

**LONG POINT REGION CONSERVATION AUTHORITY
BOARD OF DIRECTORS MINUTES – December 4, 2013**

(as approved at the Board of Directors Meeting held January 15, 2014)

Members in attendance: L. Bartlett, D. Beres, B. Chanyi, R. Geysens, C. Grice, E. Ketchabaw, M. Columbus and R. Sackrider

Staff in attendance: C. Evanitski, J. Robertson, J. Maxwell, H. Surette, D. Holmes and D. McLachlan

Regrets: R. Chambers and D. Travale

The LPRCA Chair called the meeting to order at 6:30 pm Wednesday, December 4th, 2013 in the Tillsonburg Boardroom.

ADDITIONAL AGENDA ITEMS

MOTION A-191/13 moved: L. Bartlett seconded: B. Chanyi

THAT the LPRCA Board of Directors adds “Confidential Property Matter” to the in-camera session as item (iii) to the December 4th, 2013 agenda.

CARRIED

DISCLOSURES OF INTEREST

None

DEPUTATIONS

None

MINUTES OF PREVIOUS MEETINGS

MOTION A-192/13 moved: B. Chanyi seconded: R. Sackrider

THAT the minutes of the LPRCA Board of Directors regular meeting held November 6th, 2013, the Budget meeting held November 12th, 2013 and the Special Conference Call held October 30th, 2013 be adopted as circulated.

CARRIED

There were no questions or comments regarding the above minutes.

FULL AUTHORITY COMMITTEE MEMBERS

Leroy Bartlett, Dave Beres, Robert Chambers, Betty Chanyi, Michael Columbus
Roger Geysens, Craig Grice, Ed Ketchabaw, Ron Sackrider, Dennis Travale

BUSINESS ARISING

None

REVIEW OF COMMITTEE MINUTES

None

CORRESPONDENCE

MOTION A-193/13 moved: L. Bartlett seconded: B. Chanyi

That correspondence outlined in the Board of Directors' Agenda of December 4th, 2013 with additions be received as information.

CARRIED

DEVELOPMENT APPLICATIONS

a) Staff Approved applications – November 2013

Staff approved 12 applications over the past month: NC-112/13, BA-12/13, NC-116/13, NC-120/13, NC-121/13-1, NC-122/13, NC-123/13-1, TIL-6/13, NC-124/13, HC-53/13, NC-125/13, NC-126/13.

MOTION A-194/13 moved: R. Sackrider seconded: L. Bartlett

That the LPRCA Board of Directors receives the Staff Approved Section 28 Regulation Applications report dated November 21st, 2013 as information.

CARRIED

b) New Applications

None

NEW BUSINESS

a) CALENDAR REVIEW

J. Robertson noted that as the year winds down the Backus Education staff is preparing for this Saturday's final event, the very popular Owl Prowl. Staff will now assess and update all programming and prepare for the 2014 events set to begin January 25th.

FULL AUTHORITY COMMITTEE MEMBERS

Leroy Bartlett, Dave Beres, Robert Chambers, Betty Chanyi, Michael Columbus
Roger Geysens, Craig Grice, Ed Ketchabaw, Ron Sackrider, Dennis Travale

MOTION A-195/13

moved: R. Sackrider

seconded: L. Bartlett

THAT the LPRCA Board of Directors receives the December Calendar Review Report as information.

CARRIED

b) GENERAL MANAGER'S REPORT

The GM stated that the Workplace Risk Assessment as per Bill 168 has been completed and noted the impressive work completed by staff at Backus and the Workshop.

In response to a question from the Board, the GM reported that he met with MNR's Aylmer District Manager and is awaiting further correspondence from MNR staff to come to a solution to the issue of forest management with respect to Species at Risk.

MOTION A-196/13

moved: L. Bartlett

seconded: R. Sackrider

THAT the LPRCA Board of Directors receives the General Manager's Report for November 2013 as information.

CARRIED

c) 2015 BIENNIAL TOUR

LPRCA has agreed in principle to co-host the 2015 Biennial along with GRCA. Information will be presented to the Board as plans develop throughout the coming year.

MOTION A-197/13

moved: L. Bartlett

seconded: R. Sackrider

*THAT the LPRCA Board of Directors confirms LPRCA's participation as a co-host for the 2015 Biennial Tour;
And receives the Staff Report as information.*

CARRIED

d) BACKUS MUSEUM COMMITTEE REPORT

The Backus Museum Committee originally was a subcommittee to the Strategic Planning Committee. Now that the Strategic Plan has been approved, staff recommends establishing the Backus Museum Committee as a formal committee of the Conservation Authority. Staff indicated that up-to-date visitation statistics will be available shortly.

