



LONG POINT REGION CONSERVATION AUTHORITY
Board of Directors Meeting Minutes of July 2, 2025
Approved September 3, 2025

Members in attendance:

Dave Beres, Chair	Town of Tillsonburg
Doug Brunton, Vice-Chair	Norfolk County
Shelley Ann Bentley	Haldimand County
Robert Chambers	County of Brant
Tom Masschaele	Norfolk County
Debera McKeen	Haldimand County
Jim Palmer	Township of Norwich
Chris Van Paassen	Norfolk County
Rainey Weisler	Municipality of Bayham/Township of Malahide
Peter Ypma	Township of South-West Oxford

Regrets:

Michael Columbus	Norfolk County
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Staff in attendance:

Judy Maxwell, General Manager
Aaron LeDuc, Manager of Corporate Services
Leigh-Anne Mauthe, Manager of Watershed Services
Saifur Rahman, Manager of Engineering and Infrastructure
Jessica King, Social Media and Marketing Associate
Nicole Sullivan, HR Coordinator/Executive Assistant

1. Welcome and Call to Order

The Chair called the meeting to order at 6:28p.m., Wednesday, July 2, 2025.

2. Additional Agenda Items

None.

3. Approval of the Agenda

A-81/25

Moved by R. Weisler

Seconded by T. Masschaele

THAT the LPRCA Board of Directors approves the agenda as circulated.

Carried

FULL AUTHORITY COMMITTEE MEMBERS

Shelley Ann Bentley, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus,
Tom Masschaele, Debera McKeen, Jim Palmer, Chris Van Paassen, Rainey Weisler, Peter Ypma

4. Declaration of Conflicts of Interest

None.

5. Minutes of the Previous Meeting

a) Board of Directors Hearing Board Meeting June 4, 2025

Peter Ypma asked the staff and Board about the wording of the decision made for the Cronk hearing. The use of the word “any” should be amended as it could mean the shoreline permit as well as other permits. Judy Maxwell and Leigh-Anne Mauthe informed the Board that the decision is already out and cannot be changed.

A-82/25

Moved by P. Ypma

Seconded by J. Palmer

THAT the minutes of the LPRCA Board of Directors Hearing Board meeting held June 4, 2025 be adopted as circulated

Carried

b) Board of Directors Meeting June 4, 2025

A-83/25

Moved by D. McKeen

Seconded by C. Van Paassen

THAT the minutes of the LPRCA Board of Directors meeting held June 4, 2025 be adopted as circulated.

Carried

6. Business Arising

There was no business arising from the previous minutes.

7. Review of Committee Minutes

a) Audit and Finance Committee Meeting – May 30, 2025

A-84/25

Moved by R. Weisler

Seconded by S. Bentley

THAT the minutes of the Audit and Finance Committee meeting held May 30, 2025 be adopted as circulated

Carried

b) Backus Museum Committee – October 28, 2024

FULL AUTHORITY COMMITTEE MEMBERS

Shelley Ann Bentley, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus,
Tom Masschaele, Debera McKeen, Jim Palmer, Chris Van Paassen, Rainey Weisler, Peter Ypma

A-85/25

Moved by P. Ypma
Seconded by R. Weisler

THAT the minutes of the Backus Museum Committee meeting held October 28, 2024 be received as information.

Carried

8. Correspondence

A letter of from the Township of Puslinch opposing Bill 5, a News release from the Ministry of the Environment, Conservation and Parks (MECP) in regards to the new Chief Conservation Executive, and an MECP memo in regards to the transition of Conservation Authorities to the MECP were included in the package.

A-86/25

Moved by J. Palmer
Seconded by S. Bentley

THAT the correspondences outlined in the Board of Directors agenda of July 2, 2025 be received as information.

Carried

9. Development Applications**a) Section 28 Regulations Approved Permits (L. Mauthe)**

Leigh-Anne Mauthe presented the approved permits report.

A-87/25

Moved by P. Ypma
Seconded by S. Bentley

THAT the LPRCA Board of Directors receives the staff approved Section 28 Regulation Approved Permits report dated July 2, 2025 as information.

Carried

10. New Business**a) General Manager's Report (J. Maxwell)**

Judy Maxwell provided a report summarizing operations this past month and provided a few recent updates on the phragmites in the Lee Brown Marsh, the funding from the Flood Hazard Identification and Mapping Program, and the Conservation Ontario meetings in June.

Dave Beres asked more about the phragmites at the Lee Brown Marsh and if there is a renewed issue. Judy Maxwell informed the Board that the mapping of the invasive phragmites was done in the winter and the mapped phragmites will be targeted this August to keep the phragmites in control.

