



**LONG POINT REGION CONSERVATION AUTHORITY**  
**Board of Directors Meeting Minutes of October 4, 2023**  
**Approved November 1, 2023**

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Members in attendance:

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| John Scholten, Chair         | Township of Norwich                         |
| Michael Columbus, Vice-Chair | Norfolk County                              |
| Dave Beres                   | Town of Tillsonburg                         |
| Doug Brunton                 | Norfolk County                              |
| Robert Chambers              | County of Brant                             |
| Tom Masschaele               | Norfolk County                              |
| Stewart Patterson            | Haldimand County                            |
| Chris Van Paassen            | Norfolk County                              |
| Rainey Weisler               | Municipality of Bayham/Township of Malahide |
| Peter Ypma                   | Township of South-West Oxford               |

Regrets:

|                     |                  |
|---------------------|------------------|
| Shelley Ann Bentley | Haldimand County |
|---------------------|------------------|

Staff in attendance:

Judy Maxwell, General Manager  
Aaron LeDuc, Manager of Corporate Services  
Leigh-Anne Mauthe, Interim Manager of Watershed Services  
Jessica King, Social Media and Marketing Associate  
Zachary Cox, Interim Marketing Coordinator  
Dana McLachlan, Executive Assistant

\*D. Beres joined the meeting at 6:46 p.m.

**1. Welcome and Call to Order**

The Chair called the meeting to order at 6:30 p.m., Wednesday, October 4, 2023.

**2. Additional Agenda Items**

Member Van Paassen requested an additional agenda item.

**A-86/23**

Moved by C. Van Paassen  
Seconded by T. Masschaele

THAT the LPRCA Board of Directors add “a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the Authority” under a Closed Session as item 11 (a) to the October 4, 2023 agenda.

**Carried**

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**FULL AUTHORITY COMMITTEE MEMBERS**

Shelley Ann Bentley, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus,  
Tom Masschaele, Stewart Patterson, John Scholten, Rainey Weisler, Chris Van Paassen, Peter Ypma

### **3. Declaration of Conflicts of Interest**

None were declared.

### **4. Hearing**

**A-87/23**

Moved by M. Columbus

Seconded by S. Patterson

THAT the LPRCA Board of Director's does now sit as a Hearing Board.

**Carried**

The roll was called to conduct the following Hearing under Section 28 of the Conservation Authorities Act. Shelley Ann Bentley and Dave Beres were absent from the call.

The Chair gave his opening remarks and reviewed the guidelines and process to be followed for the hearing.

#### **Hearing: LPRCA-199/23 (Venman)**

Leigh-Anne Mauthe introduced the applicants Derek and Joanne Venman and proceeded to present the staff hearing report.

An application was deemed complete to construct an open-walled accessory structure. The lands are subject to slope stability and erosion related hazards from Lake Erie and is fully regulated under O. Reg. 178/06.

Dave Beres arrived at 6:46 p.m.

Staff recommended refusal to grant a permit for this application for the following reasons:

1. The construction of a structure in the Lake Erie shoreline unstable slope and erosion hazard along South Coast Drive is contrary to the LPRCA policies for development in the area of the subject lands. These policies have been implemented to reduce or eliminate preventable property damage due to unstable slopes and shoreline erosion.
2. This construction of a structure affects the control of erosion in that it increases the potential for damage from slope instability and erosion.
3. The proposal is not unique; therefore, the granting of an exemption to policy could be seen as setting precedent. Similar applications may have to be permitted as a consequence

Mr. and Mrs. Venman addressed the board and advised that the drawings for the

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shoreline protection was completed by an engineer. The area in which they wish to construct the gazebo is in the same location as a previous gazebo and hot tub.

Staff and the proponent responded to questions from the Board.

D. Beres apologized for being late to the hearing and, as per Section 3.3 of the Hearing Procedures Policy, did not participate in any of the discussions, attend the closed hearing or vote on the decision.

**A-88/23**

Moved by R. Weisler

Seconded by M. Columbus

THAT the LPRCA Hearing Board does now enter into a closed session to discuss:

- Litigation or potential litigation, including matters before administrative tribunals (e.g. Local Planning Appeal Tribunal), affecting the Authority.

**Carried**

The LPRCA Hearing Board reconvened in open session at 7:41 p.m.

The Chair advised Derek and Joanne Venman that the permit has been approved.

**A-89/23**

Moved by T. Masschaele

Seconded by D. Brunton

That the LPRCA Board of Directors does now adjourn from sitting as a Hearing Board.

**Carried**

**5. Minutes of the Previous Meeting**

**a) Board of Directors Meeting of September 6, 2023**

There were no questions or comments.

**A-90/23**

Moved by C. Van Paassen

Seconded by R. Weisler

THAT the minutes of the LPRCA Board of Directors Meeting held September 6, 2023 be adopted as circulated.

**Carried**

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## **6. Business Arising**

There was no business arising from the previous minutes.

## **7. Review of Committee Minutes**

No committee minutes were presented.

