



LONG POINT REGION CONSERVATION AUTHORITY
Board of Directors Virtual Meeting Minutes of May 5, 2021
Approved June 2, 2021

The Board of Directors Meeting was held via videoconference, on Wednesday, May 5, 2021 pursuant to section C.9, of the LPRCA's Administrative By-Law.

Members in attendance:

Michael Columbus, Chair	Norfolk County
John Scholten, Vice-Chair	Township of Norwich
Dave Beres	Town of Tillsonburg
Robert Chambers	County of Brant
Kristal Chopp	Norfolk County
Valerie Donnell	Municipality of Bayham/Township of Malahide
Tom Masschaele	Norfolk County
Stewart Patterson	Haldimand County
Ian Rabbitts	Norfolk County
Peter Ypma	Township of South-West Oxford

Regrets:

Ken Hewitt	Haldimand County
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Staff in attendance:

Judy Maxwell, General Manager
Aaron LeDuc, Manager of Corporate Services
Ben Hodi, Manager of Watershed Services
Zachary Cox, Marketing Coordinator
Dana McLachlan, Administrative Assistant

1. Welcome and Call to Order

The chair called the meeting to order at 6:30 p.m., Wednesday, May 5, 2021.

2. Additional Agenda Items

There were no additional agenda items.

3. Declaration of Conflicts of Interest

None were declared.

4. Delegations

FULL AUTHORITY COMMITTEE MEMBERS

Dave Beres, Robert Chambers, Kristal Chopp, Michael Columbus, Valerie Donnell,
Ken Hewitt, Tom Masschaele, Stewart Patterson, Ian Rabbitts, John Scholten, Peter Ypma

a) Carlotta James Re: The Monarch Ultra Relay Run

Carlotta James started the Monarch Ultra Relay Run in 2019 to raise awareness of the population decline of the monarch butterfly. The relay teams travelled 4,300km from Southern Ontario to Mexico, the same distance travelled by monarchs on their annual migration.

The run is hosted biannually but has been impacted by the COVID-19 pandemic. This year's run will take place in Southern Ontario for 84 runners. The 1,800km route will take runners through Port Dover, Normandale, Port Ryerse, Simcoe Waterford, Delhi with stops in Tillsonburg Brantford and Nanticoke. There is also a 10km run/walk/bike/hike open to 430 participants to reach the collective goal of 4,300km. Each participant is asked to raise funds for Camp Kawartha.

<https://raceroster.com/events/2021/46455/monarch-ultra-virtual-10k>

A-49/21

Moved by T. Masschaele

Seconded by D. Beres

That the LPRCA Board of Directors receives the Monarch Ultra Relay Run presentation by Carlotta James as information

CARRIED

b) Garrett Reid and Garth Pottruff Re: User Fees

Garrett Reid, owner/operator of Explore Green Adventures partners with Garth Pottruff, owner of Grand River Rafting, to provide Turbo Tubing trips down Big Creek. The trips are launched from Rowan Mills Conservation Area owned by LPRCA.

LPRCA approved new fees for operators conducting business on its properties for 2021: \$350 flat seasonal fee plus \$4 per person. Mr. Pottruff noted that usage of the Rowan Mills CA has increased and suggested LPRCA provide washroom and garbage facilities and charge user fees to the general public. He also requested the operator per person fee be reduced from \$4 to \$1 and assign trailer parking at Rowan Mills to Explore Green Adventures. If no infrastructure improvements are forthcoming, Mr. Pottruff requested the flat fee of \$350 only with no per person cost.

Staff will prepare a report for the Board within the next two weeks.

A-50/21

Moved by T. Masschaele

Seconded by V. Donnell

That the delegation of Garrett Reid and Garth Pottruff regarding User Fees be received as information.

CARRIED

FULL AUTHORITY COMMITTEE MEMBERS

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5. Minutes of the Previous Meeting

a) Board of Directors Meeting of April 7, 2021

There were no questions or comments.

A-51/21

Moved by I. Rabbits

Seconded by P. Ypma

That the minutes of the LPRCA Board of Directors Meeting held April 7, 2021 be adopted as circulated.

CARRIED

6. Business Arising

a) Free Park Pass Lending Program.

Staff researched comparators and provided four potential options and costs to provide free passes to promote day-use at the campgrounds.

