



LONG POINT REGION CONSERVATION AUTHORITY
Board of Directors Meeting Minutes of September 1, 2021
Approved October 6, 2021

The Board of Directors Meeting was held at the LPRCA Administration Office, Tillsonburg on Wednesday, September 1, 2021.

Members in attendance:

Michael Columbus, Chair	Norfolk County
John Scholten, Vice-Chair	Township of Norwich
Dave Beres	Town of Tillsonburg
Robert Chambers	County of Brant
Kristal Chopp	Norfolk County
Valerie Donnell	Municipality of Bayham/Township of Malahide
Ken Hewitt	Haldimand County
Tom Masschaele	Norfolk County
Stewart Patterson	Haldimand County
Ian Rabbitts	Norfolk County
Peter Ypma	Township of South-West Oxford

Regrets: None

Staff in attendance:

Judy Maxwell, General Manager
Aaron LeDuc, Manager of Corporate Services
Leigh-Anne Mauthe, Interim Manager of Watershed Services
David Proracki, Water Resources Analyst
Nicole Sullivan, HR Associate/Reception
Dana McLachlan, Executive Assistant

1. Welcome and Call to Order

The chair called the meeting to order at 6:30 p.m., Wednesday, September 1, 2021.

2. Additional Agenda Items

There were no additional agenda items.

3. Declaration of Conflicts of Interest

K. Hewitt declared a conflict with regard to Item 8 b) New Development Applications LPRCA-196/20.

FULL AUTHORITY COMMITTEE MEMBERS

Dave Beres, Robert Chambers, Kristal Chopp, Michael Columbus, Valerie Donnell,
Ken Hewitt, Tom Masschaele, Stewart Patterson, Ian Rabbitts, John Scholten, Peter Ypma

4. Minutes of the Previous Meeting

a) Board of Directors Meeting July 7, 2021

There were no questions or comments.

A-90/21

Moved by T. Masschaele

Seconded by Kristal Chopp

That the minutes of the LPRCA Board of Directors Meeting held July 7, 2021 be adopted as circulated.

CARRIED

5. Business Arising

There was no business arising from the previous minutes

6. Review of Committee Minutes

a) Lee Brown Marsh Management Committee Meeting of March 12, 2021

A-91/21

Moved by D. Beres

Seconded by S. Patterson

That the minutes of the Lee Brown Marsh Management Committee meeting of March 12, 2021 be approved as circulated.

CARRIED

Correspondence

- a) Conservation Ontario letter to the Honourable David Puccini, MECP**
- b) Conservation Ontario suggested solutions to proposed Provincial Regulatory Changes**
- c) LPRCA response to ERO Posting 019-2988 Regulatory Proposal**
- d) Honourable Lisa Thompson Re: Updates to the Drainage Act**
- e) Brant County – Good Forestry Practices By-law**

A-92/21

Moved by K. Hewitt

Seconded by J. Scholten

That the correspondence outlined in the Board of Directors Agenda of September 1, 2021 be received as information.

CARRIED

FULL AUTHORITY COMMITTEE MEMBERS

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7. Development Applications

a) Staff Approved applications

Thirty-five applications were approved through the General Manager's delegated authority in the past month. LPRCA-35/21, LPRCA-144/21, LPRCA-150/21 - revised, LPRCA-155/21, LPRCA- 156/21, LPRCA-157/21, LPRCA-158/21, LPRCA-160/21, LPRCA-161-18, LPRCA-162/21, LPRCA-163/21, LPRCA-164/21, LPRCA-165/21, LPRCA-166/21, LPRCA-167/21, LPRCA-168/21, LPRCA-169/21, LPRCA-171/21, LPRCA-172/21, LPRCA-173/21, LPRCA-174/21, LPRCA-175/21, LPRCA-176/21, LPRCA-177/21, LPRCA-178/21, LPRCA-179/21, LPRCA-181/21, LPRCA-182/21, LPRCA-183/21, LPRCA-188/21, LPRCA-189/21, LPRCA-190/21, LPRCA-191/21, LPRCA-192/21 and LPRCA-193/21.