## **8. Correspondence**

### **a) Hamilton CA Board Resolution re: Reverse Changes to the Conservation Authorities Act and Ontario Wetland Evaluation System**

The Hamilton Conservation Authority Board passed a resolution to submit a request to the provincial government to reverse recent legislative changes affecting the effectiveness of Conservation Authorities in protecting natural heritage and to circulate the resolution to local Members of Provincial Parliament, Conservation Ontario, and all Ontario Conservation Authorities.

#### **A-91/23**

Moved by D. Beres

Seconded by P. Ypma

THAT the correspondence outlined in the Board of Directors Agenda of October 4, 2023 be received as information.

**Carried**

## **9. Development Applications**

### **a) Section 28 Regulations Approved Permits**

Through the General Manager's delegating authority, 19 applications were approved in the past month. LPRCA-81/23-revised, LPRCA-138/23, LPRCA-147/23, LPRCA-174/23, LPRCA-180/23, LPRCA-181/23, LPRCA-182/23, LPRCA-184/23, LPRCA-185/23, LPRCA-186/23, LPRCA-187/23, LPRCA-191/23, LPRCA-192/23, LPRCA-193/23, LPRCA-194/23, LPRCA-195/23, LPRCA-196/23, LPRCA-203/23 and LPRCA-204/23

#### **A-92/23**

Moved by T. Masschaele

Seconded by R. Weisler

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Shelley Ann Bentley, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus,  
Tom Masschaele, Stewart Patterson, John Scholten, Rainey Weisler, Chris Van Paassen, Peter Ypma

THAT the LPRCA Board of Directors receives the Section 28 Regulations Approved Permits report dated October 4, 2023 as information.

**Carried**

## **10. New Business**

### **a) General Manager's Report**

The General Manager provided an overview of operations this past month.

The Lands and Waters Department offers several programs to landowners to provide expertise and/or financial assistance through various government programs. Staff are currently working with landowners in the municipality of Bayham for three erosion control projects. Uptake by landowners for the Cover Crop Program has been very positive and applications to the program to date amount to 897 acres to be planted in cover crops with a funding allocation of approximately \$29,000.

Staff continue to collect stream samples throughout the watershed on behalf of the province for their water quality and monitoring programs.

#### **A-93/23**

Moved by S. Patterson

Seconded by C. Van Paassen

THAT the LPRCA Board of Directors receives the General Manager's Report for September 2023 as information.

**Carried**

### **b) Backus Museum Committee Member Terms**

Three of the five Backus Museum Committee Community members' terms expire this year, and have requested to continue working as part of the committee. Staff requested an extension of two years for these members while continuing efforts to attract new members.

#### **A-94/23**

Moved by D. Beres

Seconded by M. Columbus

THAT the LPRCA Board of Directors extend the terms of appointment of the Backus Museum Committee Community Members for an additional two (2) years.

**Carried**

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### **c) Status of Compliance with O. Reg. 687/21 – October 1, 2023 Progress Report**

The final Progress Report and the Inventory of Programs and Services was submitted to the Ministry of Natural Resources and Forests (MNRF) on October 1. This Inventory of Programs and Services will be used to prepare the 2024 budget.

The final Inventory of Programs and Services is required to be submitted to participating municipalities and MNRF by January 31, 2024.

Ontario Regulation 178/06 Long Point Region Conservation Authority: Regulation of Development, Interference with Wetlands and Alterations to Shorelines and Watercourses will be replaced with a generic regulation for all conservation authorities. Further information will be forthcoming in the new year from MNRF.

#### **A-95/23**

Moved by R. Weisler

Seconded by T. Masschaele

THAT the LPRCA Board of Directors receives the report on the status of compliance with O. Reg. 687/21- October 1, 2023 Progress Report.

**Carried**

### **d) Vittoria Environmental Assessment Update**

The purpose of the Vittoria Environmental Assessment (EA) is to determine the future of the Vittoria Dam. Leigh-Anne Mauthe provided an update on the Vittoria EA Liaison Committee and the consultant activities to date.

The consultant, Matrix Solutions Inc., met with the Community Liaison Committee (CLC) for their first meeting and presented a list of completed tasks, the findings, and a list of preliminary alternatives. The committee members shared historical knowledge and provided alternative solutions for consideration.

Over the next couple of months, Matrix Solutions will continue to meet with the CLC and host a public information session.

#### **A-96/23**

Moved by R. Weisler

Seconded by P. Ypma

THAT the LPRCA Board of Directors receives the Vittoria Environmental Assessment Update as information.

**Carried**

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Tom Masschaele, Stewart Patterson, John Scholten, Rainey Weisler, Chris Van Paassen, Peter Ypma

The closed session began at 8:13 p.m.

### **11. Closed Session**

#### **A-97/23**

Moved by C. Van Paassen

Seconded by R. Weisler

THAT the LPRCA Board of Directors does now enter into a closed session to discuss:

- A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the Authority.

**Carried**

The Board reconvened in open session at 8:40 p.m.

Next meeting: November 1, 2023, Board of Directors  
November 8, 2023, Budget

### **Adjournment**

The Chair adjourned the meeting at 8:41 p.m.

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John Scholten  
Chair

/dm

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Judy Maxwell  
General Manager/Secretary-Treasurer

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#### **FULL AUTHORITY COMMITTEE MEMBERS**

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