



**LONG POINT REGION CONSERVATION AUTHORITY**  
**Board of Directors Meeting of December 2, 2020**  
**Approved January 13, 2021**

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Members in attendance: Dave Beres, Robert Chambers, Michael Columbus, Valerie Donnell, Tom Masschaele, Stewart Patterson, Ian Rabbitts, John Scholten and Peter Ypma

Staff in attendance: Judy Maxwell, Aaron LeDuc, Ben Hodi and Dana McLachlan.

Regrets: Kristal Chopp and Ken Hewitt

**1. Welcome and Call to Order**

The chair called the meeting to order at 6:30 p.m., Wednesday, December 2, 2020.

Norfolk County has appointed Ian Rabbitts to the LPRCA board for the next two years in place of Roger Geysens. The members welcomed Mr. Rabbitts and asked the Chair to forward their “thanks” to Mr. Geysens for his past service to the Board.

**2. Additional Agenda Items**

**A-111/20**

Moved by R. Chambers

Seconded by J. Scholten

*That the Board of Directors adds agenda item 11(b) under the Closed Session for a matter being considered relating to “a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the Authority”.*

**CARRIED**

**3. Declaration of Conflicts of Interest**

None were declared.

**4. Deputations**

There were no deputations.

**5. Minutes of the Previous Meeting**

a) Board of Directors Meeting of November 4, 2020

**A-112/20**

Moved by J. Scholten

Seconded by R. Chambers

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**FULL AUTHORITY COMMITTEE MEMBERS**

Dave Beres, Robert Chambers, Kristal Chopp, Michael Columbus, Valerie Donnell,  
Ken Hewitt, Tom Masschaele, Stewart Patterson, Ian Rabbitts, John Scholten, Peter Ypma

*That the minutes of the Board of Directors Meeting held November 4, 2020 be adopted as circulated.*

**CARRIED**

b) Board of Directors Budget Meeting of November 12, 2020

**A-113/20**

Moved by T. Masschaele

Seconded by D. Beres

*That the minutes of the Board of Directors Meeting held November 4, 2020 be adopted as circulated.*

**CARRIED**

**6. Business Arising**

There was no business arising.

**7. Review of Committee Minutes**

There were no committee meeting minutes for review.

**8. Correspondence**

There was no correspondence to report.

**9. Development Applications**

**a) Staff Approved applications**

Staff approved 31 applications since the last meeting in November: LPRCA-123/20, LPRCA-162/20, LPRCA-235/20, LPRCA-236/20, LPRCA-237/20, LPRCA-238/20, LPRCA-239/20, LPRCA-240/20, LPRCA-241/20, LPRCA-242/20, LPRCA-243/20, LPRCA-245/20, LPRCA-246/20, LPRCA-247/20, LPRCA-248/20, LPRCA-249/20, LPRCA-250/20, LPRCA-251/20, LPRCA-252/20, LPRCA-253/20, LPRCA-254/20, LPRCA-261/20, LPRCA-262/20, LPRCA-263/20, LPRCA-264/20, LPRCA-265/20, LPRCA-266/20, LPRCA-267/20, LPRCA-268/20, LPRCA-269/20, and LPRCA-271/20.

All of the staff approved applications met the requirements as set out in Section 28 of the *Conservation Authorities Act*.

**A-114/20**

Moved by V. Donnell

Seconded by P Ypma

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*That the LPRCA Board of Directors receives the Staff Approved Section 28 Regulation Applications report dated November 23, 2020 as information.*

**CARRIED**

**b) New applications**

The Planning Department staff recommended approval for five applications; three new residential structures, one culvert replacement and one stormwater management outlet.

