek to remove silt build-up and to ensure accessibility for boats,
- The revisions to the permit include an increase to the number of boat slips to be dredged from 10 to 18,
- A satisfactory site plan and details was submitted in support of the application,
- All dredged material will be taken off-site and out of the riverine flooding and erosion hazards, and
- The application is within the riverine flooding and erosion hazards and the proposal will not negatively impact the control of flooding and/or erosion.

Application# LPRCA-32/26 REVISED

Plan 436, Lot 434, 20 Howey Avenue, Norfolk County – South Walsingham

- The proposed work – to add an 88m² (950 ft²) second storey addition onto the existing vacation home, renovate the existing main floor and alter the existing basement to create a crawl space,
- The revisions to the permit include changes to the location of the addition and front entrance, and removal of the previously proposed front porch,
- A satisfactory site plan and construction drawings were submitted in support of this application,
- No habitable space is proposed below the floodproofing elevation of 176.8m (CGVD28),
- The top of foundation and first floor elevation is above 176.8m (CGVD28),
- All mechanical and the electrical panel are located above the floodproofing elevation of 176.8m (CGVD28),
- There is no risk of structural failure due to potential hydrostatic/dynamic pressures,
- The application is within the area of interference adjacent to a Provincially Significant Wetland. The hydrologic function of the wetland will not be negatively impacted by this development,
- The application is within the Lake Erie shoreline flooding and erosion hazard, and
- As per the July 5, 2017 Board Resolution# A-178/17, the requirement for safe access is deemed to be satisfied.

Application# LPRCA-35/26

Plan 36B, Lot 23, 100 Hill Lane, Norfolk County – Charlottesville

- The proposed work – to construct a 111m² (1,196ft²) non-habitable accessory building.
- A satisfactory site plan and construction details were submitted in support of the application,
- The existing structure is setback from the top of stable slope and located in the area of least risk,
- Maintenance access is provided to and along the shoreline,
- Susceptibility to natural hazards is not increased or new hazards created, and
- The application is within the Lake Erie Erosion hazard and this proposal will not negatively affect the control of erosion.

Application# LPRCA-39/26

Plan 324, Lots 11A-C, 42 Erie Boulevard, Norfolk County – South Walsingham

- The proposed work – to replace an existing 1-story boathouse with a new 2-story boathouse with 60.8m² (654.4ft²) of enclosed floor area and a 19.3m² covered deck,
- A satisfactory site plan and construction drawings was submitted in support of the application,
- There is no opportunity for the structure to be converted into habitable space in the future,
- There is no feasible alternative site outside of the Lake Erie shoreline flooding and erosion hazards,
- The susceptibility to natural hazards is not increased or new hazards created, and
- The application is within the Lake Erie shoreline flooding and erosion hazards and the proposed development will not negatively impact the control of flooding and erosion.

Application# LPRCA-42/26

Concession 1, Lot 16, 256 New Lakeshore Road, Norfolk County – Woodhouse

- The proposed work – to recognize the construction of a steel sheet pile wall and to construct a new 634m² (6,828ft²) residential dwelling,
- A satisfactory site plan and construction drawings were submitted in support of the dwelling and shoreline wall,
- A satisfactory coastal engineer report was submitted in the support of the shoreline sheet pile wall,
- The proposed structure is setback from the top of stable slope and located in the area of least risk,
- Maintenance access is provided to and along the shoreline,
- There are no adverse impacts on the natural shoreline processes of Lake Erie,
- The proposed shoreline structure is in accordance with the recommendations of the Shoreline Management Plan, and
- The application is within the Lake Erie shoreline flooding and erosion hazard and this proposal will not negatively affect the control of flooding and erosion.

Application# LPRCA-42/26- Revised

Concession 1, Lot 16, 256 New Lakeshore Road, Norfolk County – Woodhouse

- The proposed work – to recognize the construction of steel sheet pile wall and to construct a new 634m² (6,828ft²) dwelling,
- The revision is to add the proposed septic system,
- A satisfactory site plan and construction drawings were submitted in support of the dwelling and shoreline wall,
- A satisfactory coastal engineer report was submitted in the support of the shoreline sheet pile wall,
- The proposed structure is setback from the top of stable slope and located in the area of least risk,
- Maintenance access is provided to and along the shoreline,
- There are no adverse impacts on the natural shoreline processes of Lake Erie,
- The proposed shoreline structure is in accordance with the recommendations of the Shoreline Management Plan, and
- The application is within the Lake Erie shoreline flooding and erosion hazard and this proposal will not negatively affect the control of flooding and erosion.

Application# LPRCA-49/26

Plan 207, Lots A, 1-2, 4-5, 10-36, 320 St. Patrick Street, Norfolk County – Port Dover

- The proposed work – to rebuild an existing 204.4m² (2,200ft²) barn utilizing its existing concrete foundation,
- A satisfactory site plan and construction drawings was submitted in support of the application,
- Susceptibility to natural hazards is not increased or new hazards created, and
- The application is within the riverine flooding and erosion hazard allowances and the proposed development will not negatively impact the control of flooding and erosion.

Application# LPRCA-50/26

Plan 436, 7B Sandy Lane, 53B Beach Avenue, 30B Abigail Becker Parkway, 165B, 137B, 115B, 97B, & 63B Woodstock Avenue, Norfolk County – South Walsingham

- The proposed work – to remove accumulated wind-deposited sand from 8 beach access points and deposit and level the sand on nearby beach areas,
- The susceptibility to natural hazards is not increased or new hazards created,
- No sand will be transported away from the beach or outside sand/fill transported in, and
- The application is within the Lake Erie flood and erosion hazards and the proposed work will not negatively impact the control of flooding or erosion.

Application# LPRCA-51/26

Concession 1& 2, Lot 5, 374 Charlotteville Road 2 & Municipal R.O.W, Norfolk County - Charlotteville

- The proposed work – to install new concrete tile with an outlet into an open municipal drain of which 166m (544.6ft) will be deepened and improved, and to replace an access culvert situated within the drain,
- A satisfactory engineer's report and drawings were submitted in support of the application,

- The susceptibility to natural hazards is not increased or new hazards created,
- There are no adverse hydraulic or fluvial impacts on the watercourse, and
- The application is within the riverine flooding and erosion hazards and the proposed work should not negatively impact the control of flooding and erosion.

Application# LPRCA-52/26

Concession 3, Lot 6, 661 Charlotteville West Quarter Line Road & Municipal R.O.W, Norfolk County - Charlotteville

- The proposed work – to install new sections of tile drain with an associated outlet into an open municipal drain of which 91m (298.5ft) will be improved, including excavation of sediment to restore its original depths,
- A satisfactory engineer’s report and drawings were submitted in support of the application,
- The susceptibility to natural hazards is not increased or new hazards created,
- There are no adverse hydraulic or fluvial impacts on the watercourse, and
- The application is within the riverine flooding and erosion hazards and the proposed work should not negatively impact the control of flooding and erosion.

Application# LPRCA-53/26

Concession 1, Lot 11, 5 Bridge Street, Elgin County – Municipality of Bayham

- The proposed work – to dredge a section (1,805ft) of Big Otter Creek for marina maintenance,
- The susceptibility to natural hazards is not increased or new hazards created,
- The material removed will be hauled and disposed of off-site, and
- The application is within the riverine flooding and erosion hazards and the proposed work should not negatively impact the control of flooding and erosion.

Application# LPRCA-54/26

Concession 1, Lot 24, 273 Bluewater Parkway, Haldimand County - Walpole

- The proposed work – to construct a 68.9m² (720ft²) vacation home with a 27.9m² (300ft²) covered porch in replacement of a 57.2m² (616ft²) vacation home that was destroyed by fire,
- A satisfactory site plan and construction drawings were submitted in support of the application,
- Susceptibility to natural hazards is not increased or new hazards created,
- The proposed development will not restrict maintenance access to and along the shoreline, and
- The application is within the Lake Erie erosion hazard allowance and the proposed development will not negatively impact the control of erosion.

Application# LPRCA-55/26

Oxford Road 59, Oxford County – Township of Norwich

- The proposed work – to install underground storm sewers, sidewalks, curb and gutters and to repair the Burgess Creek Drain culvert.
- A satisfactory site plan and construction details were submitted in support of the application,
- There are no feasible alternative sites outside of the regulated areas,
- the risk of creating new riverine erosion or flooding hazards or aggravating existing hazards as a result of the development is negligible, and

- The application is within the riverine flooding and erosion hazard. This proposal will not negatively affect the control of flooding and erosion.

Conditions:

The permit is conditional on the following being provided to the satisfaction of LPRCA staff:

1. Detailed erosion and sediment control plans;
2. A detailed Contingency Plan;
3. A restoration plan ensuring the site will be restored to its original condition or better;
4. Confirmation that fuel sources, fueling activities, and material stockpile areas will be at least 30 metres away from the watercourse.

Application# LPRCA-56/26

Plan 206, Lots B- D, Erie Boulevard, Norfolk County – South Walsingham

- The proposed work –to maintain the existing shoreline protection by restacking the armour stone blocks, adding 4 dump truck loads of sand behind the armour stone blocks and adding a concrete step to the existing stairs.
- Satisfactory details and pictures were submitted in support of this application,
- The susceptibility to natural hazards is not increased or new hazards created,
- The proposed shoreline work is in accordance with the recommendations of the Shoreline Management Plan,
- The application is within the Lake Erie shoreline flooding and erosion hazard.
- As per the July 5, 2017 Board Resolution# A-173/17, emergency basis shoreline protection is deemed not to impact neighbouring properties and least likely to impact the neighbours or the beach.

Application# LPRCA-57/26

Plan 436, Lot 293, 35 Beach Avenue, Norfolk County – South Walsingham

- The proposed work – to replace the existing vacation home with a vacation home with approximately 222.5 m² (2,395 ft²) of habitable floor area, and a new septic system.
- A satisfactory site plan and engineered foundation drawings were submitted in support of this application,
- The proposed residential structure is no closer to the lake than the existing residential structure,
- The residential structure meets the floodproofing standard,
- The top of foundation and first floor elevation is at or above 178 m (CGVD28),
- No habitable space is proposed below the floodproofing elevation of 178 m (CGVD28),
- All mechanical and the electrical panel are located above the floodproofing elevation of 178 m (CGVD28),
- The proposed septic is designed to be effective when the water table reflects the maximum monthly Lake Erie water level of 175.0m CGVD1928,
- The application is within the Lake Erie shoreline flooding and erosion hazard,
- As per the July 5, 2017 Board Resolution# A-178/17, the requirement for safe access is deemed to be satisfied.

Application# LPRCA-58/26

Concession 9, Lot 7, Highway 6 & Haldimand Road 55 R.O.W, Haldimand County - Walpole

- The proposed work – to install fiberoptic cable within the roadside municipal R.O.W via trenching and plowing,
- Satisfactory site plans and details were submitted in support of the application,
- A satisfactory erosion and sediment control plan was submitted as part of the application,
- The application is within the riverine flooding and erosion hazards and the control of flooding and erosion will not be negatively impacted by the proposed development, and
- The watercourse should not be negatively impacted by the proposed work.

Application# LPRCA-59/26

Plan 182, Lot 3, 221 Norfolk Street North, Norfolk County - Simcoe

- The proposed work – to construct a 26.9m² (290ft²) extended roof on the front of a dwelling and pour a 19m² (209ft²) concrete pad beneath it,
- A satisfactory site plan and drawings were submitted in support of the application,
- The susceptibility to natural hazards is not increased or new hazards created, and
- The application is within the riverine flooding hazard and the proposed development will not negatively impact the control of flooding.

Application# LPRCA-60/26

Plan 143, Lots 19 & 20, 4 Fisher's Glen Road, Norfolk County – Charlotteville

- The proposed work – to replace 41m (135ft) of existing shoreline protection with concrete blocks,
- A satisfactory site plan and engineered drawings were submitted in support of this application,
- There are no adverse impacts on the natural shoreline processes of Lake Erie,
- The susceptibility to natural hazards is not increased or new hazards created,
- The proposed shoreline work is in accordance with the recommendations of the Shoreline Management Plan, and
- The application is within the Lake Erie shoreline flooding and erosion hazard, and this proposal will not negatively affect the control of flooding and erosion.

Application# LPRCA-61/26

Plan 1, Lot 18, 1028 South Coast Drive, Norfolk County – Charlotteville

- The proposed work – to replace the existing vacation home with a new vacation home with 268 m² (2,887 ft²) of habitable floor space, a 41m² (441 ft²) attached garage, a new cistern and a new 40m² (430.5 ft²) detached wood deck in the rear yard.
- A satisfactory site plan and construction drawings were submitted in support of this application,
- There is no feasible alternative site outside the Lake Erie Shoreline Erosion Hazard,
- The existing structure is setback from the top of stable slope and located in the area of least risk,

- Maintenance access is provided to and along the shoreline,
- Susceptibility to natural hazards is not increased or new hazards created, and
- The application is within the Lake Erie Erosion hazard and this proposal will not negatively affect the control of erosion.

Application# LPRCA-62/26

Concession 1, Lot 18, 1675 Lakeshore Drive, Haldimand County – Rainham

- The proposed work – to replace the existing accessory building with a 67m² (730 ft²) accessory building.
- A satisfactory site plan and construction drawings were submitted in support of this application,
- The proposed development is located in an area of least (and acceptable) risk,
- Maintenance access is provided to and along the shoreline,
- Susceptibility to natural hazards is not increased or new hazards created, and
- The application is within the Lake Erie Erosion hazard and this proposal will not negatively affect the control of erosion.

Financial Implication:

N/A

Prepared by:

Isabel Johnson

Isabel Johnson
Resource Planner

Prepared by:

Braedan Ristine

Braedan Ristine
Resource Planner

Reviewed by:

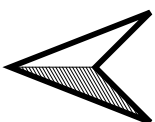
Leigh-Anne Mauthe

Leigh-Anne Mauthe, MCIP, RPP
Manager of Watershed Services

Approved and submitted by:

Judy Maxwell

Judy Maxwell, CPA, CGA
General Manager

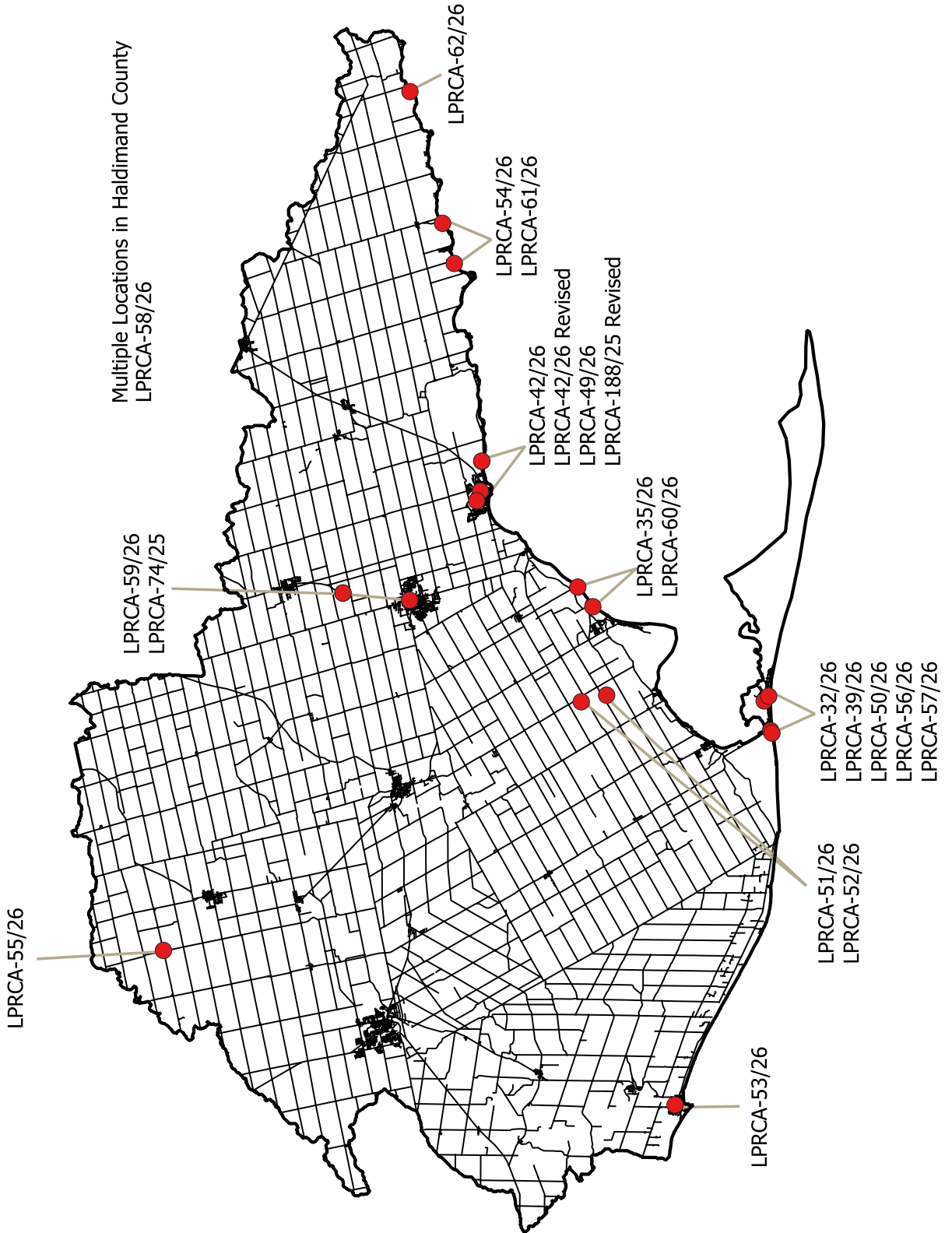


LONG POINT REGION
CONSERVATION
AUTHORITY

Approved Applications
O. Reg. 41/24

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Long Point Region
Conservation Authority





**LONG POINT REGION CONSERVATION AUTHORITY
STAFF REPORT**

Date: April 30, 2026 **File: 1.1.2**
To: Chair and Members, LPRCA Board of Directors
From: General Manager, LPRCA
Re: **General Manager's Report – April 2026**

Recommendation:

THAT the LPRCA Board of Directors receives the General Manager's Report for April 2026 as information.

