



LONG POINT REGION CONSERVATION AUTHORITY
Board of Directors Meeting Minutes of January 11, 2023
Approved February 1, 2023

Members in attendance:

John Scholten, Chair	Township of Norwich
Michael Columbus, Vice-Chair	Norfolk County
Shelley Ann Bentley	Haldimand County
Dave Beres	Town of Tillsonburg
Doug Brunton	Norfolk County
Robert Chambers	County of Brant
Tom Masschaele	Norfolk County
Stewart Patterson	Haldimand County
Chris Van Paassen	Norfolk County
Rainey Weisler	Municipality of Bayham/Township of Malahide
Peter Ypma	Township of South-West Oxford

Regrets: none

Staff in attendance:

Judy Maxwell, General Manager
Aaron LeDuc, Manager of Corporate Services
Leigh-Anne Mauthe, Interim Manager of Watershed Services
Paul Gagnon, Lands and Waters Supervisor
Zachary Cox, Marketing Coordinator
Dana McLachlan, Executive Assistant

1. Welcome and Call to Order

The chair called the meeting to order at 6:30 p.m., Wednesday, January 11, 2023.

2. Additional Agenda Items

There were no additional agenda items.

3. Declaration of Conflicts of Interest

None were declared.

4. Election of Chair and Vice-Chair 2023

The Chair and Vice-Chair vacated their seats and Ms. Kimberley Earls, Executive Director for South Central Ontario Region Economic Development Corporation assumed the Chair position. The positions for Chair and Vice-Chair were declared vacant.

FULL AUTHORITY COMMITTEE MEMBERS

Shelley Benton, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus,
Tom Masschaele, Stewart Patterson, John Scholten, Rainey Weisler, Chris Van Paassen, Peter Ypma

A-1/23

Moved by C. Van Paassen
Seconded by R. Weisler

THAT the LPRCA Board of Directors appoints Alison Earls as scrutineer for the purpose of electing officers.

CARRIED

a) Election of Chair

1) Call for Nominations

Robert Chambers nominated John Scholten who accepted the nomination.

Chair Earls made two further calls for nominations. There were no further nominations.

2) Motion to Close Nominations for Chair

A-2/23

Moved by R. Chambers
Seconded by D. Brunton

THAT the nominations for the Chair be closed.

CARRIED

3) Distribution and collection of ballots by Scrutineer

Ballots were not required.

4) Announce Election Results

John Scholten was declared the Long Point Region Conservation Authority Chair for 2023.

5) Motion to Destroy Ballots

Ballots were not required

FULL AUTHORITY COMMITTEE MEMBERS

Shelley Benton, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus,
Tom Masschaele, Stewart Patterson, John Scholten, Rainey Weisler, Chris Van Paassen, Peter Ypma

b) Election of Vice-Chair

1) Call for Nominations

Dave Beres nominated Michael Columbus who accepted the nomination.

Chair Earls made two further calls for nominations. There were no further nominations.

2) Motion to Close Nominations for Vice-Chair

A-3/23

Moved by D. Beres

Seconded by P. Ypma

THAT the nominations for the LPRCA Vice-Chair be closed.

CARRIED

3) Distribution and collection of ballots by Scrutineer

Ballots were not required.

4) Announce Election Results

Michael Columbus was declared the Long Point Region Conservation Authority Vice-Chair for 2023.

5) Motion to Destroy Ballots

Ballots were not required.

The Chair and Vice-Chair thanked their nominators and the Board for their support and were looking forward to the year ahead.

John Scholten assumed the Chair. Ms. K. Earls and Ms. A. Earls were thanked for their service and left the meeting at 6:40 p.m.

5. Committee Appointments

The General Manager reviewed each of the committee membership requirements and members were asked to express interest in committee appointments. A vote was required for the Lee Brown Marsh Management Committee.

FULL AUTHORITY COMMITTEE MEMBERS

Shelley Benton, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus,
Tom Masschaele, Stewart Patterson, John Scholten, Rainey Weisler, Chris Van Paassen, Peter Ypma

A-4/23

Moved by P. Ypma

Seconded by R. Weisler

THAT the LPRCA Board of Directors approves the following appointments for 2023:

Dave Beres as the Land Acquisition Chair;

And

Michael Columbus and the LPRCA Chair to the Lee Brown Marsh Management Committee;

And

Robert Chambers, Dave Beres, Tom Masschaele, and the LPRCA Chair to the Backus Museum Committee;

And

Doug Brunton, Stewart Patterson, Chris Van Paassen, the LPRCA Chair, and LPRCA Vice-chair to the Audit and Finance Committee.

