



**LONG POINT REGION CONSERVATION AUTHORITY  
BOARD OF DIRECTORS MINUTES - December 7, 2016**

**(as approved at the Board of Directors meeting on January 18, 2017)**

Members in attendance: Leroy Bartlett, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus, Roger Geysens, Noel Haydt, David Hayes, Tom Southwick and John Scholten

Staff in attendance: C. Evanitski, J. Robertson, J. Maxwell, D. Holmes, L. Bower and D. McLachlan

Regrets: Craig Grice

The LPRCA Chair called the meeting to order at 6:30 pm Wednesday, December 7, 2016 in the Tillsonburg Administration Office Boardroom.

**ADDITIONAL AGENDA ITEMS**

None

**DISCLOSURES OF INTEREST**

None

**PRESENTATION**

**a) Sheila Johnson, LPRCA Curator re: Draft Backus Heritage Village Strategic Plan**

Ms. Johnson was tasked with assessing the operation of the Village for all compliance and the requirements needed to bring the operation up to standards to possibly regain access to the Community Museums Operating Grant (CMOG) Program, and develop an action plan to achieve those goals. Her presentation began with a history of the Village and the methodology of the study. Upon completion of her assessment and input from the community, Ms. Johnson noted three key issues: 1. Broken community connection; 2. Threatened artifact and archival collection; 3. Limited staffing. Her recommendations to address the issues included; redefining the museum, including changing the name to Backhouse Historic Site; narrow the focus by telling the story of the Backhouse family; create a new strategic direction; and increase staffing to increase hours of operation.

**MOTION A-186/16**

moved: L.Bartlett

seconded: R. Geysens

*THAT the LPRCA Board of Directors receives the Draft Backus Heritage Village Strategic Plan presented by S. Johnson as information;*

*AND THAT staff be directed to prepare a costing/options report to get the village to*

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**FULL AUTHORITY COMMITTEE MEMBERS**

Leroy Bartlett, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus,  
Roger Geysens, Craig Grice, Noel Haydt, David Hayes, John Scholten, Tom Southwick

**CARRIED**

**DELEGATIONS**

- a) **Mike Ross – Owner of William J. Ross Construction Ltd. re: development matters**

Mr. Ross has been working with staff to create an industry liaison committee to increase communication between LPRCA and those served by the CA. M. Ross noted that the current LPRCA Shoreline Management Plan created in 1989 is out-of-date and causing issues for builders and property owners.

**MOTION A-187/16** moved: R. Geysens seconded: L. Bartlett

*THAT the LPRCA Board of Directors receives the deputation from Mike Ross regarding development matters as information;  
AND THAT staff be directed to take LPRCA's Draft Planning Policies to the proposed builders' association/liaison committee as soon as possible.*

**CARRIED**

**MINUTES OF PREVIOUS MEETINGS**

**MOTION A-188/16** moved: L. Bartlett seconded: D. Beres

*THAT the minutes of the LPRCA Board of Directors Regular Meeting held November 2<sup>nd</sup>, 2016 and the LPRCA Budget Meeting held November 18<sup>th</sup>, 2016 be adopted as circulated.*

**CARRIED**

**BUSINESS ARISING**

- a) **2017 Promotion Report**

Staff presented an overview of promotions and promotional tools to be utilized in 2017. Of note, increased signage is required for Backus and Deer Creek as well as increased social media initiatives. The Chair requested a banner on the administration building advertising office space for lease.

**MOTION A-189/16** moved: D. Beres seconded: L. Bartlett

*THAT the 2017 Promotion Plan for LPRCA conservation areas be received as information.*

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Roger Geysens, Craig Grice, Noel Haydt, David Hayes, John Scholten, Tom Southwick

**CARRIED**

**REVIEW OF COMMITTEE MINUTES**

**MOTION A-190/16**            moved: D. Brunton            seconded: L. Bartlett

*THAT the minutes from the Backus Museum Committee meeting of October 25<sup>th</sup>, 2016 be received as information.*

**CARRIED**

**CORRESPONDENCE**

None

**DEVELOPMENT APPLICATIONS**

a) **Staff Approved applications**

Planning staff approved 12 applications over the past month. Applications are assigned a log number as soon as they are received but may require a longer time frame to conclude if the application is not complete or further information is required. Violation notices and penalties were explained by staff.

**MOTION A-191/16**            moved: L. Bartlett            seconded: N. Haydt

*That the LPRCA Board of Directors receives the Staff Approved Section 28 Regulation Applications report dated November 23, 2016 as information.*

**CARRIED**

b) **New Applications**

The Planning Department recommended the approval of four applications.

**MOTION A-19216**            moved: N. Haydt            seconded: D. Brunton

*THAT the LPRCA Board of Directors approves the following Development Applications contained within the background section of the report:*

- A. *For Work under Section 28 Regulations, Development, Interference with Wetlands & Alterations to Shorelines and Watercourses Regulations (R.R.O. 1990 Reg. 178/06),*

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LPRCA-201/16  
LPRCA-206/16

LPRCA-207/16  
LPRCA-213/16

*B. That the designated officers of LPRCA be authorized to complete the approval process for this Development Application, as far as it relates to LPRCA's mandate and related Regulations.*

**CARRIED**

## **NEW BUSINESS**

### **a) CALENDAR REVIEW**

There are no events scheduled for the month of December.

