



**LONG POINT REGION CONSERVATION AUTHORITY  
BOARD OF DIRECTORS MINUTES - November 5, 2014**

**(as approved at the Board of Directors meeting on January 14, 2015)**

Members in attendance: L. Bartlett, D. Beres, C. Grice, B. Chanyi, M. Columbus, R. Geysens, E. Ketchabaw, R. Sackrider and D. Travale  
Staff in attendance: C. Evanitski, J. Robertson, J. Maxwell, L. Minshall, B. Hodi and D. McLachlan  
Regrets: R. Chambers

The LPRCA Chair called the meeting to order at 6:30 pm Wednesday, November 5<sup>th</sup>, 2014 in the Tillsonburg Boardroom.

**ADDITIONAL AGENDA ITEMS**

**MOTION A-144/14** moved: M. Columbus seconded: R. Sackrider

*THAT the LPRCA Board of Directors add "Capital Plan – Dams Report" under Correspondence as item 10 (f) to the November 5<sup>th</sup>, 2014 agenda.*

**CARRIED**

**DISCLOSURES OF INTEREST**

None

**DEPUTATIONS:**

None

**MINUTES OF PREVIOUS MEETINGS**

**MOTION A-145/14** moved: M. Columbus seconded: R. Sackrider

*THAT the minutes of the LPRCA Board of Directors Regular Meeting held October 1<sup>st</sup>, 2014 and the Special Conference Call held October 23<sup>rd</sup>, 2014 be adopted as circulated.*

**CARRIED**

**BUSINESS ARISING**

**a) LPRCA Board Restructuring Report**

The GM has contacted all member municipalities to discuss the Board restructuring proposal. Four municipalities have responded to date and all are in favour of the change to an 11-person Board. He expects to hear from the remainder by the end of November.

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**FULL AUTHORITY COMMITTEE MEMBERS**

Leroy Bartlett, Dave Beres, Robert Chambers, Betty Chanyi, Michael Columbus  
Roger Geysens, Craig Grice, Ed Ketchabaw, Ron Sackrider, Dennis Travale

**MOTION A-146/14** moved: M. Columbus seconded: D. Beres

*THAT the LPRCA Board of Directors directs staff to contact watershed municipalities regarding their respective member appointments under the new 11-Member Board Model once all confirming motions have been received.*

**CARRIED**

**REVIEW OF COMMITTEE MINUTES**

**MOTION A-147/14** moved: R. Sackrider seconded: M. Columbus

*THAT the draft minutes from the Audit Committee meeting of October 16<sup>th</sup>, 2014 and the minutes of the Backus Museum Committee meeting of September 11<sup>th</sup>, 2014 be received as information.*

**CARRIED**

No questions or comments.

**CORRESPONDENCE**

No discussion.

**MOTION A-148/14** moved: M. Columbus seconded: R. Sackrider

*THAT correspondence outlined in the Board of Directors' Agenda of November 5<sup>th</sup>, 2014 be received as information.*

**CARRIED**

**DEVELOPMENT APPLICATIONS**

a) **Staff Approved applications**

Staff approved 13 applications this past month: LPRCA-115/14, LPRCA-126/14, LPRCA-157/14, LPRCA-160/14, LPRCA-165/14, LPRCA-166/14, LPRCA-167/14, LPRCA-168/14, LPRCA-169/14, LPRCA-170/14, LPRCA-171/14, LPRCA-176/14 and LPRCA-177/14. B. Hodi was asked to identify the type of structure proposed through permit LPRCA-176/14 to which he replied, based on the permit application and drawings received, it is a storage shed.

**MOTION A-149/14** moved: D. Travale seconded: D. Beres

*That the LPRCA Board of Directors receives the Staff Approved Section 28 Regulation Applications report as information.*

**CARRIED**

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b) **New Applications**

The Planning Department sought approval for two applications, one in Haldimand County and one in the Municipality of Bayham. Application LPRCA-178/14 is only a 1-year permit rather than the normal 2-year as the work is being conducted as a temporary measure until a more permanent solution is found. A second permit application will be forthcoming once the designs for the permanent structure are complete.

