



LONG POINT REGION CONSERVATION AUTHORITY
Board of Directors Virtual Meeting Minutes of June 2, 2021
Approved July 7, 2021

The Board of Directors Meeting was held via videoconference, on Wednesday, June 2, 2021 pursuant to section C.9, of the LPRCA's Administrative By-Law.

Members in attendance:

Michael Columbus, Chair	Norfolk County
John Scholten, Vice-Chair	Township of Norwich
Dave Beres	Town of Tillsonburg
Robert Chambers	County of Brant
Valerie Donnell	Municipality of Bayham/Township of Malahide
Tom Masschaele	Norfolk County
Stewart Patterson	Haldimand County
Ian Rabbitts	Norfolk County
Peter Ypma	Township of South-West Oxford

Regrets:

Kristal Chopp	Norfolk County
Ken Hewitt	Haldimand County

Staff in attendance:

Judy Maxwell, General Manager
Aaron LeDuc, Manager of Corporate Services
Leigh-Anne Mauthe, Interim Manager of Watershed Services
Zachary Cox, Marketing Coordinator
Dana McLachlan, Administrative Assistant

1. Welcome and Call to Order

The chair called the meeting to order at 6:30 p.m., Wednesday, June 2, 2021.

2. Additional Agenda Items

There were no additional agenda items.

3. Declaration of Conflicts of Interest

None were declared.

4. Minutes of the Previous Meeting

a) Board of Directors Meeting of May 5, 2021

FULL AUTHORITY COMMITTEE MEMBERS

Dave Beres, Robert Chambers, Kristal Chopp, Michael Columbus, Valerie Donnell,
Ken Hewitt, Tom Masschaele, Stewart Patterson, Ian Rabbitts, John Scholten, Peter Ypma

There were no questions or comments.

A-65/21

Moved by P. Ypma

Seconded by I. Rabbitts

That the minutes of the LPRCA Board of Directors Meeting held May 5, 2021 be adopted as circulated.

CARRIED

b) Board of Directors Meeting of May 19, 2021

There were no questions or comments.

A-66/21

Moved by J. Scholten

Seconded by T. Masschaele

That the minutes of the LPRCA Board of Directors Meeting held May 19, 2021 be adopted as circulated.

CARRIED

5. Business Arising

There was no business arising from the previous minutes

6. Review of Committee Minutes

There were no committee meeting minutes for review.

7. Correspondence

There was no correspondence for review.

8. Development Applications

a) Staff Approved applications

Sixteen applications were approved through the General Manager's delegated authority in the past month. Shoreline protection upgrades, including a live crib wall not often constructed in the watershed, and raising and floodproofing dwellings and cottages continue to be completed within the watershed. LPRCA-42/21, LPRCA-94/21, LPRCA-98/21, LPRCA-101/21, LPRCA-103/21, LPRCA-110/21, LPRCA-111/21, LPRCA-114/21, LPRCA-115/21, LPRCA-116/21, LPRCA-117/21, LPRCA-118/21, LPRCA-119/21, LPRCA-121/21, LPRCA-122/21 and LPRCA-123/21.

FULL AUTHORITY COMMITTEE MEMBERS

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Ken Hewitt, Tom Masschaele, Stewart Patterson, Ian Rabbitts, John Scholten, Peter Ypma

All of the staff approved applications met the requirements as set out in Section 28 of the *Conservation Authorities Act*.

A-67/21

Moved by S. Patterson

Seconded by V. Donnell

That the LPRCA Board of Directors receives the Staff Approved Section 28 Regulation Applications report dated May 25, 2021 as information.

CARRIED

b) New applications

The Planning Department staff recommended three applications for approval. Applications consisted of construction of residential dwellings and associated grading.

A-68/21

Moved by P. Ypma

Seconded by D. Beres

THAT the LPRCA Board of Directors approves the following Development Applications contained within the background section of this report:

- A. *For Work under Section 28 Regulations, Development, Interference with Wetlands & Alterations to Shorelines and Watercourses Regulations (R.R.O. 1990 Reg. 178/06),*

LPRCA-120/21

LPRCA-127/21

LPRCA-128/21

- B. *That the designated officers of LPRCA be authorized to complete the approval process for this Development Application, as far as it relates to LPRCA's mandate and related Regulations.*

CARRIED

9. New Business

a) General Manager's Report

Seasonal camping opened May 1st. There are 362 seasonal campers currently registered, 19 yet to arrive and 18 available spots to fill. Overnight camping is still not allowed but is tentatively scheduled to open June 14th in accordance with the provincial government's Stage 1 re-opening plan.