CARRIED

6. Minutes of the Previous Meeting

a) Board of Directors Meeting Minutes of December 7, 2022

There were no questions or comments.

A-5/23

Moved by S. Patterson

Seconded by P. Ypma

THAT the minutes of the LPRCA Board of Directors Meeting held December 7, 2022 be approved as circulated.

CARRIED

7. Business Arising

No business arising from the previous minutes.

FULL AUTHORITY COMMITTEE MEMBERS

Shelley Benton, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus,
Tom Masschaele, Stewart Patterson, John Scholten, Rainey Weisler, Chris Van Paassen, Peter Ypma

8. Review of Committee Minutes

No committee minutes presented.

9. Correspondence

- a) **Municipality of Bayham re: 2023 Draft LPRCA Budget**
- b) **Oxford County re: LPRCA Board Appointments**
- c) **Oxford County re: Review of a Place to Grow and Provincial Policy Statement**
- d) **Municipality of Bayham re: LPRCA Board Appointment**
- e) **Haldimand County re: LPRCA Board Appointments**
- f) **Malahide Township re: LPRCA Board Appointment**

A-6/23

Moved by T. Masschaele
Seconded by D. Beres

THAT the correspondence outlined in the Board of Directors Agenda of January 11, 2023 be received as information.

CARRIED

10. Development Applications

a) Section 28 Regulations Approved Permits

Through the General Manager's delegating authority, 19 applications were approved in the past month. LPRCA-10/22, LPRCA-224/22, LPRCA-262/22, LPRCA-263/22, LPRCA-264/22, LPRCA-265/22, LPRCA-266/22, LPRCA-267/22, LPRCA-268/22, LPRCA-269/22, LPRCA-270/22, LPRCA- 271/22, LPRCA-272/22, LPRCA-273/22, LPRCA-274/22, LPRCA- 275/22, LPRCA-276/22, LPRCA-277/22, and LPRCA-278/22.

All of the staff-approved applications met the requirements as set out in Section 28 of the *Conservation Authorities Act*.

A total of 278 permits were issued in 2022, comparable to the number of permits issued in 2021.

A-7-23

Moved by S. Patterson
Seconded by S. Bentley

THAT the LPRCA Board of Directors receives the Section 28 Regulations Approved Permits report dated January 11, 2023 as information.

CARRIED

FULL AUTHORITY COMMITTEE MEMBERS

Shelley Benton, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus,
Tom Masschaele, Stewart Patterson, John Scholten, Rainey Weisler, Chris Van Paassen, Peter Ypma

11. New Business

a) Legislative and Regulation Changes Effective January 1, 2023

On December 28, 2022, the government announced amendments to the *Conservation Authorities Act* and amendments to two of the regulations approved in support of Bill 23 that affect LPRCA.

Immediately following the release of the new amendments, a Minister's Direction was received advising all conservation authorities to freeze planning and permitting fees effective January 1, 2023 to December 31, 2023. Therefore, LPRCA planning and permitting fees will remain at 2022 rates. The impact to the 2023 budget is minimal.

The changes to the Act do not affect LPRCA's regulatory role related to Natural Hazards such as flooding, erosion, and dynamic beach area.

Staff will continue to review all changes and comply with the legislation.

A-8/23

Moved by M. Columbus

Seconded by D. Brunton

That the LPRCA Board of Directors receives the staff report regarding the Minister's Direction and Legislative and Regulatory Changes Effective January 1, 2023 as information.

CARRIED

b) 2023 LPRCA Budget Vote

After the Budget meeting on November 9, 2022, the 2023 LPRCA Draft Budget was circulated to member municipalities for a 30-day comment period on November 10, 2022. Staff responded to a request from the Municipality of Bayham for clarification of the expenditure increases and the impacts to the 2023 budget. There has been no further correspondence. Brant County has requested a presentation to their council on January 18, 2023.