FULL AUTHORITY COMMITTEE MEMBERS

Leroy Bartlett, Dave Beres, Robert Chambers, Betty Chanyi, Michael Columbus
Roger Geysens, Craig Grice, Ed Ketchabaw, Ron Sackrider, Dennis Travale

MOTION A-198/13 moved by: R. Sackrider seconded: M. Columbus

THAT the LPRCA Board of Directors approves the Terms of Reference for the Backus Museum Committee as presented December 4, 2013.

CARRIED

C. Grice joined the meeting.

e) 2014 MEETING SCHEDULE

The first Board of Directors meeting will be held Wednesday, January 15, 2014. The remainder of the schedule is very similar to 2013.

MOTION A-199/13 moved by: M. Columbus seconded: R. Sackrider

THAT the LPRCA Board of Directors approves the proposed 2014 meeting schedule.

CARRIED

f) EMPLOYEE VACATION CARRY-OVER REQUESTS

As per the personnel policy, staff requests to carry over more than 10 days of vacation time must be presented to the Board for consideration.

MOTION A-200/13 moved by: R. Sackrider seconded: M. Columbus

THAT the LPRCA Board of Directors authorizes the following employee to carry forward the following days of vacation into 2014:

a) *Janice Robertson – 14 days*

CARRIED

g) LPRCA COMMITTEE APPOINTMENTS

In preparation for committee appointments at the January meeting, information about the requirements for each committee is circulated in December for Board Members consideration. Committees for 2014 include Land Acquisition, Lee Brown Marsh Management, Audit and the Backus Museum.

FULL AUTHORITY COMMITTEE MEMBERS

Leroy Bartlett, Dave Beres, Robert Chambers, Betty Chanyi, Michael Columbus
Roger Geysens, Craig Grice, Ed Ketchabaw, Ron Sackrider, Dennis Travale

MOTION A-201/13 moved by: M. Columbus seconded: R. Sackrider

THAT the LPRCA Board of Directors receives the 2014 LPRCA Committee Appointments Report for information.

CARRIED

h) SEASONAL STAFF APPRECIATION

It has been a long-standing tradition that the LPRCA Board of Directors considers presenting staff with a turkey, ham or gift card at the holiday season.

MOTION A-202/13 moved by: L. Bartlett seconded: M. Columbus

THAT the LPRCA Board of Directors authorizes the purchase of a \$25 gift card for staff employed this time of year.

CARRIED

i) A.D. LATORNELL CONFERENCE UPDATE

The GM and various staff attended the A.D. Latornell Symposium in November, considered to be the premier environmental conference in Ontario. The conference provides technical advice and networking opportunities for those working in the field, policy makers and others in the conservation field.

H. Surette thanked the Board on behalf of staff for this professional development opportunity. The sessions she attended focused on stormwater management, low-impact development and flooding which will help with the LPRCA Stormwater Management Plan review.

The GM has been in contact with one of the organizers to discuss the possibility of offering more programming geared to Boards of Directors.

MOTION A-203/13 moved by: M. Columbus seconded: R. Sackrider

THAT the LPRCA Board of Directors receives the verbal report on the A.D. Latornell Conference Update as information.

CARRIED

FULL AUTHORITY COMMITTEE MEMBERS

Leroy Bartlett, Dave Beres, Robert Chambers, Betty Chanyi, Michael Columbus
Roger Geysens, Craig Grice, Ed Ketchabaw, Ron Sackrider, Dennis Travale

MOTION A-204/13 moved by: D. Beres seconded: C. Grice

That the LPRCA Board of Directors does now enter into an "In Camera" session to discuss:

☐ a proposed or pending acquisition or disposition of land by the Conservation Authority;

CARRIED

MOTION A-205/13 moved by: L. Bartlett seconded: D. Beres

That the LPRCA Board of Directors does now adjourn from the "In Camera" session.

CARRIED

MOTION A-206/13 moved by: C. Grice seconded: L. Bartlett

THAT the LPRCA Board of Directors direct the GM to meet with municipal staff/CAOs from the watershed municipalities to discuss potential legal Planning matters; AND THAT the GM prepare a report for the Board's consideration.

CARRIED

The Chair adjourned the meeting at 7:25pm.

Roger Geysens
Chairman

Dana McLachlan
Administrative Assistant

FULL AUTHORITY COMMITTEE MEMBERS

Leroy Bartlett, Dave Beres, Robert Chambers, Betty Chanyi, Michael Columbus
Roger Geysens, Craig Grice, Ed Ketchabaw, Ron Sackrider, Dennis Travale