As it was very close to the 2021 park opening, it was determined that a free park pass lending program would be deferred and considered for the 2022 budget.

A-52/21

Moved by J. Scholten

Seconded by D. Beres

That the LPRCA Board of Directors receives the Free Park Pass Lending Program report as information;

And

THAT further discussion take place during 2022 budget deliberations.

CARRIED

7. Review of Committee Minutes

There were no committee meeting minutes for review.

8. Correspondence

There was no correspondence for review.

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9. Development Applications

a) Staff Approved applications

Staff approved 33 applications since the last meeting held April 7, 2021. Shoreline protection upgrades, and raising and floodproofing dwellings and cottages continue to be completed within the watershed.

LPRCA-26/21, LPRCA-33/21, LPRCA-61/21, LPRCA-62/21, LPRCA-65/21, LPRCA-71/21, LPRCA-72/21, LPRCA-73/21, LPRCA-74/21, LPRCA-75/21, LPRCA-76/21, LPRCA-77/21, LPRCA-78/21, LPRCA-79/21, LPRCA-80/21, LPRCA-81/21, LPRCA-82/21, LPRCA-83/21, LPRCA-84/21, LPRCA-85/21, LPRCA-86/21, LPRCA-87/21, LPRCA-88/21, LPRCA-89/21, LPRCA-90/21, LPRCA-91/21, LPRCA-92/21, LPRCA-93/21, LPRCA-95/21, LPRCA-96/21, LPRCA-97/21, LPRCA-100/21 and LPRCA-102/21.

All of the staff approved applications met the requirements as set out in Section 28 of the *Conservation Authorities Act*.

A-53/21

Moved by P. Ypma

Seconded by I. Rabbitts

That the LPRCA Board of Directors receives the Staff Approved Section 28 Regulation Applications report dated April 26, 2021 as information.

CARRIED

b) New applications

The Planning Department staff recommended seven applications for approval. Applications consisted of new dwellings, a dwelling replacement, and associated grading.

A-54/21

Moved by I. Rabbitts

Seconded by T. Masschaele

THAT the LPRCA Board of Directors approves the following Development Applications contained within the background section of this report:

- A. For Work under Section 28 Regulations, Development, Interference with Wetlands & Alterations to Shorelines and Watercourses Regulations (R.R.O. 1990 Reg. 178/06),*

LPRCA-104/21

LPRCA-107/21

LPRCA-113/21

LPRCA-105/21

LPRCA-108/21

LPRCA-106/21

LPRCA-109/21

FULL AUTHORITY COMMITTEE MEMBERS

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B. That the designated officers of LPRCA be authorized to complete the approval process for this Development Application, as far as it relates to LPRCA's mandate and related Regulations.

CARRIED

10. New Business

a) General Manager's Report

On April 9, 2021, a controlled burn on a property neighbouring the Wilson Tract got out of control. The fire department worked with staff to put out hotspots over the next few days. Approximately 7.13 acres on the western boundary were affected.

Management continues to monitor COVID-19 information from the local health units and federal and municipal governments. All staff continue to follow COVID protocols.

A-55/21

Moved by P. Ypma

Seconded by K. Chopp

That the LPRCA Board of Directors receives the General Manager's Report for April 2021 as information.

CARRIED

b) Conservation Ontario Annual General Meeting

The board was apprised of key items addressed at the 2021 Conservation Ontario Annual General Meeting. One of those items was Conservation Ontario's (CO) formation of a Steering Committee to address governance accountability and transparency.

The Steering Committee developed the Governance Accountability and Transparency Initiative and has asked each conservation authority to commit to updating Administrative By-Laws to fulfill legislative amendments to the Conservation Authorities Act, proactively report on priorities that were proclaimed on February 2, 2021, and promote/demonstrate results.

A-56/21

Moved by V. Donnell

Seconded by I. Rabbits

WHEREAS the provincial government has passed legislative amendments related to the governance of Conservation Authorities;

FULL AUTHORITY COMMITTEE MEMBERS

Dave Beres, Robert Chambers, Kristal Chopp, Michael Columbus, Valerie Donnell, Ken Hewitt, Tom Masschaele, Stewart Patterson, Ian Rabbits, John Scholten, Peter Ypma

AND WHEREAS the Conservation Authorities remain committed to fulfilling accountable and transparent governance;

THEREFORE, BE IT RESOLVED THAT the Long Point Region Conservation Authority endorse the three key actions developed by the Conservation Ontario Steering Committee to update CA Administrative By-laws, to report proactively on priorities, and to promote/demonstrate results;

AND THAT staff be directed to work with Conservation Ontario to implement these actions and to identify additional improvements and best management practices.

