



BOARD OF DIRECTORS MEETING
Wednesday, September 3, 2025 @ 6:30 p.m.
Tillsonburg Administration Office

AGENDA

Agenda Page

1. Welcome and Call to Order
2. Additional Agenda Items
3. Approval of Agenda
4. Declaration of Conflicts of Interest
5. Minutes of the Previous Meeting:
 - a) Board of Directors Meeting – July 2, 2025 1-7
6. Business Arising from the previous minutes: None
7. Review of Committee Minutes:
 - a) Draft Audit and Finance Committee Meeting – August 8, 2025 8-11
 - b) Lee Brown Marsh Management Committee Meeting – May 15, 2025 12-15
8. Correspondence: None
9. Planning Department:
 - a) Section 28 Regulations Approved Permits (L. Mauthe) 16-30
10. New Business:
 - a) General Manager's Report (J. Maxwell) 31-32
 - b) Q2 Financial Report – June 30, 2025 (A. LeDuc) 33-47
 - c) Regulation mapping Consultation (L Mauthe) 48-50
 - d) Timber Tender Anderson-Lee-Becker Tract & Ringland Tract (J. Maxwell) 51-54
11. Closed Session: None

Next Meeting: Board of Directors, October 1, 2025, 6:30pm

Adjournment



LONG POINT REGION CONSERVATION AUTHORITY
Board of Directors Meeting Minutes of July 2, 2025

Members in attendance:

Dave Beres, Chair
Doug Brunton, Vice-Chair
Shelley Ann Bentley
Robert Chambers
Tom Masschaele
Debera McKeen
Jim Palmer
Chris Van Paassen
Rainey Weisler
Peter Ypma

Town of Tillsonburg
Norfolk County
Haldimand County
County of Brant
Norfolk County
Haldimand County
Township of Norwich
Norfolk County
Municipality of Bayham/Township of Malahide
Township of South-West Oxford

Regrets:

Michael Columbus

Norfolk County

Staff in attendance:

Judy Maxwell, General Manager
Aaron LeDuc, Manager of Corporate Services
Leigh-Anne Mauthe, Manager of Watershed Services
Saifur Rahman, Manager of Engineering and Infrastructure
Jessica King, Social Media and Marketing Associate
Nicole Sullivan, HR Coordinator/Executive Assistant

1. Welcome and Call to Order

The Chair called the meeting to order at 6:28p.m., Wednesday, July 2, 2025.

2. Additional Agenda Items

None.

3. Approval of the Agenda

A-81/25

Moved by R. Weisler

Seconded by T. Masschaele

THAT the LPRCA Board of Directors approves the agenda as circulated.

Carried

FULL AUTHORITY COMMITTEE MEMBERS

Shelley Ann Bentley, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus,
Tom Masschaele, Debera McKeen, Jim Palmer, Chris Van Paassen, Rainey Weisler, Peter Ypma

4. Declaration of Conflicts of Interest

None.

5. Minutes of the Previous Meeting

a) Board of Directors Hearing Board Meeting June 4, 2025

Peter Ypma asked the staff and Board about the wording of the decision made for the Cronk hearing. The use of the word “any” should be amended as it could mean the shoreline permit as well as other permits. Judy Maxwell and Leigh-Anne Mauthe informed the Board that the decision is already out and cannot be changed.

A-82/25

Moved by P. Ypma

Seconded by J. Palmer

THAT the minutes of the LPRCA Board of Directors Hearing Board meeting held June 4, 2025 be adopted as circulated

Carried

b) Board of Directors Meeting June 4, 2025

A-83/25

Moved by D. McKeen

Seconded by C. Van Paassen

THAT the minutes of the LPRCA Board of Directors meeting held June 4, 2025 be adopted as circulated.

Carried

6. Business Arising

There was no business arising from the previous minutes.

7. Review of Committee Minutes

a) Audit and Finance Committee Meeting – May 30, 2025

A-84/25

Moved by R. Weisler

Seconded by S. Bentley

THAT the minutes of the Audit and Finance Committee meeting held May 30, 2025 be adopted as circulated

Carried

FULL AUTHORITY COMMITTEE MEMBERS

Shelley Ann Bentley, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus,
Tom Masschaele, Debera McKeen, Jim Palmer, Chris Van Paassen, Rainey Weisler, Peter Ypma

b) Backus Museum Committee – October 28, 2024

A-85/25

Moved by P. Ypma

Seconded by R. Weisler

THAT the minutes of the Backus Museum Committee meeting held October 28, 2024 be received as information.

Carried

8. Correspondence

A letter of from the Township of Puslinch opposing Bill 5, a News release from the Ministry of the Environment, Conservation and Parks (MECP) in regards to the new Chief Conservation Executive, and an MECP memo in regards to the transition of Conservation Authorities to the MECP were included in the package.

A-86/25

Moved by J. Palmer

Seconded by S. Bentley

THAT the correspondences outlined in the Board of Directors agenda of July 2, 2025 be received as information.

Carried

9. Development Applications

a) Section 28 Regulations Approved Permits (L. Mauthe)

Leigh-Anne Mauthe presented the approved permits report.

A-87/25

Moved by P. Ypma

Seconded by S. Bentley

THAT the LPRCA Board of Directors receives the staff approved Section 28 Regulation Approved Permits report dated July 2, 2025 as information.

Carried

10. New Business

a) General Manager's Report (J. Maxwell)

Judy Maxwell provided a report summarizing operations this past month and provided a few recent updates on the phragmites in the Lee Brown Marsh, the funding from the Flood Hazard Identification and Mapping Program, and the Conservation Ontario meetings in June.

Dave Beres asked more about the phragmites at the Lee Brown Marsh and if there is a renewed issue. Judy Maxwell informed the Board that the mapping of the invasive phragmites

FULL AUTHORITY COMMITTEE MEMBERS

Shelley Ann Bentley, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus,
Tom Masschaele, Debera McKeen, Jim Palmer, Chris Van Paassen, Rainey Weisler, Peter Ypma

was done in the winter and the mapped phragmites will be targeted this August to keep the phragmites in control.

A-88/25

Moved by D. McKeen

Seconded by T. Masschaele

THAT the LPRCA Board of Directors receives the General Manager's Report for June 2025 as information.

Carried

b) 2025 Christmas Operating Schedule (A. LeDuc)

Aaron LeDuc gave the report.

Chris Van Paassen noted a typo in the motion. The motion should read "January 1st, 2026" not "2025". The update was made when the motion was read.

A-89/25

Moved by T. Masschaele

Seconded by R. Weisler

THAT the LPRCA Board of Directors closes operations from December 25th, 2025 to January 1st, 2026 (except for emergency response);

AND,

THAT staff working be granted one complimentary day off with pay;

AND,

THAT staff are required to utilize two (2) vacation days during the period or take unpaid leave.

Carried

c) Proposed 2026 LPRCA Meeting Schedule (J. Maxwell)

Judy Maxwell presented the report.

A-90/25

Moved by D. McKeen

Seconded by S. Bentley

THAT the LPRCA Board of Directors approves the Proposed 2026 Meeting Schedule as presented.

Carried

FULL AUTHORITY COMMITTEE MEMBERS

Shelley Ann Bentley, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus,
Tom Masschaele, Debera McKeen, Jim Palmer, Chris Van Paassen, Rainey Weisler, Peter Ypma

d) Forest Management Prescription/Operating Plans (J. Maxwell)

Judy Maxwell presented the Forest Management Prescription/Operating Plans for the Ringland & Anderson Lee Becker tracts.

A-91/25

Moved by R. Weisler

Seconded by P. Ypma

THAT the LPRCA Board of Directors approves the prescription/operating plans for the Ringland Tract at 655 2nd Concession of Middleton Township, and the Anderson Lee Becker Tract at 726 2nd Concession of Middleton Township.

Carried

e) Community Engagement Report (J. King)

Jessica King presented the Community Engagement report, highlighting the past successful events of 2025 and bringing forward the exciting events planned in the future.

Jim Palmer asked if the loss of Sarah Pointer, Curator, will make any difference to the events at Backhouse Historic Site. Jessica King let the Board know that all events are scheduled to go forward as planned.

Doug Brunton asked about the Hemlock Woolly Adelgid (HWA) public information session, the eDNA traps, and if staff had more information on HWA. Jessica King informed the Board that the eDNA traps are meant to collect the bugs as they fall from the top of the canopy, the traps are then sent for testing to confirm HWA in the Hemlock for earlier detection. Jessica King will also send along the information pamphlets to Doug Brunton.

A-92/25

Moved by J. Palmer

Seconded by S. Bentley

THAT the LPRCA Board of Directors receives the 2025 Community Engagement report as information.

Carried

f) Nanticoke Creek Flood Hazard Mapping (L. Mauthe)

Leigh-Anne Mauthe presented the report.

Doug Brunton asked about the Nanticoke wastewater outlet near Waterford and the concerns about the low flow. Leigh-Anne Mauthe informed the Board that it is her understanding that flow is not a consideration in this type of mapping, as the hazard mapping is for existing conditions.

A-93/25

FULL AUTHORITY COMMITTEE MEMBERS

Shelley Ann Bentley, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus,
Tom Masschaele, Debera McKeen, Jim Palmer, Chris Van Paassen, Rainey Weisler, Peter Ypma

Moved by D. McKeen
Seconded by J. Palmer

THAT the LPRCA Board of Directors direct staff to retain Aquafor Beech Limited for engineering services to complete Flood Hazard Mapping for Nanticoke Creek at a cost of \$67,370.00 exclusive of HST.

Carried

g) Backus Museum Committee Appointments (J. Maxwell)

Judy Maxwell gave the report on two new member applications for the Backus Museum Committee, Community Representatives.

A-94/25

Moved by P. Ypma
Seconded by T. Masschaele

THAT the LPRCA Board of Directors appoints Wanda Backus Kelly and Trevor Shelly as a Community Representatives to the Backus Museum Committee.

Carried

h) Watershed Conditions Update (S. Rahman)

Saifur Rahman presented the Watershed Conditions update report.

A-95/25

Moved by D. McKeen
Seconded by R. Weisler

THAT the LPRCA Board of Directors receives the watershed conditions update report as information.

Carried

The closed session began at 7:04 p.m.

*S. Rahman and L. Mauthe left the meeting at 7:04 p.m.

11. Closed Meeting

A-96/25

Moved by P. Ypma
Seconded by D. McKeen

THAT the LPRCA Board of Directors does now enter into a closed session to discuss:

- a) Litigation or potential litigation, including matters before administrative tribunals (e.g. Local Planning Appeal Tribunal), affecting the Authority;

Carried

FULL AUTHORITY COMMITTEE MEMBERS

Shelley Ann Bentley, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus,
Tom Masschaele, Debera McKeen, Jim Palmer, Chris Van Paassen, Rainey Weisler, Peter Ypma

The Board reconvened in open session at 7:16p.m.

Next meeting: September 3, 2025, Board of Directors at 6:30 p.m.

Adjournment

The Chair adjourned the meeting at 7:17 p.m.

Dave Beres
Chair

/ns

Judy Maxwell
General Manager/Secretary-Treasurer

DRAFT

FULL AUTHORITY COMMITTEE MEMBERS

Shelley Ann Bentley, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus,
Tom Masschaele, Debera McKeen, Jim Palmer, Chris Van Paassen, Rainey Weisler, Peter Ypma

LONG POINT REGION CONSERVATION AUTHORITY
Audit and Finance Committee Meeting Minutes
of August 8, 2025

Members in attendance:

Chris Van Paassen, Chair
Michael Columbus, Vice Chair
Robert Chambers
Dave Beres
Doug Brunton

Staff in attendance:

Judy Maxwell, General Manager
Aaron LeDuc, Manager of Corporate Services
Nicole Sullivan, HR Coordinator/Executive Assistant

Guests:

Michael Ayres, CIBC, Private Wealth Management

Regrets:

none

1. Welcome and Call to Order

The meeting was called to order at 9:25 a.m.

2. Additional Agenda Items

There were no additional agenda items.

3. Approval of the Agenda

AUD-12/25

Moved by D. Beres
Seconded by D. Brunton

THAT the LPRCA Audit and Finance Committee approves the agenda as circulated.

Carried

4. Declaration of Conflicts of Interest

No conflicts were declared.

5. Minutes of the Previous Meeting

There were no previous minutes for approval.

6. New Business

a) Investment Options with Michael Ayres

Michael Ayres, CIBC Private Wealth Management, presented the Audit and Finance

AUDIT COMMITTEE MEMBERS
Dave Beres, Doug Brunton, Robert Chambers,
Michael Columbus, Chris Van Paassen

Committee the investment options for the Principal Protected Note (PPN) as discussed in the May meeting. The options discussed by Michael Ayres were to move the PPN into another 5-year portfolio in either diversified cap or bank index, or to move it into a 7-year portfolio in the same groups. Michael Ayres discussed the potential returns on all options and the higher participation rate offered on the portfolios now. Michael Ayres recommended to the Committee to roll-over the current PPN into a 5-year diversified cap index.

Mike Columbus asked what it means to be a diversified index. Michael Ayres informed the Committee that diversified means it includes the big blue-chip stocks and industries on the TSX, but still included the bank, other industries like technology, telecommunications, and natural resources. From a risk standpoint, the diversified only uses stable companies in the market, and Michael Ayres is suggesting moving to the diversified as it is at a higher participation rate.

Doug Brunton asked Michael Ayres if the gains from the PPN can be kept or do the gains also roll over. Michael Ayres noted that only the original PPN needs to be moved over.

Aaron LeDuc asked Michael Ayres that the price could change daily for the sale. Michael Ayres let the Committee know that the price can fluctuate, but it will be in the range of 14%.

b) PPN Investment Options

Aaron LeDuc presented his report on the PPN investment options to go along with Michael Ayres presentation and went over all options afforded to the Committee, which also included doing nothing with the PPN, moving it to GICs, and all of the options already laid out by Michael Ayres.