**A-115/20**

Moved by D. Beres

Seconded by T. Masschaele

*THAT the LPRCA Board of Directors approves the following Development Applications contained within the background section of this report:*

- A. For Work under Section 28 Regulations, Development, Interference with Wetlands & Alterations to Shorelines and Watercourses Regulations (R.R.O. 1990 Reg. 178/06),*

*LPRCA-270/20*

*LPRCA-275/20*

*LPRCA-272/20*

*LPRCA-283/20*

*LPRCA-273/20*

- B. That the designated officers of LPRCA be authorized to complete the approval process for this Development Application, as far as it relates to LPRCA's mandate and related Regulations.*

**CARRIED**

**10. New Business**

**a) Proposed Amendments to the Conservation Authorities Act in Bill 229**

The General Manager provided a detailed presentation highlighting the history of the Conservation Authorities Act, the proposed amendments as set out in Bill 229, *Protect, Support and Recover from COVID-19 Act (Budget Measures), 2020*, and an overview of the impact the proposed changes would have on Ontario conservation authorities.

There was no public consultation as there is no requirement for public consultation under Section 33 of the Environmental Bill of Rights if the proposal is part of a budget or economic statement that is presented to the Legislative Assembly.

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**FULL AUTHORITY COMMITTEE MEMBERS**

Dave Beres, Robert Chambers, Kristal Chopp, Michael Columbus, Valerie Donnell,  
Ken Hewitt, Tom Masschaele, Stewart Patterson, Ian Rabbitts, John Scholten, Peter Ypma

**A-116/20**

Moved by R. Chambers  
Seconded by J. Scholten

*THAT the LPRCA Board of Directors receive the Proposed Amendments to the Conservation Authorities Act in Bill 229 report as information,*

*And*

*THAT the LPRCA Board of Directors request that the Province of Ontario remove Schedule 6 from Bill 229 until a more thorough analysis of the appropriate solutions can take place, the regulations are created and communicated to address the issue identified through the consultation process,*

*And*

*THAT the LPRCA Board of Directors direct the LPRCA Chair to send a letter expressing the concerns with the report attached to The Premier and the Ministers of Finance, Environment Conservation and Parks, Municipal Affairs and Housing and Natural Resources and Forestry,*

*And*

*THAT the LPRCA Board of Directors direct the General Manager to provide a copy of this report and letter to all watershed member municipalities and watershed MPPs.*

**CARRIED**

**b) Completion of the Lake Erie Flood and Erosion Hazard Mapping Project**

With support from the National Disaster Mitigation Program (NDMP), approximately 70 kms of the Lake Erie shoreline flood, erosion, and dynamic beach mapping was updated. The existing information was originally compiled in 1989.

The project was undertaken in collaboration with Norfolk County. Consultation with the public and stakeholder groups was completed as part of the project.

B. Hodi provided an overview of the project, and reviewed the key deliverables and highlights of the project. Key deliverables included a slope stability analysis, updated flood and erosion hazard information/mapping, and an updated Risk Assessment along the entire Lake Erie shoreline in Norfolk County. This was a technical project with no changes to existing policy. The project's deliverables will support development applications under the Planning Act, Norfolk County's Official Plan and Zoning Bylaw, updating LPRCA regulation mapping, and its Section 28 permit process.

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**A-117/20**

Moved by P. Ypma  
Seconded by I. Rabbitts

*THAT the Norfolk County Lake Erie Hazard Mapping and Risk Assessment completed by W.F. Baird & Associates Coastal Engineers be approved for use in the administration of the Long Point Region Conservation Authority's Section 28 regulation (Ontario Regulation 178/06) and with matters under the Planning Act in the Long Point watershed.*

AND

*THAT amendments to Long Point Region Conservation Authority's Ontario Regulation 178/06 mapping be made to incorporate the revisions to the natural hazards and allowances.*

**CARRIED**

**c) Lake Erie Flood Damage Reduction Project**

Staff has applied for the final round of funding to the National Disaster Mitigation Program (NDMP) to undertake a Lake Erie Flood Damage Reduction Project. This project builds upon the recent Flood and Erosion Hazard Mapping projects and will be a collaborative effort with Haldimand County and Norfolk County staff. The project is a technical study and consists of determining the coastal design parameters that will be used by structural engineers for floodproofing. The goal is to reduce the need and expense for a coastal engineer in most situations, thereby, saving time and money for landowners while reducing flood risk to life and property.

