



**LONG POINT REGION CONSERVATION AUTHORITY
Board of Directors Virtual Meeting Minutes of December 1, 2021
Approved January 5, 2021**

The Board of Directors Meeting was held via videoconference, on Wednesday, December 1, 2021, pursuant to section C.9, of the LPRCA's Administrative By-Law.

Members in attendance:

Michael Columbus, Chair	Norfolk County
John Scholten, Vice-Chair	Township of Norwich
Dave Beres	Town of Tillsonburg
Robert Chambers	County of Brant
Valerie Donnell	Municipality of Bayham/Township of Malahide
Tom Masschaele	Norfolk County
Ian Rabbitts	Norfolk County
Peter Ypma	Township of South-West Oxford

Regrets:

Kristal Chopp	Norfolk County
Ken Hewitt	Haldimand County
Stewart Patterson	Haldimand County

* R. Chambers joined the meeting at 6:40 p.m.

Staff in attendance:

Judy Maxwell, General Manager
Aaron LeDuc, Manager of Corporate Services
Leigh-Anne Mauthe, Interim Manager of Watershed Services
Zachary Cox, Marketing Coordinator
Dana McLachlan, Executive Assistant

1. Welcome and Call to Order

The chair called the meeting to order at 6:30 p.m., Wednesday, December 1, 2021.

2. Additional Agenda Items

There were no additional agenda items.

3. Declaration of Conflicts of Interest

None were declared.

4. Delegations

FULL AUTHORITY COMMITTEE MEMBERS

Dave Beres, Robert Chambers, Kristal Chopp, Michael Columbus, Valerie Donnell,
Ken Hewitt, Tom Masschaele, Stewart Patterson, Ian Rabbitts, John Scholten, Peter Ypma

a) Mac and Amanda Cook Re: Business Proposal: Watersports Cable Park at Waterford North Conservation Area

Mr. and Mrs. Cook originally presented a proposal for a watersports cable park at Waterford North CA in 2016 but the project did not advance. The Cook's presented an updated proposal to install a watersports cabling system at Bass Lake at Waterford North Conservation Area. The request included permission to construct two buildings on-site, draw electricity from the park, and anchor two towers for the cabling system. The Cook's responded to questions from the Board. Rental and hydro fees were not discussed and the usage projections, for hydro and patronage, were not provided. The Board requested a report from staff to be presented in the new year.

R. Chambers arrived. No conflict was declared.

A-122/21

Moved by D. Beres

Seconded by I. Rabbitts

THAT the LPRCA Board of Directors receives the deputation from Amanda Cook regarding a Business Proposal for a Watersports Cable Park at Waterford North Conservation Area as information.

CARRIED

A-123/21

Moved by P. Ypma

Seconded by J. Scholten

THAT the LPRCA Board of Directors defers decision on the Watersports Cable Park project until a staff report is presented to the Board.

CARRIED

5. Minutes of the Previous Meeting

a) Board of Directors Meeting November 3, 2021

There were no questions or comments.

A-124/21

Moved by V. Donnell

Seconded by R. Chambers

THAT the minutes of the LPRCA Board of Directors Meeting held November 3, 2021 be adopted as circulated.

CARRIED

A-125/21

Moved by T. Masschaele

FULL AUTHORITY COMMITTEE MEMBERS

Dave Beres, Robert Chambers, Kristal Chopp, Michael Columbus, Valerie Donnell, Ken Hewitt, Tom Masschaele, Stewart Patterson, Ian Rabbitts, John Scholten, Peter Ypma

Seconded by P. Ypma

THAT the minutes of the LPRCA Board of Directors Budget Meeting held November 10, 2021 be adopted as circulated.

CARRIED

6. Business Arising

There was no business arising from the previous minutes

7. Review of Committee Minutes

a) Backus Museum Committee – September 20, 2021

There were no questions or comments.

