



**LONG POINT REGION CONSERVATION AUTHORITY**  
**Board of Directors Special Meeting Minutes of February 23, 2022**  
**Approved March 4, 2022**

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Members in attendance:

John Scholten, Chair	Township of Norwich
Michael Columbus, Vice-Chair	Norfolk County
Dave Beres	Town of Tillsonburg
Robert Chambers	County of Brant
Valerie Donnell	Municipality of Bayham/Township of Malahide
Tom Masschaele	Norfolk County
Stewart Patterson	Haldimand County
Ian Rabbitts	Norfolk County
Peter Ypma	Township of South-West Oxford

Regrets: none

Kristal Chopp	Norfolk County
Ken Hewitt	Haldimand County

Staff in attendance:

Judy Maxwell, General Manager  
Aaron LeDuc, Manager of Corporate Services  
Lorrie Minshall, Interim Watershed Services Manager  
Dana McLachlan, Executive Assistant

**1. Welcome and Call to Order**

The chair called the meeting to order at 9:30 a.m., Wednesday, February 23, 2022.

**2. Additional Agenda Items**

There were no additional agenda items.

**3. Declaration of Conflicts of Interest**

No conflicts declared.

**4. Minutes of the Previous Meeting**

**a) Board of Directors Meeting February 2, 2022**

The Board requested an update regarding the Watersports Cable Park proposal. Mr. and Mrs. Cook were notified by the General Manager of the Board's decision to not proceed with a Watersports Cable Park at Waterford North. While disappointed they were understanding and will continue to search for a suitable location.

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**FULL AUTHORITY COMMITTEE MEMBERS**

Dave Beres, Robert Chambers, Kristal Chopp, Michael Columbus, Valerie Donnell,  
Ken Hewitt, Tom Masschaele, Stewart Patterson, Ian Rabbitts, John Scholten, Peter Ypma

**A-26/22**

Moved by S. Patterson  
Seconded by T. Masschaele

*THAT the minutes of the LPRCA Board of Directors Meeting held February 2, 2022 be adopted as circulated.*

**Carried**

**5. Business Arising**

There was no business arising from the minutes.

**6. New Business**

**a) Phase 1 Programs and Services Report**

As part of the Phase 1 regulatory requirements, staff reviewed all of the programs and services offered by LPRCA and classified them into three categories as specified by Ontario Regulation 686/21 of the *Conservation Authorities Act*.

Category 1 programs and services are core services mandated by the Province through O. Reg. 686/21 that are funded by municipal levy or in combination with user fees.

Category 2 programs and services are requested by a municipality and can be funded by grants or municipal funding by agreement through Memorandum of Understanding (MOU).

Category 3 includes all other programs and services that the LPRCA Board agrees is advisable. These programs are funded through self-generated income, user fees, grants, or donations. Any municipal funding would require agreements with each municipality and be subject to cost apportionment.

All agreements must be in place by September 2023 in preparation for the 2024 budget.

**A-27/22**

Moved by D. Beres  
Seconded by P. Ypma

*THAT the LPRCA Programs and Services Inventory be approved by the LPRCA Board of Directors, circulated to all member municipalities, posted on the LPRCA website and submitted to the Ministry of Environment, Conservation and Parks in accordance with Ontario Regulation 687/21.*

**Carried**

**T. Masschaele left the meeting.**

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Ken Hewitt, Tom Masschaele, Stewart Patterson, Ian Rabbitts, John Scholten, Peter Ypma

## **7. Closed Session**

### **A-28/22**

Moved by V. Donnell

Seconded by M. Columbus

- *A trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the Authority, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;*

**Carried**

The board reconvened in open session at 11:40 a.m.

### **A-29/22**

Moved by D. Beres

Seconded by S. Patterson

*THAT the LPRCA Board of Directors approves the bid submitted by Townsend Lumber Inc. for marked standing timber at the Nemeth Tract LP-341-22 for a total tendered price of \$22,700.*

**Carried**

### **A-30/22**

Moved by I. Rabbitts

Seconded by M. Columbus

*THAT the LPRCA Board of Directors approves the bid submitted by TriTree to plant 59,640 trees for LPRCA's Spring 2022 Restoration contract for a total tendered price of \$36,998.87 (HST inclusive).*

**Carried**

## **Adjournment**

The Chair adjourned the meeting at 11:45 a.m.

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John Scholten  
Chair

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Judy Maxwell  
General Manager/Secretary-Treasurer

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Ken Hewitt, Tom Masschaele, Stewart Patterson, Ian Rabbitts, John Scholten, Peter Ypma