Strategic Direction:

Strategic Direction #1 – Protect People and Property from Flooding and Natural Hazards
Strategic Direction #2 – Deliver Exceptional Services and Experiences
Strategic Direction #3 – Support and Empower Our People
Strategic Direction #4 – Organizational Excellence

Background:

On April 27, 2026, Doug Brunton, Chair, and myself attended the Conservation Ontario Annual General Meeting (AGM) in Toronto.

The results of the elections for Conservation Ontario (CO) 2026 Board of Directors is as follows:

Chair: Dave Barton, Vice Chair Toronto Region Conservation Authority
Vice Chair: Ed McGugan, Chair of Maitland Valley Conservation Authority
Vice Chair: Pat Warren, Chair of Kawartha Conservation Authority
Director: Rob Baldwin, CAO of Lake Simcoe Region Conservation Authority
Director: Brad McNevin, CAO of Quinte Conservation Authority
Director: Samantha Lawson, CAO of Grand River Conservation Authority

Staff has reviewed 64 permit applications as of April 29th compared to 73 permit applications for the same time period in 2025. Staff has also reviewed and provided comments this year to municipal staff on 22 *Planning Act* applications.

The Flood Forecasting and Warning staff issued a Watershed Conditions Statement on April 2nd for a Watershed Conditions Statement-Water Safety. The actual rainfall in the watershed was less than the forecasted amount.

The Park Supervisors and Assistants started on April 13th and are preparing the campgrounds for opening on May 1st. Corporate Services staff continue to work with the

Superintendent of Conservation Areas to recruit and interview summer staff for the campgrounds. Corporate Services staff have processed 381 seasonal camper applications. There is a total of 453 seasonal sites and we anticipate that we will have 420 seasonal campers as we continue to sell seasonal sites.

The Workshop staff have the water system at the parks functioning. The equipment has been shuttled to each campground. Staff have removed hazard trees at all of the campgrounds. The campsite upgrades of 21 sites and an addition of 5 new sites at Haldimand Conservation Area has been a challenge with the early freeze up last fall and the wet spring this year. The Park Superintendent has worked with the affected campers and only 2 seasonal campers will not be on a site for May 1st.

LPRCA was the 3rd place, \$5,000 winner, in the Next Great Save Competition to “Save the Backhouse Grist Mill” which concluded on April 24th. After the announcement that we won, a generous online donation of \$1,000 was received from Cranberry Creek Gardens and they posted a challenge for others to donate. We are very appreciative of the community support that we received for the competition.

Forestry staff have started the invasive species spray program for this year. All harvesting operations have shut down and will resume on August 1st.

The spring 2026 tree planting activities started on April 23rd. On May 9th, LPRCA staff will host a tree planting event for Scouts at the Wetland Trail restoration site at Backus Heritage Conservation Area.

All staff are working hard to deliver our programs and services to the residents of the watershed.

Prepared and submitted by:

Judy Maxwell

Judy Maxwell, CPA, CGA
General Manager



**LONG POINT REGION CONSERVATION AUTHORITY
STAFF REPORT**

Date: April 29, 2026 **File:** 1.4.1
To: Chair and Members
LPRCA Board of Directors
From: General Manager/Secretary Treasurer, LPRCA
Re: **Q1 Financial Report - March 31, 2026**

Recommendation:

THAT the LPRCA Board of Directors receives the Q1 Financial Report – March 31, 2026 for the period up to and including March 31, 2026 as information.

Strategic Direction:

Strategic Direction #1 – Protect People & Property from Flooding & Natural Hazards
Strategic Direction #2 – Deliver Exceptional Services & Experiences
Strategic Direction #3 – Support & Empower Our People
Strategic Direction #4 – Organizational Excellence

Purpose:

The Q1 financial report provides a consolidated and departmental update for the Board of Directors of the budget vs actual comparison of revenues and expenditures for LPRCA for the period up and including March 31, 2026.

Background:

The Board approved the 2026 Operating Budget of \$6,370,228 and Capital Budget of \$1,199,455 on January 7, 2026.

The consolidated statement of operations is attached as Appendix 1 accompanied with the departmental budget vs actual results. The capital projects are summarized in Appendix 2.

Discussion:

The Q1 operating revenues totaled \$1,458,289 with expenditures of \$969,482. Revenues represented 22.3% of the annual budget and expenditures 15.2% with a surplus of \$488,807 for the period.

Revenues have decreased by \$158,020 or 4.88% less than the same period year over year. This decrease in revenues is related to the timing of receiving grant funding. Expenditures have increased \$47,405 or 5.1% greater than prior year.

The operating surplus of \$488,807 for the period up to and including March 31st of the

fiscal is \$205,426 less than the 2025 surplus of \$694,233 or down 9.6% year over year.

Analysis:

Planning

Planning User Fees of \$43,491 are down 6.0% through the first quarter in comparison to the 2025 of figure of \$46,259. Staff has responded to 10 lawyer inquiries, issued 59 permits and participated in 18 reviews and 6 pre-consultations through the first quarter.

Forestry

The forestry program has issued and awarded one of three planned tenders in the first quarter. The tender resulted in \$147,693 of revenue and the 2026 budget for forestry user fees is \$310,000.

Campgrounds

Seasonal camping revenues as at March 31, 2026 totaled \$503,704 in comparison to \$395,682 in 2025. As of the end of the quarter, 142 seasonal camping payments have been received. In 2025 we had 426 seasonal campers and its anticipated that we will have a comparable number of seasonal campers in 2026.

Financial Implications:

Revenues for the first quarter are \$1,458,289 with expenditures of \$969,482 resulting in a surplus of \$488,807. Forestry sales have grossed \$148,748. Demand for seasonal camping is comparable to 2025 and seasonal camping revenues are projected to achieve budget.

Due to the seasonality of forestry revenues, seasonal camping, receipt of grant funding the Authority is in a positive position for the first quarter up to and including March 31, 2026 and expected to be remain on budget for fiscal 2026.

Prepared by:

Approved and submitted by:

Aaron LeDuc
Aaron LeDuc, CPA, CGA
Manager of Corporate Services

Judy Maxwell
Judy Maxwell, CPA, CGA
General Manager

Long Point Region Conservation Authority

Statement of Operations - Summary

For The 3 Months Ending March 31, 2026

Appendix 1

| Program: | Current YTD | 2026 Annual Budget | % Of Budget | Budget Variance | Actual 2025 | Actual 2024 |
|---|------------------|--------------------|-------------|----------------------|------------------|------------------|
| Watershed Planning and Technical Services | 98,868 | 497,990 | 20% | (399,122) | 90,941 | 95,138 |
| Watershed Flood Control Services | 47,217 | 386,914 | 12% | (339,697) | 36,749 | 47,852 |
| Healthy Watershed Services | 177,849 | 218,079 | 82% | (40,230) | 80,041 | 116,017 |
| Communications | 11,867 | 125,663 | 9% | (113,796) | 17,658 | 18,502 |
| Backus Heritage and Education Services | 33,922 | 328,803 | 10% | (294,881) | 56,690 | 37,286 |
| Public Forest Land Management Services | 41,523 | 326,511 | 13% | (284,988) | 58,239 | 70,585 |
| Private Forest Land Management Services | 3,608 | 159,603 | 2% | (155,996) | 18,885 | 11,197 |
| Conservation Parks | 59,609 | 1,864,790 | 3% | (1,805,182) | 62,707 | 81,260 |
| Maintenance Operations Services | 86,680 | 451,462 | 19% | (364,782) | 72,990 | 86,644 |
| Conservation Authority Lands | 131,254 | 782,315 | 17% | (651,061) | 78,019 | 94,412 |
| Corporate Services | 277,085 | 1,228,097 | 23% | (951,012) | 349,157 | 272,484 |
| | \$969,482 | \$6,370,228 | 15% | (\$5,400,746) | \$922,077 | \$931,376 |

Objects of Expenses

| | | | | | | |
|---------------------------|------------------|--------------------|------------|----------------------|------------------|------------------|
| Staff Expenses | 540,546 | 4,148,928 | 13% | (3,608,382) | 497,138 | 549,563 |
| Staff Related Expenses | 4,119 | 35,325 | 12% | (31,206) | 3,606 | 10,001 |
| Materials and Supplies | 59,669 | 351,478 | 17% | (291,809) | 49,046 | 106,364 |
| Purchased Services | 327,061 | 1,702,228 | 19% | (1,375,167) | 332,131 | 231,228 |
| Equipment | 10,874 | 54,225 | 20% | (43,351) | 15,924 | 11,019 |
| Other | 17,785 | 41,650 | 43% | (23,865) | 16,455 | 15,894 |
| Director Fees / Expenses | 9,429 | 36,394 | 26% | (26,965) | 7,778 | 7,307 |
| Total Expenditures | \$969,482 | \$6,370,228 | 15% | (\$5,400,746) | \$922,077 | \$931,375 |

Sources of Revenue:

| | | | | | | |
|----------------------------|--------------------|--------------------|------------|----------------------|--------------------|--------------------|
| Municipal Levy - Operating | 559,545 | 2,238,181 | 25% | (1,678,636) | 559,420 | 536,491 |
| Provincial Grants | 1,181 | 26,422 | 0% | (25,240) | - | 2,779 |
| MNR Grant | - | 23,807 | 0% | (23,807) | - | - |
| Federal Grants | - | 10,559 | 0% | (10,559) | - | - |
| Student Program Revenue | 2,154 | 4,500 | 48% | (2,346) | - | - |
| User Fees | 811,534 | 3,478,389 | 23% | (2,666,854) | 856,616 | 937,736 |
| Community Support | 53,218 | 274,623 | 19% | (221,406) | 137,148 | 156,292 |
| Endowment Funding | - | 123,061 | 0% | (123,061) | 35,214 | 8,793 |
| Interest | 30,657 | 202,750 | 15% | (172,093) | 27,911 | 57,149 |
| Contribution from Reserves | - | 144,936 | 0% | (144,936) | - | - |
| Total Revenue | \$1,458,289 | \$6,527,228 | 22% | (\$5,068,938) | \$1,616,310 | \$1,699,240 |

Excess (deficiency) of revenue over expenditures

| | | | | | |
|------------------|------------------|-------------|------------------|------------------|------------------|
| \$488,807 | \$157,000 | 311% | \$331,807 | \$694,233 | \$767,865 |
|------------------|------------------|-------------|------------------|------------------|------------------|

Long Point Region Conservation Authority

Statement of Operations

Corporate Services

For The 3 Months Ending March 31, 2026

| | Current YTD | 2026 Annual Budget | % Of Budget | Budget Variance | Actual 2025 | Actual 2024 | Comments |
|---|-------------------|-----------------------|----------------|--------------------|-------------------|------------------|--|
| Activities | | | | | | | |
| LPRCA Board | 9,429 | 36,394 | 26% | (26,965) | 8,073 | 7,582 | |
| Conservation Ontario Fees | 17,256 | 34,512 | 50% | (17,256) | 16,455 | 15,894 | |
| Corporate / IT Services | 250,400 | 1,157,191 | 22% | (906,791) | 324,629 | 249,008 | |
| Total Activities | \$277,085 | \$1,228,097 | 23% | (\$951,012) | \$349,157 | \$272,484 | |
| Objects of Expenses | | | | | | | |
| Staff Expenses | 156,043 | 758,719 | 21% | (602,676) | 158,052 | 157,462 | |
| Staff Related Expenses | 107 | 3,000 | 4% | (2,893) | 386 | 1,524 | |
| Materials and Supplies | 2,271 | 8,500 | 27% | (6,229) | 1,566 | 934 | |
| Purchased Services | 74,790 | 318,084 | 24% | (243,294) | 148,284 | 73,207 | |
| Equipment | 8,561 | 18,500 | 46% | (9,939) | 8,166 | 7,227 | |
| IT Services | 3,959 | 25,000 | 16% | (21,041) | 4,472 | 4,966 | |
| Office Cleaning | 4,140 | 18,250 | 23% | (14,110) | 3,998 | 3,963 | |
| Other | 17,785 | 41,650 | 43% | (23,865) | 16,455 | 15,894 | |
| Director Fees / Honorarium | 6,172 | 26,094 | 24% | (19,923) | 5,718 | 5,192 | |
| Director Travel | 2,987 | 8,100 | 37% | (5,113) | 1,715 | 1,780 | |
| Director Meeting Expense | 270 | 2,200 | 12% | (1,930) | 346 | 335 | |
| Total Expenditures | \$277,085 | \$1,228,097 | 23% | (\$951,012) | \$349,157 | \$272,484 | |
| Sources of Revenue: | | | | | | | |
| Municipal Levy - Operating | 177,653 | 710,610 | 25% | (532,958) | 204,414 | 207,587 | |
| User Fees | 4,494 | 17,200 | 26% | (12,706) | 3,468 | 3,501 | |
| Other - Interest on Investments, Misc. | 30,628 | 200,250 | 15% | (169,622) | 27,909 | 56,650 | Bank Interest \$24,625, GIC Interest \$6,002 |
| Community Support | 30,228 | 12,500 | 242% | 17,728 | 44,652 | 596 | Easement agreement payment - \$30,000 |
| Endowment Funding | - | 20,000 | 0% | (20,000) | 5,000 | 5,000 | |
| Contribution from Reserves | - | 267,537 | 0% | (267,537) | - | - | |
| Total Revenue | \$243,003 | \$1,228,097 | 20% | (\$955,095) | \$285,443 | \$273,334 | |
| Excess(deficiency) revenue over expenditures | (\$34,082) | \$0 | 0% | (\$34,082) | (\$63,714) | \$850 | |

Long Point Region Conservation Authority

Statement of Operations Community Relations

For The 3 Months Ending March 31, 2026

| | Current YTD | 2026 Annual Budget | % Of Budget | Budget Variance | Actual 2025 | Actual 2024 | Comments |
|---|-----------------|-----------------------|----------------|--------------------|-----------------|-----------------|-------------------------------------|
| Activities | | | | | | | |
| Communication and Marketing Services | 11,854 | 113,863 | 10% | (102,008) | 17,492 | 18,492 | |
| Leighton & Betty Brown Scholarship Trust Fund | - | 1,000 | 0% | (1,000) | - | - | |
| LPRCA Memorial Woodlot Services | 13 | 10,801 | 0% | (10,788) | 166 | 10 | |
| Total Activities | \$11,867 | \$125,663 | 9% | (\$113,796) | \$17,658 | \$18,502 | |
| Objects of Expenses | | | | | | | |
| Staff Expenses | 10,157 | 94,313 | 11% | (84,156) | 14,626 | 14,227 | |
| Staff Related Expenses | - | 1,150 | 0% | (1,150) | - | 25 | |
| Materials and Supplies | 1,267 | 10,650 | 12% | (9,383) | 2,076 | 1,208 | |
| Purchased Services | 442 | 19,550 | 2% | (19,108) | 957 | 3,042 | |
| Total Expenditures | \$11,867 | \$125,663 | 9% | (\$113,796) | \$17,658 | \$18,502 | |
| Sources of Revenue | | | | | | | |
| Municipal Levy - Operating | 29,416 | 117,663 | 25% | (88,247) | 28,915 | 32,075 | |
| Community Support | 1,178 | 8,000 | 15% | (6,822) | 1,516 | 1,679 | Memorial Forest Donations - \$1,005 |
| Total Revenue | \$30,594 | \$125,663 | 24% | (\$95,069) | \$30,432 | \$33,754 | |
| Excess(deficiency) revenue over expenditures | \$18,727 | \$0 | 0% | \$18,727 | \$12,773 | \$15,252 | |