A-126/21

Moved by J. Scholten

Seconded by D. Beres

THAT the minutes of the Backus Museum Committee's meeting of September 20, 2021 be approved as circulated.

CARRIED

8. Correspondence

a) Municipality of Bayham – Re: 30-Day Notice to Affected Municipalities – 2022 Draft LPRCA Budget

A-127/21

Moved by I. Rabbitts

Seconded by R. Chambers

THAT the correspondence outlined in the Board of Directors Agenda of December 1, 2021 be received as information.

CARRIED

9. Development Applications

a) Staff Approved applications

Seventeen applications were approved through the General Manager's delegated authority in the past month. LPRCA-229/21, LPRCA-234/21, LPRCA-235/21, LPRCA-236/21, LPRCA-237/21, LPRCA-238/21, LPRCA-239/21, LPRCA-240/21, LPRCA-241/21, LPRCA-243/21, LPRCA-244/21, LPRCA-245/21, LPRCA-247/21, LPRCA-248/21, LPRCA-249/21, LPRCA-250/21, and LPRCA-251/21.

FULL AUTHORITY COMMITTEE MEMBERS

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All of the staff-approved applications met the requirements as set out in Section 28 of the *Conservation Authorities Act*.

A-128/21

Moved by R. Chambers
Seconded by V. Donnell

THAT the LPRCA Board of Directors receives the Staff Approved Section 28 Regulation Applications report dated November 23, 2021 as information.

CARRIED

b) New Applications

The Planning Department staff recommended three applications for approval. The applications consisted of a relocation of a constructed watercourse, a bridge rehabilitation, and a new vacation home.

A-129/21

Moved by T. Masschaele
Seconded by I. Rabbitts

THAT the LPRCA Board of Directors approves the following Development Applications contained within the background section of this report:

- A. *For Work under Section 28 Regulations, Development, Interference with Wetlands & Alterations to Shorelines and Watercourses Regulations (R.R.O. 1990 Reg. 178/06),*

LPRCA-246/21

LPRCA-252/21

LPRCA-254/21

- B. *That the designated officers of LPRCA be authorized to complete the approval process for this Development Application, as far as it relates to LPRCA's mandate and related Regulations.*

CARRIED

10. New Business

a) General Manager's Report

The General Manager provided an overview of operations this past month.

The interim audit was conducted by MNP staff the last week of November. The auditors will return the first week of February 2022 to complete the fieldwork.

Funds held in Principal Protected Notes (PPN) within the endowment fund just ended the fifth year of a seven-year term with a 4% interest payment.

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Staff applied to the federal grant program, Enabling Accessibility Fund, for the Revitalization Project at the Backus Education Centre and were approved for \$96,000. To date, \$192,000 has been raised for the project.

A-130/21

Moved by P. Ypma
Seconded by D. Beres

THAT the LPRCA Board of Directors receives the General Manager's Report for November 2021 as information.

CARRIED

b) LPRCA Transition Plan

A Transition Plan, outlining the steps to be taken for inventory programs and services and entering into agreements with participating municipalities to fund municipally driven programs, was presented.

The Transition Plan will be circulated to member municipalities and the Ministry of Environment, Conservation and Parks (MECP) before the December 31, 2021 deadline as per O. Reg. 687/21. A special meeting for the Board of Directors has been proposed for Wednesday, February 23, 2022 to review the programs and services. The final transition is to be completed by January 2024.

A-131/21

Moved by J. Scholten
Seconded by T. Masschaele

THAT the LPRCA Board of Directors receives the LPRCA Transition Plan report as information.

CARRIED

c) Ecological Surveys of Selected LPRCA Properties

LPRCA contracts a qualified ecologist to survey properties for species at risk and species of concern on an annual basis. Staff retained the services of Natural Resource Solutions Inc., as approved by the Board earlier this year, to complete the 2021 surveys at five LPRCA properties.

Recommendations within the report will be implemented during the marking and timber harvesting process to ensure that sensitive species are not impacted.

