



LONG POINT REGION CONSERVATION AUTHORITY
Board of Directors Virtual Meeting Minutes of October 6, 2021
Approved November 3, 2021

The Board of Directors Meeting was held via videoconference, on Wednesday, October 6, 2021 pursuant to section C.9, of the LPRCA's Administrative By-Law.

Members in attendance:

Michael Columbus, Chair	Norfolk County
John Scholten, Vice-Chair	Township of Norwich
Dave Beres	Town of Tillsonburg
Robert Chambers	County of Brant
Kristal Chopp	Norfolk County
Valerie Donnell	Municipality of Bayham/Township of Malahide
Ken Hewitt	Haldimand County
Tom Masschaele	Norfolk County
Stewart Patterson	Haldimand County
Ian Rabbitts	Norfolk County
Peter Ypma	Township of South-West Oxford

Regrets: None

Staff in attendance:

Judy Maxwell, General Manager
Leigh-Anne Mauthe, Interim Manager of Watershed Services
Zachary Cox, Marketing Coordinator
Dana McLachlan, Executive Assistant

*K. Hewitt joined the meeting at 6:40 p.m.

1. Welcome and Call to Order

The chair called the meeting to order at 6:30 p.m., Wednesday, October 6, 2021.

2. Additional Agenda Items

There were no additional agenda items.

3. Declaration of Conflicts of Interest

None were declared.

4. Minutes of the Previous Meeting

a) Board of Directors Meeting September 1 , 2021

FULL AUTHORITY COMMITTEE MEMBERS

Dave Beres, Robert Chambers, Kristal Chopp, Michael Columbus, Valerie Donnell,
Ken Hewitt, Tom Masschaele, Stewart Patterson, Ian Rabbitts, John Scholten, Peter Ypma

There were no questions or comments.

A-100/21

Moved by P. Ypma

Seconded by T. Masschaele

That the minutes of the LPRCA Board of Directors Meeting held September 1, 2021 be adopted as circulated.

CARRIED

5. Business Arising

There was no business arising from the previous minutes

6. Review of Committee Minutes

a) Backus Museum Committee – June 14, 2021

There were no questions or comments.

A-101/21

Moved by J. Scholten

Seconded by S. Patterson

That the minutes of the Backus Museum Committee's meeting of June 14, 2021 be approved as circulated.

CARRIED

b) Lee Brown Marsh Management Committee – July 23, 2021

There were no questions or comments.

A-102/21

Moved by V. Donnell

Seconded by T. Masschaele

That the minutes of the Lee Brown Marsh Management Committee's meeting of March 12, 2021 be approved as circulated.

CARRIED

c) Audit and Finance Committee – July 26, 2021

There were no questions or comments.

FULL AUTHORITY COMMITTEE MEMBERS

Dave Beres, Robert Chambers, Kristal Chopp, Michael Columbus, Valerie Donnell,
Ken Hewitt, Tom Masschaele, Stewart Patterson, Ian Rabbitts, John Scholten, Peter Ypma

A-103/21

Moved by D. Beres

Seconded by I. Rabbitts

That the minutes of the Audit and Finance Committee's meeting of July 26, 2021 be approved as circulated.

CARRIED

d) Draft Audit and Finance Committee – October 4, 2021

Audit and Finance Committee Chair, Dave Beres, reviewed the committee's decision to invest \$1 million in Principal Protected Notes (PPN) based on the TSX Bank Index with CIBC Wealth Management as an alternative to Guaranteed Investment Certificates (GIC). The purpose of the PPN's is to generate greater rates than GICs and the principal is protected.

The Audit and Finance Committee directed staff to prepare the 2022 budget with a target 2.5% increase to the blended municipal levy.

A-104/21

Moved by T. Masschaele

Seconded by D. Beres

That the minutes of the Audit and Finance Committee's meeting of held October 4, 2021 be adopted as circulated.

CARRIED

7. Correspondence

There was no correspondence for review.

Ken Hewitt arrived at 6:40 p.m.

8. Development Applications

a) Staff Approved applications

Twenty applications were approved through the General Manager's delegated authority in the past month. LPRCA-159/21, LPRCA-170/21, LPRCA-187/21, LPRCA-195/21, LPRCA-198/21, LPRCA-199/21, LPRCA-200/21, LPRCA-202/21, LPRCA-204/21, LPRCA-205/21, LPRCA-206/21, LPRCA-208/21, LPRCA-210/21, LPRCA-211/21, LPRCA-212/21, LPRCA-213/21, LPRCA-214/21, LPRCA-215/21, LPRCA-216/21, and LPRCA-217/21.

All of the staff approved applications met the requirements as set out in Section 28 of the *Conservation Authorities Act*.