Long Point Region Conservation Authority

Statement of Operations

Watershed Planning and Technical Services

For The 3 Months Ending March 31, 2026

| | Current YTD | 2026 Annual Budget | % Of Budget | Budget Variance | Actual 2025 | Actual 2024 | Comments |
|--|------------------|-----------------------|----------------|--------------------|------------------|------------------|---------------------|
| Activities | | | | | | | |
| Technical and Planning Services | 96,882 | 431,833 | 22% | (334,952) | 86,718 | 93,431 | |
| Technical Study Services | 1,987 | 66,157 | 3% | (64,170) | 4,224 | 1,707 | |
| Total Activities | \$98,868 | \$497,990 | 20% | (\$399,122) | \$90,941 | \$95,138 | |
| Objects of Expenses | | | | | | | |
| Staff Expenses | 94,951 | 460,290 | 21% | (365,339) | 86,025 | 89,940 | |
| Staff Related Expenses | 1,413 | 4,200 | 34% | (2,788) | 132 | 1,876 | |
| Materials and Supplies | 285 | 2,000 | 14% | (1,715) | 160 | 214 | |
| Purchased Services | 1,920 | 28,000 | 7% | (26,080) | 2,700 | 1,185 | |
| Equipment | 300 | 3,500 | 9% | (3,200) | 1,923 | 1,923 | |
| Total Expenditures | \$98,868 | \$497,990 | 20% | (\$399,122) | \$90,941 | \$95,138 | |
| Sources of Revenue | | | | | | | |
| Municipal Levy - Operating | 77,421 | 309,683 | 25% | (232,262) | 67,213 | 43,835 | |
| MNR Grant | - | 8,807 | 0% | (8,807) | - | - | |
| User Fees - Lawyer Inquiry Revenue | 2,297 | 13,500 | 17% | (11,203) | 3,825 | 5,175 | 10 Lawyer Inquiries |
| User Fees - Planning / Technical Service Fees | 26,127 | 105,000 | 25% | (78,873) | 32,289 | 25,393 | 59 Permits |
| User Fees - Planning Act Review Fees | 13,118 | 56,000 | 23% | (42,882) | 9,245 | 14,250 | 18 Planning Review |
| User Fees - Pre-Consultation Fees | 1,950 | 5,000 | 39% | (3,050) | 900 | 4,150 | 6 Pre Cons |
| Total Revenue | \$120,912 | \$497,990 | 24% | (\$377,078) | \$113,472 | \$92,802 | |
| Excess (deficiency) revenue over expenditures | \$22,044 | \$0 | 0% | \$22,044 | \$22,531 | (\$2,336) | |

Long Point Region Conservation Authority

Statement of Operations

Watershed Flood Control Services

For The 3 Months Ending March 31, 2026

| | Current YTD | 2026 Annual Budget | % Of Budget | Budget Variance | Actual 2025 | Actual 2024 | Comments |
|--|-----------------|-----------------------|----------------|--------------------|-----------------|-----------------|----------|
| Activities | | | | | | | |
| Flood Control Administrative Services | 25,162 | 99,303 | 25% | (74,141) | 19,197 | 26,287 | |
| Flood Forecasting and Warning Services | 11,135 | 98,310 | 11% | (87,174) | 12,348 | 16,012 | |
| General Operational Services | 4,956 | 53,927 | 9% | (48,972) | 4,615 | 3,971 | |
| Structures - Minor Maintenance Services | 1,336 | 71,360 | 2% | (70,024) | 114 | 349 | |
| Structures - Preventative Maintenance Services | 4,629 | 64,014 | 7% | (59,386) | 476 | 1,233 | |
| Total Activities | \$47,217 | \$386,914 | 12% | (\$339,697) | \$36,749 | \$47,852 | |
| Objects of Expenses | | | | | | | |
| Staff Expenses | 41,649 | 332,633 | 13% | (290,985) | 28,857 | 41,723 | |
| Staff Related Expenses | 270 | 2,700 | 10% | (2,430) | 270 | 690 | |
| Materials and Supplies | 367 | 10,300 | 4% | (9,933) | 160 | 803 | |
| Purchased Services | 2,919 | 32,281 | 9% | (29,362) | 1,627 | 2,767 | |
| Equipment | 2,014 | 9,000 | 22% | (6,986) | 5,835 | 1,869 | |
| Total Expenditures | \$47,217 | \$386,914 | 12% | (\$339,697) | \$36,749 | \$47,852 | |
| Sources of Revenue | | | | | | | |
| Municipal Levy - Operating | 86,373 | 345,492 | 25% | (259,119) | 85,617 | 73,414 | |
| Provincial Grants | - | 26,422 | 0% | (26,422) | - | 2,331 | |
| Provincial Grants | - | 15,000 | 0% | (15,000) | - | - | |
| Total Revenue | \$86,373 | \$386,914 | 25% | (\$300,541) | \$85,617 | \$75,745 | |
| Excess (deficiency) revenue over expenditures | \$39,156 | \$0 | 0% | \$39,156 | \$48,868 | \$27,893 | |

Long Point Region Conservation Authority

Statement of Operations

Healthy Watershed Services

For The 3 Months Ending March 31, 2026

| | Current YTD | 2026 Annual Budget | % Of Budget | Budget Variance | Actual 2025 | Actual 2024 | Comments |
|---|--------------------|-----------------------|----------------|--------------------|-----------------|------------------|--|
| Activities | | | | | | | |
| Healthy Watershed Technical Support Services | 4,922 | 19,451 | 25% | (14,529) | 5,400 | (2,851) | |
| Drain Classification - DFO/LPRCA | 262 | 2,750 | 10% | (2,488) | 357 | 420 | |
| Watershed Low Water Response Services | - | 2,950 | 0% | (2,950) | 42 | 226 | |
| Surface & Groundwater Quality Monitoring Services | 9,449 | 49,393 | 19% | (39,944) | 8,611 | 8,078 | |
| Lamprey Barrier Inspection Services | 47 | 7,810 | 1% | (7,762) | - | 136 | |
| Water Supply Source Protection Planning | 505 | 12,440 | 4% | (11,935) | 393 | 517 | |
| Stream Health Monitoring | 8,348 | 10,787 | 77% | (2,439) | 776 | - | |
| OPG Wetlands | 7,228 | - | 0% | 7,228 | 6,462 | 5,495 | |
| ECCC - GLFEI | 107,395 | 112,500 | 0% | (5,105) | 34,842 | - | Federal Grant Funding - \$107,395 |
| Integrated Conservation Action Plan | 39,694 | - | 0% | 39,694 | 18,890 | 89,369 | Grant Funding - \$39,694 |
| COA Agreement | - | - | 0% | - | 4,270 | 14,628 | |
| Total Activities | \$177,849 | \$218,079 | 82% | (\$40,230) | \$80,041 | \$116,017 | |
| Objects of Expenses | | | | | | | |
| Staff Expenses | 45,050 | 110,951 | 41% | (65,901) | 31,662 | 27,655 | |
| Staff Related Expenses | - | 400 | 0% | (400) | - | 316 | |
| Materials and Supplies | 17,690 | 5,749 | 308% | 11,941 | 7,389 | 75,056 | |
| Purchased Services | 115,110 | 100,980 | 114% | 14,130 | 40,991 | 12,990 | Private Landowner Assistance \$105,358 |
| Total Expenditures | \$177,849 | \$218,079 | 82% | (\$40,230) | \$80,042 | \$116,017 | |
| Sources of Revenue | | | | | | | |
| Municipal Levy - Operating | 13,086 | 52,342 | 25% | (39,257) | 13,799 | 16,878 | |
| Provincial Grants | 1,181 | - | 0% | 1,181 | - | 448 | |
| Federal Grants | - | 10,559 | 0% | (10,559) | - | - | |
| Community Support | 19,257 | 124,940 | 15% | (105,683) | 74,402 | 116,181 | |
| Contribution from Reserves | - | 30,238 | 0% | (30,238) | - | - | |
| Total Revenue | \$33,524 | \$218,079 | 15% | (\$184,555) | \$88,201 | \$133,507 | |
| Provincial Grants | | | | | | | |
| Excess(deficiency) revenue over expenditures | (\$144,326) | \$0 | 0% | (\$144,326) | \$8,159 | \$17,490 | |

Long Point Region Conservation Authority

Statement of Operations

Conservation Authority Lands

For The 3 Months Ending March 31, 2026

| Activities | Current YTD | 2026 Budget | Annual Budget | % Of Budget | Budget Variance | Actual 2025 | Actual 2024 | Comments |
|---|------------------|------------------|------------------|----------------|--------------------|-------------------|-------------------|---|
| Conservation Authority Lands Admin | 95,346 | 372,846 | 372,846 | 26% | (277,500) | 59,291 | 68,044 | Municipal Taxes - \$17,917 |
| Parkettes Services | 4,041 | 108,743 | 108,743 | 4% | (104,703) | 5,043 | 3,842 | |
| Lee Brown Waterfowl Management Services | 21,509 | 182,500 | 182,500 | 12% | (160,991) | 2,221 | 6,620 | |
| Fish and Wildlife Support Services | - | 3,500 | 3,500 | 0% | (3,500) | - | - | |
| Hazard Tree Removal | 10,358 | 108,961 | 108,961 | 10% | (98,603) | 11,465 | 15,907 | |
| Conservation Authority Lands Reserve | - | 5,765 | 5,765 | 0% | (5,765) | - | - | |
| Total Activities | \$131,254 | \$782,315 | \$782,315 | 17% | (\$651,061) | \$ 78,019 | \$ 94,412 | |
| Objects of Expenses | | | | | | | | |
| Staff Expenses | 57,249 | 485,601 | 485,601 | 12% | (428,351) | 20,915 | 27,016 | |
| Staff Related Expenses | - | 150 | 150 | 0% | (150) | - | - | |
| Materials and Supplies | 17,902 | 30,893 | 30,893 | 58% | (12,991) | 1,210 | 846 | |
| Purchased Services | 56,102 | 265,671 | 265,671 | 21% | (209,568) | 55,894 | 66,550 | |
| Total Expenditures | \$131,254 | \$782,315 | \$782,315 | 17% | (\$651,061) | \$ 78,019 | \$ 94,412 | |
| Sources of Revenue | | | | | | | | |
| Municipal Levy - Operating | 126,877 | 507,506 | 507,506 | 25% | (380,630) | 118,176 | 104,547 | |
| User Fees | 24,244 | 202,190 | 202,190 | 12% | (177,946) | 69,072 | 69,976 | Grant Funding - \$20,000 Phragmites Control Project |
| Community Support | - | 66,854 | 66,854 | 0% | (66,854) | - | - | |
| Contribution to/from Reserves | - | 5,765 | 5,765 | 0% | (5,765) | - | - | |
| Total Revenue | \$151,121 | \$782,315 | \$782,315 | 19% | (\$631,194) | \$ 187,248 | \$ 174,522 | |
| Excess(deficiency) revenue over expenditures | | | | | | | | |
| | \$19,867 | \$0 | \$0 | 0% | \$19,867 | \$109,229 | \$80,110 | |

Long Point Region Conservation Authority

Statement of Operations

Public Forest Land Management Services

For The 3 Months Ending March 31, 2026

| Activities | Current YTD | 2026 Annual Budget | % Of Budget | Budget Variance | Actual 2025 | Actual 2024 | Comments |
|--|------------------|-----------------------|----------------|--------------------|------------------|------------------|---------------------------|
| General Forestry Management Services | 40,684 | 326,511 | 12% | (285,826) | 58,574 | 53,130 | |
| LPBLT | - | - | 0% | - | (487) | 412 | |
| Invasive Species Centre | 839 | - | 0% | 839 | 152 | 17,043 | |
| Total Activities | \$41,523 | \$326,511 | 13% | (\$284,988) | \$58,239 | \$70,585 | |
| Objects of Expenses | | | | | | | |
| Staff Expenses | 38,242 | 239,711 | 16% | (201,468) | 51,141 | 59,610 | |
| Staff Related Expenses | 215 | 11,800 | 2% | (11,585) | 480 | 792 | |
| Materials and Supplies | 540 | 16,900 | 3% | (16,360) | 152 | 5 | |
| Purchased Services | 2,526 | 58,100 | 4% | (55,574) | 6,465 | 10,177 | |
| Total Expenditures | \$41,523 | \$326,511 | 13% | (\$284,988) | \$58,239 | \$70,585 | |
| Sources of Revenue | | | | | | | |
| User Fees | 148,748 | 310,000 | 48% | (161,252) | 256,699 | 315,172 | Timber Tender - \$147,693 |
| Community Support | 2,500 | 14,000 | 18% | (11,500) | 16,500 | 17,043 | |
| Contribution from Reserves | - | 2,511 | 0% | (2,511) | - | - | |
| Total Revenue | \$151,248 | \$326,511 | 46% | (\$175,263) | \$273,199 | \$332,215 | |
| Excess (deficiency) revenue over expenditures | \$109,725 | \$0 | 0% | \$109,725 | \$214,960 | \$261,630 | |

Long Point Region Conservation Authority

Statement of Operations

Private Forest Land Management Services

For The 3 Months Ending March 31, 2026

| | Current YTD | 2026 Annual Budget | % Of Budget | Budget Variance | Actual 2025 | Actual 2024 | Comments |
|--|-----------------|-----------------------|----------------|--------------------|-----------------|------------------|----------|
| Activities | | | | | | | |
| Private Property Tree Planting Services | 3,608 | 149,603 | 2% | (145,996) | 18,885 | 10,911 | |
| LPB/OPG Long Term Tree Planting Services | - | 10,000 | 100% | (10,000) | - | 286 | |
| Total Activities | \$3,608 | \$159,603 | 2% | (\$155,996) | \$18,885 | \$11,197 | |
| Objects of Expenses | | | | | | | |
| Staff Expenses | 3,418 | 47,878 | 7% | (44,460) | 4,507 | 7,165 | |
| Staff Related Expenses | - | 850 | 0% | (850) | 81 | - | |
| Materials and Supplies | 76 | 66,975 | 0% | (66,899) | 13,177 | 2,927 | |
| Purchased Services | 114 | 43,900 | 0% | (43,786) | 1,119 | 1,105 | |
| Total Expenditures | \$3,608 | \$159,603 | 2% | (\$155,996) | \$18,885 | \$11,197 | |
| Sources of Revenue | | | | | | | |
| User Fees | 22,703 | 149,603 | 15% | (126,901) | 21,406 | 2,399 | |
| Community Support | - | 10,000 | 0% | (10,000) | - | - | |
| Total Revenue | \$22,703 | \$159,603 | 14% | (\$136,901) | \$21,406 | \$2,399 | |
| Excess (deficiency) revenue over expenditures | \$19,095 | \$0 | 0% | \$19,095 | \$2,521 | (\$8,798) | |

Long Point Region Conservation Authority

Statement of Operations

Backus Heritage and Education Services

For The 3 Months Ending March 31, 2026

| | Current YTD | 2026 Annual Budget | % Of Budget | Budget Variance | Actual 2025 | Actual 2024 | Comments |
|---|-------------------|-----------------------|----------------|--------------------|-------------------|-----------------|----------|
| Activities | | | | | | | |
| Educational and Interactive Program Services | 7,980 | 106,364 | 8% | (98,384) | 7,245 | 4,137 | |
| Heritage Village and Historical Services | 19,968 | 175,546 | 11% | (155,578) | 25,487 | 26,635 | |
| Education Centre | 5,974 | 46,894 | 13% | (40,920) | 23,958 | 6,515 | |
| Total Activities | \$33,922 | \$328,803 | 10% | (\$294,881) | \$56,690 | \$37,286 | |
| Objects of Expenses | | | | | | | |
| Staff Expenses | 24,686 | 248,916 | 10% | (224,230) | 36,169 | 29,102 | |
| Staff Related Expenses | - | 1,550 | 0% | (1,550) | 30 | 377 | |
| Materials and Supplies | 37 | 16,707 | 0% | (16,670) | 410 | 314 | |
| Purchased Services | 9,199 | 61,631 | 15% | (52,432) | 20,081 | 7,493 | |
| Amortization Expense | - | - | 0% | - | - | - | |
| Total Expenditures | \$33,922 | \$328,803 | 10% | (\$294,881) | \$56,690 | \$37,286 | |
| Sources of Revenue | | | | | | | |
| Municipal Levy - Operating | 1,600 | 6,402 | 25% | (4,801) | 986 | 1,395 | |
| Student Program Revenue | 2,154 | 4,500 | 48% | (2,346) | - | - | |
| User Fees - Heritage Village | 940 | 2,608 | 36% | (1,668) | 267 | 108 | |
| User Fees - Education & Interactive Program | 953 | 43,795 | 2% | (42,842) | - | 27,890 | |
| Other - Interest on Investments, Misc. | 29 | 2,500 | 1% | (2,471) | 3 | 499 | |
| Endowment Funding | - | 103,061 | 0% | (103,061) | 30,214 | 3,793 | |
| Property/Building Rentals | 2,980 | 5,962 | 50% | (2,982) | 5,845 | 5,675 | |
| Community Support | 55 | 38,330 | 2% | (38,275) | 78 | 20,793 | |
| Contribution from Reserves | - | 121,646 | 0% | (121,646) | - | - | |
| Total Revenue | \$8,712 | \$328,803 | 3% | (\$320,092) | \$37,393 | \$60,154 | |
| Excess(deficiency) revenue over expenditures | (\$25,210) | \$0 | 0% | (\$25,210) | (\$19,297) | \$22,867 | |