**A-118/20**

Moved by R. Chambers  
Seconded by J. Scholten

*THAT LPRCA Board of Directors supports the Lake Erie Flood Damage Reduction Project application to the National Disaster Mitigation Program for funding*

AND

*THAT LPRCA Board of Directors approves the use of capital levy reserves for 50% or \$20,000 of the project total costs of \$40,000.*

**CARRIED**

**d) Norfolk County Two-Zone Flood Concept Project**

Staff has applied to the National Disaster Mitigation Program (NDMP) to undertake the Port Dover and Simcoe Two-Zone Flood Concept. This project builds upon the recent

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Riverine Floodplain Mapping project and will be a collaborative effort with Norfolk County. The project consists of determining the floodway (the area of greatest depth and velocity of flood waters) and flood fringe areas (the outer portion of the floodplain) within Port Dover and Simcoe. The goal of the project is to determine areas that have the greatest risk to life and property from flooding.

**A-119/20**

Moved by P. Ypma

Seconded by D. Beres

*THAT LPRCA Board of Directors supports the Port Dover and Simcoe Two-Zone Flood application to the National Disaster Mitigation Program for funding,*

*And*

*THAT a letter be sent to Norfolk County Council requesting support for the project and consideration of its share of the matching funds of \$75,000 for 2021-2022.*

**CARRIED**

**e) November 15, 2020 Flood Event Report**

The Manager of Watershed Services reviewed the latest high wind/surge event that occurred November 15<sup>th</sup>. This event created a surge level greater than the event on October 31<sup>st</sup>, and was second only to the December 2, 1985 storm. Flooding and damage was reported within Port Dover, Turkey Point, Long Point, and along the Haldimand County shoreline. LPRCA staff notified the municipal flood coordinators of the possibility of flooding four days prior to the event. A Flood Watch was issued the morning of November 14<sup>th</sup> and a Flood Warning was issued the morning of November 15<sup>th</sup> as flooding was expected in the afternoon. LPRCA staff continued to provide hourly updates until 10:00 PM November 15<sup>th</sup>.

The November 15<sup>th</sup> event produced flood levels that have a 10% probability of occurring in any given year.

**A-120/20**

Moved by P. Ypma

Seconded by S. Patterson

*That the LPRCA Board of Directors receives the November 15, 2020 Lake Erie Flood Event report as information.*

**CARRIED**

**f) Website Redesign**

The current site was designed and launched in 2011 and no longer meets the needs of the organization. The new site will be on the WordPress platform and will be mobile

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friendly, searchable and will meet the requirements of the *Accessibility for Ontarians with Disabilities Act (AODA)*.

**A-121/20**

Moved by J. Scholten  
Seconded by R. Chambers

*That the LPRCA Board of Directors receives the Website Redesign report as information.*

**CARRIED**

**g) Accessibility Policy**

The current Accessibility Policy was approved by the Board in December, 2011 and has now been reformatted and updated to include information on a multi-year accessibility plan, training and other requirements as set out in the *Accessibility for Ontarians with Disabilities Act (AODA)*.

**A-122/20**

Moved by V. Donnell  
Seconded by S. Patterson

*THAT the LPRCA Board of Directors repeals the Long Point Region Conservation Authority Accessible Customer Service Policy A-192 approved December 7, 2011:*

*And*

*THAT the LPRCA Board of Directors approves the Accessibility Policy as presented.*

**CARRIED**

**h) Multi-year Accessibility Plan**

The 2020-2024 Multi-year Accessibility Plan outlines the actions taken and will continue to take to identify, remove and prevent barriers for everyone.

