



LONG POINT REGION CONSERVATION AUTHORITY
Board of Directors Virtual Meeting Minutes of November 3, 2021
Approved December 1, 2021

The Board of Directors Meeting was held via videoconference, on Wednesday, November 3, 2021 pursuant to section C.9, of the LPRCA's Administrative By-Law.

Members in attendance:

Michael Columbus, Chair	Norfolk County
John Scholten, Vice-Chair	Township of Norwich
Dave Beres	Town of Tillsonburg
Robert Chambers	County of Brant
Kristal Chopp	Norfolk County
Valerie Donnell	Municipality of Bayham/Township of Malahide
Tom Masschaele	Norfolk County
Stewart Patterson	Haldimand County
Ian Rabbitts	Norfolk County
Peter Ypma	Township of South-West Oxford

Regrets:

Ken Hewitt	Haldimand County
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Staff in attendance:

Judy Maxwell, General Manager
Leigh-Anne Mauthe, Interim Manager of Watershed Services
Zachary Cox, Marketing Coordinator
Dana McLachlan, Executive Assistant

*T. Masschaele joined the meeting at 6:45 p.m.

*R. Chambers joined the meeting at 6:55 p.m.

1. Welcome and Call to Order

The chair called the meeting to order at 6:30 p.m., Wednesday, November 3, 2021.

2. Additional Agenda Items

There were no additional agenda items.

3. Declaration of Conflicts of Interest

None were declared.

4. Minutes of the Previous Meeting

a) Board of Directors Meeting October 6, 2021

FULL AUTHORITY COMMITTEE MEMBERS

Dave Beres, Robert Chambers, Kristal Chopp, Michael Columbus, Valerie Donnell,
Ken Hewitt, Tom Masschaele, Stewart Patterson, Ian Rabbitts, John Scholten, Peter Ypma

There were no questions or comments.

A-110/21

Moved by S. Patterson
Seconded by D. Beres

That the minutes of the LPRCA Board of Directors Meeting held October 6, 2021 be adopted as circulated.

CARRIED

5. Business Arising

There was no business arising from the previous minutes

6. Review of Committee Minutes

There were no committee meeting minutes for review.

7. Correspondence

- a) **Catfish Creek CA Release – Underhill Names Interim Manager of Catfish Creek Conservation Authority**
- b) **From the Ministry of the Environment, Conservation and Parks – Release of New Regulations under the *Conservation Authorities Act***
- c) **Conservation Ontario Release – Phase 1 Regulations for the *Conservation Authorities Act* are Finalized by the Province**
- d) **St. Clair Region CA – New General Manager**
- e) **Camp Trillium Release – Merger and Rebranding as Campfire Circle**

A-111/21

Moved by J. Scholten
Seconded by V. Donnell

That the correspondence outlined in the Board of Directors Agenda of November 3, 2021 be received as information.

CARRIED

8. Development Applications

a) Staff Approved applications

Twelve applications were approved through the General Manager's delegated authority in the past month. LPRCA-219/21, LPRCA-220/21, LPRCA-221/21, LPRCA-222/21, LPRCA-223/21, LPRCA-225/21, LPRCA-226/21, LPRCA-227/21, LPRCA-228/21, LPRCA-230/21, LPRCA-231/21, and LPRCA-233/21.

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All of the staff approved applications met the requirements as set out in Section 28 of the *Conservation Authorities Act*.

A-112/21

Moved by I. Rabbitts
Seconded by P. Ypma

That the LPRCA Board of Directors receives the Staff Approved Section 28 Regulation Applications report dated October 21, 2021 as information.

CARRIED

9. New Business

a) General Manager's Report

The General Manager provided an overview of operations this past month.

A meeting was held with representatives of the Turkey Point Mountain Bike Club to discuss the operation and compliance with the agreement. More information to follow.

Hydro and water upgrades are currently underway at the Deer Creek Conservation Area.

Water quality sampling is ongoing, and the LPRCA forest tracts are undergoing surveys of invasive species. Treatment of the invasive species will be carried out in 2022.

There were no questions or comments.

A-113/21

Moved by D. Beres
Seconded by P. Ypma

That the LPRCA Board of Directors receives the General Manager's Report for October 2021 as information.

CARRIED

b) Conservation Authority Act Amendments – Phase 1 Regulations and Timelines

Last month three new regulations were announced. The regulations are: O. Reg. 686/21: Mandatory Programs and Services; O. Reg. 687/21: Transitions Plans and Agreements for Programs and Services under S. 21.1.2 of the Act; and O. Reg. 688/21: Rules of Conduct in Conservation Areas.

Based on feedback from the public consultations, changes made to the Act most significant to LPRCA are:

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- The removal of the requirement for community advisory boards
- The extension of some of the time lines, including the transition period for the new levy framework to January 1, 2024
- The inclusion of passive areas as part of the mandatory programs

A Transition Plan, to outline the steps to be taken for inventory programs and services and enter into agreements with participating municipalities to fund municipally driven programs, is to be submitted to the Ministry of Environment, Conservation and Parks (MECP) by December 31, 2021.

Detailed quarterly reports are required to be submitted to MECP during the transition period beginning February 22, 2022.

A-114/21

Moved by D. Beres

Seconded by V. Donnell

THAT the LPRCA Board of Directors receives the Conservation Authorities Act Amendments – Phase 1 Regulations and Timelines report as information.