Long Point Region Conservation Authority

Statement of Operations

Conservation Parks

For The 3 Months Ending March 31, 2026

| | Current YTD | 2026 Annual Budget | % Of Budget | Budget Variance | Actual 2025 | Actual 2024 | Comments |
|--|------------------|-----------------------|----------------|----------------------|------------------|------------------|----------------------------|
| Activities: | | | | | | | |
| Norfolk Conservation Park Services | 6,994 | 386,911 | 2% | (379,916) | 8,627 | 20,583 | |
| Deer Creek Conservation Park Services | 5,709 | 255,340 | 2% | (249,631) | 5,846 | 8,714 | |
| Haldimand Conservation Park Services | 12,899 | 424,452 | 3% | (411,553) | 18,110 | 20,269 | |
| Waterford North Conservation Park Services | 8,704 | 400,886 | 2% | (392,182) | 8,398 | 12,822 | |
| Backus Heritage Conservation Park Services | 25,303 | 397,201 | 6% | (371,899) | 21,724 | 18,872 | |
| Total Activities | \$59,609 | \$1,864,790 | 3% | (\$1,805,182) | \$62,707 | \$81,260 | |
| Objects of Expenses: | | | | | | | |
| Staff Expenses | 21,861 | 1,117,434 | 2% | (1,095,573) | 27,866 | 45,966 | |
| Staff Related Expenses | 41 | 5,925 | 1% | (5,884) | 298 | 790 | |
| Materials and Supplies | 10,817 | 80,875 | 13% | (70,058) | 12,169 | 10,915 | |
| Purchased Services | 26,889 | 637,331 | 4% | (610,442) | 22,373 | 23,589 | |
| Equipment | - | 23,225 | 0% | (23,225) | - | - | |
| Total Expenditures | \$59,609 | \$1,864,790 | 3% | (\$1,805,182) | \$62,707 | \$81,260 | |
| Sources of Revenue | | | | | | | |
| User Fees-Seasonal Sites Fees & AC Fees | 503,704 | 1,357,000 | 37% | (853,296) | 395,682 | 400,510 | 142 Seasonal Campers |
| User Fees-Winter Storage | 885 | 88,250 | 1% | (87,365) | 22 | 398 | |
| User Fees-Camping Revenue | 10,063 | 698,800 | 1% | (688,737) | 9,780 | 10,244 | Reservation Fees - \$8,892 |
| User Fees-Rental at Haldimand | 3,470 | 3,500 | 99% | (30) | 3,400 | 5,130 | |
| Contribution to Reserves | - | (282,760) | - | 282,760 | - | - | |
| Total Revenue | \$518,122 | \$1,864,790 | 28% | (\$1,346,668) | \$408,884 | \$416,282 | |
| Excess Provincial Grants | \$458,514 | \$0 | 0% | \$458,514 | \$346,178 | \$335,022 | |

Long Point Region Conservation Authority

Statement of Operations

Other Conservation and Land Management Services

For The 3 Months Ending March 31, 2026

| | Current YTD | 2026 Annual Budget | % Of Budget | Budget Variance | Actual 2025 | Actual 2024 | Comments |
|---|-----------------|-----------------------|----------------|--------------------|-----------------|------------------|-------------------------------|
| Activities | | | | | | | |
| General Facility Maintenance Services | 48,905 | 188,482 | - | (139,577) | 32,362 | 51,333 | |
| Motor Pool Services | 37,775 | 262,980 | 14% | (225,205) | 40,628 | 35,310 | |
| Total Activities | \$86,680 | \$451,462 | 19% | (\$364,782) | \$72,990 | \$86,644 | |
| Objects of Expenses | | | | | | | |
| Staff Expenses | 47,239 | 252,483 | 19% | (205,244) | 37,318 | 49,696 | |
| Staff Related Expenses | 2,073 | 3,600 | 58% | (1,527) | 1,928 | 3,610 | |
| Materials and Supplies | 8,417 | 101,929 | 8% | (93,512) | 10,574 | 13,143 | |
| Purchased Services | 28,950 | 93,450 | 31% | (64,500) | 23,170 | 20,196 | |
| Total Expenditures | \$86,680 | \$451,462 | 19% | (\$364,782) | \$72,990 | \$86,644 | |
| Sources of Revenue | | | | | | | |
| Municipal Levy - Operating | 47,120 | 188,482 | 25% | (141,361) | 40,299 | 56,760 | |
| User Fees | 44,858 | 419,980 | - | (375,122) | 44,716 | 47,766 | Motor pool revenue - \$44,858 |
| Total Revenue | \$91,978 | \$608,462 | 15% | (\$516,483) | \$85,015 | \$104,526 | |
| Excess(deficiency) revenue over expenditures | \$5,299 | \$157,000 | 3% | (\$151,701) | \$12,025 | \$17,882 | |

Long Point Region Conservation Authority
CAPITAL SUMMARY March 31, 2026

Appendix 2

| PROGRAMS AND PROJECTS OBJECTS OF EXPENSES | Prior Years Capital Levy | General Levy / Special Capital Levy | WECl and Provincial | Unrestricted Reserve | User Fee Reserve | Donations/ Grants | In - Year Surplus | Total \$'s Spent to March 31, 2026 | Status | Total \$'s Remaining |
|---|-----------------------------|---|------------------------|-------------------------|---------------------|----------------------|----------------------|--|-------------|-------------------------|
| <u>Watershed Services</u> | | | | | | | | | | |
| Teeterville Class EA - 340 | | | \$ 3,482 | | | | | \$ 9,302 | In progress | \$ (5,819) |
| Lehman Dam - Dam Safety Review - 341 | \$ 17,308 | | \$ 7,308 | | | | | \$ 15,065 | In progress | \$ 9,551 |
| Sutton Dam Structure & Removal - 346 | \$ 11,511 | \$ 160,000 | | | | | | \$ 3,239 | In progress | \$ 168,273 |
| Flood Control Structure Repairs and Studies | \$ 15,661 | | | | | | | | | \$ 15,661 |
| LPRCA - Hydrology Study - 332 | | | | | | | | \$ 2,857 | In progress | \$ (2,857) |
| Nanticoke Creek Flood Hazard Mapping - 333 | \$ 25,000 | | \$ 25,000 | | | | | \$ 9,235 | In progress | \$ 40,765 |
| Vittoria Dam CWA Grant - 351/361 | \$ 35,000 | \$ 100,000 | \$ 35,000 | | | \$ 75,000 | | \$ 42,615 | In progress | \$ 132,385 |
| Upper Big Creek Flood And Erosion Control - 354 | | \$ 100,000 | | | | | | \$ 6,838 | In progress | \$ 63,162 |
| Deer Creek - Public Safety Boom | | | | | | | | | | \$ 100,000 |
| <u>Backus Heritage and Education Services</u> | | | | | | | | | | |
| Backus Hydro Upgrades | \$ 8,215 | | | | | | | | | \$ 8,215 |
| Backus Water Systems Upgrades | \$ 4,324 | | | | | | | | | \$ 4,324 |
| Decoy Museum - 331 | | | | | | \$ 9,686 | | \$ 44 | In progress | \$ 9,641 |
| Historic Site Building Demolitions | | \$ 17,000 | | | | | | | | \$ 17,000 |
| Backus Grist Mill Full Structural Review | \$ 14,500 | | | | | | | | | \$ 14,500 |
| <u>Conservation Parks Management Services</u> | | | | | | | | | | |
| Norfolk CA Water Intake Upgrade - 306 | \$ 16,351 | | | | | | | \$ 7,771 | In progress | \$ 8,580 |
| Norfolk CA Hydro Upgrades | \$ 14,989 | | | | | | | | | \$ 14,989 |
| Waterford North CA Premium Site Additions - | \$ 12,500 | | | | | | | | | \$ 12,500 |
| Backus Playground Equipment | | | | \$ 83,280 | | | | | | \$ 83,280 |
| Haldimand Playground Equipment | | | | | \$ 56,575 | | | | | \$ 56,575 |
| Backus Maintenance Barn | | | | | \$ 190,000 | | | | | \$ 190,000 |
| Campground Conservation Area Water System Upgrade | \$ 20,000 | | | | | | | | | \$ 20,000 |
| Campground Cabin - 353 | \$ 27,600 | | | | | | | \$ 10,381 | In progress | \$ 17,219 |
| Campground Washroom Facility Upgrade | \$ 18,000 | | | | | | | | | \$ 18,000 |
| Deer Creek CA Dock & Storage Rack - 303 | \$ 6,277 | | | | | | | | | \$ 6,277 |
| Waterford North CA Water System Upgrade - | \$ 3,482 | | | | | | | | | \$ 3,482 |
| <u>Other Conservation and Land Management Services</u> | | | | | | | | | | |
| Park Sign Replacement & Roadway Signage for Parks - 300 | \$ 3,445 | | | | | | | | | \$ - |
| Signage Project - 345 | \$ 16,876 | \$ 6,000 | | | | | | | | \$ 3,445 |
| Forestry Tract & Property Signage | \$ 6,886 | | | | | | | | | \$ 22,876 |
| Property Gates - 291 | \$ 941 | \$ 5,000 | | | | | | | | \$ 6,886 |
| Parking lots & Fencing Upgrades - 344 | | \$ 14,000 | | | | | | | | \$ 5,941 |
| <u>Maintenance Operations Services</u> | | | | | | | | | | |
| Workshop Electrical & Lighting Upgrades | \$ 8,000 | | | | | | | \$ 10,003 | In progress | \$ (2,003) |
| Vehicle Replacement (2 1/2 Ton Pickup Truck) | | | | | | | \$ 118,000 | | | \$ 118,000 |
| Equipment Replacement (2 Riding Lawn Mower) | | | | | | | \$ 39,000 | | | \$ 39,000 |
| Tools & Equipment Replacement | \$ 18,094 | | | | | | | | | \$ 18,094 |
| <u>Corporate Services</u> | | | | | | | | | | |
| Computer Upgrades - 289 | \$ 3,752 | \$ 15,000 | | | | | | | | \$ 18,752 |
| Office Renovations - 334 | \$ 35,030 | | | | | | | \$ 35,030 | In progress | \$ - |
| | \$ 343,741 | \$ 417,000 | \$ 70,790 | \$ 83,280 | \$ 246,575 | \$ 84,686 | \$ 157,000 | \$ 152,378 | | \$ 1,250,694 |



LONG POINT REGION CONSERVATION AUTHORITY
STAFF REPORT

Date: April 29, 2026

File: 2.1. F.1.6

To: Chair and Members,
LPRCA Board of Directors

From: General Manager, LPRCA

Re: Ecological Survey Quotes – 2026 Survey Season

Recommendation:

THAT the LPRCA Board of Directors receives the report as information.

Strategic Direction:

Strategic Direction #2 – Deliver Exceptional Services and Experiences
Strategic Direction #4 – Organizational Excellence

Background:

On an annual basis, LPRCA conducts ecological inventories on properties where forest management activities will be undertaken. A qualified ecologist is retained to complete all of the necessary field work to ensure any protected species or their habitat is not impacted as defined by the *Endangered Species Act*. Surveys are conducted in the spring and late summer to ensure all vegetative communities are sampled. This year a total of three properties; Allen Tract, Hammond Tract, and Caley, Palmer, Abbott Tract with a total of 363.00 Acres/146.90 Hectares will be surveyed. The scope of the project will be limited to only those species that are protected by legislation, or species that may potentially be designated under the Act within the next one to two years.

Requests for quotes were prepared and emailed to three consultants that specialize in Ecological Surveys with the following below submitting bids.

Results were as follows:

- | | |
|--|-------------------|
| 1) Natural Resource Solutions Inc. | \$14,600.00 + HST |
| 2) Rebecca Hay – Ecological Consultant | \$24,500.00 + HST |

Staff reviewed the quotes submitted and selected Natural Resource Solutions Inc. for \$14,600.00 + HST which was the lowest price and met the requirements outlined in the quote. Natural Resource Solutions Inc. is familiar with the Long Point Region watershed and LPRCA forest tracts with previous Ecological Surveys conducted on LPRCA forested lands from 2020 – 2024.

From 2003 to 2025 there has been 7,235.72 Acres of LPRCA lands ecologically surveyed.

Financial Implications:

The 2026 approved budget included \$25,000.00 for ecological surveys and the quote from Natural Resource Solutions Inc. is within the 2026 budget.

Prepared by:

Debbie Thain

**Debbie Thain, Associate R.P.F.
Forestry Supervisor**

Approved & Submitted by:

Judy Maxwell

**Judy Maxwell, CPA, CGA
General Manager**



LONG POINT REGION CONSERVATION AUTHORITY STAFF REPORT

Date: April 24, 2026

File: 1.4.3

To: Chair and Members,
LPRCA Board of Directors

From: General Manager, LPRCA

Re: *Bill 97 – An Act to implement Budget measures, to enact, amend or repeal various statutes and to revoke various regulations, 2026, Schedule 3, Conservation Authorities Act Update and Transition Committee Appointments*

Recommendation:

THAT the LPRCA Board of Directors receives the *Bill 97 – An Act to implement Budget measures, to enact, amend or repeal various statutes and to revoke various regulations, 2026, Schedule 3, Conservation Authorities Act* report as information,

AND,

THAT the LPRCA Board of Directors appoints the Board Chair, Doug Brunton, and the General Manager, Judy Maxwell, to the transition committee as per *Bill 97 – An Act to implement Budget measures, to enact, amend or repeal various statutes and to revoke various regulations, 2026, Schedule 3, Conservation Authorities Act Section 1.6(2)*.

Link to Strategic Plan:

Strategic Direction #3 – Support and Empower Our People
Strategic Direction #4 – Organizational Excellence

Purpose:

To provide members an update on the Provincial Announcement regarding the regional consolidation of Conservation Authorities and the passing of *Bill 97 – An Act to implement Budget measures, to enact, amend or repeal various statutes and to revoke various regulations, 2026, Schedule 3, Conservation Authorities Act*.

Background:

- On October 31, 2025, the Ministry of Environment Conservation and Parks (MECP) announced “Ontario Creating New Conservation Authority Agency to improve Service Delivery and Protect Communities”.

- On November 6, 2025, Schedule 3 of Bill 68 “Plan to Protect Ontario Act” (Budget Measures) was released and included changes to the *Conservation Authorities Act* to create the new Ontario Provincial Conservation Agency (OPCA). The Bill passed its third reading on November 25, 2025.
- On November 7, 2025, the “Proposed Boundaries for Regional Consolidation of Ontario’s Conservation Authorities” (ERO #025-1257) was posted to the Environmental Registry for a 45-day consultation period. MECP notified Conservation Authorities that comment on the policy proposal was available through the ERO posting. The public was invited to comment on the proposed configuration of 7 regional CAs including the proposed Lake Erie Regional Conservation Authority which will consist of Long Point Region Conservation Authority and 7 other CAs and 81 municipalities.
- The consultation period closed on December 22, 2025.
- On March 10, 2026, the Province announced its revised framework for the consolidation of Conservation Authorities (CAs) through a Decision Notice for ERO #025-1257 and a Ministry briefing with CAs and Municipalities.
- On March 26, 2026, the Province introduced *Bill 97 – An Act to implement Budget measures, to enact, amend or repeal various statutes and to revoke various regulations*. Bill 97 passed third and final reading on April 23, 2026 and received Royal Assent on April 24, 2026.

