



**LONG POINT REGION CONSERVATION AUTHORITY
BOARD OF DIRECTORS MINUTES - October 5, 2016**

(as approved at the Board of Directors meeting held November 2, 2016)

Members in attendance: Leroy Bartlett, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus, Noel Haydt, David Hayes, Tom Southwick and John Scholten
Staff in attendance: C. Evanitski, J. Robertson, J. Maxwell, D. Holmes, L. Minshall, B. Hodi and D. McLachlan
Regrets: Roger Geysens and Craig Grice

The LPRCA Chair called the meeting to order at 6:35 pm Wednesday, October 5, 2016 in the Tillsonburg Administration Office Boardroom.

ADDITIONAL AGENDA ITEMS

MOTION A-137/16 moved: D. Hayes seconded: R. Chambers

THAT the LPRCA Board of Directors add "Request for Proposal – MFTIP Plan Preparation" under in-camera as item 11 (d) to the October 5th, 2016 agenda.

CARRIED

DISCLOSURES OF INTEREST

N. Haydt declared a conflict with respect to item 11 (c), closed session: legal matter.

DELEGATIONS

a) Mac and Amanda Cook Re: Watersports Cable Park Proposal

The Cook's proposed a watersports cabling system to be installed at Bass Lake at Waterford North Conservation Area. The request included permission to construct a building on site, install a floating dock, draw electricity from the park and anchor two towers for the cabling system. The proposal included an annual lump sum payment for electricity usage but requested that for the first year the land rental payment would be waived. The plan would eventually include children's camps, fundraisers and other events. The Cook's responded to questions.

MOTION A-138/16 moved: D. Hayes seconded: T. Southwick

THAT the LPRCA Board of Directors receives that deputation from Mac and Amanda Cook regarding the Watersports Cable Park Proposal at Waterford North Conservation Area as information.

FULL AUTHORITY COMMITTEE MEMBERS

Leroy Bartlett, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus,
Roger Geysens, Craig Grice, Noel Haydt, David Hayes, John Scholten, Tom Southwick

CARRIED

MINUTES OF PREVIOUS MEETINGS

MOTION A-139/16 moved: T. Southwick seconded: D. Hayes

THAT the minutes of the LPRCA Board of Directors Special Hearings Meeting held August 24th, 2016 and the Mid-Month Development Application Approval of September 14th, 2016 be adopted as circulated.

CARRIED

BUSINESS ARISING

None

REVIEW OF COMMITTEE MINUTES

No questions or comments.

MOTION A-140/16 moved: D. Hayes seconded: T. Southwick

THAT the minutes from the Backus Museum Committee meeting of July 7th, 2016 be received as information.

CARRIED

CORRESPONDENCE

MOTION A-141/16 moved: T. Southwick seconded: D. Hayes

THAT the correspondence outlined in the Board of Directors' Agenda of October 5th, 2016 be received as information.

CARRIED

The GM will respond to the author of the email and the item will be discussed during the 2017 budget process.

DEVELOPMENT APPLICATIONS

a) Staff Approved applications

Planning staff approved 13 applications over the past month. There were no questions or comments.

FULL AUTHORITY COMMITTEE MEMBERS

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MOTION A-142/16 moved: R. Chambers seconded: D. Brunton

That the LPRCA Board of Directors receives the Staff Approved Section 28 Regulation Applications report dated August 3rd, 2016 as information.

CARRIED

b) **New Applications**

The Planning Department recommended the approval of two applications. Staff clarified the type of septic system to be installed for LP-164/16.

MOTION A-143/16 moved: R. Chambers seconded: D. Brunton

THAT the LPRCA Board of Directors approves the following Development Applications contained within the background section of the report:

- A. *For Work under Section 28 Regulations, Development, Interference with Wetlands & Alterations to Shorelines and Watercourses Regulations (R.R.O. 1990 Reg. 178/06),*

*LPRCA-61/16
LPRCA-164/16*

- B. *That the designated officers of LPRCA be authorized to complete the approval process for this Development Application, as far as it relates to LPRCA's mandate and related Regulations.*

CARRIED

There was some discussion as to the definition of habitable space within the Provincial Policy Statement, the Ministry of Natural Resources and Forestry Technical Guide and LPRCA policies. The Chair requested a legal opinion on the matter.