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A-88/25

Moved by D. McKeen

Seconded by T. Masschaele

THAT the LPRCA Board of Directors receives the General Manager's Report for June 2025 as information.

Carried

b) 2025 Christmas Operating Schedule (A. LeDuc)

Aaron LeDuc gave the report.

Chris Van Paassen noted a typo in the motion. The motion should read "January 1st, 2026" not "2025". The update was made when the motion was read.

A-89/25

Moved by T. Masschaele

Seconded by R. Weisler

THAT the LPRCA Board of Directors closes operations from December 25th, 2025 to January 1st, 2026 (except for emergency response);

AND,

THAT staff working be granted one complimentary day off with pay;

AND,

THAT staff are required to utilize two (2) vacation days during the period or take unpaid leave.

Carried

c) Proposed 2026 LPRCA Meeting Schedule (J. Maxwell)

Judy Maxwell presented the report.

A-90/25

Moved by D. McKeen

Seconded by S. Bentley

THAT the LPRCA Board of Directors approves the Proposed 2026 Meeting Schedule as presented.

Carried

d) Forest Management Prescription/Operating Plans (J. Maxwell)

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Judy Maxwell presented the Forest Management Prescription/Operating Plans for the Ringland & Anderson Lee Becker tracts.

A-91/25

Moved by R. Weisler

Seconded by P. Ypma

THAT the LPRCA Board of Directors approves the prescription/operating plans for the Ringland Tract at 655 2nd Concession of Middleton Township, and the Anderson Lee Becker Tract at 726 2nd Concession of Middleton Township.

Carried

e) Community Engagement Report (J. King)

Jessica King presented the Community Engagement report, highlighting the past successful events of 2025 and bringing forward the exciting events planned in the future.

Jim Palmer asked if the loss of Sarah Pointer, Curator, will make any difference to the events at Backhouse Historic Site. Jessica King let the Board know that all events are scheduled to go forward as planned.

Doug Brunton asked about the Hemlock Woolly Adelgid (HWA) public information session, the eDNA traps, and if staff had more information on HWA. Jessica King informed the Board that the eDNA traps are meant to collect the bugs as they fall from the top of the canopy, the traps are then sent for testing to confirm HWA in the Hemlock for earlier detection. Jessica King will also send along the information pamphlets to Doug Brunton.

A-92/25

Moved by J. Palmer

Seconded by S. Bentley

THAT the LPRCA Board of Directors receives the 2025 Community Engagement report as information.

Carried

f) Nanticoke Creek Flood Hazard Mapping (L. Mauthe)

Leigh-Anne Mauthe presented the report.

Doug Brunton asked about the Nanticoke wastewater outlet near Waterford and the concerns about the low flow. Leigh-Anne Mauthe informed the Board that it is her understanding that flow is not a consideration in this type of mapping, as the hazard mapping is for existing conditions.

A-93/25

Moved by D. McKeen

Seconded by J. Palmer

THAT the LPRCA Board of Directors direct staff to retain Aquafor Beech Limited for

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engineering services to complete Flood Hazard Mapping for Nanticoke Creek at a cost of \$67,370.00 exclusive of HST.

Carried

g) Backus Museum Committee Appointments (J. Maxwell)

Judy Maxwell gave the report on two new member applications for the Backus Museum Committee, Community Representatives.

A-94/25

Moved by P. Ypma

Seconded by T. Masschaele

THAT the LPRCA Board of Directors appoints Wanda Backus Kelly and Trevor Shelly as a Community Representatives to the Backus Museum Committee.

Carried

h) Watershed Conditions Update (S. Rahman)

Saifur Rahman presented the Watershed Conditions update report.

A-95/25

Moved by D. McKeen

Seconded by R. Weisler

THAT the LPRCA Board of Directors receives the watershed conditions update report as information.

Carried

The closed session began at 7:04 p.m.

*S. Rahman and L. Mauthe left the meeting at 7:04 p.m.

11. Closed Meeting

A-96/25

Moved by P. Ypma

Seconded by D. McKeen

THAT the LPRCA Board of Directors does now enter into a closed session to discuss:

- a) Litigation or potential litigation, including matters before administrative tribunals (e.g. Local Planning Appeal Tribunal), affecting the Authority;

Carried

The Board reconvened in open session at 7:16p.m.

Next meeting: September 3, 2025, Board of Directors at 6:30 p.m.

Adjournment

FULL AUTHORITY COMMITTEE MEMBERS

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Tom Masschaele, Debera McKeen, Jim Palmer, Chris Van Paassen, Rainey Weisler, Peter Ypma

The Chair adjourned the meeting at 7:17 p.m.

Dave Beres
Chair

Judy Maxwell
General Manager/Secretary-Treasurer

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