



**LONG POINT REGION CONSERVATION AUTHORITY
Board of Directors Annual General Meeting Minutes of March 4, 2022
Approved April 6, 2022**

The Board of Directors Annual General Meeting was held via videoconference, on Friday, March 4, 2022 pursuant to section C.9, of the LPRCA's Board of Directors Administrative By-Law.

Members in attendance:

John Scholten, Chair	Township of Norwich
Michael Columbus, Vice-Chair	Norfolk County
Dave Beres	Town of Tillsonburg
Robert Chambers	County of Brant
Valerie Donnell	Municipality of Bayham/Township of Malahide
Tom Masschaele	Norfolk County
Stewart Patterson	Haldimand County
Ian Rabbitts	Norfolk County
Peter Ypma	Township of South-West Oxford

Regrets:

Kristal Chopp	Norfolk County
Ken Hewitt	Haldimand County

Staff in attendance:

Judy Maxwell, General Manager
Aaron LeDuc, Manager of Corporate Services
Zachary Cox, Marketing Coordinator
Dana McLachlan, Executive Assistant

1. Welcome and Call to Order

Chair, John Scholten, called the meeting to order at 1:30 p.m. and read the following statement.

The Chair advised that the meeting was video/audio recorded and live-streamed through the LPRCA YouTube channel.

2. Declaration of Conflicts of Interest

None were declared.

3. Additional Agenda Items

There were no additional agenda items.

FULL AUTHORITY COMMITTEE MEMBERS

Dave Beres, Robert Chambers, Kristal Chopp, Michael Columbus, Valerie Donnell,
Ken Hewitt, Tom Masschaele, Stewart Patterson, Ian Rabbitts, John Scholten, Peter Ypma

4. Minutes of the Previous Meeting

a) Special Board of Directors Meeting of February 23, 2022

There were no questions or comments.

A-31/22

Moved by R. Chambers

Seconded by P. Ypma

That the minutes of the Board of Directors Meeting held February 23, 2022 be adopted as circulated.

Carried

5. Business Arising

There was no business arising from the previous minutes.

6. Chair's Remarks

Chair, John Scholten, thanked Michael Columbus, former LPRCA Chair, for his leadership and dedication to the organization this past year. He also thanked the members of the Board, the Lee Brown Marsh Management Committee, and the Backus Museum committee for their contributions and support.

COVID-19 was again a factor in 2021 operations. Despite the challenges, the staff achieves many milestones in 2021, including various parks enhancements, and improved turn-around times for the permitting process.

7. Audit and Finance Committee

The Chair called upon Dave Beres, Chair of the Audit and Finance Committee to present the committee report.

After introducing Ashley Didone, Audit Partner of MNP, Audit and Finance Committee Chair Beres reported that the Committee met on February 18, 2022 and received and reviewed the financial statements in detail. MNP issued a clean opinion of the Authority's 2021 financial reports and found that the financial statements fairly presented the Authority's position.

A-32/22

Moved by T. Masschaele

Seconded by V. Donnell

FULL AUTHORITY COMMITTEE MEMBERS

Dave Beres, Robert Chambers, Kristal Chopp, Michael Columbus, Valerie Donnell,
Ken Hewitt, Tom Masschaele, Stewart Patterson, Ian Rabbitts, John Scholten, Peter Ypma

THAT the minutes of the LPRCA Audit and Finance Committee's meeting held February 18, 2022 be adopted as circulated.

Carried

A-33/22

Moved by S. Patterson
Seconded by I. Rabbitts

THAT the LPRCA Board of Directors approves the financial statements for the year ended December 31st, 2021 audited by MNP, LLP, Chartered Accountants.

Carried

A-34/22

Moved by P. Ypma
Seconded by V. Donnell

THAT the LPRCA Board of Directors receives the LPRCA 2021 Audit Findings Report from MNP, LLP Chartered Professional Accountants.

Carried

A-35/22

Moved by M. Columbus
Seconded by T. Masschaele

THAT the LPRCA Board of Directors approves the appointment of MNP, LLP Chartered Accountants as LPRCA's auditors for the 2022 fiscal period.

Carried

8. Notice of Formal Motions

a) Designate Signing Officers

A-36/22

Moved by D. Beres
Seconded by I. Rabbitts

That the LPRCA Board of Directors approves the Chair, Vice-chair, General Manager, and Manager of Corporate Services as designated signing officers for Authority business for the year 2022.