NEW BUSINESS

a) **CALENDAR REVIEW**

The second and final Backus Heritage Village Community Consultation is scheduled for October 12th at the Port Rowan Community Church Fellowship Hall. Staff will be participating in Local Government Week in Tillsonburg the week of October 17th.

Staff participated in the second Amazing Places announcement event as there were two more LPRCA properties announced as Amazing Places: Sutton Conservation Area and Joe Csubak Viewing Area. P. Gagnon, Lands and Waters Supervisor, was interviewed as part of the TVO eight episode series Striking Balance during the first episode featuring the Long Point World Biosphere.

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MOTION A-144/16 moved: R. Chambers seconded: D. Brunton

THAT the LPRCA Board of Directors receives the Calendar of Events Report for October as information.

CARRIED

b) GENERAL MANAGER'S REPORT

The watershed tour of the parks was enjoyed by all and provided information that will be helpful during the upcoming 2017 budget discussions.

MOTION A-145/16 moved: R. Chambers seconded: D. Brunton

THAT the LPRCA Board of Directors receives the General Manager's Report for August and September 2016 as information.

CARRIED

c) WATERSPORTS PROPOSAL AT WATERFORD NORTH CONSERVATION AREA

The Proposal was discussed at length and there are still some unanswered questions that will be reviewed once a memorandum of agreement is drafted and presented to the Board.

MOTION A-146/16 moved: D. Brunton seconded: L. Bartlett

That the Board of Directors directs staff to prepare a draft memorandum of agreement with Mac and Amanda Cook for the placement and operation of a water sports cable system at Waterford North Conservation Area for the 2017 season.

CARRIED

d) NORFOLK COUNTY MOU

Staff reviewed the memorandum of understanding between Norfolk County and the two conservation authorities within its borders – Long Point Region and Grand River. The Norfolk County MOU is similar to the MOU with Haldimand County that was presented at the June 1st, 2016 board of directors meeting.

MOTION A-147/16 moved: J. Scholten seconded: L. Bartlett

THAT the LPRCA Board of Directors directs the General Manager/Secretary – Treasurer to complete an updated Memorandum of Understanding with Norfolk County for Plan Review Services.

CARRIED

FULL AUTHORITY COMMITTEE MEMBERS

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e) NDMP HALDIMAND

Staff applied to the federal National Disaster Mitigation Program (NDMP) for funding to update the flood and erosion hazard mapping for Haldimand County. The application was due by September 16, 2016 and was made in partnership with Haldimand County, Grand River Conservation Authority and Niagara Peninsula Conservation Authority. The projected cost of the project is \$240,000. If approved, \$120,000 would come from NDMP, \$90,000 from Haldimand County, \$12,000 (5% of the total) from the conservation authorities and \$18,000 from CA in-kind activities. The required letters of support were received and submitted. Haldimand County Council endorsed the updated mapping project in 2014.

MOTION A-148/16 moved: R. Chambers seconded: J Scholten

THAT LPRCA plans to contribute 5% of the total project cost from General Levy – Capital as its share of the matched funds;

AND THAT when the application is approved, LPRCA reallocate its share of the matched funds to this NDMP Haldimand project within the approved 2016 Watershed Services Capital Budget.

CARRIED

f) TEETERVILLE DAM

A Dam Safety Review and Condition Assessment (DSRCA) was recently completed on the Teeterville Dam. The Dam was constructed in the early 1900's and purchased by Big Creek Conservation Authority in 1954. The DSRCA was a comprehensive investigation of the Dam that found some failings and safety concerns with the dam and surrounding structures. Possible options for the dam include: 1) do nothing, 2) rehabilitate and maintain, 3) replace or 4) decommission the structure. Staff recommended to permanently lower the reservoir levels until decisions are made with respect to the future of the dam.

MOTION A-149/16 moved: J Scholten seconded: L. Bartlett

THAT the LPRCA Board of Directors receives the Teeterville Dam Safety Review and Condition Assessment for information;

AND FURTHER THAT LPRCA requests Norfolk County to grant an easement to the LPRCA for access to the dam and remaining portions of the bridge;

AND the Teeterville Dam be drawn down and held at winter operating level;

AND THAT the Ministry of Environment and Climate Change be consulted regarding the requirement for an Environmental Assessment.