A discussion was had about the benefits of selling the PPN earlier, moving the PPN into GICs, doing nothing with the PPN, and investing the PPN in a Bond.

The committee asked Michael Ayres about where inflation may go. Michael Ayres informed the committee that in his opinion inflation should stick in and around 2%.

*M. Ayres left at 10:00am.

The committee asked staff their recommendation. Staff informed the committee that based on the state of the economy, current job losses, housing market, the inflation rate, monetary policy, and tariffs it was staff's recommendation to move the PPN to GICs for a year to get a better understanding on where the economy is going before locking it in another fund for 5 years.

AUD-13/25

Moved by R. Chambers

Seconded by D. Brunton

THAT the LPRCA Audit and Finance Committee receives the report PPN Investment Options as information;

AND

THAT the LPRCA Audit and Finance Committee instructs staff to sell the PPN and re-invest the \$1 million PPN in a locked GIC for one year to be reviewed on an on-going basis.

AUDIT COMMITTEE MEMBERS
Dave Beres, Doug Brunton, Robert Chambers,
Michael Columbus, Chris Van Paassen

Carried

c) Investment Update

Aaron LeDuc presented the report.

Mike Columbus asked staff what the contract amount was for the school boards who contract with us for education programming. Nicole Sullivan informed the Committee that the current contract is \$553.26/day.

AUD-14/25

Moved by R. Chambers

Seconded by M. Columbus

THAT the LPRCA Audit and Finance Committee receives the Statement of Compliance for Investments – 2025 Report as information.

Carried

d) 2026 Budget Direction

Aaron LeDuc presented the report to the committee and highlighted that the goal of the budget was around a 2% increase to the municipal tax levy, but was asking for room up to 4% increase.

Doug Brunton asked staff why there is 68 staff, but only 37 in OMERS. Aaron LeDuc informed the Committee that only permanent staff are required to be on OMERS and the other contract staff can opt in or out of it.

Chris Van Paassen asked staff why a 4% increase to municipal tax levy was requested if inflation is only 2%. Aaron LeDuc informed the committee that 2% is the goal, but 4% gives room to work with.

Chris Van Paassen asked staff if the budget increase includes the capital and operating budgets together and if there are any extra capital investments going on that staff are aware of. Staff informed the committee, that the increase did include both capital and operating, and that in 2026 there are a few special capital levy projects for Norfolk County.

AUD-15/25

Moved by R. Chambers

Seconded by M. Columbus

THAT the LPRCA Audit and Finance Committee receives the report 2026 LPRCA Budget Direction as information;

AND,

THAT the LPRCA Audit and Finance Committee direct staff to prepare a DRAFT 2026 Budget for consideration by the Board of Directors.

Carried

The next meeting will potentially be held in October 2025.

AUDIT COMMITTEE MEMBERS
Dave Beres, Doug Brunton, Robert Chambers,
Michael Columbus, Chris Van Paassen

The Chair adjourned the meeting at 10.32 a.m.

Chris Van Paassen
Audit and Finance Committee Chair

Judy Maxwell
General Manager/Secretary-Treasurer

DRAFT

AUDIT COMMITTEE MEMBERS
Dave Beres, Doug Brunton, Robert Chambers,
Michael Columbus, Chris Van Paassen

LONG POINT REGION CONSERVATION AUTHORITY
Lee Brown Marsh Management Committee Minutes of May 15, 2025
Approved August 19, 2025

The Lee Brown Marsh Management Committee (LBMMC) met at the Marsh residence, Port Rowan, on Thursday May 15, 2025.

Members present: Chair Tom Haskett, Doug Brunton, Michael Columbus, Larry Chanda, and Lou Kociuk

Staff present: Judy Maxwell, General Manager, Kim Brown, Marsh Manager, and Nicole Sullivan, HR Coordinator/Executive Assistant.

Regrets: none

1. Welcome and call to order

Chair Haskett called the meeting to order at 1:30 p.m.

2. Additional Agenda Items

No additional agenda items were brought forth.

LB-6/25

Moved by L. Chanda

Seconded by M. Columbus

THAT the Lee Brown Marsh Management Committee approves the agenda as circulated.

Carried

3. Declarations of Conflicts of Interest:

None declared.

4. Minutes of the Previous Meeting

LB-7/25

Moved by D. Brunton

Seconded by L. Chanda

THAT the minutes of the Lee Brown Marsh Management Committee meeting held January 3, 2025 be adopted as circulated.

Carried

COMMITTEE MEMBERS
K. Brown, D. Brunton, L. Chanda,
M. Columbus, T. Haskett, L. Kociuk

5. Business Arising:

None.

6. Correspondence

There was no correspondence.

7. New Business:

a) Marsh Manager's Update

1. Drainage

- There were issues with the drainage in the one agricultural field that is rented. Over the spring the tile and field flooded again. Brad Dedrick was hired to address the drainage issues.

2. Feeding Permit/Fall Hunt

- Kim Brown informed the committee that the 2025 fall hunt schedule is full, and is only contingent on getting the feeding permit. Kim Brown is confident that there will be no issues here and the permit has been submitted.
- The committee discussed the impacts of avian flu on the area and what that may mean for feeding permits again in 2025. No new updates have come out in recent months, so it should not impact the feeding permits.

3. General Updates

- Kim Brown informed the committee that patches of phragmites have reappeared in the Marsh and that this invasive species will need to be addressed. The phragmite patches were mapped by staff over the winter. Two funding grants were applied for; one the project was declined and the other has not been heard from yet. The spray will most likely occur in August even if no funding is received.
- Kim Brown informed the committee that a mud motor for the utility boat should be purchased. The motor is needed to get around the marsh when the water is low and can also be used as a back-up motor for other boats. Kim Brown will investigate and get pricing for a mud-motor.
- Kim Brown informed the committee that the gravity feed bin needs to be fixed or replaced as four rusty holes have appeared on the bottom. The Committee recommended that Kim Brown get the holes patched as the frame is still good.

LB-8/25

Moved by L. Chanda

Seconded by L. Kociuk

THAT the Lee Brown Marsh Management Committee receives the Marsh Manager's

COMMITTEE MEMBERS
K. Brown, D. Brunton, L. Chanda,
M. Columbus, T. Haskett, L. Kociuk

Update as information.

Carried

b) Marsh Fees

The Committee all agreed with the presented fee increases.

LB-9/25

Moved by D. Brunton

Seconded by M. Columbus

THAT the Lee Brown Marsh Management Committee approves the 2025 marsh fees increase by 3%. The approved fees are:

- a) 1-day field hunt for one - \$60.00
- b) 1-day mid-week marsh hunt for one - \$586.35
- c) 1-day mid-week marsh hunt for four - \$2,000.46 and
- d) 3-day marsh hunt for four - \$5,001.13.

All prices include taxes.

Carried

c) Financial Update

Judy Maxwell presented the financial update to March 31, 2025. There was discussion about the positive financial position that the Lee Brown Marsh is in and the interest gains for the scholarship fund.

LB-10/25

Moved by L. Chanda

Seconded by D. Brunton

THAT the Lee Brown Marsh Management Committee receives the Financial update as information.

Carried

d) Leighton & Betty Brown Scholarship Update

Judy Maxwell presented the Leighton & Betty Brown Scholarship application and poster and updated the committee on school interest in the scholarship. There was discussion about adding “conservation” to the poster alongside “environmental” to appeal to more students in the region.

LB-11/25

Moved by M. Columbus

Seconded by L. Kociuk

COMMITTEE MEMBERS
K. Brown, D. Brunton, L. Chanda,
M. Columbus, T. Haskett, L. Kociuk

THAT the Lee Brown Marsh Management Committee receives the Leighton & Betty Brown Scholarship Update as information.

Carried

The Chair adjourned the meeting at 2:47 p.m.

Tom Haskett
LBMMC Chair

Judy Maxwell
General Manager/Secretary-Treasurer

/ns

COMMITTEE MEMBERS
K. Brown, D. Brunton, L. Chanda,
M. Columbus, T. Haskett, L. Kociuk



LONG POINT REGION CONSERVATION AUTHORITY STAFF REPORT

Date: September 3, 2025

File: 3.3.1

To: Chair and Members,
LPRCA Board of Directors

From: General Manager, LPRCA

Re: **Section 28 Regulation Approved Permits**
Prohibited Activities, Exemptions and Permits (O. Reg. 41/24)

Recommendation:

THAT the LPRCA Board of Directors receives the staff approved Section 28 Regulation Approved Permits report as information.

Strategic Direction:

Strategic Direction # 1 – Protect People and Property from Flooding and Natural Hazards
Strategic Direction # 2 – Deliver Exceptional Services and Experiences
Strategic Direction # 4 – Organizational Excellence

Background:

Application# LPRCA-10/25

Concession 13, Lot 3, 13th Street West, Norfolk County - Windham

- The proposed work – to rehabilitate an existing culvert through the removal of a concrete headwall to be replaced with a new CSP culvert, installation of new concrete footings, installation of rip-rap slope protection, and associated road reconstruction.
- Satisfactory, engineer designed drawings were submitted in support of the application,
- The susceptibility of flooding is not increased,
- The culvert is situated within Patterson Creek and the work will not cause any adverse hydraulic or fluvial impacts on the watercourse,
- the application is within the area of interference for provincially significant wetlands and the development will not negatively impact the hydrological function of the wetlands, and
- The application is an alteration to a watercourse and this proposal will not negatively affect the watercourse.

Application# LPRCA-11/25Roadway R.O.W., Elgin County - Municipality of Bayham

- The proposed work – to plow and directionally bore as a means to install conduit, fiberoptic cable, vaults and communications poles within the municipal roadside R.O.W.,
- Satisfactory site plans and construction details were submitted in support of the application,
- All watercourses will be crossed via horizontal directional drill,
- a satisfactory frac-out contingency plan was submitted as part of the application there are no feasible alternative sites outside of the regulated areas,
- the risk of creating new riverine flooding or erosion hazards or aggravating existing hazards as a result of the development are negligible and
- The application is within the riverine flood hazard allowance and this application will not negatively affect the control of flooding.

Application# LPRCA-35/25Plan 159, Lot 14, 15, 13 Walter Street, Norfolk County – Charlotteville

- The proposed work - to demolish the existing vacation home and construct a vacation home with approximately 234 m² (2,521 ft²) of habitable space,
- A satisfactory site plan and engineered construction drawings were submitted in support of this application,
- The proposed residential structure is no closer to the lake than the existing residential structure,
- The residential structure meets the floodproofing standard,
- The top of foundation and first floor elevation is at or above 176.80m (CGVD28),
- No habitable space is proposed below the floodproofing elevation of 176.80m (CGVD28),
- All mechanical and the electrical panel are located above the floodproofing elevation of 176.80m (CGVD28),
- The proposed septic is designed to be effective when the water table reflects the maximum monthly Lake Erie water level of 175.0m (CGVD28),
- The application is within the Lake Erie shoreline flooding and erosion hazard, and
- As per the July 5, 2017 Board Resolution# A-178/17, the requirement for safe access is deemed to be satisfied.

Application# LPRCA-95/25Plan 190, Lot 120, 324 Cedar Drive, Norfolk County – Charlotteville

- The proposed work – to replace the existing vacation home with a 222.5 m² (2,395.7 ft²) vacation home with an attached garage and new septic system.
- A satisfactory site plan and construction drawings were submitted in support of this application,
- The residential structure meets the floodproofing standard,
- The top of foundation and first floor elevation is at or above 176.8m (CGVD28),
- No habitable space is proposed below the floodproofing elevation of 176.8m (CGVD28),
- All mechanical and the electrical panel are located above the floodproofing elevation of 176.8m (CGVD28),

- The proposed septic is designed to be effective when the water table reflects the maximum monthly Lake Erie water level of 175.0m CGVD1928,
- The application is within the Lake Erie shoreline flooding and erosion hazard, and
- As per the July 5, 2017 Board Resolution# A-178/17, the requirement for safe access is deemed to be satisfied.

Application# LPRCA-106/25

Plan 21074, Lot 152, 14 Wilcox Drive, Haldimand County - Walpole

- The proposed work – to replace an existing 10.9m² (117ft²) uncovered front porch with a new 9.2m² (100ft²) covered front porch,
- A satisfactory site plan and construction drawings was submitted in support of the application,
- There is no alternative location outside of the regulated area,
- The proposed development is setback at least 6m from the stable top of slope, and
- The application is within the Lake Erie shoreline erosion hazard allowance and the development will not negatively impact the control of erosion.

Application# LPRCA-109/25

Airport Road, Oxford County – South West Oxford

- The proposed work – to install fibre optic cables using the directional drill method under various watercourses along Airport Road.
- A satisfactory site plan and construction drawings were submitted in support of this application,
- A satisfactory sediment and erosion control plan and an emergency response plan were submitted in support of this application, and
- The application is within the riverine flood hazard allowance and this application will not negatively affect the control of flooding.

Application# LPRCA-112/25

Plan 436, Lot 425, 7 Howey Avenue, Norfolk County – South Walsingham

- The proposed work – to construct a boathouse with a useable floor space of 78m² (839 ft²) over an existing boat slip directly adjacent to a Provincially Significant Wetland.
- A satisfactory site plan and construction drawings were submitted in support of this application,
- The structure has a useable floor area of less than 100m²,
- There is no opportunity for the structure to be converted into habitable space in the future,
- There is no feasible alternative site outside the Lake Erie shoreline flooding or erosion hazard,
- The susceptibility to natural hazards is not increased or new hazards created,
- The application is within the Lake Erie shoreline flooding and erosion hazard and this proposal will not negatively affect the control of flooding and erosion and
- The application is within the area of interference adjacent to a Provincially Significant Wetland. The hydrologic function of the wetland will not be negatively impacted by this development.

