



LONG POINT REGION CONSERVATION AUTHORITY
Board of Directors Meeting Minutes of November 2, 2022
Approved December 7, 2023

Members in attendance:

John Scholten, Chair	Township of Norwich
Michael Columbus, Vice-Chair	Norfolk County
Dave Beres	Town of Tillsonburg
Robert Chambers	County of Brant
Valerie Donnell	Municipality of Bayham/Township of Malahide
Tom Masschaele	Norfolk County
Stewart Patterson	Haldimand County
Ian Rabbitts	Norfolk County
Peter Ypma	Township of South-West Oxford

Regrets:

Kristal Chopp	Norfolk County
Ken Hewitt	Haldimand County

Staff in attendance:

Judy Maxwell, General Manager
Aaron LeDuc, Manager of Corporate Services
Lorrie Minshall, Project Manager
Leigh-Anne Mauthe, Interim Manager of Watershed Services
Zachary Cox, Marketing Coordinator
Dana McLachlan, Executive Assistant

1. Welcome and Call to Order

The chair called the meeting to order at 6:30 p.m., Wednesday, November 2, 2022.

2. Additional Agenda Items

A-93/22

Moved by I. Rabbitts
Seconded by P. Ypma

THAT the LPRCA Board of Directors add Bill 23 and Legislative and Regulatory Proposals affecting Conservation Authorities under New Business as item 9(f) to the November 2, 2022 agenda.

CARRIED

3. Declaration of Conflicts of Interest

None were declared.

FULL AUTHORITY COMMITTEE MEMBERS

Dave Beres, Robert Chambers, Kristal Chopp, Michael Columbus, Valerie Donnell,
Ken Hewitt, Tom Masschaele, Stewart Patterson, Ian Rabbitts, John Scholten, Peter Ypma

4. Minutes of the Previous Meeting

a) Board of Directors Meeting Minutes of October 5, 2022

There were no questions or comments.

A-94/22

Moved by V. Donnell

Seconded by T. Masschaele

THAT the minutes of the LPRCA Board of Directors Meeting held October 5, 2022 be approved as circulated.

CARRIED

5. Business Arising

There was no business arising from the previous minutes.

6. Review of Committee Minutes

There were no committee minutes presented at the meeting.

7. Correspondence

a) From the Ministry of Natural Resources and Forestry re: MNRF Proposals in support of More Homes Built Faster: Ontario's Housing Supply Action Plan 2022-23

b) Conservation Ontario Release re: Province Continues to Change Roles and Responsibilities of Conservation Authorities

Staff will continue to evaluate the proposed Bills and assess the impact to the Authority.

A-95/22

Moved by M. Columbus

Seconded by I. Rabbitts

THAT the correspondence outlined in the Board of Directors Agenda of November 2, 2022 be received as information.

CARRIED

FULL AUTHORITY COMMITTEE MEMBERS

Dave Beres, Robert Chambers, Kristal Chopp, Michael Columbus, Valerie Donnell, Ken Hewitt, Tom Masschaele, Stewart Patterson, Ian Rabbitts, John Scholten, Peter Ypma

8. Development Applications

a) Section 28 Regulations Approved Permits

Through the General Manager's delegating authority, 24 applications were approved in the past month. LPRCA-91/22, LPRCA-206/22, LPRCA-208/22, LPRCA-209/22, LPRCA-210/22, LPRCA-211/22, LPRCA-212/22, LPRCA-213/22, LPRCA-214/22, LPRCA-215/22, LPRCA-216/22, LPRCA-217/22, LPRCA-219/22, LPRCA-220/22, LPRCA-221/22, LPRCA-222/22, LPRCA-223/22, LPRCA-225/22, LPRCA-226/22, LPRCA-228/22, LPRCA-229/22, LPRCA-230/22, LPRCA-231/22, and LPRCA-232/22.

All of the staff-approved applications met the requirements as set out in Section 28 of the *Conservation Authorities Act*.

A-96/22

Moved by D. Beres

Seconded by T. Masschaele

THAT the LPRCA Board of Directors receives the Section 28 Regulations Approved Permits report dated November 2, 2022 as information.

CARRIED

9. New Business

a) General Manager's Report

The General Manager provided an overview of operations this past month.

The GM attended webinar sessions hosted by the MNRF to review the new changes and requirements for conservation authorities in Phase 1 and Phase 2 of the *Conservation Authorities Act* (CAA).

Campgrounds closed October 15 ending a successful camping season and all of the campgrounds have been winterized. Hazard tree removal will be completed in the coming weeks.

A-97/22

Moved by I. Rabbitts

Seconded by V. Donnell

That the LPRCA Board of Directors receives the General Manager's Update for October 2022 as information.