CARRIED

c) 1st Quarter 2021 Budget Performance Report

The Manager of Corporate Services reviewed the overall financial picture to March 31, 2021.

Revenues to date represent 26.3% of the annual budget and expenditures 16.8%.

The campgrounds were opened to seasonal campers as of May 1, 2021 as allowed under the provincial governments Rules for Areas in Stage 1. Providing the shutdown is not extended, LPRCA will open for day-use May 22 and for nightly camping on June 3. The number of seasonal sites registered to date is 372, up 14% from last year. Forestry revenues have exceeded the 2021 budget due to the high demand for lumber created by the pandemic.

A-57/21

Moved by T. Masschaele

Seconded by K. Chopp

THAT the LPRCA Board of Directors receives the Q1 Financial Report – March 31, 2021 for the period up to and including March 31st, 2021 as information.

CARRIED

d) Administrative By-Law

Amendments to the *Conservation Authorities Act* through Bill 229 require amendments to the LPRCA Administrative By-Law.

The changes pertain to Powers of Authorities, Governance, and Meeting Procedures. Specifically, staff are now required to gain permission to access sites; the power to expropriate land has been removed; the Chair and Vice-Chair positions are limited to 2-year terms and must rotate among participating municipalities (may request exception); audited financial statements must be made public within 60 days; draft minutes must be made public within 30 days following a meeting; and, at least 70% of municipal appointees must be municipal councillors.

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A-58/21

Moved by I. Rabbitts
Seconded by R. Chambers

THAT the LPRCA Board of Directors repeals the LPRCA Administrative By-Law (Resolution A-94/20) adopted October 7, 2020;

And,

That the LPRCA Board of Directors adopts the LPRCA Administrative By-Law as presented.

CARRIED

e) Provincial Offences Officer Designations

Two staff members recently completed a virtual Level 1 Provincial Offences Officer training session. Upon board approval there will be three qualified Provincial Offences Officers providing enforcement throughout the parks.

A-59/21

Moved by J. Scholten
Seconded by V. Donnell

THAT the LPRCA Board of Directors designates Rebecca Dancey and Mandy Kromplak as Provincial Offences Officers in accordance with the Provincial Offences Act for the purpose of enforcing the Trespass to Property Act and the Conservation Authorities Act.

CARRIED

f) Forest Management Prescriptions / Operating Plans

Using information provided in the ecological surveys, staff prepare prescriptions / operating plans for the forest tracts that will receive some form of silvicultural treatment. Upon approval, staff will mark the property then tender out a contract. Prescriptions / operating plans for the Nemeth Tract and the Gage Tract were presented for approval.

A-60/21

Moved by T. Masschaele
Seconded by D. Beres

THAT the LPRCA Board of Directors approves two prescriptions/operating plans: 1) the Nemeth Tract (hardwoods only) on the 10th Concession of North Walsingham Township; 2) the Gage Tract located on Windham Road #7 of Windham Township.

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Ken Hewitt, Tom Masschaele, Stewart Patterson, Ian Rabbitts, John Scholten, Peter Ypma

CARRIED

g) Timber Tender LP-338-21

The Parrott Tract is located in Middleton Township, Norfolk County. Two bids were received by the deadline and staff recommended the tender be awarded to the highest bidder.

A-61/21

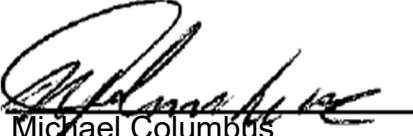
Moved by V. Donnell
Seconded by K. Chopp

THAT the LPRCA Board of Directors accepts the tender submitted by Leonard Pilkey. for marked standing timber at the Parrott Tract – LP-338-21 for a total tendered price of \$130,750.

CARRIED

14. Adjournment

The Chair adjourned the meeting at 7:15 p.m.



Michael Columbus
Chair



Dana McLachlan
Administrative Assistant

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