



LONG POINT REGION CONSERVATION AUTHORITY

BOARD OF DIRECTORS MINUTES - August 6, 2014

(as approved at the Board of Directors Meeting held October 1, 2014)

Members in attendance: L. Bartlett, D. Beres, R. Chambers, B. Chanyi, M. Columbus, R. Geysens, C. Grice, E. Ketchabaw, R. Sackrider and D. Travale

Staff in attendance: C. Evanitski, D. Holmes, J. Robertson, J. Maxwell, K. Brown and D. McLachlan

Regrets: none

Special Guests: T. Haskett and B. Smith, LBMMC; P. and G. Finney; and Leighton and Betty Brown Scholarship recipients and their families

The LPRCA Chair called the meeting to order at 7:00 pm Wednesday, August 6th, 2014 in the Backus Heritage Education Centre Boardroom.

ADDITIONAL AGENDA ITEMS

None

DISCLOSURES OF INTEREST

None

PRESENTATION: LEIGHTON AND BETTY BROWN SCHOLARSHIP RECIPIENTS

Lee Brown Marsh Management Committee (LBMMC) Chair, T. Haskett gave a brief history of the Scholarship noting that it was established in 2006 through donations from hunting patrons to honour the former Marsh Manager and his wife. Twenty-one \$1000 scholarships have been awarded since 2007 to support the recipients with their post secondary education in a conservation or environmental related field based on their academic achievement. Chair Haskett introduced this year's scholarship winners, Gina Aicken of Delhi District Secondary School, Caleb Cober of Holy Trinity Catholic High School and Brandon Lawler of Glendale High School. Gina will be entering the Fish and Wildlife Program at Sir Sanford Fleming College, Caleb is attending Wilfred Laurier University for Environmental Studies and Brandon will be studying Environmental Management and Forestry at Lakehead University.

PRESENTATION: PAT FINNEY, PORT ROWAN GOOD NEWS RETIREMENT

P. Finney was recognized upon her retirement for her contributions in promoting LPRCA

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through her reporting at the Port Rowan Good News. Mrs. Finney recently researched the history of the relationship between LPRCA and the Good News and found that it started with the first edition on June 29, 1989 about the fundraising efforts to build the Backus Education Centre. Over the last five years, the Good News has printed 125 articles about LPRCA. The GM thanked Mrs. Finney for her support and she in turn thanked staff for the ease of access and the honour.

Vice-Chair E. Ketchabaw presented Chair, R. Geysens and Member, R. Sackrider with their 10-year service awards.

MINUTES OF PREVIOUS MEETINGS

MOTION A-113/14 moved: L. Bartlett seconded: B. Chanyi

THAT the minutes of the LPRCA Board of Directors Regular Meeting held June 4th, 2014 and the Mid-Month Development Application Approval minutes of June 24th and July 3rd, 2014 be adopted as amended.

CARRIED

The June 24th mid-month minutes showed an incorrect date of August 6th and were amended accordingly. No further questions or comments regarding the above minutes.

BUSINESS ARISING

a) Quick Reference Guide

The new Quick Reference Guide was developed by the Ontario Ministry of Natural Resources with input from Norfolk County, LPRCA, and Fisheries and Oceans Canada to help the public identify who they are to call when planning various works/activities in the Long Point area. Staff noted that while it would be preferable to be able to call one agency for all works/activities it isn't feasible at this time as the different agencies provide different expertise and are looking at different issues. The goal is to eventually make this Guide relative and available to all areas of the watershed. Once complete the Guides will be forwarded to the various Municipal Clerks for Councils' review.

MOTION A-114/14 moved: L. Bartlett seconded: E. Ketchabaw

*THAT the LPRCA Board of Directors receives the General Manager's Report regarding the Quick Reference Guide as information;
AND approves staff and its partners to use the communications tool where appropriate to assist watershed constituents.*

.CARRIED

C. Grice joined the meeting.

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b) LPRCA Board Restructuring Report

Restructuring the current LPRCA Board was originally discussed in a report brought before the Board by the GM in 2011. Recently, Oxford County and Brant County have asked for a revision of the current Board structure. The GM recommended that a subcommittee review the options and make a recommendation to the Board to be considered at the October 1st, 2014 meeting. R. Geysens, E. Ketchabaw and M. Columbus volunteered to sit on the Board Restructuring Committee.