CARRIED

T. Masschaele arrived at 6:45 p.m. Mr. Maschaele had no conflicts of interest to declare.

c) Exception Request for Chair and Vice-Chair Terms Under the *Conservation Authorities Act*

LPRCA is seeking a ministerial exception from recently proclaimed provisions of the *Conservation Authorities Act*; specifically, to the two consecutive one-year term limit for the Chair and Vice-Chair, and the requirement to rotate the Chair and Vice-Chair positions amongst all participating municipalities.

If an exception is granted, it will most likely be for a one-year term and will require an annual exception request.

A-115/21

Moved by D. Beres

Seconded by T. Masschaele

THAT the report entitled “Exception Request for Chair and Vice-Chair Terms under the Conservation Authorities Act” be received as information;

And

THAT the Long Point Region Conservation Authority submits a request to the Minister of Environment, Conservation and Parks for an exception as per s.17 (1.3)(a) of the

FULL AUTHORITY COMMITTEE MEMBERS

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Conservation Authorities Act to the two consecutive one-year term limit for Chair and Vice-Chair;

And

THAT the Long Point Region Conservation Authority submits a request to the Minister of Environment, Conservation and Parks for an exception as per s.17 (1.3)(b) of the Conservation Authorities Act that the LPRCA be exempt from the requirement to rotate the Chair and Vice-Chair amongst all participating municipalities;

And

THAT the LPRCA Board of Directors endorses the letter of exception to be sent the Minister of Environment, Conservation and Parks.

CARRIED

All members present, Dave Beres, Robert Chambers, Kristal Chopp, Valerie Donnell, Tom Masschaele, Stewart Patterson, Ian Rabbitts, John Scholten, Peter Ypma, and Michael Columbus, voted in favour of the motion.

d) Q3 Financial Report – September 30, 2021

Revenues to September 30, 2021 represented 93.2% of the annual budget and expenditures 73.6%.

Overall, the Authority is in a favourable position to September 30, 2021 and management anticipates that LPRCA will remain in a favourable position for fiscal 2021.

R. Chambers arrived at 6:45 p.m. Mr. Chambers had no conflicts of interest to declare.

A-116/21

Moved by I. Rabbitts

Seconded by D. Beres

THAT the LPRCA Board of Directors receives the Q3 Financial Report – September 30, 2021 for the period up and including September 30th, 2021 as information.

CARRIED

e) Backhoe Loader Purchase

A tender was issued for a backhoe loader through the bids and tenders website. Six bids from five vendors were received by the deadline. All bids met or exceeded the requirements specified. Staff recommended the tender be awarded to the lowest bidder.

FULL AUTHORITY COMMITTEE MEMBERS

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Ken Hewitt, Tom Masschaele, Stewart Patterson, Ian Rabbitts, John Scholten, Peter Ypma

A-117/21

Moved by J. Scholten
Seconded by P. Ypma

THAT the LPRCA Board of Directors accepts the tender submitted by Toromont Cat for the purchase of one new 2020 Backhoe Loader, model Caterpillar 416 four-wheel drive, for \$111,190;

And,

THAT the LPRCA Board of Directors approves the purchase of a 4-year or 4000-hour extended powertrain warranty for a cost of \$2,660.

CARRIED

f) Regulations and Provincial Offences Officer Designations

Three staff members recently completed a virtual Level 1 Provincial Offences Officer training session. With these appointments there are now three staff members appointed as LPRCA Regulations Officers and Provincial Offences Officers for the purpose of compliance and enforcement of Section 28 of the *Conservation Authorities Act* and five staff members appointed for the purpose of compliance and enforcement of Section 29 of the *Conservation Authorities Act* and the *Trespass to Property Act*.

A-118/21

Moved by V. Donnell
Seconded by R. Chambers

THAT the LPRCA Board of Directors appoints Ben Watson, Development Technician, as an LPRCA Regulations Officer and Provincial Offences Officer for the purpose of compliance and enforcement of any regulation made under Section 28 of the Conservation Authorities Act.

And,

THAT the Board appoints Debbie Thain, Forestry Supervisor, and Evan Forbes, Haldimand Park Supervisor, as LPRCA Regulations Officers and Provincial Offences Officers for the purpose of compliance and enforcement of any regulation made under Section 29 of the Conservation Authorities Act and the Trespass to Property Act.

CARRIED

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Ken Hewitt, Tom Masschaele, Stewart Patterson, Ian Rabbitts, John Scholten, Peter Ypma

g) Communications Update – November 2021

Staff presented an overview of communications initiatives and performance metrics of the LPRCA website and social media accounts.

Recent initiatives include the virtual 2021 Memorial Forest Dedication Service now posted on LPRCA’s website, and the Conservation Ontario driven Drinking Water Source Protection Communication campaign.

The top search terms for LPRCA have been for outdoor recreation and the conservation areas.

LPRCA continues to have a strong presence on FaceBook, Instagram and Twitter.

A-119/21

Moved by T. Masschaele
Seconded by S. Patterson

THAT the LPRCA Board of Directors receives the Communications Update – November 2021 report as information.

CARRIED

Adjournment

The Chair adjourned the meeting at 7:15 p.m.

Michael Columbus
Chair

Judy Maxwell
General Manager/Secretary-Treasurer

/dm

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