



LONG POINT REGION CONSERVATION AUTHORITY
Board of Directors Meeting Minutes of April 6, 2022
Approved May 4, 2022

Members in attendance:

John Scholten, Chair	Township of Norwich
Michael Columbus, Vice-Chair	Norfolk County
Dave Beres	Town of Tillsonburg
Robert Chambers	County of Brant
Tom Masschaele	Norfolk County
Stewart Patterson	Haldimand County
Ian Rabbitts	Norfolk County
Peter Ypma	Township of South-West Oxford

Regrets:

Kristal Chopp	Norfolk County
Valerie Donnell	Municipality of Bayham/Township of Malahide
Ken Hewitt	Haldimand County

Guest: Paul DeCloet, LPRCA Conservation Stewardship Award Winner

Staff in attendance:

Judy Maxwell, General Manager
Lorrie Minshall, Special Projects
Zachary Cox, Marketing Coordinator
Dana McLachlan, Executive Assistant

1. Welcome and Call to Order

The chair called the meeting to order at 6:30 p.m., Wednesday, April 6, 2022.

2. Additional Agenda Items

There were no additional agenda items.

3. Declaration of Conflicts of Interest

None were declared.

4. Presentation

a) LPRCA Conservation Stewardship Award – Paul DeCloet

Chair Scholten introduced and congratulated Mr. DeCloet for his environmental contributions to the watershed and presented him with the 2022 LPRCA Stewardship Award.

FULL AUTHORITY COMMITTEE MEMBERS

Dave Beres, Robert Chambers, Kristal Chopp, Michael Columbus, Valerie Donnell,
Ken Hewitt, Tom Masschaele, Stewart Patterson, Ian Rabbitts, John Scholten, Peter Ypma

Board members were given the opportunity to congratulate Paul and provide details of the contributions he made within their communities.

Mr. DeCloet was very appreciative to be nominated by the Nature Conservancy of Canada, the LPRCA Stewardship Award, and all the kind words from the members.

5. Minutes of the Previous Meeting

a) Board of Directors Annual General Meeting March 4, 2022

There were no questions or comments.

A-41/22

Moved by P. Ypma

Seconded by I. Rabbitts

THAT the minutes of the LPRCA Board of Directors Annual General Meeting held March 4, 2022 be adopted as circulated.

CARRIED

6. Business Arising

There was no business arising from the previous minutes.

7. Review of Committee Minutes

There were no Committee Minutes presented.

8. Correspondence

There was no correspondence presented for review.

9. Development Applications

a) Section 28 Regulations Approved Permits

Through the General Manager's delegating authority, 45 applications were approved in the past month. LPRCA-13/22, LPRCA-15/22, LPRCA-16/22, LPRCA-17/22, LPRCA-18/22, LPRCA-20/22, LPRCA-21/22, LPRCA-23/22, LPRCA-25/22, LPRCA-26/22, LPRCA-27/22, LPRCA-28/22, LPRCA-29/22, LPRCA-30/22, LPRCA-31/22, LPRCA-32/22, LPRCA-33/22, LPRCA-34/22, LPRCA-35/22, LPRCA-36/22, LPRCA-37/22, LPRCA-38/22, LPRCA-39/22, LPRCA-40/22, LPRCA-41/22, LPRCA-42/22, LPRCA-43/22, LPRCA-44/22, LPRCA-45/22, LPRCA-46/22, LPRCA-47/22, LPRCA-48/22, LPRCA-49/22, LPRCA-50/22, LPRCA-51/22, LPRCA-53/22, LPRCA-54/22, LPRCA-55/22, LPRCA-56/22, LPRCA-57/22, LPRCA-59/22, LPRCA-61/22, LPRCA-63/22,

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LPRCA-64/22, and LPRCA-65/22.

All of the staff-approved applications met the requirements as set out in Section 28 of the *Conservation Authorities Act*.

A-42/22

Moved by T. Masschaele
Seconded by S. Patterson

THAT the LPRCA Board of Directors receives the Staff Approved Section 28 Regulations Approved Permits report as information.

CARRIED

b) New Business

a) General Manager's Report

The General Manager provided an overview of operations this past month.

Planning staff completed 66 permits in the 1st quarter of 2022 compared to 55 last year.

Two flood watches were issued for riverine flooding, February 16 and February 21. The February 16 flood watch was updated to a flood warning on February 17.

All staff are back working in the office as of February 22.

Parks and campgrounds open May 1. Some of the park staff will start on April 11 while hiring for summer positions is ongoing. There are a few seasonal campsites remaining but we are very close to capacity.

A-43/22

Moved by P. Ypma
Seconded by D. Beres

That the LPRCA Board of Directors receives the General Manager's Report for March 2022 as information.

CARRIED

b) Hearing Procedures Policy - Update

The changes to the policy include adding the new Ministers Zoning Order, changing all references to the Local Planning Appeal Tribunal to the new Ontario Land Tribunal, and, general administrative updates.

The *Conservation Authorities Act* requires the Authority to issue a permit under the Ministers Zoning Order but allows for a hearing to be conducted for the Board to consider any conditions recommended by staff.

FULL AUTHORITY COMMITTEE MEMBERS

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A-44/22

Moved by T. Masschaele
Seconded by D. Beres

THAT the LPRCA Board of Directors approves the Hearing Procedures Policy, Conservation Authorities Act, Section 28 as presented.

CARRIED

c) Enclosed Public Spaces Face Mask Covering Policy Update

Staff requested that the Enclosed Public Face Mask Covering Policy be repealed in alignment with the Ontario Government's mask mandate ending March 21, 2022. Disinfecting and enhanced cleaning will continue, and, hand hygiene will continue to be encouraged. Staff and visitors are welcome to continue wearing masks.

A-45/22

Moved by S. Patterson
Seconded by P. Ypma

THAT the LPRCA Board of Directors repeals the Enclosed Public Spaces Face Mask Covering Policy adopted August 5, 2020.

CARRIED

d) 2022 Septic Disposal Services Tender

A tender was issued for septic disposal services for the five campgrounds and three bids were received by the deadline. The 2022 budget for septic disposal services is \$89,500 and, based on 2021 volumes, \$95,675 is the projected cost. Staff recommended splitting the tender to the lowest bidder for each park for cost efficiency.

A-46/22

Moved by I Rabbitts
Seconded by P. Ypma

THAT the 2022 contract for septic services at Backus CA, Deer Creek CA and Norfolk CA be awarded to Bayside Septic Services 2012 Inc.,

AND

THAT the 2022 contract for septic services at Haldimand CA be awarded to Frankie's Pumping.,

AND

THAT the 2022 contract for septic services at Waterford North CA be awarded to Bill's Septic Ltd.

CARRIED

FULL AUTHORITY COMMITTEE MEMBERS

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Ken Hewitt, Tom Masschaele, Stewart Patterson, Ian Rabbitts, John Scholten, Peter Ypma

10. Closed Session

A-47/22

Moved by I. Rabbitts

Seconded by D. Beres

- *A trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the Authority, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;*

Carried

The board reconvened in open session at 7:14 p.m.

The Board approved the closed meeting minutes of February 23, 2022.

Adjournment

The Chair adjourned the meeting at 7:15 p.m.

John Scholten

John Scholten
Chair

Judy Maxwell

Judy Maxwell
General Manager/Secretary-Treasurer

/dm

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