Application# LPRCA-113/25

Concession 1, Lot 22, 2066 Lakeshore Road, Haldimand County - Walpole

- The proposed work – to construct a two-story, 301.92m² (3,249.8ft²) dwelling to replace a 3-story, 315.09m² (3,391.6ft²) dwelling that was destroyed by fire on the same building footprint with a garage addition and decks,
- A satisfactory site plan, grading plan, and construction drawings was submitted in support of the application,
- There is no feasible alternative site outside of the Lake Erie shoreline flooding and erosion hazard allowances,
- All potentially habitable floor space is above the design flood elevation of 177m CGVD28,
- The number of dwelling units is the same as the previous dwelling,
- A maintenance access of at least 5 m to existing shoreline protection will be retained, and
- The application is within the Lake Erie shoreline flooding and erosion hazard allowances and the control of flooding and erosion will not be negatively impacted by the proposed development.

Application# LPRCA-114/25

Near 23 Mary Street, Concession 1506, Lot 92, Haldimand County - Jarvis

- The proposed work – to replace an existing concrete retaining wall with a new precast concrete retaining wall adjacent to a municipal drain and associated driveway reconstruction,
- A satisfactory site plan and engineered construction drawings was submitted in support of the application,
- There is no alternative site outside of the riverine flooding and erosion hazards,
- A satisfactory erosion and sediment control plan and dewatering plan was submitted in support of application,
- The application is adjacent to the Jarvis Municipal Drain and the proposed development will not negatively impact the watercourse, and
- The application is within the riverine flooding and erosion hazards and the development will not have a negative effect on the control of flooding and/or erosion.

Application# LPRCA-115/25

Concession 3, Lot 15, 590 Barth Side Road, Norfolk County - Houghton

- The proposed work – to construct a 134.7m² (1,450ft²) second story addition with a rear balcony, construct a 17.8m² (192ft²) extension of the front roofline, and install a new septic system,
- A satisfactory site plan and construction drawings was submitted in support of the application,
- There is no feasible alternative site outside of the regulated area,
- All proposed development is located within the riverine flooding and erosion hazard allowances and the risk of creating new hazards or aggravating existing ones as a result of the development is negligible,
- The proposed development maintains an appropriate setback from the riverine erosion hazard, and
- The application is within the riverine flooding and erosion hazard allowances and

the proposed development will not have a negative effect on the control of flooding and/or erosion.

Application# LPRCA-116/25

Plan 182, Lots 5 & 10, 55 Pond Street, Norfolk County - Simcoe

- The proposed work – to remove an existing 118.5m² (1,275ft²) roof and install a new roof with a raised pitch which will include new trusses, sheathing and asphalt shingles,
- Satisfactory construction details were submitted in support of the application,
- There will not be any increase to the footprint or floor area of the building as a result of the development, and
- There is no alternative site outside of the riverine flooding and erosion hazards,
- The application is within the riverine flooding and erosion hazard and the proposed development will not have a negative effect on the control of flooding and/or erosion.

Application# LPRCA-117/25

Concession 3, Lots 10 & 11, 765 Concession 3, Haldimand County – Rainham

- The proposed work – to remove material to restore a 0.25ha (0.62ac) wetland area within an existing unevaluated wetland,
- A satisfactory site plan and methodology was submitted in support of this application,
- All excavated material is to be placed approximately 26 metres from the wetland area, and
- The application is both within a wetland and within the area of interference adjacent to a wetland. The hydrologic function of the wetland will not be negatively impacted by this development activity.

Application# LPRCA-118/25

Ostrander Road, Oxford County – Town of Tillsonburg

- The proposed work – to install approximately 240m (787ft) of conduit for fibre optic cables using the directional drill method in three locations along Ostrander Road.
- A satisfactory construction drawing and site plan were submitted in support of this application,
- A satisfactory sediment and erosion control plan and an emergency response plan were submitted in support of this application, and
- The application is within the riverine flood hazard allowance and this application will not negatively affect the control of flooding.

Application# LPRCA-120/25

Concession 1, Lots 5 & 6, 482 Lakeshore Road, Haldimand County - Rainham

- The proposed work – to install 19 metres of plastic natural gas piping via horizontal directional drill to service an existing residence,
- A satisfactory site plan and construction details was submitted in support of the application,
- There is no feasible alternative site located outside of the regulated area,
- A satisfactory erosion and sediment control plan was submitted as part of the application, and

- The application is within the Lake Erie shoreline flooding and erosion hazard allowances and the development will not have a negative effect on the control of flooding or erosion.

Application# LPRCA-122/25

Concession 1, Lot 17, 967 South Coast Drive, Haldimand County – Walpole

- The proposed work – to replace an existing back deck with a 18m² (193.7 ft²) sunroom.
- A satisfactory site plan and construction drawings were submitted in support of this application,
- The proposed development is located in an area of least risk,
- Susceptibility to natural hazards is not increased or new hazards created, and
- The application is within the Lake Erie erosion hazard and this proposal will not negatively affect the control of erosion.

Application# LPRCA-123/25

Plan 182, Lot 1 & 2, 502 Norfolk Street North, Norfolk County – Simcoe

- The proposed work – to construct a 12m² (130ft²) mud room addition with a crawl space on the rear of an existing dwelling as well as a 27.9m² (300ft²) partially covered deck,
- A satisfactory site plan and construction drawings was submitted in support of the application,
- The application is within the riverine flooding hazard allowance and the risk of creating new flooding hazards or aggravating existing hazards as a result of the development is negligible,
- There is no risk of structural failure due to potential hydrostatic/dynamic pressures,
- No habitable floor space is below the elevation of the regulatory flood, and
- The application is within the riverine flooding hazard allowance and the control of flooding will not be negatively impacted by the proposed development.

Application# LPRCA-124/25

Concession 1, Lot 19, 1778 Lakeshore Road, Haldimand - Rainham

- The proposed work – to raise the existing structure on a pier foundation at the same location,
- Satisfactory construction details were submitted in support of the application,
- The top of foundation will be above the floodproofing elevation,
- No habitable space will be below the elevation of the Lake Erie flood hazard,
- A maintenance access of 5 metres is maintained to and along the shoreline, and
- The application is within the Lake Erie flood hazard allowance and the control of flooding will not be negatively impacted.

Application# LPRCA-125/25

Plan 133 & 301, Lot 34 & 39, 77 Ordnance Avenue, Norfolk County - Charlotteville

- The proposed work – to demolish an existing 106.1m² (1,142ft²) vacation home and construct a new two-storey 231.9m² (2,496ft²) vacation home, septic system and grading,
- A satisfactory site plan and construction drawings was submitted in support of the application,

- There is no alternative site located outside of the Lake Erie shoreline flooding and erosion hazards,
- The top of foundation is above the floodproofing standard elevation of 176.8m (CGVD1928),
- No habitable floor space is proposed below the floodproofing elevation,
- All electrical, mechanical, and heating services are located above the floodproofing elevation,
- The proposed septic system is designed to be effective when the water table reflects the maximum monthly Lake Erie water level (175m CGVD28),
- The application is within the area of interference adjacent to a Provincially Significant Wetland. The hydrologic function of the wetland will not be negatively impacted by this development.
- As per the July 5, 2017 Board Resolution # A-178/17, the requirement for safe access is deemed to be satisfied by the Norfolk County Safety Strategy for Long Point and Turkey Point.

Application# LPRCA-126/25

Plan 207, Lot 49, 2 John Street, Norfolk County – Port Dover

- The proposed work – to construct a 148 m² (1,595 ft²) residential dwelling with an attached garage and covered decks.
- A satisfactory site plan and construction drawings were submitted in support of this application,
- A satisfactory Slope Stability Analysis was prepared in support of this application,
- The proposed structure is setback from the top of stable slope and located in the area of least risk,
- A maintenance access is provided to and along the shoreline,
- Susceptibility to natural hazards is not increased or new hazards created, and
- The application is within the Lake Erie erosion hazard and this proposal will not negatively affect the control of erosion.

Application# LPRCA-127/25

Concession 6, Lot 14, 712930 Middletown Line, Oxford County – Norwich

- The proposed work – to repair the existing rail trail bridge and add curbs, hand rail and rip rap.
- A satisfactory site plan and construction drawings were submitted in support of this application,
- There is no feasible alternative outside the regulated area,
- The proposed work will not negatively impact the watercourse, and
- The application is within the riverine flooding and erosion hazard and this proposal will not negatively affect the control of flooding or erosion.

Conditions:

The permit is conditional on the following being provided to the satisfaction of LPRCA staff:

1. Detailed erosion and sediment control plans;
2. A detailed Contingency Plan; and
3. Confirmation on the plan that fuel sources and refueling activities should be at least 30 metres away from the watercourse.

Application# LPRCA-128/25

Plan 546, Lots 9-11, 92 Clubhouse Road, Unit 43, Norfolk County – Charlotteville

- The proposed work – to construct a 17.8m² (192 ft²) roof over the existing deck attached to a mobile trailer,
- A satisfactory site plan and construction drawings were submitted in support of this application,
- Susceptibility to natural hazards is not increased or new hazards created, and
- The application is within the Lake Erie shoreline flooding and erosion hazard and this proposal will not negatively affect the control of flooding or erosion.

Application# LPRCA-129/25

Plan 37M100, Lot 21, 52 Trailside Drive, Haldimand County - Townsend

- The proposed work – to construct a 8.9m² (96ft²) second-story deck with a staircase down to grade on the rear of an existing dwelling as well as a 37.6m² (404.3 ft²) concrete patio at grade,
- A satisfactory site plan and construction drawings was submitted in support of the application,
- There is no feasible alternative location outside of the riverine erosion hazard,
- The risk of creating new riverine erosion hazards and/or aggravating existing hazards as a result of the development are negligible,
- The application is located in a valley associated with Nanticoke Creek that is gently sloping and where the impact of the development on slope stability is negligible, and
- The application is within the riverine erosion hazard and the development will not have a negative impact on the control of erosion.

Application# LPRCA-130/25

Concession 8, Lot 16, 10410 Sandytown Road, Elgin County – Municipality of Bayham

- The proposed work – to recognize the construction of a 42.9m² (462ft²) garage bay addition to an existing attached garage,
- A satisfactory site plan and construction drawings was submitted in support of the application,
- The application is located within the riverine erosion hazard allowance and the risk of creating new riverine erosion hazards and/or aggravating existing hazards as a result of the development is negligible,
- The development maintains a 6 metre setback from the riverine erosion hazard,
- Access to and from the valley is not prevented as a result of the development, and
- The application is within the riverine erosion hazard allowance and the control of erosion will not be negatively impacted by the development.

Application# LPRCA-131/25

Concession 1, Lot 12, 20 Strachan Street, Elgin County - Municipality of Bayham

- The proposed work – to replace an existing 35.7m² (384ft²) uncovered deck with a covered deck of the same size on the rear of an existing dwelling,
- A satisfactory site plan and construction drawings was submitted in support of the application,
- The application is within the riverine flooding and erosion hazard allowances and the risk of creating new hazards or aggravating existing hazards as a result of the

- development is negligible,
- The application maintains an appropriate setback from the riverine erosion hazard, and
- The application is within the riverine flooding and erosion hazard allowances and the development will not negatively impact the control of flooding or erosion.

Application# LPRCA-132/25

Plan 436, Lot 71, 123 Woodstock Avenue, Norfolk County – South Walsingham

- The proposed work – to remove the existing vacation dwelling and construct a new vacation dwelling with 204 m² (2,202.8 ft²) of habitable space.
- A satisfactory site plan and engineered construction drawings were submitted in support of this application,
- The residential structure meets the floodproofing standard,
- The top of foundation and first floor elevation is at or above 176.80m (CGVD28),
- No habitable space is proposed below the floodproofing elevation of 176.80m (CGVD28),
- All mechanical and the electrical panel are located above the floodproofing elevation of 176.80m (CGVD28),
- The proposed septic is designed to be effective when the water table reflects the maximum monthly Lake Erie water level of 175.0m CGVD1928,
- The application is within the Lake Erie shoreline flooding and erosion hazard, and
- As per the July 5, 2017 Board Resolution# A-178/17, the requirement for safe access is deemed to be satisfied.

Application# LPRCA-133/25

Plan 1198, Lot 8, 5 Forest Glen Court, Norfolk County – Woodhouse

- The proposed work – to construct a 37m² (725ft²) pool cabana for the existing in-ground pool.
- A satisfactory site plan and construction drawings were submitted in support of this application,
- Access for preventative actions or maintenance will not be prevented, and
- The application is within the riverine erosion allowance and this proposal should not negatively affect the control of erosion.

Application# LPRCA-134/25

Concession 1, Lot 11, 40 Erieview Lane, Haldimand County - Walpole

- The proposed work – to replace the existing basement foundation with a new poured concrete foundation at the same location,
- A satisfactory site plan and construction details were submitted in support of the application,
- The proposed development is in an area of least and acceptable risk,
- The proposed development is setback from the top of stable slope, and
- The application is within the Lake Erie erosion hazard and the control of erosion will not be negatively impacted by the proposed development.

Application# LPRCA-197/24 REVISED

Plan 500, Lot 716, 68 Concession Street West, Oxford County – Town of Tillsonburg

- The proposed work – to install a 50 m² (539 ft²) pool with a surrounding patio, retaining wall and associated grading.
- The revision to the permit include changes to the patio layout and grading plan,
- A satisfactory site plan and construction drawings were submitted in support of this application, and
- The application is within the riverine flooding hazard allowance and this proposal will not negative affect the control of flooding.

Application# LPRCA-135/25

Concession 10, Lot 19, 259 Harley Road, County of Brant

- The proposed work – to construct a 167.23m² (1,800ft²) detached accessory structure with two garage bays and to extend the existing driveway,
- A satisfactory site plan and engineered construction drawings was submitted in support of the application,
- There is no alternative site located outside of the riverine erosion hazard,
- The risk of creating new riverine erosion hazards and/or aggravating existing hazards as a result of the development are negligible,
- The application is located in a valley associated with Big Creek that is gently sloping and where the impact of the development on slope stability is negligible,
- Access into and through the valley will not be prevented as a result of the development, and
- The application is within the riverine erosion hazard and the development will not have a negative impact on the control of erosion.