Discussion:

The Ministry of the Environment, Conservation and Parks held a Technical Briefing “Improving Ontario’s Conservation Authority System” for Conservation Authorities webinar on April 9, 2026 for Board of Directors’ Chairs and CA General Managers. The Technical Briefing slide deck is attached to the report (Attachment #1) and below is a summary of the proposed transition details:

Rules for Amalgamation

- Transition to Regional Conservation Authorities (RCA) is to take place on February 1, 2027 (or a later date that may be prescribed by regulation).
- All rights, obligations, assets and liabilities of the predecessor CA’s become those of the new RCA.
- All partnerships, agreements or memoranda of understanding or debts due to the predecessor CA’s become those of the new RCA.
- Employment of employees of the predecessor CA is not termination (all rights, duties and liabilities transfer).
- Transition Committees are established by the OPCA within 90 days of Bill 97 receiving Royal Assent. Predecessor CAs will appoint one Municipally elected member of the Board and the General Manager of the conservation authority (or alternative if they are not available).
- The OPCA will appoint the Project Executive to serve as the Chair of the Transition Committee and would become the inaugural Chief Administrative Officer (CAO) of the new RCA for up to 24 months.
- Prohibition during the transition period including requests for the establishment, enlargement, amalgamation and dissolution of authorities.

Governance

- RCAs would continue to be municipally governed organizations with Board members appointed by the upper-tier and single-tier municipalities.
- Method for determining the number of members will be based on the municipalities proportion of the population in the RCA's jurisdiction - minimum of one member for each participating municipality.
- Chairs and vice chairs may serve a term of two years and not more than eight years total (whether served consecutively or otherwise).

Watershed Councils

- Regional CAs to be required to establish one or more watershed councils to assist the Authority in identifying local priorities for its programs and services and ensure local interest are considered as part of the Authority's decision-making process.
- Specific requirements for the composition, functions, powers, duties, activities and procedures of a watershed council may be set out in Minister's regulation.

Next Steps

The immediate next steps as identified in the Technical Brief provided is to:

- Schedule regional workshops focused on mobilization, alignment and early risk identification for each of the RCAs being created through amalgamation.
- Initiate recruitment of the Project Executives.
- CA's to make appointments to the Transition Committees.

Appointments to Transition Committees

On March 26, 2026, the Province introduced *Bill 97 – An Act to implement Budget measures, to enact, amend or repeal various statutes and to revoke various regulations*. Bill 97 passed third and final reading on April 23, 2026 and received Royal Assent on April 24, 2026.

In accordance with Schedule 3 of Bill 97 Section 1.6:

Transition Committees

1.6 (1) The Agency shall, for each new authority, establish a committee in accordance with this section whose purpose is to prepare for the amalgamation of the predecessor authorities into the new authority.

Appointment by predecessor authorities

(2) No later than 90 days after the day the *Plan to Protect Ontario (Budget Measures)*, 2026 receives Royal Assent, each predecessor shall appoint the following individuals to be members of the transition committee for its new authority:

1. One of its members that is a member of a municipal council.

2. Subject to subsection (3), the chief administrative officer or general manager of the predecessor authority.

Same

(3) If a predecessor authority is of the opinion that its chief administrative officer or general manager is not available to serve on the transition committee, the predecessor authority may instead appoint another officer or senior staff member of the predecessor authority.

Same

(4) If a predecessor authority does not appoint one or both of the individuals in accordance with subsection (2) or (3), the Agency shall appoint any individuals still required to be appointed under subsection (2) on behalf of the applicable predecessor authority.

Role of the Transition Committee Member

The Transition Committee will be Chaired by the Project Executive who will be appointed by the Ontario Provincial Conservation Agency. The Transition Committee will be tasked with governing the roles, responsibilities, practices and procedures of the transition committee and requiring to take specific actions to prepare for the amalgamation of the predecessor Authorities into the new Authority which may include the actions of developing a transition plan and the plans contents.

With Bill 97 receiving Royal Assent on April 26, 2026 the member appointments for the Transition Committee need to be completed. The recommendation is to appoint the Chair, Doug Brunton, who is a member of a municipal council and the General Manager, Judy Maxwell, as the General Manager of the predecessor Authority.

Prepared by:

Aaron LeDuc

**Aaron LeDuc, CPA, CGA
Manager of Corporate Services**

Approved and submitted by:

Judy Maxwell

**Judy Maxwell, CPA, CGA
General Manager**

Ministry of the Environment, Conservation and Parks

Improving Ontario's Conservation Authority System

Agenda Page 58

Technical Briefing for Conservation Authorities

April 9, 2026

Purpose and Outline

Purpose:

- To provide an overview of Ontario's plans to improve the conservation authority (CA) system.

Outline:

- Overview and context
- Proposed amendments to the *Conservation Authorities Act*
- Transition milestones and timelines
- Next steps

Overview and Context

Context: Improving Ontario's CA system

Ontario is taking action to build on the legislative and regulatory amendments made since 2019 to ensure CAs have the tools required to protect the communities they serve, supporting economic prosperity while balancing conservation and development needs.

The government is making improvements to Ontario's conservation authority system in multiple phases:

Phase 1

Fall 2025

- Creation of Ontario Provincial Conservation Agency (OPCA)
- Consultation on proposed regional CA boundaries

Phase 2

Spring 2026 to early 2027

- Enabling and transition to regional consolidation
- OPCA operationalization
- OPCA to lead consolidation and support CAs during the transition

Phase 3

2027 onwards

- Regional CAs in place
- OPCA fully operational and leading improvements to Ontario's CA system, including development of a single digital permitting platform by OPCA

Transition

Transformation

Guiding principles

- The following principles informed the actions the province is taking to improve CAs, in addition to feedback heard during consultation:
 - **Retain local influence** – ensure local knowledge, expertise and interests inform the watershed management and conservation work of CAs
 - **Maintain CA watershed-based jurisdictions** – align with natural hydrological boundaries to support flood/water management. Align with drinking water source protection regions
 - **Reduce administrative overlap and duplication** – streamline requirements and processes for municipalities and conservation authorities
 - **Strengthen CA capacity** – improve and standardize the level of expertise and resources across CAs. Seek to balance the needs and interests of urban, rural, northern and southern watersheds
 - **Continuity of services** – minimize disruptions to CA operations and staffing, ensuring uninterrupted delivery of key programs such as permits, watershed management and trails and recreation for public use
 - **Improve customer service** – enhance consistency and clarity in process and timelines

Proposed Regional Consolidation

What these changes would mean:

- More resources for front-line services
- Improved flood management and erosion prevention
- Strong environmental protections maintained
- Faster permit approvals
- Modern service delivery
- Consistent standards and use of modern technology

What's not changing:

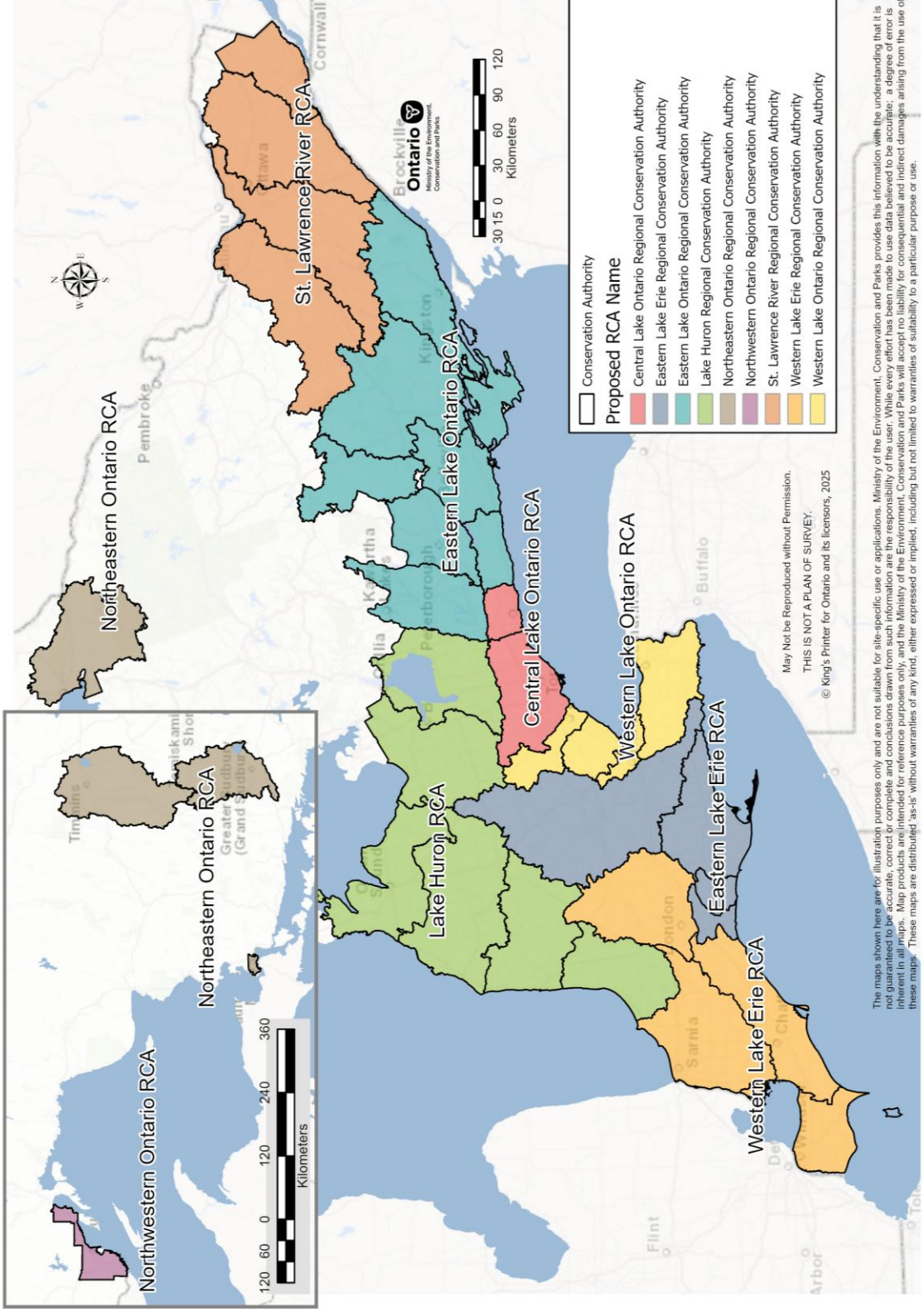
- Where CAs operate (areas currently served by CAs will continue to be served by CAs)
- The programs and services CAs provide, including the responsibility for source water protection, natural hazard and watershed management
- CA ownership and management of their lands and trails, providing access to green spaces, recreation and education programs
- Where and how CAs receive funding
- CA relationships with municipalities, developers, landowners
- Each regional CA being an independent, municipally-governed organization

Proposed amendments to the *Conservation Authorities Act*

Amendments to the Conservation Authorities Act

- Bill 97 was introduced into the legislature on March 26, 2026.
- Schedule 3 of Bill 97 proposes amendments to the *Conservation Authorities Act* (CAA) to set out the provisions for provincially-led consolidation to create 9 regional CAs, including:
 - Statutory amalgamation
 - Transition committees, project executives and transition plans
 - Prohibitions during the transition period
 - Governance of regional CAs
 - Other amendments
- Many of the transition provisions in the legislation are to be time-limited and would be repealed at a later date by commencement order.

Boundaries of the 9 regional CAs



*Transition to regional CAs is to take place on February 1, 2027 (or a later date that may be prescribed by regulation).

Map for illustrative purposes

Statutory Amalgamation

- On the transition date, the “predecessor authorities” (i.e., the existing CAs) would be amalgamated and legally continued as the “new authority” (i.e., proposed regional CA) set out in the Table included in section 1.3 of the legislation (see Appendix 1).

- Lakehead Region Conservation Authority would be continued as the Northwestern Ontario Regional Conservation Authority.

The transition date would be defined as February 1, 2027 (or a later date prescribed by regulation).



Part 1.1: Transition to new authorities

| | |
|-----|--|
| 1.2 | Definitions |
| 1.3 | Amalgamation of predecessor authorities |
| 1.4 | Continuation of Lakehead Region CA as Northwestern Ontario Regional CA |

What these changes would mean:

The new regional CAs would replace the former CAs as legal entities to avoid disruptions to existing partnerships and agreements with municipalities, Indigenous communities, or others and CA operations.

Rules for Amalgamation

The proposed legislation sets out rules for the amalgamation that apply on and after the transition date. For example:

- All rights, obligations, assets and liabilities of the predecessor CAs become those of the new authority.
- All partnerships, agreements or memoranda of understanding or debts due to the predecessor CAs become those of the new authority.
 - Including the continuance of agreements or MOUs to provide municipal programs and services (category 2_ under section 21.1 of the CAA and funding agreements with lower-tier municipalities for other programs and services under section 21.1.2 of the CAA (category 3) which would be deemed to be an agreement with the upper-tier participating municipality.
- Employment of employees of the predecessor CAs is not terminated (all rights, duties and liabilities transfer).
- Current jurisdiction of the individual CAs are combined to become the jurisdiction of the consolidated regional CA.
- The participating municipalities of a new authority would be the single-tier and the upper-tier municipalities located in whole or in part within its area of jurisdiction.
- Permit applications are continued with the new authority. Any hearings underway or hearing requests continue with the new authority.
- Persons appointed as officers under 30.1 would become officers appointed by the new authority.

Labour Relations

- The amalgamation of the predecessor CAs into the new regional CAs would be governed by the *Public Sector Labour Relations Transition Act* (PSLRTA), which sets out a clear, structured and neutral framework for dealing with labour relations issues following restructuring of public sector organizations (e.g., the need to rationalize bargaining units).
- Key benefits of applying PSLRTA include:
 - Enhanced clarity in the process for negotiating changes to the number and composition of bargaining units, representation votes for employees on which bargaining agent will represent the bargaining unit (subject to voting thresholds), application of collective agreements as a “composite agreement”, and negotiation of a new collective agreement.
 - Seniority is “dovetailed” so that seniority rights are merged and sorted by employee starting date with the former employer.

Project Executive

- The Agency to appoint a project executive to chair each transition committee.
- The project executive is not an employee of the Agency and would be paid compensation and expenses agreed to with the Agency.
- The Agency may issue directions to the project executive.
- The project executive would become the inaugural Chief Administrative Officer (CAO) of the new authority for up to 24 months.
- During the 24 months, the Agency may provide written notice that the project executive is no longer the CAO and provide the name of a new individual. If an individual is not identified, the authority may appoint the CAO.
- The Agency may establish and require the payment of fees by the new CA respecting the appointment of a project executive in relation to their role as the first CAO.

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Part I.1: Transition to new authorities

| | |
|------|------------------------------------|
| 1.6 | Transition committees |
| 1.12 | First chief administrative officer |

Part VIII.1 The Agency

| | |
|-------|---------------------------|
| 35.25 | Fees to be paid to Agency |
|-------|---------------------------|

What these changes would mean:

OPCA would appoint a Project Executive to lead the transition committee and ensure uninterrupted stewardship up to 24 months to support a smooth transition.

After the transition date, the Project Executive, serving as the CAO, would begin to take direction from the members of the regional CA on day-to-day matters.

Transition Committees

OPCA to establish a Transition Committee for each regional CA to prepare for amalgamation. The committees would be dissolved after the transition date.

Appointment of Members

- Each predecessor authority would appoint two members to the transition committee:
 1. Municipally elected member of the CA
 2. CAO or general manager of the CA (or an alternative if they are not available)
- The predecessor authority may replace a member it has appointed.
- If the predecessor authority does not appoint the individuals within 90 days of Royal Assent, the Agency would appoint members on their behalf.
- The Agency may also appoint other individuals to be members of the committee.

What these changes would mean:

OPCA to coordinate consolidation by establishing a transition committee and providing resources, tools and guidance to support transition for each regional CA being consolidated.

Transition Plans

- Agency to issue directions to the transition committee to:
 1. Govern the roles, responsibilities, practices and procedures of the transition committee and project executive; and
 2. Require preparation for amalgamation, including preparation of a transition plan.
- Project Executives could require predecessor CAs to provide information to support transition planning.

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- Upon review of the transition plan, the Agency may provide comments and direct revisions to the transition plan or confirm that no revisions are necessary. The final transition plan and/or a summary would be shared with the CAs, participating municipalities and Agency.
- The new conservation authority can request the Agency to authorize amendments to the transition plan.
 - Each new conservation authority would be required to implement the final transition plan and report to the Agency on implementation progress.
 - The Agency would prepare the transition plan if the committee does not submit the plan by a specified date.

Part I.1: Transition to new authorities

| | |
|------|---|
| 1.7 | Agency direction to transition committee |
| 1.8 | Project executive request for information |
| 1.9 | Co-operation of predecessor authority |
| 1.10 | Development of transition plan |
| 1.11 | Implementation of transition plan |

What these changes would mean:

With direction from OPCA, transition committees to develop and implement transition plans to lead each new regional CA through a step-by-step integration of its predecessor CAs across key functions such as HR, finance, assets, and IT.