This is a continuous commitment to improve access to facilities and services to provide equal treatment to people with disabilities with respect to the use and benefit of LPRCA services, facilities and programs.

**A-123/20**

Moved by R. Chambers  
Seconded by T. Masschaele

*That the LPRCA Board of Directors approves the LPRCA Multi-Year Accessibility Plan 2020-2024 as presented.*

**CARRIED**

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## **i) Privacy Policy**

The current LPRCA Privacy Policy was adopted in 2015 and was included with the Personnel Policy. The policy has been reformatted, updated and is now a stand-alone policy that complies with the *Municipal Freedom of Information and Protection Privacy Act*.

Section 4, Website Privacy and Terms of Use has been added to the Privacy Policy. Section 4 explains the Authority's commitment to protecting users' privacy.

### **A-124/20**

Moved by P. Ypma

Seconded by T. Masschaele

*THAT the LPRCA Board of Directors remove Section 33 from the Long Point Region Conservation Authority Personnel Policy;*

*And*

*THAT the LPRCA Board of Directors approves the Privacy Policy as presented.*

**CARRIED**

## **j) General Manager's Report**

The GM reported that a lot of time has been spent on Bill 229 and Schedule 6 research.

After the November 12<sup>th</sup> budget meeting, the 2021 LPRCA Draft Budget was circulated to the member municipalities for a 30-day comment period. A presentation was provided to Oxford County during their virtual meeting on November 18<sup>th</sup> and Norwich County has requested a presentation at their December 8<sup>th</sup> council meeting.

### **A-125/20**

Moved by S. Patterson

Seconded by V. Donnell

*That the LPRCA Board of Directors receives the General Manager's Report for November 2020 as information.*

**CARRIED**

## **k) 2021 Committee Appointments**

Committees will be appointed at the January 13, 2021 meeting after the Chair and Vice-Chair elections. Member appointments are required for the Land Acquisition, Lee Brown Marsh Management, Audit and Finance, and Backus Museum committees.

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### **FULL AUTHORITY COMMITTEE MEMBERS**

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**A-126/20**

Moved by I. Rabbitts  
Seconded by P. Ypma

*That the LPRCA Board of Directors receives the 2021 LPRCA Committee Appointments Report as information.*

**CARRIED**

**l) 2021 Meeting Schedule**

The monthly board meetings continue to be held the first Wednesday of each month with the following exceptions: the January meeting will be held the second Wednesday of the month and no meeting is scheduled for March or August. The Annual General Meeting will be held March 5<sup>th</sup>, and the 2021 LPRCA Budget meeting is scheduled for November 10, 2021.

**A-127/20**

Moved by D. Beres  
Seconded by P. Ypma

*That the LPRCA Board of Directors approves the proposed 2021 meeting schedule.*

**CARRIED**

**m) Christmas Season Staff Appreciation**

As in the past, senior staff requested approval to present LPRCA staff with a gift card in appreciation of their work throughout the year and to mark the Christmas season. The expense was incorporated into the 2020 budget.

**A-128/20**

Moved by P. Ypma  
Seconded by S. Patterson

*That the LPRCA Board of Directors authorizes the General Manager to purchase gift cards for staff in appreciation for their efforts.*

**CARRIED**

**11. Closed Session**

**A-129/20**

Moved by V. Donnell  
Seconded by D. Beres

*That the LPRCA Board of Directors does now enter into a closed session to discuss:*

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- *A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the Authority.*

**CARRIED**

**A-130/20**

Moved by P. Ypma


Seconded by I. Rabbitts

*That the LPRCA Board of Directors does now adjourn from the closed session.*

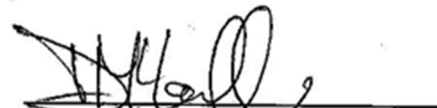
**CARRIED**

**12. Adjournment**

The Chair adjourned the meeting at 9:50 p.m.



Michael Columbus  
Chair



Dana McLachlan  
Administrative Assistant

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