FULL AUTHORITY COMMITTEE MEMBERS

Dave Beres, Robert Chambers, Kristal Chopp, Michael Columbus, Valerie Donnell,
Ken Hewitt, Tom Masschaele, Stewart Patterson, Ian Rabbitts, John Scholten, Peter Ypma

A-105/21

Moved by P. Ypma
Seconded by R. Chambers

That the LPRCA Board of Directors receives the Staff Approved Section 28 Regulation Applications report dated September 28, 2021 as information.

CARRIED

b) New applications

The Planning Department staff recommended two applications for approval. The applications consisted of one new residential structure and one trail crossing.

A-106/21

Moved by T. Masschaele
Seconded by K. Chopp

THAT the LPRCA Board of Directors approves the following Development Applications contained within the background section of this report:

- A. For Work under Section 28 Regulations, Development, Interference with Wetlands & Alterations to Shorelines and Watercourses Regulations (R.R.O. 1990 Reg. 178/06),*

*LPRCA-186/21
LPRCA-224/21*

- B. That the designated officers of LPRCA be authorized to complete the approval process for this Development Application, as far as it relates to LPRCA's mandate and related Regulations.*

CARRIED

9. New Business

a) General Manager's Report

The General Manager provided an overview of operations this past month.

The Lee Brown Marsh Management Committee held a meeting and virtual scholarship presentation on September 15th. The three scholarship recipients received congratulations from the committee members and will receive their cheques for \$1,000 each by mail.

Staff met with Norfolk County staff to discuss the dam structures and the 10-year forecast of estimated studies and repair costs. The 10-year forecast will be included in the LPRCA 2022 budget discussions.

FULL AUTHORITY COMMITTEE MEMBERS

Dave Beres, Robert Chambers, Kristal Chopp, Michael Columbus, Valerie Donnell,
Ken Hewitt, Tom Masschaele, Stewart Patterson, Ian Rabbitts, John Scholten, Peter Ypma

A rainfall warning was issued for September 22nd and 23rd with parts of the watershed received 35 mm to 90 mm of rain. The warning was cancelled on September 27th. The recent rainfall this past weekend was unanticipated and therefore no warning had been issued. Parts of the watershed received 50 mm to 60 mm of rain.

The Port Rowan Lake Erie Gauge is offline and staff are working to repair it. The Haldimand gauge is back online after relocating it to Townsend.

A-107/21

Moved by I. Rabbitts
Seconded by K. Chopp

That the LPRCA Board of Directors receives the General Manager's Report for September 2021 as information.

CARRIED

b) Lee Brown Marsh Management Committee Membership

Kim Brown retired from his position as the LPRCA Marsh Manager this summer after over 30 years of service.

The Lee Brown Marsh Management Committee met in July to discuss the membership vacancy left by Trevor Brown. The committee recommended Mr. Brown as its newest member as he brings a wealth of history and knowledge about the Marsh to the position

A-108/21

Moved by K. Hewitt
Seconded by T. Masschaele

THAT the LPRCA Board of Directors confirms the appointment of Kim Brown as a permanent member of the Lee Brown Marsh Management Committee to fill the recent vacancy resulting from the resignation of Trevor Brown.

CARRIED

c) CA Act Programs and Services Inventory and Transition Plan

As an update to the report, the province has released the Phase 1 Regulations under the Conservation Authorities Act.

Some deadlines have been revised although the transition plan, which must include a timeline for the Authority to meet the requirements for the first and second phases of the transition period, is unchanged and must be completed by December 31, 2021. The transition plan must also be submitted to the Ministry and to each municipality within the Authority's watershed, and publicly posted by the December 31st deadline. The

FULL AUTHORITY COMMITTEE MEMBERS

Dave Beres, Robert Chambers, Kristal Chopp, Michael Columbus, Valerie Donnell,
Ken Hewitt, Tom Masschaele, Stewart Patterson, Ian Rabbitts, John Scholten, Peter Ypma

transition completion has been extended from the 2023 budget to the 2024 budget.

Staff will prepare a detailed report on requirements and timelines to be presented at a later date.

A-109/21

Moved by V. Donnell

Seconded by P. Ypma

THAT the LPRCA Board of Directors receives the CA Act Programs and Services Inventory and Transition Plan report as information.

CARRIED

11. Adjournment

The Chair adjourned the meeting at 6:50 p.m.

Michael Columbus
Chair

Judy Maxwell
General Manager/Secretary-Treasurer

/dm

FULL AUTHORITY COMMITTEE MEMBERS

Dave Beres, Robert Chambers, Kristal Chopp, Michael Columbus, Valerie Donnell,
Ken Hewitt, Tom Masschaele, Stewart Patterson, Ian Rabbitts, John Scholten, Peter Ypma