Carried

b) Borrowing

A-37/22

Moved by V. Donnell
Seconded by S. Patterson

FULL AUTHORITY COMMITTEE MEMBERS

Dave Beres, Robert Chambers, Kristal Chopp, Michael Columbus, Valerie Donnell,
Ken Hewitt, Tom Masschaele, Stewart Patterson, Ian Rabbitts, John Scholten, Peter Ypma

That the LPRCA Board of Directors authorizes the Chair or Vice-Chair and the General Manager or Manager of Corporate Services to borrow funds as required for the day-to-day operations of the Authority.

Carried

c) Designate Conservation Ontario Council Representatives

A-38/22

Moved by T. Masschaele

Seconded by D. Beres

That the LPRCA Board of Directors designates the Authority Chair as the Authority's representative to Conservation Ontario (CO), with the Vice-Chair designated as alternate,

AND

Further that the General Manager be directed to participate on appropriate committees of CO and be authorized to vote in the absence of the designated representatives.

Carried

9. 2021 Annual Report

The General Manager presented the 2021 annual report and provided an overview of the year's activities.

Enhanced safety protocols within the parks, initiated in 2020 due to the COVID-19 pandemic, continued throughout 2021. Additional serviced sites were added to the Waterford North Conservation Area, and seven sites were upgraded at Deer Creek Conservation Area. The Planning Department issued 272 permits, and the Flood Forecasting and Warning department issued 11 flood messages.

The GM thanked staff, the Board, municipal partners, the various community partners, and customers for their continued support.

A-39/22

Moved by P. Ypma

Seconded by D. Beres

That the LPRCA Board of Directors receives the 2021 Annual Report as information.

Carried

FULL AUTHORITY COMMITTEE MEMBERS

Dave Beres, Robert Chambers, Kristal Chopp, Michael Columbus, Valerie Donnell,
Ken Hewitt, Tom Masschaele, Stewart Patterson, Ian Rabbitts, John Scholten, Peter Ypma

10. Stewardship Award Presentation

Paul DeCloet, nominated by Kristen Bernard of the Nature Conservancy of Canada, was selected as the recipient of the 2021 Long Point Region Conservation Stewardship Award.

Paul's participation in tree planting and restoration projects throughout the watershed has earned him respect and gratitude from his peers, community, and conservation organizations. Thanks to his efforts, well over 100,000 trees have been planted in the area.

From 1987 to 1997, Paul was a member of the LPRCA Board of Directors. During his tenure, he sat on many LPRCA committees and served as Vice-Chair in 1992 and as Chair from 1993 to 1996.

Mr. DeCloet was unable to attend the meeting and will be presented with his award at a later meeting.

11. Service Awards Presentation

The following staff were recognized for reaching service milestones with LPRCA this past year.

Leigh-Ann Mauthe, Interim Manager of Watershed Services	5 years
Jeff Calliau, Carpenter, Waterford Workshop	5 years
Don Chapman, Support Staff, Norfolk Conservation Area	5 years
Frank Schram, Workshop Supervisor	10 years
Paul Gagnon, Lands and Waters Supervisor	20 years
Bonnie Bravener, Resource Planner	30 years
Ginny Van Louwe, Accounting Clerk	35 years

12. New Business

a) Dump Truck Tender LP-025-22

No bids were received from the tender. Staff requested quotes from three suppliers and received one quote from Carrier Truck Center Inc. yesterday.

New information from Carrier was provided to staff this morning, advising that the price quoted is not guaranteed due to price fluctuations caused by supply chain issues. The price would only be locked-in once the build date is scheduled, which is expected to be in mid-2023.

LPRCA is currently without a dump truck and staff requested flexibility to seek further quotes and to proceed with an order if the quote is within budget.

FULL AUTHORITY COMMITTEE MEMBERS

Dave Beres, Robert Chambers, Kristal Chopp, Michael Columbus, Valerie Donnell,
Ken Hewitt, Tom Masschaele, Stewart Patterson, Ian Rabbitts, John Scholten, Peter Ypma

A-40/22

moved: V. Donnell

seconded: P. Ypma

THAT the LPRCA Board of Directors does not accept staff's recommendation,

AND

THAT the Board directs the GM to seek additional quotes,

AND

THAT the Board authorizes the General Manager to purchase a dump truck within the approved budget.

Carried

Member, Robert Chambers announced that former Board Member Sam Lamb recently passed away and offered his condolence. Condolences will be sent by LPRCA on behalf of the Board and staff.

14. Adjournment

The Chair adjourned the meeting at 2:15 p.m.

John Scholten
Chair

Judy Maxwell
General Manager

/dm

FULL AUTHORITY COMMITTEE MEMBERS

Dave Beres, Robert Chambers, Kristal Chopp, Michael Columbus, Valerie Donnell,
Ken Hewitt, Tom Masschaele, Stewart Patterson, Ian Rabbitts, John Scholten, Peter Ypma