CARRIED

FULL AUTHORITY COMMITTEE MEMBERS

Dave Beres, Robert Chambers, Kristal Chopp, Michael Columbus, Valerie Donnell,
Ken Hewitt, Tom Masschaele, Stewart Patterson, Ian Rabbitts, John Scholten, Peter Ypma

b) Electronic Monitoring Policy

The Electronic Monitoring Policy, as required by the *Workers for Working Act*, provides information and transparency to employees regarding how LPRCA may electronically monitor employees and collect employee information.

A-98/22

Moved by S. Patterson

Seconded by P. Ypma

THAT the LPRCA Board of Directors approves the Electronic Monitoring Policy as presented.

CARRIED

c) Right to Disconnect Policy

The Right to Disconnect Policy, as required by the *Workers for Working Act*, is to encourage and support all employees in balancing their work and personal lives; and encourage employees to disconnect from work outside of regular working hours.

A-99/22

Moved by V. Donnell

Seconded by I. Rabbitts

THAT the LPRCA Board of Directors approves the Right to Disconnect Policy presented.

CARRIED

d) 3rd Quarter Financials

Operating revenues to September 30, 2022 totaled \$4,479,018 and expenditures of \$3,276,362. Revenues represent 93.3% of the annual budget and expenditures 68.3%.

Planning revenue to September 30, 2022 totaled \$391,887, up 6.8% to date over the prior year.

Forestry revenue is at \$328,868 and has exceeded the budgeted revenue target by of \$300,000. Expenditures are \$171,226 representing 70% of the annual budget.

Seasonal camping revenue to September 30, 2022 totaled \$1,896,033 exceeding the budget revenue target by 3.4%. There were 441 registered seasonal campers in 2022. The camping surplus at September 30, is \$855,439.

FULL AUTHORITY COMMITTEE MEMBERS

Dave Beres, Robert Chambers, Kristal Chopp, Michael Columbus, Valerie Donnell,
Ken Hewitt, Tom Masschaele, Stewart Patterson, Ian Rabbitts, John Scholten, Peter Ypma

A-100/22

Moved by P. Ypma

Seconded by D. Beres

THAT the LPRCA Board of Directors receives the Q3 Financial Report – September 30, 2022 for the period up to and including September 30th, 2022 as information.

CARRIED

e) Community Outreach – November 2022

Staff presented an overview of outreach activities for the year.

The Memorial Forest service was held in-person after two years of virtual events.

Staff participated in the Carolinian Forest Festival, hosted two fishing derbies, provided a tour of a few LPRCA forest tracts for the Forest Stewardship Council (FSC®) working group, gave a presentation to a local PROBUS club, and participated in the Long Point Walsingham Forest Priority Place Project video as a project partner.

Upcoming initiatives include events to celebrate LPRCA's 75 years in conservation and the grand re-opening of the Conservation Education Centre at Backus.

A-101/22

Moved by T. Masschaele

Seconded by D. Beres

THAT the LPRCA Board of Directors receives the Community Outreach – November 2022 report as information.

CARRIED

f) Bill 23 and Legislative and Regulatory Proposals Affecting Conservation Authorities

The Province introduced Bill 23, *More Homes Built Faster Act* on October 25, 2022, and posted several Legislative, Regulatory, and Policy proposals on the Environmental Registry of Ontario (ERO) for public comment.

Staff have reviewed the proposals and provided the concerns specific to LPRCA, as detailed in the staff report, for the board's review and comments.

There are still many unknowns and staff will be looking for clarity with respect to numerous items relating to the regulatory proposals.

FULL AUTHORITY COMMITTEE MEMBERS

Dave Beres, Robert Chambers, Kristal Chopp, Michael Columbus, Valerie Donnell,
Ken Hewitt, Tom Masschaele, Stewart Patterson, Ian Rabbitts, John Scholten, Peter Ypma

A-102/22

Moved by M. Columbus
Seconded by P. Ypma

THAT the LPRCA Board of Directors receives the Staff Report on Bill 23 and directs staff to submit comments on the Environmental Registry of Ontario (ERO) postings by the due dates for the concerns specific to Long Point Region Conservation Authority.

CARRIED

The closed session began at 7:49 p.m.

10. Closed Session

A-103/22

Moved by I. Rabbitts
Seconded by V. Donnell

THAT the LPRCA Board of Directors does now enter into a closed session to discuss:

- *Labour relations or employee negotiations (Pay Equity & Compensation Review)*

CARRIED

The board reconvened in open session at 7:50 p.m.

The Board approved the closed meeting minutes of October 5, 2022 in the closed session.

Adjournment

The Chair adjourned the meeting at 7:50 p.m.

John Scholten
Chair

Judy Maxwell
General Manager/Secretary-Treasurer

/dm

FULL AUTHORITY COMMITTEE MEMBERS

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