FULL AUTHORITY COMMITTEE MEMBERS

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g) BUDGET REALLOCATION – BACKUS DAM

In the 2016 budget, \$10,000 was allocated to extending the downstream embankment at the Backus Mill. The project now requires a greater scope of work and additional funding is needed.

MOTION A-150/16 moved: L. Bartlett seconded: N. Haydt

THAT the LPRCA Board of Directors reallocates \$ 50,000 from the 2016 Capital Budget Vittoria Dam EA to the Backus Mill Dam embankment design for the necessary repairs of the Backus Mill Dam;

AND the LPRCA Board of Directors supports the reallocation of matching WECl funding from the Vittoria Dam EA to design the necessary repairs of the Backus Mill Dam;

AND THAT the Ministry of Environment and Climate Change be consulted regarding the requirement for an Environmental Assessment for Vittoria Dam.

CARRIED

h) 2017 BUDGET PROCESS

Staff presented a preliminary 2017 budget report noting that the Consumer Price Index has been trending at 1.5% to the end of August, Workers Safety and Insurance Board premiums will be increasing with the municipality rate and Employment Insurance premiums will be decreasing in the New Year. The minimum wage increased to \$11.40 as of October 1, 2016.

MOTION A-151/16 moved: L. Bartlett seconded: N. Haydt

THAT the Long Point Region Board receives the 2017 Budget report as information.

CARRIED

i) 2017 HOLIDAY CLOSURE

Traditionally, LPRCA has closed down operations (except for emergency response) over the Christmas-New Year's period. Staff proposed the same process for 2016. The Board has traditionally granted a complimentary day off with pay for those staff working that time of year and LPRCA staff will be required to bank two (2) 2016 vacation days for this shutdown period or take time off without pay.

FULL AUTHORITY COMMITTEE MEMBERS

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MOTION A-152/16 moved: J. Scholten seconded: L. Bartlett

THAT the LPRCA Board of Directors closes operations (except for emergency response) from December 24/16 to January 2/17 inclusive,

AND that staff working at that time be granted one complimentary day off with pay;

AND that staff be required to utilize two (2) 2016 vacation days during the closure period or take unpaid leave - along with three statutory holidays.

CARRIED

MOTION A-153/16 moved: N. Haydt seconded: J. Scholten

THAT the LPRCA Board of Directors waives its policy and continues business.

CARRIED

MOTION A-154/16 moved: J. Scholten seconded: L. Bartlett

THAT the LPRCA Board of Directors does now enter into an "In Camera" session to discuss:

- the security of the property of the Conservation Authority*
- a proposed or pending acquisition or disposition of land by the Conservation Authority*
- litigation or potential litigation, including matters affecting the Conservation Authority*

CARRIED

MOTION A-155/16 moved: T. Southwick seconded: L. Bartlett

THAT the LPRCA Board of Directors does now adjourn from the "In Camera" session.

CARRIED

MOTION A-156/16 moved: T. Southwick seconded: D. Beres

THAT the LPRCA Board of Directors receives the confidential report regarding a legal matter as information.

CARRIED

FULL AUTHORITY COMMITTEE MEMBERS

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MOTION A-157/16

moved: J. Scholten

seconded: D. Beres

THAT the LPRCA Board of Directors declares the Port Burwell Conservation Area surplus to the organization's needs;

THAT the GM be directed to prepare the necessary approvals and tender documents'

THAT said property be advertised for disposition;

AND THAT a final report outlining the preferred offer be prepared for the Board's consideration.

CARRIED

MOTION A-158/16

moved: D. Brunton

seconded: J. Scholten

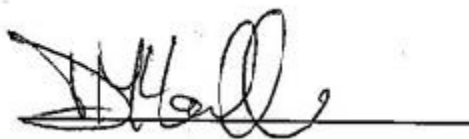
THAT the LPRCA Board of Directors accepts the bid received from Rebecca Hay, Windflower Ecological Consulting, for the preparation of a single Managed Forest Tax Incentive Plan Program (MFTIP) plan combining LPRCA's current 184 plans.

CARRIED

The Chair adjourned the meeting at 10:05pm.



Michael Columbus
Chair



Dana McLachlan
Administrative Assistant

FULL AUTHORITY COMMITTEE MEMBERS

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