Temporary Guardrails

- The Minister enabled to issue temporary directions to prohibit certain decisions or require the CA to give notice of a decision and require authorization from a specified person (e.g., Agency or Transition Committee).
- All directions would expire on the earlier of the date in the direction or the transition date.
- A decision by the authority in contravention of a direction would have no legal effect and any resulting agreement is void.
- The provisions for the establishment, enlargement, municipally-led amalgamation, and dissolution of a conservation authority to be suspended.

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2027 CA Budgets

- Directions may also be issued to manage the 2027 budget process for the 36 predecessor CAs, which could be used to provide clarity around process and timelines.
 - e.g., direct that budgeting by predecessor CAs be completed by end of 2026/early 2027 and levies be issued to the current participating municipalities.
- Budget-related regulations will be reviewed to ensure they function in alignment with the new regional CAs and their participating municipalities.

Part I.1: Transition to new authorities

| | |
|------|---|
| 1.13 | Prohibitions during transition period (boundaries) |
| 1.14 | Prohibitions during transition period (Minister's directions) |

What these changes would mean:

Temporary guardrails would be applied to extraordinary decisions to mitigate risk and ensure a stable transition to the new regional structure.

These measures are intended to not interfere with regular day to day CA business and operations.

Regional CA Governance

- Councils of each participating municipality (i.e., upper- and single-tier) would appoint members to the authority for up to a four-year term. Members are eligible to be reappointed. Term limits for chairs and vice-chairs are up to two years.
 - Legislation removes requirements that 70 per cent of appointments be elected officials and that the chair and vice chair be filled on a rotating basis between participating municipalities. Removal of rotation requirements would come into effect upon Royal Assent of the bill, if passed.
- When appointing a person who is not a member of municipal council, the council would consider:
- (a) the person's knowledge and experience in public administration, corporate governance and finance
 - (b) the person's knowledge of programs and services provided by authorities
 - (c) other matters prescribed by Minister's regulation
- MECP Minister retains ability to appoint an agricultural representative.

Part IV: Membership and Governance

14 Members of authority

17 (1) to (1.3) Chair and vice-chair

What these changes would mean:

CAs would continue to be municipally governed organizations, with members appointed by the upper-tier and single-tier municipalities.

Regional CA Member Appointments

- Rules for how members are to be selected would be set out in LGIC regulation, including:
 - Maximum number of members to be appointed by a single participating municipality and by all participating municipalities.
 - Method for determining the number of members based on the municipality's proportion of the population within the CA's jurisdiction – minimum of one member for each participating municipality.
- The participating municipalities could come to an agreement to use a different method provided that the maximum numbers set out in regulation are not exceeded. The agreement must be provided to the Agency and posted on the CA's website.
- Members must be a resident in a participating municipality of the new authority.

First members (i.e. "board") of an authority

- Participating municipalities of the new authorities are required to appoint members to the new authority before the transition date and notify the Agency.

What these changes would

mean:

Selection of members would continue to be generally based on a "rep by pop" formula guaranteeing each participating municipality a member and limiting the number of members appointed by any one municipality to ensure fairness and balance.

Current boards would continue to operate during the transition period and members of the new conservation authority will be appointed in advance to ensure continuity.

Watershed Councils

- Regional CAs to be required to establish one or more watershed councils to assist the authority in identifying local priorities for its programs and services and ensure local interests are considered as part of the authority's decision-making process.
- Specific requirements for the composition, functions, powers, duties, activities and procedures of a watershed council may be set out in Minister's regulation.
 - For example, Indigenous representatives to enable considering Indigenous knowledge, or agriculture and development representation to consider other local watershed perspectives.

What these changes would mean:

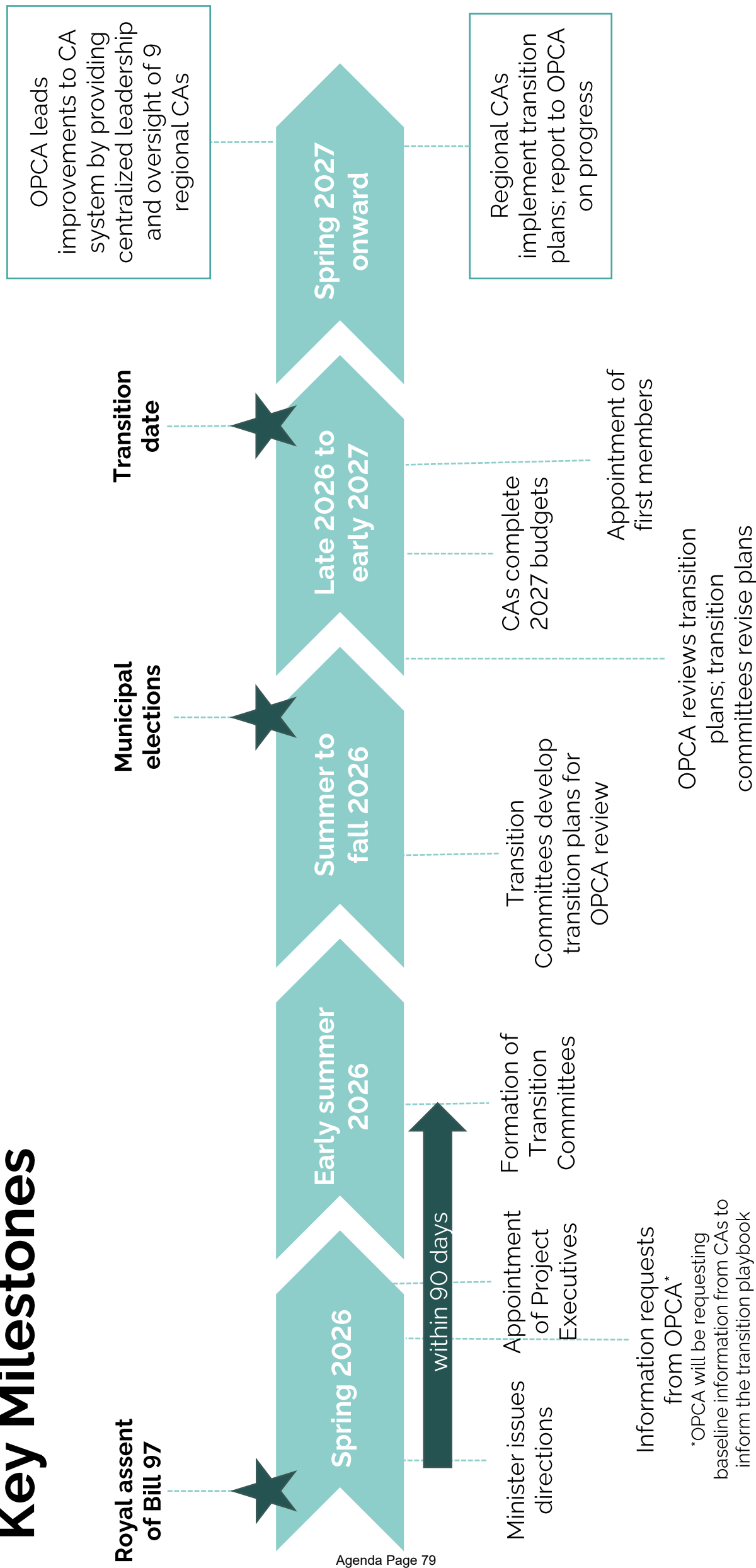
Regional CAs would continue to rely on the deep local expertise, knowledge and relationships CAs have built.

Clean Water Act / Source Protection

- Drinking water source protection remains a core mandated responsibility of CAs, and source protection plans will continue to be carried out.
- As well, Ontario continues to fund over \$7M per year to source protection authorities and other recipients for source water protection.
- It is recognized that changes may be needed under the *Clean Water Act* and associated regulations to function in alignment with the changes to conservation authority names and boundaries and to clarify how source protection authorities would operate under the regional CA structure.
- The ministry is interested, in the meantime, in hearing if you have specific questions or concerns as it relates to source water protection. Please contact source.protection@ontario.ca.

Transition milestones and timelines

Key Milestones



Key Steps in Process

| | Spring 2026 | Summer 2026 | Fall 2026 | Winter 2027 |
|----------------------|--|--|---|--|
| MECP | <ul style="list-style-type: none"> Royal assent of bill Minister issues directions for temporary guardrails and budgeting Appointment of OPCA Board of Directors and CEO | <p>Further legislative and regulatory changes</p> | | |
| OPCA | <ul style="list-style-type: none"> Initial information requests sent to CAs to inform transition committee playbook Appointment of project executives Establishes transition committees | <ul style="list-style-type: none"> Review of transition plans | <ul style="list-style-type: none"> Dissolve transition committees | |
| Transition Committee | | <p>Develop and submit transition plans</p> | <ul style="list-style-type: none"> Finalize transition plans | |
| CA | <ul style="list-style-type: none"> Provision of information per OPCA request Transition committee members appointed within 90 days of Royal Assent | <p>Provide information to transition committees (if requested)</p> | <ul style="list-style-type: none"> Completion of 2027 budgets Levies issued | <ul style="list-style-type: none"> Transition date to regional CA |
| Municipality | | | <ul style="list-style-type: none"> Municipal elections; board members serve until a replacement is appointed | <ul style="list-style-type: none"> First members appointed prior to transition date |

Immediate Next Steps

- Appointment of OPCA Board of Directors and CEO, and continued operationalization support by the ministry and the Office of the Chief Conservation Executive (OCCE).
- OCCE to schedule and lead regional workshops focused on mobilization, alignment, and early risk identification for each of the 8 Regional CAs being created through amalgamation.
- OCCE/OPCA to initiate recruitment of Project Executives.
- OCCE/OPCA to request CAs make appointments to Transition Committees.
 - Each predecessor CA to appoint: (1) the chief administrative officer or general manager of the CA and (2) a member of the CA who is a member of municipal council.
- OPCA to appoint additional Transition Committee members (if any).
- OPCA to issue a direction containing the Consolidation Playbook with standard expectations for Transition Plans, roles and deliverables.
- Transition Committees to develop Transition Plans in accordance with any OPCA directions.

Additional Questions?

- The Office of the Chief Conservation Executive would lead CA transition activities as OPCA becomes fully operational. For questions regarding the plans for consolidation, please contact CCEO@ontario.ca.
- For questions about the proposed legislative amendments and day-to-day CA business, please reach out to MECF staff via ca.office@ontario.ca.

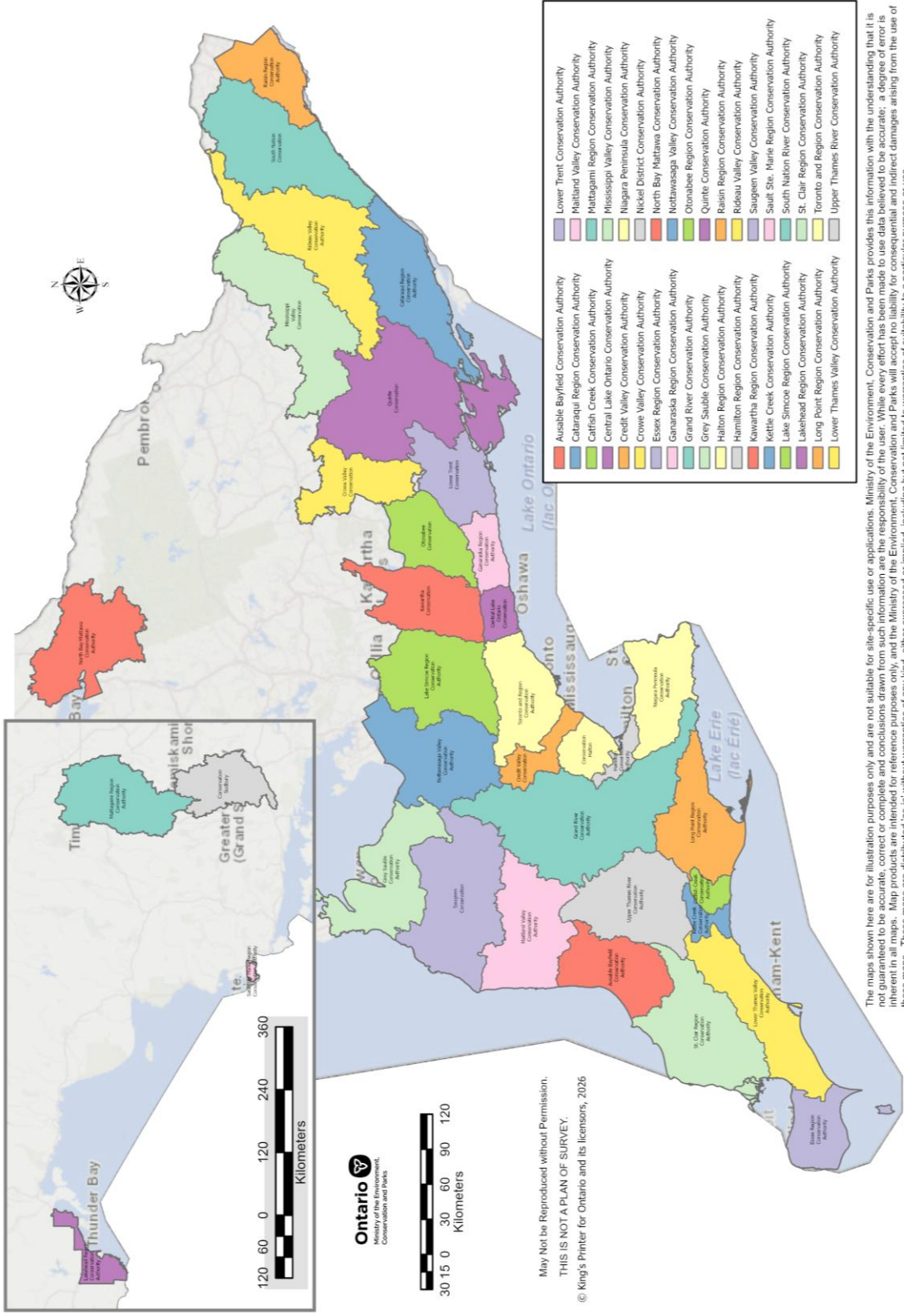
Appendices

1. List and map of regional CAs
2. Proposed CAA amendments

Appendix 1: Names of Regional CAs

| Proposed Regional CAs ("new authority") | List of existing CAs being consolidated ("predecessor authority") |
|---|--|
| Central Lake Ontario Regional Conservation Authority | <ul style="list-style-type: none"> Central Lake Ontario CA Toronto and Region CA |
| Eastern Lake Erie Regional Conservation Authority | <ul style="list-style-type: none"> Catfish Creek CA Kettle Creek CA Grand River CA Long Point Region CA |
| Eastern Lake Ontario Regional Conservation Authority | <ul style="list-style-type: none"> Cataraqui Region CA Lower Trent Region CA Crowe Valley CA Otonabee Region CA Ganaraska Region CA Quinte Region CA Kawartha Region CA |
| Lake Huron Regional Conservation Authority | <ul style="list-style-type: none"> Ausable Bayfield CA Maitland Valley CA Grey Sauble CA Nottawasaga Valley CA Lake Simcoe Region CA Saugeen Valley CA |
| Northeastern Ontario Regional Conservation Authority | <ul style="list-style-type: none"> Mattagami Region CA North Bay Mattawa CA Nickel District CA Sault Ste. Marie Region CA |
| Northwestern Ontario Regional Conservation Authority | <ul style="list-style-type: none"> Lakehead Region CA |
| St. Lawrence River Regional Conservation Authority | <ul style="list-style-type: none"> Mississippi Valley CA Rideau Valley CA Raisin Region CA South Nation River CA |
| Western Lake Erie Regional Conservation Authority | <ul style="list-style-type: none"> Essex Region CA St. Clair Region CA Lower Thames Valley CA Upper Thames River CA |
| Western Lake Ontario Regional Conservation Authority | <ul style="list-style-type: none"> Credit Valley CA Hamilton Region CA Halton Region CA Niagara Peninsula CA |

Appendix 1: Ontario's current 36 CAs



The maps shown here are for illustration purposes only and are not suitable for site-specific use or applications. Ministry of the Environment, Conservation and Parks provides this information with the understanding that it is not guaranteed to be accurate, correct or complete and conclusions drawn from such information are the responsibility of the user. While every effort has been made to use data believed to be accurate, a degree of error is inherent in all maps. Map products are intended for reference purposes only, and the Ministry of the Environment, Conservation and Parks will accept no liability for consequential and indirect damages arising from the use of these maps. These maps are distributed 'as-is' without warranties of any kind, either expressed or implied, including but not limited to warranties of suitability to a particular purpose or use.