Application# LPRCA-136/25

Concession NLR, Lot 13, 84 5th Concession Road, Norfolk County – Houghton

- The proposed work – to recognize the construction of an access stair well to the existing basement approximately 28 metres from a Provincially Significant Wetland,
- A satisfactory site plan and construction drawings were submitted in support of this application,
- The application is within the area of interference adjacent to a Provincially Significant Wetland. The hydrologic function of the wetland will not be negatively impacted by this development.

Application# LPRCA-102/24 REVISED

Plan 429, Lot 103, 10 Teal Avenue, Norfolk County – South Walsingham

- The proposed work – to construct a 29m² (312 ft²) garage and a 89m² (960 ft²) second story deck attached to the existing residential structure,
- The revision to the permit include changes to the deck whereby its glass railings will instead be a half-wall,
- A satisfactory site plan and construction details were provided in support of the application,
- There is no opportunity for conversion into habitable space, and
- The application is within the Lake Erie shoreline flooding hazard and the proposal will not negatively affect the control of flooding.

Application# LPRCA-137/25

Plan 436, Lot 594, 50 Old Cut Boulevard, Norfolk County – South Walsingham

- The proposed work – to widen the existing boat well by 4 metres (13 feet) and replace approximately 37 metres (128 feet) of sheet pile wall adjacent to a Provincially Significant Wetland.
- A satisfactory site plan and construction drawings were submitted in support of this application,
- The susceptibility to natural hazards is not increased or new hazards created,
- There are no adverse impacts on the natural shoreline processes of Lake Erie,
- The application is within the area of interference of a Provincially Significant Wetland. The hydrologic function of the wetland will not be negatively impacted by this development, and
- The application is within the Lake Erie shoreline flooding and erosion hazard and this proposal will not negatively affect the control of flooding and erosion.

Application# LPRCA-138/25

Concession 10, Lot 21 & 22, 13540 Bayham Drive, Elgin County – Municipality of Bayham

- The proposed work – to construct a 541m² (5,826 ft²) additional residential dwelling/ pool house, a septic system and relevant grading.
- A satisfactory site plan and construction drawings were submitted in support of this application,
- A satisfactory Slope Stability Analysis was submitted in support of this application,
- The proposed development is set back from the top of slope and located in the area of least risk,
- Access into and through the valley for maintenance will not be prevented, and
- The application is within the riverine erosion hazard allowance and this proposal will not negatively affect the control of erosion.

Application# LPRCA-140/25

Plan 436, Lot 396, 315 Erie Boulevard, Norfolk County – South Walsingham

- The proposed work – to construct a 97m² (1,051 ft²) non-habitable accessory building for storage.
- There is no opportunity for the structure to be converted into habitable space in the future,
- The structure has an area of less than 100m²,
- There is no feasible alternative site outside the Lake Erie shoreline flooding or erosion hazard,
- The susceptibility to natural hazards is not increased or new hazards created, and
- The application in within the Lake Erie shoreline flooding and erosion hazard and this proposal will not negatively affect the control of flooding and erosion.

Application# LPRCA-141/25

Concession 12, Lot 8, 217 Baldwin Street, Oxford County – Town of Tillsonburg

- The proposed work – to remove and replace an existing 44ft² (4.1m²) deck staircase and pour a 25ft² (2.3m²) concrete pad at the base,
- A satisfactory site plan and construction drawings was submitted in support of the application,

- There is no feasible alternative location outside of the Regulated Area,
- The application is within the riverine erosion hazard allowance and the risk of creating new riverine erosion hazards or aggravating existing hazards as a result of the development is negligible,
- Access into and through the valley will not be prevented as a result of the development, and
- The application is within the riverine erosion hazard allowance and the control of erosion and/or slope stability will not be negatively impacted by the proposed development.

Application# LPRCA-142/25

Plan 182, Lots 2-7 & 27-34, N/A Hunt Street, Norfolk County –Simcoe

- The proposed work – to install 385.7 metres (1,265.4 feet) of 2” plastic gas main piping via horizontal directional drill.
- A satisfactory site plan and construction details was submitted in support of the application,
- There is no feasible alternative sites located outside of the regulated area,
- A satisfactory erosion and sediment control plan was submitted with the application, and
- The application is within the riverine erosion hazard and riverine erosion hazard allowance and the risk of creating new erosion hazards or aggravating existing hazards as a result of the development is negligible,
- The application is partially within the area of interference adjacent to a Provincially Significant Wetland. The hydrologic function of the wetland will not be negatively impacted by this development.

Application# LPRCA-143/25

Plan 182, Lots 2-7 & 27-34, Hunt Street, Norfolk County –Simcoe

- The proposed work – to construct 42 town houses, a storm-water management pond, outfall, and the associated grading and servicing.
- A satisfactory site plan, construction plans, environmental impact assessment, stormwater management plan and grading plan have been submitted in support of the application,
- A peer review of the environmental impact assessment was completed,
- There is no habitable floor space below the elevation of the regulation flood,
- There will be no negative hydrological impact on the wetland,
- The application is within the area of interference adjacent to a Provincially Significant Wetland. The hydrologic function of the wetland will not be negatively impacted by this development, and
- The application is within the flood and erosion hazard allowance and the control of flooding and erosion will not be negatively impacted by the proposed development.

Application# LPRCA-144/25

Plan 133, Lot 19, 47 Ordnance Avenue, Norfolk County – Charlotteville

- The proposed work – to remove the existing sunroom and construct a 35m² (380 ft²) front porch approximately 15 metres from a Provincially Significant Wetland.
- A satisfactory site plan and construction drawings were submitted in support of this application,
- There is no opportunity for conversion into habitable space in the future,

- Susceptibility to natural hazards is not increased or new hazards created, and
- The application is within the Lake Erie shoreline flooding and erosion hazard and this proposal will not negatively affect the control of flooding and erosion.
- The application is within the area of interference adjacent to a Provincially Significant Wetland. The hydrologic function of the wetland will not be negatively impacted by this development.

Application# LPRCA-145/25

Cranberry Road, Oxford County – Town of Tillsonburg

- The proposed work – to reconstruct a portion of Cranberry Road which includes extending the existing culvert.
- Satisfactory engineered drawings were submitted in support of this application,
- All feasible alternative alignments and options were considered,
- A contingency plan and a detailed erosion and sediment control plan was submitted,
- There is no anticipated increase risk of flooding or erosion upstream and downstream,
- The proposed work will not negatively impact the watercourse,
- The susceptibility to natural hazards is not increased or new hazards created, and
- The application is an alteration to a watercourse and this proposal will not negatively affect the watercourse.

Application# LPRCA-146/25

Concession 12, Lot 6, 199 Rolph Street, Oxford County – Town of Tillsonburg

- The proposed work – to construct a 10.9m² (117ft²) second-story deck to replace a second-story enclosed balcony in the same location as well as a 15.9m² (171ft²) concrete patio at its base,
- A satisfactory site plan and engineered construction drawings was submitted in support of the application,
- There is no feasible alternative location outside of the regulated area,
- The application is within the riverine erosion hazard and the risk of creating new riverine erosion hazards or aggravating existing hazards as a result of the development is negligible,
- A satisfactory drainage plan to address the potential for surficial erosion was submitted in support of the application, and
- The application is within the riverine erosion hazard and the control of erosion will not be negatively impacted by the proposed development.

Financial Implication:

N/A

Prepared by:

Isabel Johnson

Isabel Johnson
Resource Planner

Prepared by:

Braedan Ristine

Braedan Ristine
Resource Planner

Reviewed by:

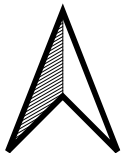
Leigh-Anne Mauthe

Leigh-Anne Mauthe, MCIP, RPP
Manager of Watershed Services

Approved and submitted by:

Judy Maxwell

Judy Maxwell, CPA, CGA
General Manager



Accross multiple locations:

LPRCA-11/25

LPRCA-109/25

LPRCA-118/25

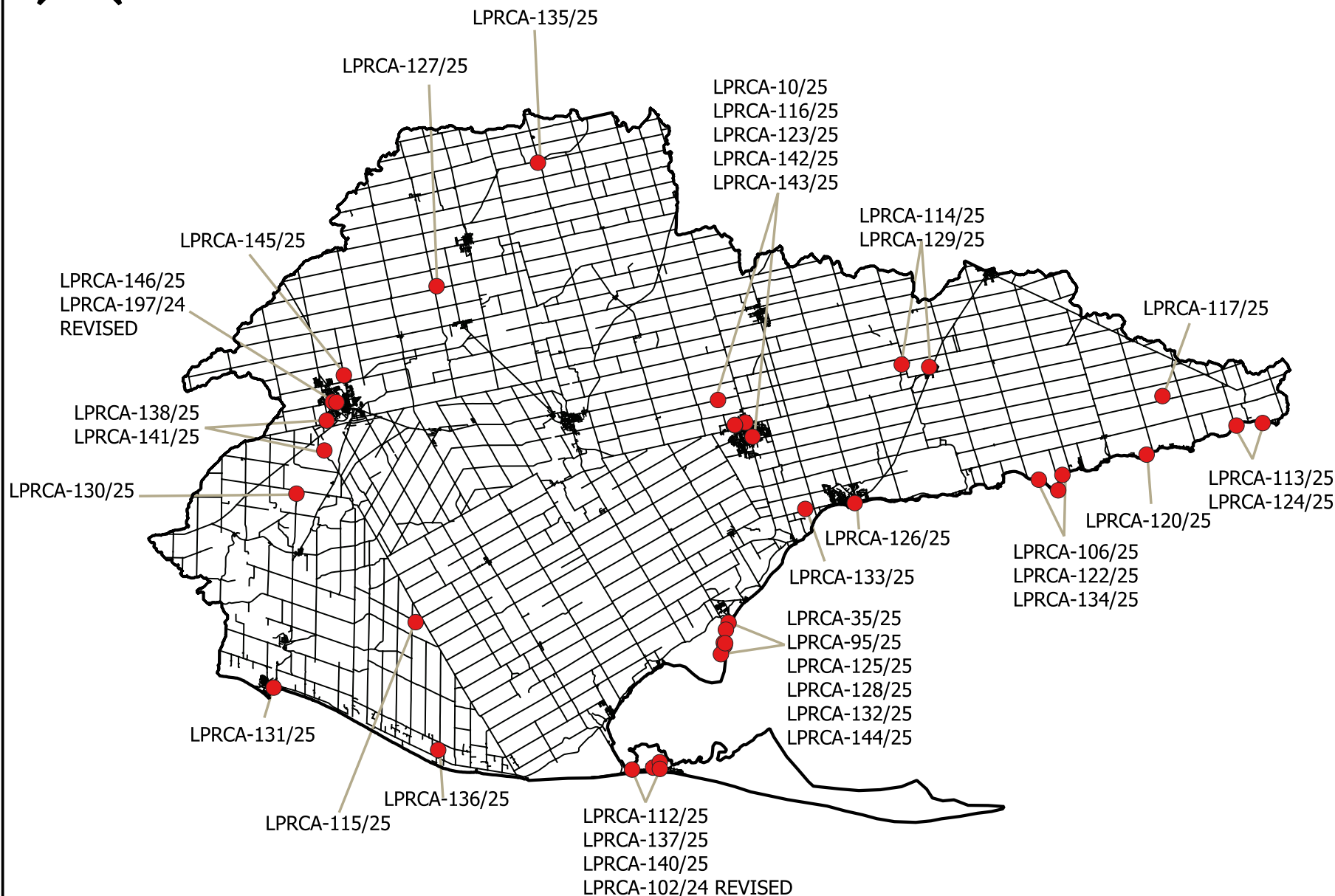


LONG POINT REGION
CONSERVATION
AUTHORITY

Approved Applications
O. Reg. 41/24

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Conservation Authority





LONG POINT REGION CONSERVATION AUTHORITY STAFF REPORT

Date: August 27, 2025

File: 1.1.2

To: Chair and Members, LPRCA Board of Directors

From: General Manager, LPRCA

Re: **GM's Report – July and August 2025**

Recommendation:

THAT the LPRCA Board of Directors receives the General Manager's Report for July and August 2025 as information.

Strategic Direction:

Strategic Direction #1 – Protect People and Property from Flooding and Natural Hazards

Strategic Direction #2 – Deliver Exceptional Services and Experiences

Strategic Direction #3 – Support and Empower Our People

Strategic Direction #4 – Organizational Excellence

Background:

On August 9th the Deer Creek Children's Fishing Derby was held with 130 children participating. I would like to thank the local businesses, volunteers and staff that support the derby to make it a very successful event. We received \$2,050 in cash and product donations that supports the derby.

At the Lee Brown Marsh Management Committee meeting on August 19th the annual Leighton & Betty Brown Conservation Scholarships was presented. The recipient this year was Will Culford and he was awarded \$1,000 to help support his post-secondary environmental education.

Staff has reviewed 145 permit applications as of August 26rd compared to 139 permit applications to date in 2024. Staff has also reviewed and provided comments to municipal staff on 67 Planning Act applications.

The Grand Erie District School Board and the Brant Haldimand Norfolk Catholic District School Board have both signed contracts for outdoor and heritage education classes at Backus for the fall 2025 and spring 2026 classes.

A kick off meeting was held with Canada Water Agency staff for the Great Lakes Freshwater Ecosystem Initiative funding of \$635,000 over 3 years for the Vittoria Dam Decommissioning. The funding will support the project and restore connectivity to Young's Creek while improving Lake Erie nearshore water quality. This funding is conditional on a successful negotiation of the project details and signing of the

contribution agreement.

Work is being completed in various parkettes as approved in the 2025 budget. Parking lot improvement, fencing and hazard tree removal has been completed at Fisher Tract, Hay Creek CA and Norwich CA.