A-9/23

Moved by D. Beres

Seconded by T. Masschaele

That the LPRCA Board of Directors approves the following recommendations regarding LPRCA's 2023 Operating and Capital budgets;

FULL AUTHORITY COMMITTEE MEMBERS

Shelley Benton, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus,
Tom Masschaele, Stewart Patterson, John Scholten, Rainey Weisler, Chris Van Paassen, Peter Ypma

1. ***That the 2022 approved Ontario Regulation 178/06 Permit Fees and Planning Act Review Fees be approved as the 2023 Ontario Regulation 178/06 Permit Fees and Planning Act Review Fees as set out in Attachment 1;***
2. ***That the 2023 proposed Conservation Area User Fees be approved as set out in Attachment 2;***
3. ***That the 2023 Operating Budget in the total amount of \$5,568,754 and requiring a Municipal Levy- Operating of \$2,099,510 be approved as set out in Attachment 3;***
4. ***That the 2023 Capital Budget in the total amount of \$651,955 requiring a General Municipal Levy- Capital of \$150,000 be approved as set out in Attachment 3;***
5. ***That the proposed 2023 Consolidated Budget in the total amount of \$6,220,709 and requiring a Municipal Levy –Consolidated of \$2,249,510 be approved as set out in Attachment 3.***

<u>Member</u>	<u>Municipality/Group</u>	<u>Weight</u>	<u>Absent</u>	<u>Present</u>	<u>In Favour</u>	<u>Opposed</u>
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Rainey Weisler	Municipality of Bayham	4.67		✓	4.67	
Robert Chambers	County of Brant	7.27		✓	7.27	
Shelley Ann Bentley	Haldimand County	7.48		✓	7.48	
Stewart Patterson	Haldimand County	7.48		✓	7.48	
Rainey Weisler	Township of Malahide	0.75		✓	0.75	
Doug Brunton	Norfolk County	12.5		✓	12.5	
Michael Columbus	Norfolk County	12.5		✓	12.5	
Tom Masschaele	Norfolk County	12.5		✓	12.5	
Chris Van Paassen	Norfolk County	12.5		✓	12.5	
John Scholten	Township of Norwich	7.45		✓	7.45	
Peter Ypma	Township of South-West Oxford	7.45		✓	7.45	
Dave Beres	Town of Tillsonburg	7.45		✓	7.45	

Weighted Vote Result

100%

100%

CARRIED

FULL AUTHORITY COMMITTEE MEMBERS

Shelley Benton, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus,
Tom Masschaele, Stewart Patterson, John Scholten, Rainey Weisler, Chris Van Paassen, Peter Ypma

c) Mileage and Per Diem Report

The Administrative By-Law section 1.5 regarding member remuneration, and a survey of 25 conservation authorities mileage, per diems, and honorariums conducted by Conservation Ontario in early 2022 were reviewed and discussed.

The Audit and Finance Committee will review the member remuneration policy and will bring any recommendations to the Board at a future meeting.

A-10/23

Moved by D. Beres

Seconded by R. Chambers

THAT the LPRCA Board of Directors approves increasing the Chair's Honorarium to \$2,650, the Vice-chair's Honorarium to \$1,060, the Member's meeting per diems to \$106, and the mileage rate to \$0.55 per kilometer effective January 1, 2023.

CARRIED

d) 2023 Tree Order Confirmation

Long Point Region Conservation Authority purchases a variety of native tree and shrub species for restoration projects annually; projects include the Private Land Tree Planting Program, the 50 Million Tree Program, and the Clean Water project. Staff proposed to order 42,100 seedlings for the 2023 season.

The tree planting program is a cost recovery program.

A-11/23

Moved by R. Weisler

Seconded by P. Ypma

THAT the LPRCA Board of Directors approves the 2023 tree order of 42,000 trees at a cost of \$49,027.50 for the 2023 spring tree planting season.

CARRIED

e) Timber Tender LP-348-23 Harris Floyd Block 3

Tender packages were sent to various loggers, sawmill operators, and timber buyers with a closing date of February 6, 2023. Four bids were received by the deadline and staff recommended the tender be awarded to the highest bidder.

FULL AUTHORITY COMMITTEE MEMBERS

Shelley Benton, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus,
Tom Masschaele, Stewart Patterson, John Scholten, Rainey Weisler, Chris Van Paassen, Peter Ypma

A-12/23

Moved by D. Brunton

Seconded by T. Masschaele

THAT the LPRCA Board of Directors accepts the tender submitted by Leonard Pilkey for marked standing timber at the Harris Floyd Tract – Block #3– LP-348-23 for a total tendered price of \$162,344.00.

CARRIED

Adjournment

The Chair adjourned the meeting at 7:35 p.m.

John Scholten
Chair

Judy Maxwell
General Manager/Secretary-Treasurer

/dm

FULL AUTHORITY COMMITTEE MEMBERS

Shelley Benton, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus,
Tom Masschaele, Stewart Patterson, John Scholten, Rainey Weisler, Chris Van Paassen, Peter Ypma