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Appendix 2: Other CAA Amendments

- Updates to the by-laws section to clarify that an authority is required to make by-laws necessary for its proper administration and adding chief administrative officer, in addition to the secretary-treasurer, as a person/position for whom a by-law pay prescribe powers and duties.
- Defining a municipality as a lower-tier, upper-tier or single-tier municipality for the purposes of s. 21.1.1 (municipal programs and services).
- Updating references to the Lake Simcoe Region Conservation Authority to the Lake Huron Regional Conservation Authority.
- Updating the provisions for directions by the Minister to the Agency to add that the Agency will comply within a specified time and that Part II of the Environmental Bill of Rights does not apply.
- Updating the provisions for directions by the Agency to authorities to add that authorities will comply within a specified time and that Part II of the Environmental Bill of Rights does not apply to the Minister's consideration of a proposed direction or a decision by the Minister.
- Adding that the project executive would be protected from liability.
- Repealing sections relating to regional municipalities as participating municipalities, continuation of certain CAs, references to transition plans re: s. 21.1.2 (2), and extension of time for determining apportionment of capital costs and for determining apportionment of operating expenses.

| Other sections being amended | |
|------------------------------|---|
| 18 | Chief administrative officer |
| 19.1 | By-laws |
| 21.1 (2) | Lake Simcoe Region Conservation Authority |
| 21.1.1 | Definition of municipality |
| 35.1.6 | Direction by Minister |
| 35.21 | Agency directions to authorities |
| 39.1 (1) | No personal liability |

| Other sections being repealed | |
|-------------------------------|---|
| 3 (3) | Name of authority |
| 4 | Regional municipalities to act in place of local municipalities |
| 5 to 7 | Toronto and Region CA, Hamilton Region CA, Grand River CA |
| 21.1.4 | Transition plans re 21.1.2 (2) |
| 25 (1.3) | Extension of time re recovery of project capital costs |
| 27 (1.3) | Extension of time re recovery of operating expenses |

Appendix 2: New Regulation Making Powers

Part IX: Miscellaneous

40 (1) LGIC regulation making powers

40 (3) Minister regulation making powers

LGIC

- Prescribing a date for the definition of “transition date” (i.e., if after February 1, 2027)
- Appointing members
 - Prescribing the method for determining the number of members to be appointed to an authority
 - Prescribing the maximum number of members to be appointed to an authority by a single municipality
 - Prescribing the maximum number of members to be appointed by all participating municipalities
 - Prescribing the other criteria that must be satisfied when participating municipalities enter agreements on other methods for determining the number of members they will appoint to the authority

Minister

- Prescribing additional rules for amalgamation
- Prescribing other matters for the considerations for appointing members that are not members of council
- Governing watershed councils, including the number of watershed councils (minimum, maximum or fixed number), and prescribing requirements for the composition, functions, powers, duties, activities and procedures of any watershed council

Appendix 2: Proposed CAA Amendments

| CAA | Content | Commencement and section of schedule | Repeal and section of schedule |
|------|---|--------------------------------------|--------------------------------|
| 1 | Definitions | Royal assent – s. 1 | |
| 1.2 | Definitions | Royal assent – s. 1 | |
| 1.3 | Amalgamation of predecessor authorities | Royal assent – s. 2 | |
| 1.4 | Continuation of Lakehead CA as Northwestern Ontario Regional CA | Royal assent – s. 2 | |
| 1.5 | First members of an authority | Commencement order – ss. 3 (1) | Commencement order – ss. 3 (2) |
| 1.6 | Transition committees | Royal assent – ss. 4 (1) | Commencement order – ss. 4 (2) |
| 1.7 | Agency direction to transition committee | Royal assent – ss. 4 (1) | Commencement order – ss. 4 (2) |
| 1.8 | Project executive request for information | Royal assent – ss. 4 (1) | Commencement order – ss. 4 (2) |
| 1.9 | Co-operation of predecessor authority | Royal assent – ss. 4 (1) | Commencement order – ss. 4 (2) |
| 1.10 | Development of transition plan | Royal assent – ss. 4 (1) | Commencement order – ss. 4 (2) |
| 1.11 | Implementation of transition plan | Royal assent – ss. 4 (1) | Commencement order – ss. 4 (2) |
| 1.12 | First chief administrative officer | Royal assent – ss. 4 (1) | Commencement order – ss. 4 (2) |
| 1.13 | Prohibitions during transition period (boundaries) | Royal assent – ss. 4 (1) | Commencement order – ss. 4 (2) |
| 1.14 | Prohibitions during transition period (Minister's directions) | Royal assent – ss. 4 (1) | Commencement order – ss. 4 (2) |

Appendix 2: Proposed CAA Amendments

| CAA | Content | Commencement and section of schedule | Repeal and section of schedule |
|-----------------|---|--------------------------------------|---------------------------------|
| 3 (3) | Name of authority | | Royal assent – s. 5 |
| 4 | Regional municipalities to act in place of local municipalities | | Commencement order – s. 6 |
| 5 to 7 | Toronto and Region CA, Hamilton Region CA, Grand River CA | | Commencement order – s. 6 |
| 14 | Members of authority | Commencement order – s. 7 | |
| 17 (1) to (1.3) | Chair and vice-chair | Royal assent – s. 8 | |
| 18 | Chief administrative officer | Commencement order – s. 9 | |
| 18.1 | Watershed councils | Commencement order – s. 10 | |
| 19.1 | By-laws | Commencement order – ss. 11 (1) | Commencement order – ss. 11 (3) |
| 21.1 (2) | Lake Simcoe Region Conservation Authority | Commencement order – s. 12 | |
| 21.1.1 | Definition of municipality | Royal assent – s. 13 | |
| 21.1.4 | Transition plans re s. 21.1.2 (2) | | Royal assent – s. 14 |

Appendix 2: Proposed CAA Amendments

| CAA | Content | Commencement and section of schedule | Repeal and section of schedule |
|----------|---|--|---|
| 25 | Extension of time re recovery of project capital costs | Royal assent – ss. 15 (1) | Royal assent – ss. 15 (2) |
| 27 | Extension of time re recovery of operating expenses | Royal assent – ss. 16 (1) | Royal assent – ss. 16 (2) |
| 35.16 | Direction by Minister | Royal assent – s. 17 | |
| 35.21 | Agency directions to authorities | Royal assent – s. 18 | |
| 35.25 | Fee to be paid to Agency | Royal assent – ss. 19 (1) Commencement order – ss. 19 (2) | |
| 39.1 (1) | No personal liability | Royal assent – s. 20 | |
| 40 (1) | LGIC regulation making powers related to transition | Royal assent – ss. 21 (1) | Commencement order – ss. 21 (2), 21 (3) |
| 40 (1) | LGIC regulation making powers | Commencement order – ss. 21 (4) | |
| 40 (3) | Minister regulation making powers related to transition | Royal assent – ss. 21 (5) | Commencement order – ss. 21 (6) |
| 40 (3) | Minister regulation making powers | Commencement order – s. 21 (7) | |
| 49 (3) | Minister regulation making powers governing transition plans under section 21.1.4 | Royal assent – ss. 21 (8) | |



LONG POINT REGION CONSERVATION AUTHORITY STAFF REPORT

Date: April 30, 2026

File: 1.4.3

To: Chair and Members,
LPRCA Board of Directors

From: General Manager, LPRCA

Re: Eastern Lake Erie Regional Conservation Authority Transition Update

Recommendation:

THAT the LPRCA Board of Directors receives the Eastern Lake Erie Regional Conservation Authority Transition Update report as information;

AND,

THAT the LPRCA Board of Directors endorses the Eastern Lake Erie Regional Conservation Authority Guiding Principles for Transition.

Link to Strategic Plan:

Strategic Direction #3 – Support and Empower Our People
Strategic Direction #4 – Organizational Excellence

Purpose:

To provide members an update on the initial meeting and next steps of the predecessor CAs in preparation for the Eastern Lake Erie Regional Conservation Authority amalgamation.

Background:

On March 26, 2026, the Province introduced *Bill 97 – An Act to implement Budget measures, to enact, amend or repeal various statutes and to revoke various regulations*. Bill 97 Budget measures passed third and final reading on April 23, 2026 and received Royal Assent on April 24, 2026.

Schedule 3 of Bill 97 sets out the provincially-led statutory amalgamation to create nine regional CAs. The Eastern Lake Erie Regional Conservation Authority will consist of Catfish Creek Conservation Authority, Grand River Conservation Authority, Kettle Creek Conservation Authority and Long Point Region Conservation Authority.

February 1, 2027 is the statutory amalgamation date for the regional conservation authorities.

Discussion:

On Monday April 20, 2026 the Chairs, Vice-chairs and General Managers of Catfish, Grand River, Kettle Creek and Long Point Region Conservation Authorities met at the LPRCA administration office for a kick-off session to begin preparations for the Eastern Lake Erie Regional Conservation Authority amalgamation.

The meeting provided an opportunity for a high-level individual organizational introduction, presentations and discussion on preliminary principles to guide the transition. There are shared concerns for having reserves continue for the intended purposes as endorsed by the current Boards and for preserving land donations and land holdings in the new regional conservation authority.

Presented at the meeting was the attached “Eastern Lake Erie Regional Conservation Authority Guiding Principles for Transition” (Attachment # 1) which was developed by the four GMs. The document outlines seven high-level principles that will guide the consolidation, including:

- Accountable and Transparent Governance
- Fiscal Responsibility
- Commitment to Workforce Stability and Talent Retention
- Service Excellence
- Risk Management and Business Continuity
- Watershed-Based Science Informed Management
- Transparency, Trust and Clear Communication

The principles are not listed in order of priority but are each seen as essential components to a successful transition. The purpose is to ensure that the principles are at the forefront of each decision that is made in the transition.

Individually, each CA has expressed a desire to protect watershed-based decision making, programs and services, staff, local decision-making, community connections and responsible and effective governance. This commonality is reflected in the Guiding Principles document and will be communicated to all stakeholders.

The principles are being presented to each individual Conservation Authority Board and once approved will be a joint document to be used for communications.

Moving forward there was a commitment by the leadership team from each Conservation Authority to schedule future meetings which would be supported by bi-weekly meetings of the General Managers to ensure that issues/concerns are identified early and discussed openly.

Prepared by:

Judy Maxwell

**Judy Maxwell, CPA, CGA
General Manager**

Eastern Lake Erie Regional Conservation Authority

Guiding Principles for Transition

Over the past 80 years, Conservation Authorities have balanced fiscal responsibility with high-quality, locally responsive services. That success is rooted in a deep local knowledge and upheld by local connections with landowners, community groups and member municipalities.

The consolidated authority should continue to be guided by science, local knowledge, and strong partnerships to protect people, property, and the natural environment. Throughout this process, protecting staff and supporting a transition that respects municipal contributions and maintains public trust for all communities served should be a top priority.

Successful consolidation will need to respect the past, while building upon shared achievements to create a unified region capable of delivering enhanced programs and services, advancing integrated watershed management and strengthening community partnerships across the region.

The principles are not listed in order of priority. Each principle is essential and collectively provide a framework for the future.

1 **Accountable and Transparent Governance**

Establish a governance model that is effective, accountable, transparent, and inclusive of all participating municipalities and compliant with provincial legislation.

2 **Fiscal Responsibility**

Develop a transition plan that is fiscally responsible that protects short-term stability and long-term sustainability.

3 **Commitment to Workforce Stability and Talent Retention**

Prioritize the well being, retention, and fair treatment of all staff throughout the consolidation process.

4 **Service Excellence**

Ensure that communities continue to receive high-quality, locally responsive programs and services.

5 **Risk Management and Business Continuity**

Ensure uninterrupted delivery of critical services while carefully managing risks associated with organizational change.

6 **Watershed-Based Science Informed Management**

Ensure consolidation does not dilute the watershed-based approach that defines Conservation Authorities.

7 **Transparency, Trust and Clear Communication**

Transparent communication is critical for maintaining confidence among staff, municipalities and the public.





LONG POINT REGION CONSERVATION AUTHORITY STAFF REPORT

Date: May 4, 2026

File: 1.4.3

To: Chair and Members,
LPRCA Board of Directors

From: General Manager, LPRCA

Re: **Minister's direction under *section 1.14 of the Conservation Authorities Act* (re: temporary restrictions)**

Recommendation:

THAT the LPRCA Board of Directors receives the Minister's direction under *section 1.14 of the Conservation Authorities Act* (re: temporary restrictions) report as information.

Link to Strategic Plan:

Strategic Direction #3 – Support and Empower Our People
Strategic Direction #4 – Organizational Excellence

Purpose:

To provide members an update on the Minister's direction under *section 1.14 of the Conservation Authorities Act* (re: temporary restrictions) received May 1, 2026 (Attachment # 1).

Background:

On March 26, 2026, the Province introduced *Bill 97 – An Act to implement Budget measures, to enact, amend or repeal various statutes and to revoke various regulations*. Bill 97 passed third and final reading on April 23, 2026 and received Royal Assent on April 24, 2026.

Discussion:

The passing of Bill 97 made several amendments to the *Conservation Authorities Act* including Part I. Minister's direction S.1.14:

Minister's direction

1.14 (1) The Minister may, for the purpose of facilitating the transition to a regional watershed-based framework for authorities, issue a direction to an authority,

- (a) prohibiting the authority from making a decision in relation to its exercise of any of its powers under this Act or any other Act in the circumstances specified in the direction and subject to any specified conditions;
- (b) requiring the authority to give notice, in accordance with the direction, of a decision that it has made;
- (c) requiring the authority to send notices under subsection 25 (2), 27 (3) or 27.2 (3) by the date specified in the direction;
- (d) governing budgetary and apportionment matters relating to the authority that are otherwise addressed in a regulation made under clause 40 (1) (c), (e) or (f) or clause 40 (3) (k).

On Friday May 1, 2026, The Honourable Todd McCarthy Minister of the Environment Conservation and Parks sent out the attached *Minister's direction under section 1.14 of the Conservation Authorities Act (re: temporary restrictions)*.

The Ministers Direction applies to certain conservation authority decisions related to: governance, organizational or staffing changes; the acquisition and disposition of lands; significant capital transactions; and the provision or acquisition of goods or services. The Minister's direction is effective from May 1, 2026 to the transition date under the CAA (February 1, 2027).

The following eight prohibitions were included in the Ministers direction letter:

- i. Amending an authority's by-laws under section 19.1 of the CAA, unless the amendments is administrative in nature and does not affect the substance or legal effect of the by-law.
- ii. Any of the following related to employment:
 - a) Terminating the employment of a permanent or temporary employee who serves in a senior leadership position, including the authority's chief administrative officer or general manager, its secretary treasurer, and any departmental directors if applicable.
 - b) Filling a vacancy for (i.e. temporary or permanently) or making any changes to the terms and conditions of employment for any senior leadership position as referred to in sub-paragraph a.
 - c) Terminating the employment of any employee who serves in a leadership position related to or who are essential to the provision of the following mandatory programs and services described in the following provisions of O. Reg. 681/21 made under the CAA: ice management (section 4), infrastructure (section 5), plan reviews (sections 6 and 7) and the administration and enforcement of Parts VI and VII of the CAA (section 8).
 - d) Increasing the total number of employees of the authority unless the increase was already included in the authority's approved final budget for the 2026 calendar year.
- iii. Changing the organization structure of the employees of the authority, including creating, merging, or eliminating departments.
- iv. Acquiring, by purchase, lease or otherwise, and land or to sell, lease or otherwise dispose of any land owned by the authority.
- v. Acquiring services from a person or body where:
 - a) The duration of the provision of the service exceeds 2 years in length, or

- b) The total cost of the service exceeds the lesser of \$500,000 and 5% of the authority's operating expenses, as reported in the authority's most recent audited financial statements.

This does not include a decision to renew or extend an agreement for a service that a person or body was providing to the authority prior to the Effective Date.

- vi. Providing a service from a person or body where:
 - a) The duration of the provision of the service exceeds 2 years in length, or
 - b) The total amount to be charged for the service the exceeds the lesser of \$500,000 and 5% of the authority's revenues, as reported in the authority's most recent audited financial statements.

This does not include a decision to, renew or extend an agreement for a service that the authority was providing to the person or body prior to the Effective date.
- vii. Incurring a capital cost in connection with a project or purchasing, leasing or otherwise acquiring personal property, including materials, equipment and vehicle, where:
 - a) In the case of a lease, the duration of the term of the lease exceeds 2 years in length, or
 - b) The total amount of the capital cost or purchase, the lease or other acquisition would exceed the lesser of \$500,000 and 5% of the authority's tangible capital assets, as reported in the authority's most recent audited financial statement.

This direction does not apply if the capital cost or acquisition is contemplated for a particular program or service identified in the authority's approved final budget for the 2026 calendar year and the total capital cost or acquisition amount is within the budgeted amount for the program and service.
- viii. Selling, leasing, or otherwise disposing of or dealing with personal property, including materials, equipment and vehicles, where:
 - a) In the case of the lease, the duration of the term of the lease exceeds 2 years in length, or
 - b) The amount of the lease or other disposition or dealing would exceed the lesser of \$500,000 and 5% of the authority's tangible capital assets, as reported in the authority's most recent audited financial statement.