The dry weather conditions since mid-May prompted having a Joint Water Response Team (JWRT) meeting on August 20th and the team supported issuing a Level 1 Low Water Advisory for all areas of the Long Point Region watershed. The local Joint Water Response Team is made up of representatives from watershed municipalities, the local agricultural sector, other major water users, several provincial ministries and LPRCA. Water users throughout the Long Point Region watershed are being asked to voluntarily reduce their water consumption by 10 percent because of the unusually dry weather in recent months.

Forestry staff are continuing invasive species control. There have been 5 blocks totaling 68 acres surveyed in Coppens Tract. There have been 1,668 hemlock trees treated for Hemlock Woolly Adelgid with Xytect 2F. Staff will continue to inventory and treat HWA in Coppens Tract. One logging operation will be starting up in the next couple of weeks. Funding secured allowed phragmites to be treated at the Lee Brown Marsh by a contractor in early August.

The War of 1812 reenactment will be held on September 6-7, 2025 and the Memorial Forest Service will be held on Sunday September 21st. Both events are at the Backus Heritage Conservation Area.

I would like to thank all the staff for their contributions in delivering our programs and services to the residents of the watershed.

Prepared and submitted by:

Judy Maxwell

Judy Maxwell, CPA, CGA
General Manager



LONG POINT REGION CONSERVATION AUTHORITY STAFF REPORT

Date: August 25, 2025 File: 1.4.1
To: Chair and Members
LPRCA Board of Directors
From: General Manager/Secretary Treasurer, LPRCA
Re: **Q2 Financial Report - June 30, 2025**

Recommendation:

THAT the LPRCA Board of Directors receives the Q2 Financial Report – June 30, 2025 for the period up to and including June 30, 2025 as information.

Strategic Direction:

Strategic Direction #1 – Protect People & Property from Flooding & Natural Hazards
Strategic Direction #2 – Deliver Exceptional Services & Experiences
Strategic Direction #3 – Support & Empower Our People
Strategic Direction #4 – Organizational Excellence

Purpose:

The Q2 financial report provides a consolidated and departmental update for the Board of Directors of the budget vs actual comparison of the revenues and expenditures for LPRCA for the period up to and including June 30, 2025.

Background:

The Board approved the 2025 Operating Budget of \$6,082,265 and Capital Budget of \$808,864 on January 8, 2025.

The consolidated statement of operations is attached as Appendix 1 accompanied with the departmental actual vs budget results. The capital projects are summarized in Appendix 2.

Discussion:

The Q1 and Q2 operating revenues totaled \$3,760,694 with expenditures of \$2,600,624. Revenues represented 59.6% of the annual budget and expenditures 42.8% with a surplus of \$1,160,069 year to date.

Revenues are \$24,353 less or 0.64% less than the same period year over year.
Expenditures are \$10,483 greater or 0.40% higher than prior year.

The operating surplus of \$1,160,069 for the period up to and including June 30th of the fiscal is \$34,863 less than the 2024 surplus of \$1,194,905 or down 2.92% year over year.

Analysis:

Planning

Planning User Fees of \$96,618 are down 19.4% through the second quarter in comparison to the 2024 user fees of \$119,809. Staff has responded to 33 lawyer inquiries, issued 109 permits and participated in 51 reviews and 13 pre-consultations through the second quarter.

Forestry

The forestry program has issued and awarded two of three planned tenders through the second quarter. The tenders resulted in \$256,000 in revenue and 2025 full year budgeted revenues are \$310,000.

Campgrounds

Camping revenues as at June 30, 2025 totaled \$1,568,526 in comparison to \$1,563,255 in 2024. As of the end of the quarter, 416 seasonal camping payments have been received in comparison to 447 seasonal campers in 2024.

Financial Implications:

Revenues for the first six months are \$3,760,694 with expenditures of \$2,600,624 resulting in a surplus of \$1,160,069. The decrease in seasonal camping demand has been offset with an increase in daily, weekly, monthly camping and day use resulting in a similar amount of revenue as 2024.

Due to the seasonality of forestry revenues, seasonal camping, receipt of grant funding the Authority is in a positive position for the second quarter up to and including June 30, 2025 and expected to remain on budget for fiscal 2025.

Prepared by:

Approved and submitted by:

Aaron LeDuc

Aaron LeDuc, CPA, CGA
Manager of Corporate Services

Judy Maxwell

Judy Maxwell, CPA, CGA
General Manager

Appendix 1

Long Point Region Conservation Authority

Statement of Operations - Summary

For The 6 Months Ending June 30, 2025

Appendix 1

| | Current YTD | 2025 Annual Budget | % Of Budget | Budget Variance | Actual 2024 | Actual 2023 |
|---|--------------------|-----------------------|----------------|----------------------|--------------------|--------------------|
| Program: | | | | | | |
| Watershed Planning and Technical Services | \$209,100 | \$506,160 | 41.3% | (\$297,060) | \$216,799 | \$196,233 |
| Watershed Flood Control Services | 89,319 | 368,890 | 24.2% | (279,571) | 103,885 | 71,294 |
| Healthy Watershed Services | 152,529 | 229,726 | 66.4% | (110,676) | 169,799 | 129,291 |
| Communications | 44,672 | 122,411 | 36.5% | (77,739) | 43,926 | 22,101 |
| Backus Heritage and Education Services | 156,135 | 334,746 | 46.6% | (178,611) | 114,963 | 31,129 |
| Public Forest Land Management Services | 165,013 | 319,295 | 51.7% | (174,893) | 169,281 | 161,557 |
| Private Forest Land Management Services | 56,446 | 147,394 | 38.3% | (90,947) | 55,242 | 77,550 |
| Conservation Parks | 691,758 | 1,713,973 | 40.4% | (1,022,215) | 672,212 | 600,143 |
| Maintenance Operations Services | 184,479 | 407,898 | 45.2% | (223,419) | 196,023 | 160,419 |
| Conservation Authority Lands | 206,464 | 738,447 | 28.0% | (531,983) | 198,448 | 189,882 |
| Corporate Services | 644,709 | 1,193,325 | 54.0% | (548,616) | 649,564 | 668,494 |
| | \$2,600,624 | \$6,082,265 | 42.8% | (\$3,535,730) | \$2,590,142 | \$2,308,093 |
| Objects of Expenses | | | | | | |
| Staff Expenses | \$1,526,291 | \$3,898,138 | 39.2% | (\$2,371,848) | \$1,565,607 | \$1,174,174 |
| Staff Related Expenses | 21,273 | 49,775 | 42.7% | (28,502) | 31,355 | 107,684 |
| Materials and Supplies | 208,069 | 368,753 | 56.4% | (160,684) | 207,243 | 196,229 |
| Purchased Services | 750,732 | 1,639,751 | 45.8% | (889,019) | 722,990 | 744,872 |
| Equipment | 43,749 | 55,725 | 78.5% | (11,976) | 15,613 | 37,870 |
| Other | 32,910 | 32,910 | 100.0% | 0 | 31,788 | 30,734 |
| Director Fees / Expenses | 17,600 | 37,212 | 47.3% | (19,612) | 15,545 | 16,530 |
| Total Expenditures | \$2,600,624 | \$6,082,265 | 42.8% | (\$3,481,641) | \$2,590,142 | \$2,308,092 |
| Sources of Revenue: | | | | | | |
| Municipal Levy - Operating | \$1,118,840 | \$2,237,681 | 50.0% | (\$1,118,841) | \$1,072,982 | \$1,012,148 |
| Provincial Grants | 1,002 | 4,500 | 22.3% | 1,002 | 3,657 | 6,235 |
| User Fees | 2,278,088 | 3,380,082 | 67.4% | (1,101,994) | 2,386,505 | 2,235,818 |
| Community Support | 244,326 | 299,598 | 81.6% | (55,271) | 157,401 | 145,858 |
| Endowment Funding | 35,214 | 120,000 | 29.3% | (84,786) | 8,793 | 9,088 |
| Interest | 67,896 | 212,000 | 32.0% | (144,105) | 155,709 | 119,589 |
| Total Revenue | \$3,760,694 | \$6,305,020 | 59.6% | (\$2,809,655) | \$3,785,046 | \$3,577,226 |
| Excess (deficiency) of revenue over expenditures | \$1,160,069 | \$222,755 | 520.8% | \$671,986 | \$1,194,905 | \$1,269,134 |

Long Point Region Conservation Authority

Statement of Operations

Corporate Services

For The 6 Months Ending June 30, 2025

| | Current YTD | 2025 Annual Budget | % Of Budget | Budget Variance | Actual 2024 | Actual 2023 | Comments |
|---|-------------------|-----------------------|----------------|--------------------|-------------------|--------------------|------------------------------|
| Activities | | | | | | | |
| LPRCA Board | \$18,243 | \$37,212 | 49.0% | (\$18,969) | \$16,119 | \$16,934 | |
| Conservation Ontario Fees | 32,910 | 32,910 | 100.0% | 0 | 31,788 | 30,734 | |
| Corporate / IT Services | 593,556 | 1,123,203 | 52.8% | (529,647) | 601,657 | 620,826 | |
| Total Activities | \$644,709 | \$1,193,325 | 54.0% | (\$548,616) | \$649,564 | \$668,494 | |
| Objects of Expenses | | | | | | | |
| Staff Expenses | \$346,799 | \$711,678 | 48.7% | (\$364,879) | \$355,634 | \$301,829 | |
| Staff Related Expenses | 4,586 | 14,600 | 31.4% | (10,014) | 7,498 | 87,676 | |
| Materials and Supplies | 5,298 | 10,300 | 51.4% | (5,003) | 2,765 | 4,225 | |
| Purchased Services | 208,857 | 324,125 | 64.4% | (115,268) | 207,889 | 204,524 | \$113,795 Insurance Premiums |
| Equipment | 12,267 | 18,500 | 66.3% | (6,233) | 11,820 | 8,003 | |
| IT Services | 8,294 | 27,000 | 30.7% | (18,706) | 9,928 | 7,216 | |
| Office Cleaning | 8,099 | 17,000 | 47.6% | (8,901) | 6,698 | 7,757 | |
| Other | 32,910 | 32,910 | 100.0% | 0 | 31,788 | 30,734 | |
| Director Fees / Honorarium | 12,241 | 27,012 | 45.3% | (14,771) | 10,828 | 12,243 | |
| Director Travel | 4,307 | 8,000 | 53.8% | (3,693) | 3,747 | 3,584 | |
| Director Meeting Expense | 1,052 | 2,200 | 47.8% | (1,148) | 970 | 703 | |
| Total Expenditures | \$644,709 | \$1,193,325 | 54.0% | (\$548,616) | \$649,564 | \$668,494 | |
| Sources of Revenue: | | | | | | | |
| Municipal Levy - Operating | \$408,828 | \$817,657 | 50% | (\$408,829) | \$415,174 | \$363,350 | |
| User Fees | 6,700 | 13,650 | 49.1% | (6,950) | 7,834 | 4,171 | |
| Other - Interest on Investments, Misc. | 66,176 | 210,000 | 31.5% | (143,824) | 154,267 | 119,069 | \$52,705 Bank Interest |
| Community Support | 79,607 | 3,850 | 2067.7% | 75,757 | 2,162 | 5,234 | \$43,874 WSIB Rebate |
| Endowment Funding | 5,000 | 20,000 | 25.0% | (15,000) | 5,000 | 0 | |
| Contribution from Reserves | 0 | 128,168 | 0.0% | (128,168) | 0 | 0 | |
| Total Revenue | \$581,639 | \$1,193,325 | 48.7% | (\$627,013) | \$584,436 | \$491,824 | |
| Excess(deficiency) revenue over expenditures | (\$63,070) | \$0 | 0.0% | (\$78,397) | (\$65,128) | (\$176,670) | |

Long Point Region Conservation Authority

Statement of Operations

Community Relations

For The 6 Months Ending June 30, 2025

| | Current YTD | 2025 Annual Budget | % Of Budget | Budget Variance | Actual 2024 | Actual 2023 | Comments |
|---|------------------------|-------------------------------|------------------------|----------------------------|------------------------|------------------------|-----------------|
| Activities | | | | | | | |
| Communication and Marketing Services | \$41,369 | \$110,908 | 37.3% | (\$69,539) | \$41,443 | \$22,059 | |
| Leighton & Betty Brown Scholarship Trust Fund | 0 | 1,000 | 0.0% | (1,000) | 0 | 0 | |
| LPRCA Memorial Woodlot Services | 3,304 | 10,503 | 31.5% | (7,200) | 2,483 | 42 | |
| Total Activities | \$44,672 | \$122,411 | 36.5% | (\$77,739) | \$43,926 | \$22,101 | |
| Objects of Expenses | | | | | | | |
| Staff Expenses | \$37,740 | \$87,161 | 43.3% | (\$49,421) | \$36,217 | \$20,017 | |
| Staff Related Expenses | 38 | 1,650 | 2.3% | (1,612) | 25 | 0 | |
| Materials and Supplies | 2,765 | 11,300 | 24.5% | (8,535) | 2,858 | 1,773 | |
| Purchased Services | 4,128 | 22,300 | 18.5% | (18,172) | 4,826 | 311 | |
| Total Expenditures | \$44,672 | \$122,411 | 36.5% | (\$77,739) | \$43,926 | \$22,101 | |
| Sources of Revenue | | | | | | | |
| Municipal Levy - Operating | \$57,830 | \$115,661 | 50.0% | (\$57,831) | \$64,149 | \$65,139 | |
| Community Support | 5,886 | 6,750 | 87.2% | (864) | 4,372 | 4,456 | |
| Total Revenue | \$63,716 | \$122,411 | 52.1% | (\$58,695) | \$68,522 | \$69,594 | |
| Excess(deficiency) revenue over expenditures | \$19,044 | \$0 | 0.0% | \$19,044 | \$24,596 | \$47,493 | |