**MOTION A-150/14** moved: E. Ketchabaw seconded: R. Sackrider

*THAT the LPRCA Board of Directors approves the following Development Applications contained within the background section of this report:*

A. *For Work under Section 28 Regulations, Development, Interference with Wetlands & Alterations to Shorelines and Watercourses Regulations (R.R.O. 1990 Reg. 178/06),*

*LPRCA-178/14  
LPRCA-179/14*

B. *That the designated officers of LPRCA be authorized to complete the approval process for these Development Applications, as far as it relates to LPRCA's mandate and related Regulations.*

**CARRIED**

**NEW BUSINESS**

**a) CALENDAR REVIEW**

The Board Members were reminded that there will not be a meeting in December as the new Board will likely not have been appointed yet. Therefore, the next Board meeting is scheduled for Wednesday, January 14, 2015.

**MOTION A-151/14** moved: D. Travale seconded: D. Beres

*THAT the LPRCA Board of Directors receives the November Calendar Review Report as information.*

**CARRIED**

**b) ELGIN COUNTY SHORELINE MANAGEMENT PLAN UPDATE**

The GM noted that the Elgin County portion of the LPRCA Shoreline Management Plan is over half way to completion. W.F. Baird & Associates submitted the winning bid of \$186,133, slightly above budget. While additional funding was secured from Environment Canada for the project, there is still a small cost overrun to be shared by the various conservation authorities. It is anticipated that Norfolk County will be the next phase of the Plan followed by Haldimand County. Partner funding is currently

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being sought for the remaining phases.

**MOTION A-152/14** moved: E. Ketchabaw seconded: D. Beres

*THAT the LPRCA Board of Directors approves the reallocation of \$2,318.77 identified in the 2014 Capital Reserve Fund for the Shoreline Management Plan to offset the overage in the Elgin County Shoreline Management Plan.*

**CARRIED**

**c) SWOOP**

Staff noted that aerial photography is essential to LPRCA forestry and planning programs. Based on the number of participants at the last meeting, the cost should be substantially less this time around as there were fewer participants in the program 5 years ago. The province will provide the final costs once all partners have submitted their intent to participate.

**MOTION A-153/14** moved: D. Travale seconded: D. Beres

*THAT the LPRCA Board of Directors approves participation in the Southwestern Ontario Orthophotography Project (SWOOP) 2015 through a Letter of Intent to Land Information Ontario pending approval of the 2015 LPRCA Budget.*

**CARRIED**

**d) 2015 MEETING SCHEDULE**

The first Board of Directors meeting will be held Wednesday, January 14, 2015. Thereafter, the Board will meet the first Wednesday of each month except for March and July. The AGM is scheduled for Friday, February 27, 2015.

**MOTION A-154/14** moved: D. Travale seconded: E. Ketchabaw

*THAT the LPRCA Board of Directors approves the proposed 2015 meeting schedule.*

**CARRIED**

**e) SEASONAL STAFF APPRECIATION**

It has been a long-standing tradition that the LPRCA Board of Directors considers presenting staff with a turkey, ham or gift card at the holiday season.

**MOTION A-155/14** moved: R. Sackrider seconded: B. Chanyi

*THAT the LPRCA Board of Directors authorizes the purchase of a \$25 gift card for staff employed this time of year.*

**CARRIED**

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## f) CAPITAL PLAN - DAMS

Staff complete regular, routine dam inspections and, considering the age of some of the structures, had determined that it was prudent to hire an engineer to perform close-up visual inspections. From the tendering process, Riggs Engineering was hired to review six of the LPRCA structures and identified a number of items of concern. Options were presented and will be included in the 2015 draft budget. Questions were fielded by B. Hodi and the GM.

**MOTION A-156/14** moved: M. Columbus seconded: R. Sackrider

*THAT the LPRCA Board of Directors directs staff to undertake corrective actions for safety to all water control structures;*

*AND THAT an evaluation of Hay Creek, Teeterville, Vittoria and Backus dams be undertaken to determine whether decommissioning assessments versus long-term repairs is appropriate;*

*AND THAT plans for appropriate studies and corrective actions be identified in the 2015 Budget's Capital Forecast.*

**CARRIED**

**MOTION A-157/14** moved: M. Columbus seconded: R. Sackrider

*That the LPRCA Board of Directors does now enter into an "In Camera" session to discuss:*

*a matter in respect of which a Conservation Authority may hold a closed meeting under another Act*

**CARRIED**

**MOTION A-158/14** moved: D. Beres seconded: R. Sackrider

*That the LPRCA Board of Directors does now adjourn from the "In Camera" session.*

**CARRIED**

The Chair adjourned the meeting at 7:20pm.

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Roger Geysens  
Chairman

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Dana McLachlan  
Administrative Assistant

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