The Minister's direction temporarily places restrictions on significant financial, asset or employment decisions to mitigate risk and ensure a stable transition to the new regional conservation authority structure. The Minister's intentions are to ensure that the transition to consolidation is smooth and successful with minimal disruptions to conservation authorities' governance, programs and services as continuity for communities is a core principle of this transition.

Prepared by:

Aaron LeDuc

**Aaron LeDuc, CPA, CGA
Manager of Corporate Services**

Approved and submitted by:

Judy Maxwell

**Judy Maxwell, CPA, CGA
General Manager**

Ministry of the Environment,
Conservation and Parks

Ministère de l'Environnement,
de la Protection de la nature et des
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357-2026-1281

May 1, 2026

TO: Conservation Authorities Chairs, GMs/CAOs, and municipalities

SUBJECT: Minister's direction under section 1.14 of the *Conservation Authorities Act* (re: temporary restrictions)

I am writing with regards to the transition of Ontario's conservation authority system to a consolidated regional model. The *Plan to Protect Ontario Act* (Budget Measures), 2026 received Royal Assent on April 24, 2026 and pursuant to my authority under section 1.14 of the *Conservation Authorities Act* (CAA), I am issuing a direction to conservation authorities – please see attached to this letter as Attachment A (the "Direction").

The intention of this Direction, which is effective from May 1, 2026 to the transition date under the CAA (i.e., February 1, 2027 or such later date as may be prescribed by the regulations), is to apply temporary restrictions on significant financial, asset or employment decisions to mitigate risk and ensure a stable transition to the new regional structure.

This Direction applies to certain conservation authority decisions related to: governance, organizational or staffing changes; the acquisition and disposition of lands; significant capital transactions; and the provision or acquisition of goods or services. For the decisions specified in this Direction, conservation authorities will be required to seek authorization from the chief executive officer of the Ontario Provincial Conservation Agency (or the Chief Conservation Executive of the Ministry of the Environment, Conservation and Parks if the chief executive officer has not yet been appointed), before the authority can make the decision. This Direction applies to all current conservation authorities, as listed in Appendix A to the attachment. Further guidance on the process to obtain authorization is set out in Appendix B to the attachment. The CAA provides that if an authority makes a decision in contravention of a direction issued under clause 1.14 (1) (a), the authority's decision has no effect and any agreement that the authority enters into that is in contravention of the direction is void.

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These measures are not intended to interfere with the regular day-to-day business and operations of conservation authorities. If you are contemplating whether or not this Direction applies to a conservation authority decision under consideration, if you have any questions regarding this Direction, or if you are looking to request authorization for a conservation authority decision that may be covered under this Direction, please contact the Chief Conservation Executive at CCEO@ontario.ca and copy the Conservation Authorities Section at the Ministry of the Environment, Conservation and Parks at ca.office@ontario.ca.

Continuity for communities is a core principle of this transition. These time-limited measures are intended to ensure there aren't any service disruptions during transition and to ensure that the transition to consolidation is smooth and successful with minimal disruptions to conservation authorities' governance, programs and services. Thank you for your continued leadership and collaboration as we work to improve the conservation authority system in Ontario.

Sincerely,



Todd McCarthy
Minister of the Environment, Conservation and Parks

Enclosures

c: The Honorable Rob Flack, Minister of Municipal Affairs and Housing

Attachment A

Minister's Direction Issued Pursuant to Section 1.14 of the *Conservation Authorities Act* (this "Direction")

Section 1.14 of the Conservation Authorities Act provides the Minister of the Environment, Conservation and Parks with the authority to issue a direction to a conservation authority in relation to various matters for the purpose of facilitating the transition to a regional watershed-based framework for conservation authorities. The types of directions that can be issued by the Minister are set out in clauses 1.14 (1) (a) to (d):

- (a) prohibiting the authority from making a decision in relation to its exercise of any of its powers under this Act or any other Act in the circumstances specified in the direction and subject to any specified conditions;
- (b) requiring the authority to give notice, in accordance with the direction, of a decision that it has made;
- (c) requiring the authority to send notices under subsection 25 (2), 27 (3) or 27.2 (3) by the date specified in the direction;
- (d) governing budgetary and apportionment matters relating to the authority that are otherwise addressed in a regulation made under clause 40 (1) (c), (e) or (f) or clause 40 (3) (k).

Section 1.14 further provides that an authority that receives such a direction shall comply with the direction within the time specified in the direction.

If an authority makes decision in contravention of a direction issued under clause 1.14 (1) (a), the authority's decision has no effect and any agreement that the authority enters into that is in contravention of the direction is void.

Pursuant to the authority of the Minister of the Environment, Conservation and Parks under clauses 1.14 (1) (a) and (b), the conservation authorities set out under Appendix "A" to this Direction (the "**authorities**" or each, an "**authority**") are hereby directed as follows:

Decisions prohibited unless authorization obtained (direction issued under clause 1.14 (1) (a))

1. Commencing on the Effective Date and until the transition date, an authority is prohibited from making a decision to do any of the following unless the authority obtains written authorization from the chief executive officer of the Ontario Provincial Conservation Agency ("OPCA CEO") in accordance with the conditions set out in paragraph 4:

- i. Amending an authority's by-laws made under section 19.1 of the CAA, unless the amendment is administrative in nature and does not affect the substance or legal effect of the by-law (e.g. updating references, dates, and terminology; name or title changes; and making obvious corrections where the intended meaning is clear).
- ii. Any of the following related to employment:
 - a. Terminating the employment of a permanent or temporary employee who serves in a senior leadership position, including the authority's chief administrative officer or general manager, its secretary treasurer, and any departmental directors if applicable.
 - b. Filling a vacancy for (i.e. temporarily or permanently) or making any changes to the terms and conditions of employment for any senior leadership position as referred to in sub-subparagraph a.
 - c. Terminating the employment of any employee who serves in a leadership position related to or who are essential to the provision of the following mandatory programs and services described in the following provisions of O. Reg. 686/21 made under the CAA: flood forecasting and warning (section 2), ice management (section 4), infrastructure (section 5), plan reviews (sections 6 and 7) and the administration and enforcement of Parts VI and VII of the CAA (section 8).
 - d. Increasing the total number of employees of the authority unless the increase was already included in the authority's approved final budget for the 2026 calendar year.
- iii. Changing the organizational structure of the employees of the authority, including creating, merging, or eliminating departments.
- iv. Acquiring, by purchase, lease or otherwise, any land or to sell, lease or otherwise dispose of any land owned by the authority.
- v. Acquiring services from a person or body where:
 - a. the duration of the provision of the service exceeds 2 years in length,
or
 - b. the total cost of the service exceeds the lesser of \$500,000 and 5% of the authority's operating expenses, as reported in the authority's most recent audited financial statement.

This does not include a decision to renew or extend an agreement for a service that a person or body was providing to the authority prior to the Effective Date.

- vi. Providing a service to a person or body where:
 - a. the duration of the provision of the service exceeds 2 years in length,
or
 - b. the total amount to be charged for the service exceeds the lesser of \$500,000 and 5% of the authority's revenues, as reported in the authority's most recent audited financial statement.

This does not include a decision to, renew or extend an agreement for a service that the authority was providing to the person or body prior to the Effective Date.

- vii. Incurring a capital cost in connection with a project or purchasing, leasing or otherwise acquiring personal property, including materials, equipment and vehicles, where:
 - a. in the case of a lease, the duration of the term of the lease exceeds 2 years in length,
or
 - b. the total amount of the capital cost or purchase, lease or other acquisition would exceed the lesser of \$500,000 and 5% of the authority's tangible capital assets, as reported in the authority's most recent audited financial statement.

This direction does not apply if the capital cost or acquisition is contemplated for a particular program or service identified in the authority's approved final budget for the 2026 calendar year and the total capital cost or acquisition amount is within the budgeted amount for the program or service.

- viii. Selling, leasing, or otherwise disposing of or dealing with personal property, including materials, equipment and vehicles, where:
 - a. in the case of the lease, the duration of the term of the lease exceeds 2 years in length,
or
 - b. the total amount of the lease or other disposition or dealing would exceed the lesser of \$500,000 and 5% of the authority's tangible capital assets, as reported in the authority's most recent audited financial statement.

- 2. Despite paragraph 1, sub-paragraphs 1. v to viii do not apply to a decision of an authority that is made for the purpose of alleviating an immediate danger to human life, the health of any persons, or to property.

3. For greater certainty, paragraph 1 does not apply to a decision of an authority to execute an agreement that has the effect of implementing a decision made by the authority before the Effective Date.
4. The following conditions must be satisfied before an authority is authorized to make a decision that is subject to paragraph 1:
 - i. The authority must request authorization from the OPCA CEO to make the decision, in accordance with paragraph 5 of this Direction.
 - ii. The authority must receive written authorization from the OPCA CEO to make the decision. If authorization for the request is granted only in part, the authority must ensure that its decision does not exceed the scope of the authorization.
5. For the purposes of paragraph 4, the authority must request authorization to make a decision that is subject to paragraph 1 by submitting the following information to the OPCA CEO:
 - i. A description of the decision that the authority is seeking authorization to make, including details of the proposed decision and why the proposed decision is a decision that is subject to paragraph 1.
 - ii. A resolution of the authority supporting the proposed decision.
 - iii. An explanation for why authorization should be granted, including any risks associated with deferring the proposed decision until after the transition date.
 - iv. Any information about relevant dates for the proposed decision, including any considerations around urgency or the time-sensitive nature of the proposed decision.
6. The authority must provide any additional information about the request to the OPCA CEO at the OPCA CEO's request.

**Notice of a decision that an authority has made to address an emergency
(direction issued under clause 1.14 (1) (b))**

7. Commencing on the Effective Date and until the transition date, where the authority makes a decision that is not subject to paragraph 1 by reason that the decision is made for the purpose of alleviating an immediate danger to human life, health, or property, the authority must give notice to OPCA CEO within 3 business days after making the decision.
8. The notice mentioned in paragraph 7 must describe the decision that was made and explain how the decision that was made for the purpose of alleviating an immediate danger to human life, the health of any persons, or to property.

General

9. In this Direction, a reference to the OPCA CEO means the Chief Conservation Executive of the Ministry of the Environment, Conservation and Parks, if a chief executive officer of OPCA has not yet been appointed.
10. In this Direction, a reference to an authority's approved final budget for the 2026 calendar year means the authority's final budget for the 2026 calendar year that was approved prior to the Effective Date. For greater certainty, if an authority has not yet approved its final budget for the 2026 calendar year prior to the Effective Date, the authority does not have an approved final budget for the 2026 calendar year for the purposes of this Direction.
11. The authority must ensure that any employee of the authority who is responsible for or involved in making a decision that is subject to this Direction is made aware of this Direction, and the authority must require these employees to take all steps necessary to ensure the authority complies with this Direction.
12. This Direction applies to the conservation authorities listed in Appendix "A" to this Direction.
13. For greater certainty, this Direction also applies to the conservation authorities listed in Appendix "A" to this Direction when such conservation authorities are meeting as a source protection authority under the *Clean Water Act, 2006*.
14. This Direction is effective from May 1, 2026 (the "**Effective Date**") to the transition date, within the meaning of the *Conservation Authorities Act* (i.e., February 1, 2027 or such later date as may be prescribed by the regulations).
15. This Direction may be amended in writing from time to time at the sole discretion of the Minister.



Todd McCarthy
Minister of the Environment, Conservation and Parks
May 1, 2026

Appendix A

LIST OF CONSERVATION AUTHORITIES TO WHICH THE DIRECTION APPLIES

| | |
|--------------------------------|-----------------------------------|
| Ausable Bayfield CA | Lower Trent Region CA |
| Cataraqui Region CA | Maitland Valley CA |
| Catfish Creek CA | Mattagami Region CA |
| Central Lake Ontario CA | Mississippi Valley CA |
| Credit Valley CA | Niagara Peninsula CA |
| Crowe Valley CA | Nickel District CA |
| Essex Region CA | North Bay-Mattawa CA |
| Ganaraska Region CA | Nottawasaga Valley CA |
| Grand River CA | Otonabee Region CA |
| Grey Sauble CA | Quinte Region CA |
| Halton Region CA | Raisin Region CA |
| Hamilton Region CA | Rideau Valley CA |
| Kawartha Region CA | Saugeen Valley CA |
| Kettle Creek CA | Sault Ste. Marie Region CA |
| Lake Simcoe Region CA | South Nation River CA |
| Lakehead Region CA | St. Clair Region CA |
| Long Point Region CA | Toronto and Region CA |
| Lower Thames Valley CA | Upper Thames River CA |

Appendix B

GUIDANCE DOCUMENT FOR THE MINISTER'S DIRECTION ISSUED UNDER SECTION 1.14 OF THE CAA

The following sets out additional information and guidance for authorities in relation to the Minister's Direction issued May 1, 2026 under s. 1.14 of the CAA.

The ministry strongly encourages conservation authorities to contact the Ontario Provincial Conservation Agency (OPCA) at CCEO@ontario.ca if an authority is uncertain about the scope, application or requirements of this direction. OPCA can help clarify whether a proposed decision is subject to this Direction and how the authority can ensure it complies with this Direction.

As paragraph 11 of the Direction provides, if any decisions covered by the Direction are made by employees of the authority, the authority has the obligation to ensure that their employees are aware of this Direction and that the authority seeks prior authorization in accordance with the Direction before the decision is made.

The CAA provides that, if an authority makes a decision in contravention of a direction issued under clause 1.14 (1) (a), the authority's decision has no effect and any agreement that the authority enters into that is in contravention of the direction is void.

Request and OPCA CEO Decision Process

Making a Request

After a conservation authority determines that a proposed decision requires authorization from the OPCA CEO, the authority may make a request for authorization via email to CCEO@ontario.ca containing the following required information:

- A description of the decision that the authority is seeking authorization to make, including details of the proposed decision and why the proposed decision is a decision that is subject to paragraph 1 of the Direction.
- A resolution of the authority supporting the proposed decision.
- An explanation for why authorization should be granted, including any risks associated with deferring the proposed decision until after the transition date.
- Any information about relevant dates for the proposed decision, including any considerations around urgency or the time-sensitive nature of the proposed decision.

Any notices of decisions required to be given to OPCA CEO under paragraph 7 of the Direction should also be sent via email to CCEO@ontario.ca.

Confirmation of Receipt

Once the OPCA (or Office of the Chief Conservation Executive (OCCE) if the OPCA CEO has not yet been appointed), receives a request from the authority that includes the required information, the authority will be notified by OPCA that the request has been received and the timeline for a decision. The OPCA will also inform the Ministry's Conservation Authorities Section (CAS) (via ca.office@ontario.ca) that a request for written authorization has been received. In addition, if the authority provides notice under paragraph 7 of the Direction of a decision made for the purpose of alleviating an immediate danger to human life, health, or property, the OPCA will inform the CAS.

If, upon review by the OPCA CEO, it is determined that a decision is not subject to the requirement for prior written authorization, the authority will be notified as soon as possible that the decision is not subject to this Direction.

Consideration of Request

The OPCA CEO will endeavour to make a decision on the request in a timely manner and not more than 30 calendar days from the day of receiving the request that is accompanied with the required information. Where the complexity of the request or the need for additional information necessitates, written notice will be provided to the authority by the OPCA of any additional time needed to issue a decision.

The OPCA CEO may consult on an authority's request with the relevant transition committee and project executive that has been appointed by OPCA for that authority. . The OPCA CEO may also require the authority to provide additional information if needed to support their consideration of the request.

Decision

The OPCA CEO may make the following types of decisions on a request for written authorization:

- Grant authorization to the authority to proceed with making the decision that was the subject of the request, in whole or in part (i.e., authorize the authority to proceed in a more limited manner than what was requested).
- Deny authorization, including in circumstances where, in the opinion of the OPCA CEO, the decision would not be in the best interest of the future regional conservation authority, or it would be more appropriate to defer the decision to the future regional conservation authority.

The decision of the OPCA CEO on the request will be given in writing to the authority and will include a rationale for the decision if the decision is to deny authorization or only grant authorization in part. The Ministry's CAS will also be notified of the OPCA CEO's decision.

Where an authority's proposed decision is authorized by the OPCA CEO, or where the proposed decision has been authorized but only in part, this in no way compels the authority to proceed with the decision. In all cases, the authority retains the sole power to determine whether to proceed with any decision that has been authorized by the OPCA CEO.

Reconsideration

There is no process for reconsideration of an OPCA CEO decision on a request for authorization under the Direction.

An authority whose request for authorization is denied or granted only in part may request authorization again in accordance with the Direction at a later date if the circumstances have changed and the authority believes that these changes in circumstances would support the granting of authorization.