Long Point Region Conservation Authority

Statement of Operations

Watershed Planning and Technical Services

For The 6 Months Ending June 30, 2025

| | Current YTD | 2025 Annual Budget | % Of Budget | Budget Variance | Actual 2024 | Actual 2023 | Comments |
|--|------------------|-----------------------|----------------|--------------------|------------------|------------------|---------------------------|
| Activities | | | | | | | |
| Technical and Planning Services | \$195,767 | \$409,435 | 47.8% | (\$213,668) | \$212,246 | \$188,574 | |
| Technical Study Services | 13,333 | 96,724 | 13.8% | (83,392) | 4,553 | 7,659 | |
| Total Activities | \$209,100 | \$506,160 | 41.3% | (\$297,060) | \$216,799 | \$196,233 | |
| Objects of Expenses | | | | | | | |
| Staff Expenses | \$200,502 | \$464,060 | 43.2% | (\$263,558) | \$204,314 | \$182,681 | |
| Staff Related Expenses | 421 | 6,400 | 6.6% | (5,979) | 4,373 | 4,272 | |
| Materials and Supplies | 455 | 4,700 | 9.7% | (4,245) | 398 | 0 | |
| Purchased Services | 5,800 | 27,500 | 21.1% | (21,700) | 5,791 | 7,356 | |
| Equipment | 1,923 | 3,500 | 54.9% | (1,577) | 1,923 | 1,923 | |
| Total Expenditures | \$209,100 | \$506,160 | 41.3% | (\$297,060) | \$216,799 | \$196,233 | |
| Sources of Revenue | | | | | | | |
| Municipal Levy - Operating | \$134,426 | \$268,852 | 50.0% | (\$134,426) | \$87,669 | \$79,506 | |
| MNR Grant | 0 | 8,807 | 0.0% | (8,807) | 0 | 8,807 | |
| User Fees - Lawyer Inquiry Revenue | 7,425 | 21,000 | 35.4% | (13,575) | 14,005 | 13,730 | Lawyer inquiries: 33 |
| User Fees - Planning / Technical Service Fees | 56,484 | 120,000 | 47.1% | (63,516) | 59,800 | 64,044 | Permits: 109 |
| User Fees - Planning Act Review Fees | 30,608 | 80,000 | 38.3% | (49,392) | 41,254 | 60,425 | Planning applications: 51 |
| User Fees - Pre-Consultation Fees | 2,100 | 7,500 | 28.0% | (5,400) | 4,750 | 3,000 | Pre-cons: 13 |
| Total Revenue | \$231,044 | \$506,160 | 45.6% | (\$275,116) | \$207,478 | \$229,512 | |
| Excess (deficiency) revenue over expenditures | \$21,944 | \$0 | 0.0% | \$21,944 | (\$9,321) | \$33,279 | |

Long Point Region Conservation Authority

Statement of Operations Watershed Flood Control Services For The 6 Months Ending June 30, 2025

| | Current YTD | 2025 Annual Budget | % Of Budget | Budget Variance | Actual 2024 | Actual 2023 | Comments |
|--|------------------|-----------------------|----------------|--------------------|------------------|------------------|----------|
| Activities | | | | | | | |
| Flood Control Administrative Services | \$50,312 | \$138,776 | 36.3% | (\$88,464) | \$62,281 | \$53,320 | |
| Flood Forecasting and Warning Services | 29,964 | \$91,878 | 32.6% | (61,914) | 26,465 | 9,273 | |
| General Operational Services | 7,305 | \$42,070 | 17.4% | (34,765) | 9,520 | 1,562 | |
| Structures - Minor Maintenance Services | 312 | \$68,076 | 0.5% | (67,764) | 533 | 243 | |
| Structures - Preventative Maintenance Services | 1,426 | \$28,090 | 5.1% | (26,665) | 5,085 | 6,897 | |
| Total Activities | \$89,319 | \$368,890 | 24.2% | (\$279,571) | \$103,885 | \$71,294 | |
| Objects of Expenses | | | | | | | |
| Staff Expenses | \$79,064 | \$316,865 | 25.0% | (\$237,801) | \$91,735 | \$56,850 | |
| Staff Related Expenses | 311 | \$2,700 | 11.5% | (2,389) | 1,951 | 1,759 | |
| Materials and Supplies | 547 | \$10,300 | 5.3% | (9,753) | 2,157 | 60 | |
| Purchased Services | 3,563 | \$30,025 | 11.9% | (26,462) | 6,171 | 7,407 | |
| Equipment | 5,835 | \$9,000 | 64.8% | (3,165) | 1,869 | 5,219 | |
| Total Expenditures | 89,319 | \$368,890 | 24.2% | (279,571) | 103,885 | 71,294 | |
| Sources of Revenue | | | | | | | |
| Municipal Levy - Operating | \$171,234 | \$342,468 | 50.0% | (\$171,234) | \$146,829 | \$121,424 | |
| Provincial Grants | 0 | 0 | 0.0% | 0 | 2,331 | 6,235 | |
| MNR Grant | 0 | 26,422 | 0.0% | (26,422) | 0 | 26,422 | |
| Total Revenue | \$171,234 | \$368,890 | 46.4% | (\$197,656) | \$149,160 | \$154,081 | |
| Excess (deficiency) revenue over expenditures | \$81,915 | \$0 | 0.0% | \$81,915 | \$45,275 | \$82,787 | |

Long Point Region Conservation Authority

Statement of Operations

Healthy Watershed Services

For The 6 Months Ending June 30, 2025

| | Current YTD | 2025 Annual Budget | % Of Budget | Budget Variance | Actual 2024 | Actual 2023 | Comments |
|---|------------------|-----------------------|----------------|--------------------|-------------------|------------------|---|
| Activities | | | | | | | |
| Healthy Watershed Technical Support Services | \$8,787 | \$18,617 | 47.2% | (\$9,830) | \$7,263 | \$23,724 | |
| Drain Classification - DFO/LPRCA | 421 | 2,860 | 14.7% | (2,439) | 528 | 0 | |
| Watershed Low Water Response Services | 42 | 3,309 | 1.3% | (3,267) | 1,466 | 987 | |
| Surface & Groundwater Quality Monitoring Services | 20,106 | 51,885 | 38.8% | (31,779) | 17,888 | 13,903 | |
| Lamprey Barrier Inspection Services | 876 | 7,725 | 11.3% | (6,849) | 808 | 813 | |
| Water Supply Source Protection Planning | 1,174 | 14,405 | 8.1% | (13,231) | 2,029 | 2,258 | |
| Stream Health Monitoring | 3,303 | 10,925 | 30.2% | (7,622) | 596 | 0 | |
| OPG Wetlands | 32,927 | 0 | 0.0% | 32,927 | 18,688 | 0 | |
| ECCC - GLFEI | 45,019 | 75,000 | 60.0% | (29,981) | 0 | 0 | \$34,842 Grant Funding |
| ICAP | 33,478 | 0 | 0.0% | 0 | 0 | 4,783 | |
| Integrated Conservation Action Plan | 0 | 45,000 | 0.0% | (45,000) | 105,905 | 71,598 | |
| COA Agreement | 6,395 | 0 | 0.0% | 6,395 | 14,628 | 11,225 | |
| Total Activities | \$152,529 | \$229,726 | 66.4% | (\$110,676) | \$169,799 | \$129,291 | |
| Objects of Expenses | | | | | | | |
| Staff Expenses | \$58,518 | \$124,228 | 47.1% | (\$65,710) | \$55,180 | \$40,922 | |
| Staff Related Expenses | 265 | 400 | 66.1% | (135) | 316 | 173 | |
| Materials and Supplies | 73,394 | 31,849 | 230.4% | 41,545 | 91,042 | 41,275 | |
| Purchased Services | 20,353 | 73,250 | 27.8% | (52,897) | 23,261 | 46,922 | |
| Total Expenditures | \$152,529 | \$229,726 | 66.4% | (\$77,197) | \$169,799 | \$129,291 | |
| Sources of Revenue | | | | | | | |
| Municipal Levy - Operating | \$27,597 | \$55,195 | 50.0% | (\$27,597) | \$33,757 | \$73,277 | |
| Provincial Grants | 1,002 | 0 | 0.0% | 1,002 | 1,326 | 0 | |
| Federal Grants | 0 | 10,585 | 0.0% | (10,585) | 0 | 0 | |
| Community Support | 141,831 | 134,405 | 105.5% | 7,426 | 88,135 | 105,659 | \$81,186 ECCC Grant, \$30,420 COA Grant Funding |
| Contribution from Reserves | 0 | 29,542 | 0.0% | (29,542) | 0 | 0 | |
| Total Revenue | \$170,430 | \$229,726 | 74.2% | (\$59,297) | \$123,217 | \$178,935 | |
| Excess(deficiency) revenue over expenditures | \$17,900 | \$0 | 0.0% | \$17,900 | (\$46,582) | \$49,644 | |

Long Point Region Conservation Authority

Statement of Operations Conservation Authority Lands

For The 6 Months Ending June 30, 2025

| | Current YTD | 2025 Annual Budget | % Of Budget | Budget Variance | Actual 2024 | Actual 2023 | Comments |
|---|------------------|-----------------------|----------------|--------------------|------------------|------------------|-------------------------|
| Activities | | | | | | | |
| Conservation Authority Lands Admin | \$124,325 | \$359,563 | 34.6% | (\$235,238) | \$120,768 | \$115,543 | \$88,107 Municipa Taxes |
| Parkettes Services | 23,656 | 94,897 | 24.9% | (71,241) | 18,271 | 25,701 | |
| Lee Brown Waterfowl Management Services | 30,314 | 171,180 | 17.7% | (140,866) | 37,962 | 25,796 | |
| Fish and Wildlife Support Services | 3,350 | 3,500 | 95.7% | (150) | 1,750 | 2,461 | |
| Conservation Authority Lands Reserve | 0 | 5,346 | 0.0% | (5,346) | 0 | 0 | |
| Hazard Tree Removal | 24,819 | 103,962 | 23.9% | (79,143) | 19,697 | 20,380 | |
| Total Activities | \$206,464 | \$738,447 | 28.0% | (\$531,983) | \$198,448 | \$189,882 | |
| Objects of Expenses | | | | | | | |
| Staff Expenses | \$75,080 | \$440,165 | 17.1% | (\$365,085) | \$68,238 | \$51,222 | |
| Staff Related Expenses | 0 | 150 | 0.0% | (150) | 0 | 0 | |
| Materials and Supplies | 7,884 | 31,223 | 25.3% | (23,339) | 10,262 | 8,243 | |
| Purchased Services | 123,500 | 266,909 | 46.3% | (143,409) | 119,948 | 130,418 | |
| Total Expenditures | \$206,464 | \$738,447 | 28.0% | (\$531,983) | \$198,448 | \$189,882 | |
| Sources of Revenue | | | | | | | |
| Municipal Levy - Operating | \$236,353 | \$472,705 | 50.0% | (\$236,353) | \$209,093 | \$172,986 | |
| User Fees | 72,466 | 190,470 | 38.0% | (118,004) | 71,449 | 57,904 | \$69,947 Land Rental |
| Community Support | 0 | 69,926 | 0.0% | (69,926) | 0 | 0 | |
| Contribution to/from Reserves | 0 | 5,346 | 0.0% | (5,346) | 0 | 0 | |
| Total Revenue | 308,819 | 738,447 | 41.8% | (429,628) | 280,542 | 230,890 | |
| Excess(deficiency) revenue over expenditures | \$102,355 | \$0 | 0.0% | \$102,355 | \$82,094 | \$41,008 | |

Long Point Region Conservation Authority

Statement of Operations Public Forest Land Management Services For The 6 Months Ending June 30, 2025

| | Current YTD | 2025 Annual Budget | % Of Budget | Budget Variance | Actual 2024 | Actual 2023 | Comments |
|--|------------------|-----------------------|----------------|--------------------|------------------|------------------|--|
| Activities | | | | | | | |
| General Forestry Management Services | \$111,048 | \$247,378 | 44.9% | (\$136,329) | \$114,942 | \$126,880 | |
| LPBLT | 24,878 | 71,917 | 34.6% | (47,039) | 29,335 | 34,677 | |
| Invasive Species Centre | 8,476 | 0 | 0.0% | 8,476 | 0 | 0 | |
| ISAF - Upland/Lowland Habitat | 20,611 | 0 | 0.0% | 0 | 0 | 0 | |
| Total Activities | \$165,013 | \$319,295 | 51.7% | (\$174,893) | \$169,281 | \$161,557 | |
| Objects of Expenses | | | | | | | |
| Staff Expenses | \$125,261 | \$210,619 | 59.5% | (\$85,358) | \$133,232 | \$118,765 | |
| Staff Related Expenses | 9,473 | 11,800 | 80.3% | (2,327) | 9,589 | 9,639 | |
| Materials and Supplies | 12,112 | 19,276 | 62.8% | (7,164) | 2,880 | 2,666 | |
| Purchased Services | 18,167 | 77,600 | 23.4% | (59,433) | 23,580 | 30,487 | |
| Total Expenditures | \$165,013 | \$319,295 | 51.7% | (\$154,282) | \$169,281 | \$161,557 | |
| Sources of Revenue | | | | | | | |
| User Fees | \$256,831 | \$310,000 | 82.8% | (\$53,169) | \$315,172 | \$330,699 | Two Timber Tenders - \$256,000 |
| Community Support | 16,500 | 35,000 | 47.1% | (18,500) | 58,043 | 5,553 | Invasive Species Monitoring - \$16,500 |
| Contribution from Reserves | 0 | (25,705) | 0.0% | 25,705 | 0 | 0 | |
| Total Revenue | \$273,331 | \$319,295 | 85.6% | (\$45,964) | \$373,215 | \$336,252 | |
| Excess (deficiency) revenue over expenditures | \$108,318 | \$0 | 0.0% | \$108,318 | \$203,933 | \$174,695 | |