FULL AUTHORITY COMMITTEE MEMBERS

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Ken Hewitt, Tom Masschaele, Stewart Patterson, Ian Rabbitts, John Scholten, Peter Ypma

Leigh-Anne Mauthe, Supervisor of Planning Services, was announced as the Interim Watershed Services Manager in Ben Hodi's absence and a contract Resource Planner position has been posted to assist the Planning Department.

The first spray application for gypsy moths is complete and the second spray will be applied when the weather conditions are right.

A-69/21

Moved by D. Beres

Seconded by T. Masschaele

That the LPRCA Board of Directors receives the General Manager's Report for May 2021 as information.

CARRIED

b) Update on Regulatory Proposals (Phase 1) Under the *Conservation Authorities Act*

The Regulatory Proposal Consultation Guide: Regulations Defining Core Mandate and Improving Governance, Oversight and Accountability of Conservation Authorities is posted on the Environmental Bill of Rights Registry for a 45-day comment period to June 27, 2021. Staff has participated in information meetings and webinars and are now compiling comments for submission. A meeting will be scheduled towards the end of June to bring the comments to the Board for their consideration prior to the June 27, 2021 submission deadline.

A-70/21

Moved by V. Donnell

Seconded by I. Rabbitts

THAT the LPRCA Board of Directors receives the Update on Regulatory Proposal (Phase 1) under the Conservation Authorities Act as information.

CARRIED

c) Workplace Violence and Harassment Policy

The 2017 Workplace Violence and Harassment Policy was recently reviewed and updated by the Joint Health and Safety Committee to ensure compliance with the *Occupational Health and Safety Act*.

The policy will now be reviewed annually or updated as required by the *Occupational Health and Safety Act*.

FULL AUTHORITY COMMITTEE MEMBERS

Dave Beres, Robert Chambers, Kristal Chopp, Michael Columbus, Valerie Donnell, Ken Hewitt, Tom Masschaele, Stewart Patterson, Ian Rabbitts, John Scholten, Peter Ypma

A-71/21

Moved by I. Rabbitts
Seconded by R. Chambers

THAT the LPRCA Board of Directors removes Section 1.2 from the Long Point Region Conservation Authority Personnel Policy;

And,

THAT the LPRCA Board of Directors approves the LPRCA Workplace & Harassment Policy as presented.

CARRIED

d) LPRCA Personnel Policy Update

Section 17, Sick Leave, of the Personnel Policy was amended to ensure compliance and add a provision to extend unearned sick benefits to an employee under extraordinary circumstances at board discretion. There were no changes to sick time benefits to employees.

A-72/21

Moved by J. Scholten
Seconded by D. Beres

THAT the LPRCA Board of Directors approves the LPRCA Personnel Policy Section 17.0 Sick Leave updated as presented.

CARRIED

10. Closed Session

A-73/21

Moved by T. Masschaele
Seconded by V. Donnell

- *Personal matters about an identifiable individual, including employees of the Authority*
- *Litigation or potential litigation, including matters before administrative tribunals (e.g. Local Planning Appeal Tribunal), affecting the Authority;*

CARRIED

FULL AUTHORITY COMMITTEE MEMBERS

Dave Beres, Robert Chambers, Kristal Chopp, Michael Columbus, Valerie Donnell,
Ken Hewitt, Tom Masschaele, Stewart Patterson, Ian Rabbitts, John Scholten, Peter Ypma

A-74/21

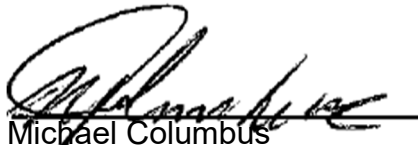
Moved by S. Patterson
Seconded by J. Scholten

That the LPRCA Board of Directors does now adjourn from the closed session.


CARRIED

11. Adjournment

The Chair adjourned the meeting at 7:40 p.m.



Michael Columbus
Chair



Dana McLachlan
Administrative Assistant

FULL AUTHORITY COMMITTEE MEMBERS

Dave Beres, Robert Chambers, Kristal Chopp, Michael Columbus, Valerie Donnell,
Ken Hewitt, Tom Masschaele, Stewart Patterson, Ian Rabbitts, John Scholten, Peter Ypma