A-132/21

Moved by V. Donnell
Seconded by I. Rabbitts

THAT the LPRCA Board of Directors approves the recommendations contained in the

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report submitted by Natural Resource Solutions Inc. titled "Long Point Region Conservation Authority Ecological Inventories for Significant Plant Species and Vegetation Communities at McKonkey, Abbott-Townsend, Blommaert, Collver-Wintermute, Harris³ Floyd (Block #3) Tracts.

CARRIED

d) Forestry Prescriptions/Operating Plans

Staff prepares prescriptions/operating plans for the forest tracts that will receive some form of silvicultural treatment. Plans for the Harris Floyd (Block #3), Collver-Wintermute, and the Blommaert Tracts were presented for approval.

Marking will be completed this fall in preparation for tendering early next year.

A-133/21

Moved by T. Masschaele
Seconded by J. Scholten

THAT hat the LPRCA Board of Directors approves the prescriptions/operating plans for the Harris Floyd (Block #3) Tract on the 5th Concession of Houghton Township, Collver-Wintermute Tract on Windham 12th of Windham Township and the Blommaert Tract on Turkey Point Rd. of Charlotteville Township.

CARRIED

e) 2022 Meeting Schedule

The monthly board meetings continue to be held the first Wednesday of each month with the following exceptions: No meeting is scheduled for March or August; the Annual General Meeting will be held March 4th; the 2023 LPRCA Budget meeting is scheduled for November 9th; and there is a special meeting scheduled for February 23, 2022 to review the inventory of programs and services provided by LPRCA to be submitted to MECP by February 28, 2022.

A-134/21

Moved by D. Beres
Seconded by P. Ypma

THAT the LPRCA Board of Directors approves the proposed 2022 meeting schedule as presented.

CARRIED

f) Committee Appointments

Committees will be appointed at the January 5, 2022 meeting after the Chair and Vice-Chair elections. Member appointments are required for the Land Acquisition, Lee Brown Marsh Management, Audit and Finance, and Backus Museum committees.

FULL AUTHORITY COMMITTEE MEMBERS

Dave Beres, Robert Chambers, Kristal Chopp, Michael Columbus, Valerie Donnell,
Ken Hewitt, Tom Masschaele, Stewart Patterson, Ian Rabbitts, John Scholten, Peter Ypma

A-135/21

Moved by V. Donnell
Seconded by R. Chambers

That the LPRCA Board of Directors receives the 2022 LPRCA Committee Appointments Report as information.

CARRIED

g) Christmas Season Staff Appreciation

As in the past, senior staff requested approval to present LPRCA staff with a gift card in appreciation of their work throughout the year and to mark the Christmas season. The expense was incorporated into the 2021 budget.

A-136/21

Moved by P. Ypma
Seconded by T. Masschaele

THAT the LPRCA Board of Directors authorizes the General Manager to purchase gift cards for staff in appreciation for their efforts.

CARRIED

11. Closed Session

A-137/21

Moved by I. Rabbitts
Seconded by D. Beres

- *Litigation or potential litigation, including matters before administrative tribunals (e.g. Local Planning Appeal Tribunal), affecting the Authority;*

CARRIED

The board convened in closed session.

A-138/21

Moved by V. Donnell
Seconded by T. Masschaele

That the LPRCA Board of Directors does now adjourn from the closed session.

CARRIED

The Board approved the closed session minutes of September 1, 2021.

FULL AUTHORITY COMMITTEE MEMBERS

Dave Beres, Robert Chambers, Kristal Chopp, Michael Columbus, Valerie Donnell,
Ken Hewitt, Tom Masschaele, Stewart Patterson, Ian Rabbitts, John Scholten, Peter Ypma

Adjournment

The Chair adjourned the meeting at 7:40 p.m.

John Scholten
Chair

Judy Maxwell
General Manager/Secretary-Treasurer

/dm

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