Long Point Region Conservation Authority

Statement of Operations

Private Forest Land Management Services

For The 6 Months Ending June 30, 2025

| | Current YTD | 2025 Annual Budget | % Of Budget | Budget Variance | Actual 2024 | Actual 2023 | Comments |
|--|------------------|-----------------------|----------------|--------------------|-----------------|-------------------|---------------------------------------|
| Activities | | | | | | | |
| Private Property Tree Planting Services | \$56,446 | \$134,582 | 42% | (\$78,136) | \$54,753 | \$61,051 | |
| LPB/OPG Long Term Tree Planting Services | 0 | 0 | 0% | 0 | 489 | 0 | |
| Trees for Roads | 0 | 12,812 | 0% | (12,812) | 0 | 16,498 | |
| Total Activities | \$56,446 | \$147,394 | 38% | (\$90,947) | \$55,242 | \$77,550 | |
| Objects of Expenses | | | | | | | |
| Staff Expenses | \$23,696 | \$35,494 | 67% | (\$11,798) | \$32,601 | \$26,336 | |
| Staff Related Expenses | 81 | 850 | 10% | (769) | 0 | 0 | |
| Materials and Supplies | 8,838 | 69,650 | 13% | (60,812) | 4,853 | 42,215 | |
| Purchased Services | 23,831 | 41,400 | 58% | (17,569) | 17,788 | 8,999 | |
| Total Expenditures | \$56,446 | \$147,394 | 38% | (\$90,947) | \$55,242 | \$77,550 | |
| Sources of Revenue | | | | | | | |
| User Fees | \$46,775 | \$134,582 | 35% | (\$87,807) | \$52,549 | \$28,579 | \$19,906 Forest Ontario Grant Funding |
| Community Support | 0 | 12,812 | 0% | (12,812) | 4,040 | 12,693 | |
| Contribution from Reserves | 0 | 0 | 0% | 0 | 0 | 0 | |
| Total Revenue | \$46,775 | \$147,394 | 32% | (\$100,619) | \$56,589 | \$41,272 | |
| Excess (deficiency) revenue over expenditures | (\$9,671) | \$0 | 0.0% | (\$9,671) | \$1,347 | (\$36,278) | |

Long Point Region Conservation Authority

Statement of Operations

Backus Heritage and Education Services

For The 6 Months Ending June 30, 2025

| | Current YTD | 2025 Annual Budget | % Of Budget | Budget Variance | Actual 2024 | Actual 2023 | Comments |
|---|-------------------|-----------------------|----------------|--------------------|-------------------|-----------------|---------------------------------|
| Activities | | | | | | | |
| Educational and Interactive Program Services | \$37,857 | \$106,782 | 35.5% | (\$68,924) | \$25,401 | \$3,524 | |
| Heritage Village and Historical Services | 77,415 | 184,549 | 41.9% | (107,134) | 78,649 | 16,110 | |
| Education Centre | 40,860 | 43,416 | 94.1% | (2,556) | 10,913 | 11,485 | |
| Display Revitalization | 3.00 | 0.00 | 0.0% | 3.00 | 0 | 10 | |
| Total Activities | \$156,135 | \$334,746 | 46.6% | (\$178,611) | \$114,963 | \$31,129 | |
| Objects of Expenses | | | | | | | |
| Staff Expenses | \$105,766 | \$260,204 | 40.6% | (\$154,438) | \$97,652 | \$15,444 | |
| Staff Related Expenses | 152 | 1,550 | 9.8% | (1,398) | 389 | 328 | |
| Materials and Supplies | 7,218 | 13,731 | 52.6% | (6,512) | 2,274 | 1,591 | |
| Purchased Services | 42,999 | 59,261 | 72.6% | (16,263) | 14,648 | 13,767 | |
| Total Expenditures | \$156,135 | \$334,746 | 46.6% | (\$178,612) | \$114,963 | \$31,129 | |
| Sources of Revenue | | | | | | | |
| Municipal Levy - Operating | \$1,972 | \$3,945 | 50.0% | (\$1,972) | \$2,791 | \$37,607 | |
| Student Program Revenue | 0 | 4,500 | 0.0% | (4,500) | 0 | 0 | |
| User Fees - Heritage Village | 21,864 | 3,108 | 703.5% | 18,756 | 24,102 | 106 | School Board Contracts \$19,874 |
| User Fees - Education & Interactive Program | 22,560 | 50,197 | 44.9% | (27,637) | 27,890 | 11,912 | School Board Contracts \$21,486 |
| Other - Interest on Investments, Misc. | 1,719 | 2,000 | 86.0% | (281) | 1,442 | 520 | |
| Endowment Funding | 30,214 | 100,000 | 30.2% | (69,786) | 3,793 | 9,088 | |
| Property/Building Rentals | 5,845 | 5,675 | 103.0% | 170 | 5,675 | 0 | |
| Community Support | 503 | 36,855 | 1.4% | (36,352) | 650 | 12,263 | |
| Contribution from Reserves | 0 | 128,466 | 0.0% | (128,466) | 0 | 0 | |
| Total Revenue | \$84,678 | \$334,746 | 25.3% | (\$250,069) | \$66,342 | \$84,756 | |
| Excess(deficiency) revenue over expenditures | (\$71,457) | \$0 | 0.0% | (\$71,457) | (\$48,621) | \$53,627 | |

Long Point Region Conservation Authority

Statement of Operations

Conservation Parks

For The 6 Months Ending June 30, 2025

| | Current YTD | 2025 Annual Budget | % Of Budget | Budget Variance | Actual 2024 | Actual 2023 | Comments |
|--|--------------------|-----------------------|----------------|----------------------|--------------------|--------------------|---------------------------|
| Activities: | | | | | | | |
| Norfolk Conservation Park Services | \$129,178 | \$368,256 | 35.1% | (\$239,078) | \$143,072 | \$122,078 | |
| Deer Creek Conservation Park Services | 92,355 | 224,186 | 41.2% | (131,831) | 83,477 | 77,209 | |
| Haldimand Conservation Park Services | 176,493 | 391,569 | 45.1% | (215,076) | 151,783 | 131,370 | |
| Waterford North Conservation Park Services | 117,400 | 372,391 | 31.5% | (254,990) | 156,376 | 132,080 | |
| Backus Heritage Conservation Park Services | 176,333 | 357,572 | 49.3% | (181,239) | 137,504 | 137,406 | |
| Total Activities | \$691,758 | \$1,713,973 | 40.4% | (\$1,022,215) | \$672,212 | \$600,143 | |
| Objects of Expenses: | | | | | | | |
| Staff Expenses | \$364,897 | \$1,022,117 | 35.7% | (\$657,220) | \$387,133 | \$289,538 | |
| Staff Related Expenses | 2,748 | 6,075 | 45.2% | (3,327) | 3,244 | 3,029 | |
| Materials and Supplies | 57,811 | 76,125 | 75.9% | (18,314) | 46,216 | 50,561 | |
| Purchased Services | 242,577 | 584,931 | 41.5% | (342,354) | 235,619 | 234,290 | |
| Equipment | 23,725 | 24,725 | 96.0% | (1,000) | 0 | 22,725 | |
| Total Expenditures | \$691,758 | \$1,713,973 | 40.4% | (\$1,022,215) | \$672,212 | \$600,143 | |
| Sources of Revenue | | | | | | | |
| User Fees-Seasonal Sites Fees & AC Fees | \$1,303,118 | \$1,333,000 | 97.8% | (\$29,882) | \$1,345,166 | \$1,271,173 | 416 Seasonal Campers |
| User Fees-Winter Storage | 907 | 88,500 | 1.0% | (87,593) | 597 | 3,451 | |
| User Fees-Camping Revenue | 260,172 | 600,500 | 43.3% | (340,328) | 210,532 | 201,630 | \$28,608 Reservation Fees |
| User Fees-Rental Pavilion | 4,329 | 3,200 | 135.3% | 1,129 | 6,960 | 6,772 | |
| Contribution to Reserves | 0 | (260,472) | 0.0% | 260,472 | 0 | 0 | |
| Total Revenue | \$1,568,526 | \$1,764,728 | 88.9% | (\$196,202) | \$1,563,255 | \$1,483,027 | |
| Excess (deficiency) revenue over expenditures | \$876,768 | \$50,755 | 1727.5% | \$826,013 | \$891,043 | \$882,885 | |

Long Point Region Conservation Authority

Statement of Operations

Other Conservation and Land Management Services

For The 6 Months Ending June 30, 2025

| | Current YTD | 2025 Annual Budget | % Of Budget | Budget Variance | Actual 2024 | Actual 2023 | Comments |
|---|------------------|-----------------------|----------------|--------------------|------------------|------------------|-----------------------------|
| Activities | | | | | | | |
| General Facility Maintenance Services | \$98,242 | \$196,854 | 49.9% | (\$98,612) | \$102,492 | \$78,085 | |
| Motor Pool Services | 86,236 | 211,044 | 40.9% | (124,807) | 93,531 | 82,334 | |
| Total Activities | \$184,479 | \$407,898 | 45.2% | (\$223,419) | \$196,023 | \$160,419 | |
| Objects of Expenses | | | | | | | |
| Staff Expenses | \$108,969 | \$225,548 | 48.3% | (\$116,579) | \$103,672 | \$70,571 | |
| Staff Related Expenses | 3,199 | 3,600 | 88.9% | (401) | 3,970 | 808 | |
| Materials and Supplies | 31,748 | 90,300 | 35.2% | (58,552) | 41,538 | 43,622 | |
| Purchased Services | 40,563 | 88,450 | 45.9% | (47,887) | 46,844 | 45,418 | |
| Total Expenditures | \$184,479 | \$407,898 | 45.2% | (\$223,419) | \$196,023 | \$160,419 | |
| Sources of Revenue | | | | | | | |
| Municipal Levy - Operating | \$80,599 | \$161,198 | 50.0% | (\$80,599) | \$113,520 | \$98,861 | |
| User Fees | 179,902 | 418,700 | 43.0% | (238,798) | 198,770 | 178,220 | \$179,902 Motorpool Revenue |
| Total Revenue | 260,501 | 579,898 | 44.9% | (319,397) | 312,290 | 277,081 | |
| Excess(deficiency) revenue over expenditures | \$76,022 | \$172,000 | 44.2% | (\$95,978) | \$116,267 | \$116,663 | |

Appendix 2

Long Point Region Conservation Authority
CAPITAL SUMMARY June 30, 2025

Appendix 2

PROGRAMS AND PROJECTS

OBJECTS OF EXPENSES

| | PRIOR YEARS Capital Levy | General Levy | Special Capital Levy | WECI and Provincial | Endowment Funding | Unrestricted Reserve | User Fee Reserve | Donations/ Grants | In- Year Surplus | Total \$'s Spent to June 30, 2025 | Status | Total \$'s Remaining |
|---|-----------------------------|-----------------|-------------------------|------------------------|----------------------|-------------------------|---------------------|----------------------|---------------------|--------------------------------------|-------------|-------------------------|
| <u>Watershed Services</u> | | | | | | | | | | | | |
| Hay Creek Repair (Design) - 326 | \$18,995 | | \$2,516 | \$21,511 | | | | | | \$44,731 | Complete | (\$1,709) |
| Teeterville Class EA - 327/340 | \$78,955 | \$2,500 | | \$18,955 | | | | | | \$91,253 | In progress | \$9,158 |
| Deer Creek Dam - DSR - 328 | \$26,382 | | | \$31,382 | | \$5,000 | | | | \$65,864 | Complete | (\$3,099) |
| Norwich Dam - Safety Boom - 325 | | | | \$20,180 | | \$20,180 | | | | \$40,905 | Complete | (\$545) |
| Lehman Dam - Dam Safety Review - 341 | | \$50,000 | | \$50,000 | | | | | | \$4,790 | In progress | \$95,210 |
| Sutton Dam Structure & Removal - 346 | | | \$100,000 | | | | | | | \$1,429 | In progress | \$98,571 |
| Flood Control Structure Repairs and Studies | \$82,940 | | | | | | | | | | | \$82,940 |
| LPRCA - Hydrology Study - 332 | | \$30,000 | | \$30,000 | | | | | | \$28,598 | In progress | \$31,402 |
| Nanticoke Creek Flood Hazard Mapping - 333 | | | | \$35,000 | | \$35,000 | | | | \$6,422 | In progress | \$63,578 |
| Big Otter-Phosphorus Reduction- GLFEI 2025-26 - 339 | | | | | | | | \$37,297 | | \$37,297 | In progress | \$0 |
| | | | | | | | | | | | | |
| <u>Backus Heritage and Education Services</u> | | | | | | | | | | | | |
| Backus Hydro Upgrades | \$8,215 | | | | | | | | | | | \$8,215 |
| Backus Water Systems Upgrades | \$4,324 | | | | | | | | | | | \$4,324 |
| Gallery Revitalization Project - 323 | | | | | | | | \$26,551 | | \$3,678 | In progress | \$22,873 |
| Decoy Museum - 331 | | | | | | | | \$216,381 | | \$191,202 | In progress | \$25,180 |
| Building Assessments - 342 | | \$25,000 | | | | | | | | | In progress | \$25,000 |
| Education Centre Exterior Upgrades - 348 | | | | | \$64,000 | | | | | \$248 | In progress | \$63,752 |
| | | | | | | | | | | | | |
| <u>Conservation Parks Management Services</u> | | | | | | | | | | | | |
| Haldimand CA Water System Upgrades / Well Access -311 | \$8,157 | | | | | | | | | \$9,575 | In progress | (\$1,418) |
| Haldimand CA South Side Hydro Upgrades - 305 | | | | | | | | | \$50,755 | | | \$50,755 |
| Norfolk CA Hydro Upgrades | \$93,089 | | | | | | | | | | | \$93,089 |
| Norfolk CA Water Intake Upgrade / Access Upgrade | \$16,351 | | | | | | | | | | | \$16,351 |
| Deer Creek CA Dock & Storage Rack - 303 | \$6,277 | | | | | | | | | | | \$6,277 |
| Waterford North CA Water System Upgrade - | \$3,482 | | | | | | | | | | | \$3,482 |
| Waterford North CA Playground Equipment - 336 | | | | | | | \$52,109 | | | \$49,173 | In progress | \$2,936 |
| Haldimand CA Washroom Renovations - (2024) - 335 | | | | | | | | | \$8,000 | \$5,164 | In progress | \$2,836 |
| | | | | | | | | | | | | |
| <u>Other Conservation and Land Management Services</u> | | | | | | | | | | | | |
| Park Sign Replacement & Roadway Signage for Parks - 300 | \$4,915 | | | | | | | | | \$1,190 | In progress | \$3,725 |
| Signage Project - 345 | | \$18,000 | | | | | | | | | | \$18,000 |
| Forestry Tract & Property Signage | \$6,886 | | | | | | | | | | | \$6,886 |
| Property Gates - 291 | \$1,350 | \$5,000 | | | | | | | | \$1,803 | In progress | \$4,547 |
| Barn Demolition & Site Restoration - 343 | | \$5,000 | | | | | | | | \$1,626 | In progress | \$3,374 |
| Parking lots & Fencing Upgrades - 344 | | \$10,000 | | | | | | | | \$264 | In progress | \$9,736 |
| | | | | | | | | | | | | |
| <u>Maintenance Operations Services</u> | | | | | | | | | | | | |
| Vehicle Replacement (1 1/2 Ton Pickup Truck) | | | | | | | | | \$53,000 | | In progress | \$53,000 |
| Vehicle Replacement (1 3/4 Ton Pickup Truck) | | | | | | | | | \$62,000 | | In progress | \$62,000 |
| Tools & Equipment Replacement | \$28,516 | | | | | | | | | | In progress | \$28,516 |
| Equipment Replacement (1 Riding Lawn Mower) - 295 | | | | | | | | | \$19,000 | \$17,900 | Complete | \$1,100 |
| Equipment Purchase (1 Tractor) - 318 | | | | | | | | | \$38,000 | \$34,670 | Complete | \$3,330 |
| | | | | | | | | | | | | |
| <u>Corporate Services</u> | | | | | | | | | | | | |
| Computer Upgrades - 289 | \$2,337 | \$12,000 | | | | | | | | \$5,475 | In progress | \$8,861 |
| Administration Office Furniture and Flooring Upgrades - 334 | \$208,455 | | | | | | | | | \$179,222 | In progress | \$29,233 |
| | | | | | | | | | | | | |
| | \$599,626 | \$157,500 | \$102,516 | \$207,029 | \$64,000 | \$60,180 | \$52,109 | \$280,229 | \$230,755 | \$822,477 | | \$931,467 |