All of the staff approved applications met the requirements as set out in Section 28 of the *Conservation Authorities Act*.

LPRCA-165/21 is located in Charlotteville not Windham as indicated in the report.

A-93/21

Moved by I. Rabbits
Seconded by K. Hewitt

That the LPRCA Board of Directors receives the Staff Approved Section 28 Regulation Applications report as information.

CARRIED

b) New applications

The Planning Department staff recommended four applications for approval. The applications consisted of four residential structures.

A-94/21

Moved by P. Ypma
Seconded by I Rabbits

THAT the LPRCA Board of Directors approves the following Development Applications contained within the background section of this report:

- A. *For Work under Section 28 Regulations, Development, Interference with Wetlands & Alterations to Shorelines and Watercourses Regulations (R.R.O. 1990 Reg. 178/06),*

*LPRCA-185/21
LPRCA-194/21*

*LPRCA-196/21
LPRCA-197/21*

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B. That the designated officers of LPRCA be authorized to complete the approval process for this Development Application, as far as it relates to LPRCA's mandate and related Regulations.

CARRIED

8. New Business

a) General Manager's Report

The General Manager provided an overview of operations. The Audit and Finance committee met July 26th and since then staff have been working with the investment advisor to seek opportunities to achieve greater investment returns. Options will be presented to the Audit and Finance committee at their next meeting.

The campgrounds continue to gain additional seasonal campers, specifically at Haldimand Conservation Area. It has been a difficult year in recruiting and turnover of seasonal staff at the parks.

The culvert crossing Dedrick Creek at Backus Heritage Conservation Area washed out after an isolated storm. Campers in Campground A were evacuated and the area remains closed. Staff is working to secure emergency repair permits to replace the culvert.

Phragmites control on two LPRCA properties will be completed this month.

A-95/21

Moved by R. Chambers

Seconded by V. Donnell

That the LPRCA Board of Directors receives the General Manager's Report for July and August 2021 as information.

CARRIED

b) 2nd Quarter Financial Report

Revenues to June 30, 2021 represent 64.7% of the annual budget and expenditures 44.8%.

The campgrounds were opened to seasonal campers as of May 1 and nightly camping opened June 11, 2021. Camping revenues are up compared to 2020 as expected due to 2020's COVID restrictions. Seasonal fees have exceeded the 2021 budget and the nightly fees are projected to come under budget by 5-10%. The Forestry department

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awarded all three of their planned tenders and revenues have exceeded the 2021 budget target of \$300,000. Overall, the Authority is in a favourable position.

A-96/21

Moved by V. Donnell
Seconded by J. Scholten

THAT the LPRCA Board of Directors receives the Q2 Financial Report – June 30, 2021 for the period up to and including June 30, 2021 as information.

CARRIED

c) Deer Creek Dam – Concrete Repairs

The dam at Deer Creek was inspected in 2014 which identified potential concerns. Concrete repairs are required and will be completed this fall or next year depending on fish timing windows as per the Department of Fisheries and Oceans (DFO). A Request for Tender (RFT) was posted and one bid was received.

The project is within budget.

A-97/21

Moved by D. Beres
Seconded by R. Chambers

THAT the LPRCA Board of Directors accepts the bid submitted by Watech Services Inc. for construction services to undertake concrete repairs of the Deer Creek Dam at a total cost of \$179,630.57.

CARRIED

9. Closed Session

A-98/21

Moved by J. Scholten
Seconded by P. Ypma

- *Litigation or potential litigation, including matters before administrative tribunals (e.g. Local Planning Appeal Tribunal), affecting the Authority;*

CARRIED

The board convened in closed session.

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A-99/21

Moved by I. Rabbitts
Seconded by T. Masschaele

That the LPRCA Board of Directors does now adjourn from the closed session.

CARRIED

The Board approved the closed session minutes of July 7, 2021.

11. Adjournment

The Chair adjourned the meeting at 7:10 p.m.

Michael Columbus
Chair

Judy Maxwell
General Manager/Secretary-Treasurer

/dm

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