The final Owl Prowl of the season attracted 150 people prompting staff to add a third date in 2017 for this very successful event.

**MOTION A-193/16**                      moved: D. Brunton                      seconded: L. Bartlett

*THAT the Calendar of Events Report for December be received as information.*

**CARRIED**

### **b) GENERAL MANAGER'S REPORT**

The GM explained his role with the Joint Advisory Committee (JAC) and provided an update on the status of the Conservation Authorities Act review.

**MOTION A-194/16**                      moved: D. Brunton                      seconded: D. Hayes

*THAT the LPRCA Board of Directors receives the General Manager's Report for November 2016 as information.*

**CARRIED**

### **c) 2017 MEETING SCHEDULE**

The first Board of Directors meeting will be held Wednesday, January 18, 2017.

**MOTION A-195/16**                      moved: D. Brunton                      seconded: D. Hayes

*That the LPRCA Board of Directors approves the proposed 2017 meeting schedule.*

**CARRIED**

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#### **FULL AUTHORITY COMMITTEE MEMBERS**

Leroy Bartlett, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus,  
Roger Geysens, Craig Grice, Noel Haydt, David Hayes, John Scholten, Tom Southwick

**d) LPRCA COMMITTEE APPOINTMENTS**

Committees will be appointed at the January meeting after the Chair and Vice-Chair elections. Member appointments are required for the Land Acquisition, Lee Brown Marsh Management, Audit and Backus Museum committees.

**MOTION A-196/16**                    moved: D. Beres                    seconded: R. Chambers

*THAT the LPRCA Board of Directors receives the 2017 LPRCA Committee Appointments Report for information.*

**CARRIED**

**e) SEASONAL STAFF APPRECIATION**

It has been a long-standing tradition that the LPRCA Board of Directors considers presenting staff with a gift card at the holiday season. Last year the tradition was broken and the GM requested that it be reinstated for 2016.

**MOTION A-197/16**                    moved: D. Beres                    seconded: R. Chambers

*THAT LPRCA Board of Directors authorizes the purchase of a \$25 gift card for staff employed this time of year.*

**CARRIED**

**f) A.D. LATORNELL CONFERENCE UPDATE**

The theme of this year's AD Latornell Conference was Green Infrastructure: Collaborating with Nature. Staff met with various federal and provincial employees, other CA staff and board members, and students. The GM was informed by various sources that climate change is happening faster than anyone realizes. It was the Chair's first time at the conference and both he and R. Chambers encouraged others to attend in the future if the opportunity is available.

**MOTION A-198/16**                    moved: D. Beres                    seconded: R. Chambers

*THAT the LPRCA Board of Directors receives the verbal report on the AD Latornell Conference as information.*

**CARRIED**

**MOTION A-199/16**                    moved: D. Brunton                    seconded: N. Haydt

*THAT the LPRCA Board of Directors does now enter into an "In Camera" session to*

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**FULL AUTHORITY COMMITTEE MEMBERS**

Leroy Bartlett, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus, Roger Geysens, Craig Grice, Noel Haydt, David Hayes, John Scholten, Tom Southwick

discuss:

- ☐ *personal matters about an identifiable individual, including Conservation Authority employees;*
- ☐ *a proposed or pending acquisition or disposition of land by the Conservation Authority*

**CARRIED**

**MOTION A-200/16**                      moved: J. Scholten                      seconded: T. Southwick

*THAT the LPRCA Board of Directors does now adjourn from the "In Camera" session.*

**CARRIED**

A motion was read and carried in-camera to conduct business beyond the 3-hour time limit as set out in the Administration Policy.

**MOTION A-201/16**                      moved: R. Chambers                      seconded: D. Brunton

*THAT the LPRCA Board of Directors approves the extension of the Interim Manager of Watershed Services contract for the 2017 season as per the GM's confidential report of November 28<sup>th</sup>, 2016 for the services of Lorrie Minshall.*

**CARRIED**

**MOTION A-202/16**                      moved: D. Beres                      seconded: D. Hayes

*THAT the LPRCA Board of Directors approves the sale of the Port Burwell Conservation Area described as Part of Lots 11 & 12, Concession 1 as in PB357 and BM30514 except registered Plan 11R7457 in the Municipality of Bayham, County of Elgin, Ontario to 552855 Ontario Ltd. for \$800,000 as per the Agreement of Purchase and Sale (attached);*

*AND THAT LPRCA's signing authorities complete the necessary actions to finalize the disposition.*

**CARRIED**

**MOTION A-203/16**                      moved: J. Scholten                      seconded: D. Hayes

*THAT the LPRCA Board of Directors confirms the GM's verbal report regarding a human resources matter.*

**CARRIED**

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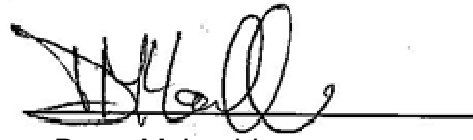
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The Chair adjourned the meeting at 9:35pm.



Michael Columbus  
Chair



Dana McLachlan  
Administrative Assistant

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