LONG POINT REGION CONSERVATION AUTHORITY STAFF REPORT

Date: September 3, 2025 **File:** 3.3.1.7

To: Chair and Members,
LPRCA Board of Directors

From: General Manager, LPRCA

Re: Ontario Regulation 41/24 Regulation Mapping Public Consultation

Recommendation:

THAT the LPRCA Board of Directors receives this report as information;

AND

THAT staff be directed to complete public consultation for the draft regulation mapping in accordance with Ontario Regulation 41/24;

AND

THAT staff be directed to bring the final draft regulation mapping for approval by the Board of Directors after the public consultation is complete.

Strategic Direction:

Strategic Direction # 1 – Protect People and Property from Flooding and Natural Hazards
Strategic Direction # 2 – Deliver Exceptional Services and Experiences
Strategic Direction # 4 – Organizational Excellence

Purpose:

The purpose of this report is to seek the Board of Directors' endorsement to initiate public consultation for the proposed updated regulation mapping. The public consultation plan is designed to ensure meaningful engagement with stakeholders, including municipalities, landowners, and other interested parties in accordance with the requirements of Ontario Regulation 41/24 under the *Conservation Authorities Act*.

Background:

LPRCA staff have been working on a comprehensive update of our regulation mapping since 2020 to intergrate various floodplain mapping studies, hazard mapping studies

and also using updated topographic information that was not available when the last comprehensive update was completed in 2006.

In addition, on October 25, 2022, the Ministry of Natural Resources posted a notice to the Environmental Registry proposing changes to the regulation of development for the protection of people and property from natural hazards in Ontario.

On February 16, 2024, the provincial government posted a decision notice to the Environmental Registry indicating it was moving ahead with the proposed regulatory changes to the CA Act and that a new regulation governing CA permitting of development had been passed. The changes included an amendment to the definition of a watercourse, and the regulated area surrounding a Provincially Significant Wetland from 120m to 30m. These changes required additional updates to LPRCA's regulation mapping.

Discussion:

Comprehensive Mapping Update

Below is the approach and information that LPRCA staff have used to complete the draft mapping:

- LiDAR Data (2018) – High-resolution elevation data provided by MNR for improved accuracy in identifying topographic features.
- Wetland Mapping – Current wetland boundaries as delineated by MNR.
- Detailed Watercourse Mapping – Completed through collaboration with Kettle Creek Conservation Authority, providing improved watercourse mapping.
- Integration of Recent Studies:
 - Norfolk County Shoreline Hazard Mapping (2020)
 - Haldimand County Shoreline Hazard Mapping (2020)
 - Riverine Floodplain Mapping for various watercourses (2020)
 - Site-specific floodplain studies completed in support of development applications

In alignment with the new regulation, LPRCA is required to review and update regulation mapping annually as new studies, data, or site-specific assessments become available.

Public Consultation

LPRCA staff have developed a public consultation plan in order to notify the public, municipalities and stakeholders of the proposed changes to the regulation mapping and to solicit feedback prior to finalizing the updated mapping.

The public consultation plan includes the following:

- Public Notice to the public via:
 - Social media, website, and newspaper ads, to member municipalities and various other organizations.
- Public Information Session:

- LPRCA will host an in-person session at the administrative office in the evening hours for the public to ask questions and review the mapping.
 - The notice of the public meeting will be posted at least 20 days prior to the in-person information session.
- Online Engagement:
 - Host the draft mapping and supporting documents on the LPRCA website for public viewing.
 - The draft regulation mapping will be published at least 30 days prior to the public information session.
 - Online feedback forms to allow stakeholders to submit comments at their convenience.
 - The opportunity for the public and stakeholders to provide comments will be open for approximately 8 weeks.
- Social media and website updates throughout the process

Upon approval of this plan, the notice of Public Consultation along with the draft mapping will be published and will be available for public input.

LPRCA staff will review all the feedback that is received and provide a response as appropriate. Final edits to the mapping will be completed and brought back to the Board of Directors for final approval and publication.

Financial Implication:

N/A

Prepared by:

Leigh-Anne Mauthe

Leigh-Anne Mauthe, MCIP, RPP
Manager of Watershed Services

Approved and submitted by:

Judy Maxwell

Judy Maxwell, CPA, CGA
General Manager



LONG POINT REGION CONSERVATION AUTHORITY STAFF REPORT

Date: August 26, 2025

File: 1.3.7.1

To: Chair and Members,
LPRCA Board of Directors

From: General Manager, LPRCA

Re: Timber Tender LP-364-25 (Anderson-Lee-Becker), LP-365-25 (Ringland)

Recommendation:

THAT the LPRCA Board of Directors accepts the tender bid submitted by Bamberg Sawmill Ltd. for marked standing conifer timber at the Anderson-Lee-Becker Tract – LP-364-25 for a total tendered price of \$43,600.00;

AND,

THAT the LPRCA Board of Directors accepts the tender bid submitted by Little Otter Tree Farm for marked standing conifer timber at the Ringland Tract – LP-365-25 for a total tendered price of \$35,626.50.

Strategic Direction:

Strategic Direction #2 – Deliver Exceptional Services and Experiences
Strategic Direction #4 – Organizational Excellence

Background:

Forestry staff completed the marking in the field and a tender was prepared and mailed to various sawmills and timber buyers. Maps are attached to reference the location of the Anderson-Lee-Becker and Ringland Tracts.

Four tenders were received and staff is recommending the bid of \$43,600.00 be accepted for LP-364-25 (Anderson-Lee-Becker).

Five tenders were received and staff is recommending the bid of \$35,626.50 be accepted for LP-365-25 (Ringland).

Tender Results – LP-364-25 (Anderson-Lee-Becker):

| | |
|----------------------------|-------------|
| 1) ON Thinning Specialists | \$17,000.00 |
| 2) Penguin Poles | \$25,355.00 |
| 3) Townsend Lumber Inc. | \$35,975.00 |
| 4) Bamberg Sawmill | \$43,600.00 |

The bid submitted by Bamberg Sawmill was within the expected bid range and LPRCA has successfully dealt with this company previously.

Tender Results – LP-365-25 (Ringland):

| | |
|----------------------------|-------------|
| 1) On Thinning Specialists | \$17,000.00 |
| 2) Penguin Poles | \$21,355.00 |
| 3) Bamberg Sawmill | \$24,100.00 |
| 4) Townsend Lumber Inc. | \$30,950.00 |
| 5) Little Otter Tree Farm | \$35,626.50 |

The bid submitted by Little Otter Tree Farm was within the expected bid range and LPRCA has successfully dealt with this company previously.

Budget implications:

Funds are to be applied towards the 2025 Forestry Operations Budget that has an anticipated \$310,000 in revenues. To date, \$335,466.50 has been generated which includes the Anderson-Lee-Becker and Ringland Tracts.

Prepared by:

Debbie Thain

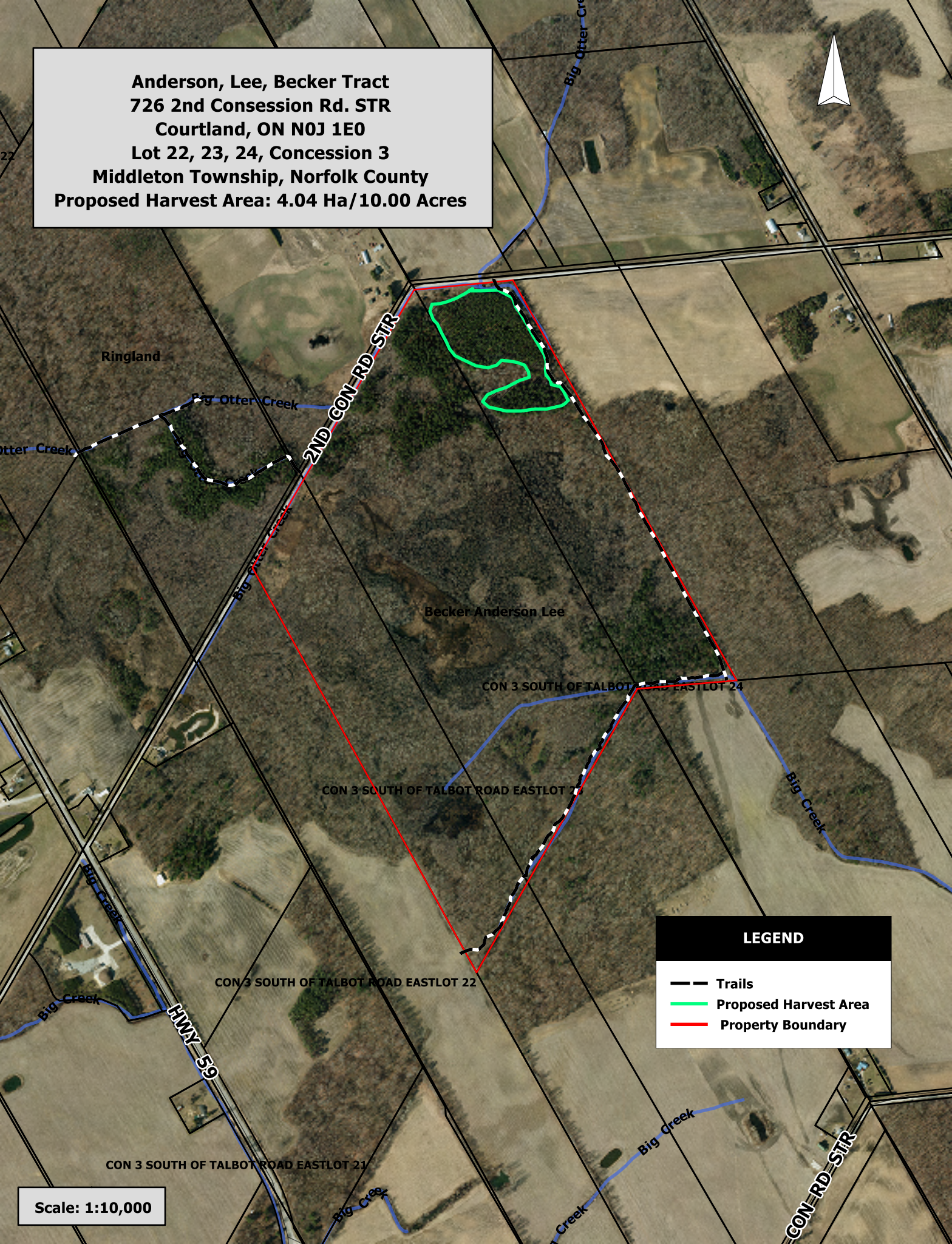
Debbie Thain
Forestry Supervisor

Approved & Submitted by:

Judy Maxwell

Judy Maxwell
General Manager

Anderson, Lee, Becker Tract
726 2nd Consession Rd. STR
Courtland, ON N0J 1E0
Lot 22, 23, 24, Concession 3
Middleton Township, Norfolk County
Proposed Harvest Area: 4.04 Ha/10.00 Acres



LEGEND

- Trails
- Proposed Harvest Area
- Property Boundary

Scale: 1:10,000



Ringland Tract
655 2nd Concession Rd.,
Courtland ON N0J 1E0
Lot 22, Concession 2
Middleton Township, Norfolk County
Proposed Harvest Area: 9.06 Acres

CON 2 SOUTH OF TALBOT ROAD EAST LOT 22

TLOT 21

Ringland

Big Otter Creek

Big Otter Creek

2ND CON RD

LEGEND

-  Proposed Harvest Area
-  Trail
-  Property Boundary

Big Otter Creek

Big Otter Creek

Scale: 1:5,000