



**LONG POINT REGION CONSERVATION AUTHORITY**  
**Board of Directors Virtual Meeting Minutes of May 4, 2022**  
**Approved June 1, 2022**

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The Board of Directors Meeting was held via videoconference, on Wednesday, May 4, 2022, pursuant to section C.9, of the LPRCA's Administrative By-Law.

Members in attendance:

John Scholten, Chair	Township of Norwich
Michael Columbus, Vice-Chair	Norfolk County
Dave Beres	Town of Tillsonburg
Robert Chambers	County of Brant
Valerie Donnell	Municipality of Bayham/Township of Malahide
Tom Masschaele	Norfolk County
Stewart Patterson	Haldimand County
Ian Rabbitts	Norfolk County
Peter Ypma	Township of South-West Oxford

Regrets:

Kristal Chopp	Norfolk County
Ken Hewitt	Haldimand County

Staff in attendance:

Judy Maxwell, General Manager  
Aaron LeDuc, Manager of Corporate Services  
Lorrie Minshall, Special Projects  
Zachary Cox, Marketing Coordinator  
Dana McLachlan, Executive Assistant

**1. Welcome and Call to Order**

The chair called the meeting to order at 6:30 p.m., Wednesday, May 4, 2022.

The Chair notified the members that Ken Hewitt will be running as a candidate for Haldimand-Norfolk in the upcoming provincial election. Therefore, he is stepping away from the LPRCA Board until further notice, pending the outcome of the election.

**2. Additional Agenda Items**

There were no additional agenda items.

**3. Declaration of Conflicts of Interest**

None were declared.

**4. Minutes of the Previous Meeting**

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**FULL AUTHORITY COMMITTEE MEMBERS**

Dave Beres, Robert Chambers, Kristal Chopp, Michael Columbus, Valerie Donnell,  
Ken Hewitt, Tom Masschaele, Stewart Patterson, Ian Rabbitts, John Scholten, Peter Ypma

**a) Board of Directors Meeting of April 6, 2022**

There were no questions or comments.

**A-48/22**

Moved by T. Masschaele

Seconded by D. Beres

*THAT the minutes of the LPRCA Board of Directors Meeting held April 6, 2022 be adopted as circulated.*

**CARRIED**

**5. Business Arising**

There was no business arising from the previous minutes.

**6. Review of Committee Minutes**

There were no Committee Minutes presented.

**7. Correspondence**

**a) Paul De Cloet – Thank you**

**b) Ken Hewitt – Election**

Ken Hewitt's email regarding stepping away from LPRCA board duties was included as an additional item of correspondence.

**A-49/22**

Moved by R. Chambers

Seconded by P. Ypma

*THAT the correspondence outlined in the Board of Director's Agenda of May 4, 2022 with additions be received as information.*

**CARRIED**

**8. Development Applications**

**a) Section 28 Regulations Approved Permits**

Through the General Manager's delegating authority, 18 applications were approved in the past month, LPRCA-66/22, LPRCA-68/22, LPRCA-69/22, LPRCA-70/22, LPRCA-71/22, LPRCA-72/22, LPRCA-73/22, LPRCA-75/22, LPRCA-76/22, LPRCA-77/22, LPRCA-78/22, LPRCA-80/22, LPRCA-81/22, LPRCA-82/22, LPRCA-83/22, LPRCA-84/22, LPRCA-87/22, and LPRCA-88/22.

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**FULL AUTHORITY COMMITTEE MEMBERS**

Dave Beres, Robert Chambers, Kristal Chopp, Michael Columbus, Valerie Donnell,  
Ken Hewitt, Tom Masschaele, Stewart Patterson, Ian Rabbitts, John Scholten, Peter Ypma

All of the staff-approved applications met the requirements as set out in Section 28 of the *Conservation Authorities Act*.

**A-50/22**

Moved by M. Columbus  
Seconded by V. Donnell

*THAT the LPRCA Board of Directors receives the Staff Approved Section 28 Regulations Approved Permits report as information.*

**CARRIED**

**b) New Business**

**a) General Manager's Report**

The General Manager provided an overview of operations this past month.

The General Manager and Vice-Chair attended the Conservation Ontario Annual General Meeting, held virtually on April 11, 2022. Alan Revill, Cataraqui Region Conservation Authority, was elected as Conservation Ontario Chair, and Alan Dale, Upper Thames River Conservation Authority, was elected as Conservation Ontario Vice-Chair for 2022.

The Province released the Phase 2 Regulations defining rules for the 2024 budget discussions. Staff is reviewing the regulations and a report will be brought back to the board with further details.

The parks and campgrounds opened on May 1 and seasonal sites continue to be filled.

Tree planting is ongoing but has been delayed somewhat by rain.

**A-51/22**

Moved by P. Ypma  
Seconded by S. Patterson

*That the LPRCA Board of Directors receives the General Manager's Report for April 2022 as information.*

**CARRIED**

**b) Q1 Financial Report – March 31, 2022**

The Manager of Corporate Services reviewed the financials up to and including March 31, 2022.

Revenues to date represent 26.6% of the annual budget and expenditures 15.1%. Planning revenues are \$128,007 and are in line with the previous year. Forestry revenues are currently \$195,175 and are projected to meet target.

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**FULL AUTHORITY COMMITTEE MEMBERS**

Dave Beres, Robert Chambers, Kristal Chopp, Michael Columbus, Valerie Donnell,  
Ken Hewitt, Tom Masschaele, Stewart Patterson, Ian Rabbitts, John Scholten, Peter Ypma

To date, 396 seasonal campsites have been paid and seasonal camping revenues are projected to meet or exceed budget.

Overall, the Authority is in a positive financial position up to, and including, March 31, 2022.

**A-52/22**

Moved by T. Masschaele  
Seconded by I. Rabbitts

*THAT the LPRCA Board of Directors receives the Q1 Financial Report – March 31, 2022 for the period up to and including March 31<sup>st</sup>, 2022 as information.*

**CARRIED**

**c) Authorization Federal Funding Agreement**

In July 2021, staff submitted a federal grant application to help fund the Backus Revitalization Project.

The grant was approved for \$143,250 in March 2022. To fully execute the agreement, a Board resolution of authorization was required.

To date, \$242,091 has been raised, including this grant funding, toward the estimated project cost of \$250,000.

**A-53/22**

Moved by P. Ypma  
Seconded by V. Donnell

*THAT the LPRCA Board of Directors pass a resolution to authorize execution of the funding agreement with the Federal Government for eligible funding totaling \$143,250.*

**CARRIED**

**Adjournment**

The Chair adjourned the meeting at 6:55 p.m.

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John Scholten  
Chair

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Judy Maxwell  
General Manager/Secretary-Treasurer

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**FULL AUTHORITY COMMITTEE MEMBERS**

Dave Beres, Robert Chambers, Kristal Chopp, Michael Columbus, Valerie Donnell,  
Ken Hewitt, Tom Masschaele, Stewart Patterson, Ian Rabbitts, John Scholten, Peter Ypma