MOTION A-115/14 moved: E. Ketchabaw seconded: M. Columbus

*THAT the LPRCA Board of Directors strikes a subcommittee to review options for the potential restructuring of Board membership;
AND THAT the subcommittee recommends to the Board the preferred option for its consideration at its October 1st, 2014 meeting.*

.CARRIED

REVIEW OF COMMITTEE MINUTES

None

CORRESPONDENCE

MOTION A-116/14 moved: M. Columbus seconded: E. Ketchabaw

THAT correspondence outlined in the Board of Directors' Agenda of August 6th, 2014 be received as information.

CARRIED

DEVELOPMENT APPLICATIONS

a) Staff Approved applications

Staff approved 37 applications these past two months: LPRCA-55/14, LPRCA-56/14, LPRCA-68/14, LPRCA-69/14, LPRCA-76/14, LPRCA-77/14, LPRCA-78/14, LPRCA-79/14, LPRCA-80/14, LPRCA-81/14, LPRCA-82/14, LPRCA-83/14, LPRCA-84/14, LPRCA-85/14, LPRCA-86/14, LPRCA-87/14, LPRCA-88/14, LPRCA-89/14, LPRCA-90/14, LPRCA-91/14, LPRCA-92/14, LPRCA-93/14, LPRCA-94/14, LPRCA-95/14, LPRCA-99/14, LPRCA-100/14, LPRCA-101/14, LPRCA-102/14, LPRCA-103/14, LPRCA-104/14, LPRCA-106/14, LPRCA-107/14, LPRCA-108/14, LPRCA-109/14, LPRCA-110/14, LPRCA-112/14 and LPRCA-113/14.

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MOTION A-117/14 moved: E. Ketchabaw seconded: L. Bartlett

That the LPRCA Board of Directors receives the Staff Approved Section 28 Regulation Applications report as information.

CARRIED

b) **New Applications**

The Planning Department sought approval for two applications. LPRCA-120/14 is for the improvement and extension of a municipal drain and LPRCA-121/14 is for the removal and replacement of a bridge.

MOTION A-118/14 moved: M. Columbus seconded: E. Ketchabaw

THAT the LPRCA Board of Directors approves the following Development Applications contained within the background section of this report:

A. *For Work under Section 28 Regulations, Development, Interference with Wetlands & Alterations to Shorelines and Watercourses Regulations (R.R.O. 1990 Reg. 178/06),*

*LPRCA-120/14
LPRCA-121/14*

B. *That the designated officers of LPRCA be authorized to complete the approval process for these Development Applications, as far as it relates to LPRCA's mandate and related Regulations.*

CARRIED

NEW BUSINESS

a) **CALENDAR REVIEW**

J. Robertson thanked the BHCA staff for their clean-up and preparations of the classroom and boardroom for the evening's event.

The many various events taking place in August and September were listed on the calendar and the report. To correct the calendar, the Memorial Forest Dedication is September 14th at Backus. New this year is the Mountain Men Rendezvous at Backus on September 20th and this Saturday is the Children's Fishing Derby at Deer Creek. There is an Elgin County Shoreline Management Plan Open House scheduled for September 28th for those who wish to attend and the annual War of 1812 Re-enactment at Backus will be held September 6th and 7th.

LPRCA was delighted when informed that Deer Creek Conservation Area and Backus

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Heritage Conservation Area were chosen as two of Norfolk County's Top 10 Amazing Places.

There is no meeting scheduled for September and the next meeting will be October 1st.

MOTION A-119/14 moved: R. Chambers seconded: E. Ketchabaw

THAT the LPRCA Board of Directors receives the August/September Calendar Review Report as information.

CARRIED

b) GENERAL MANAGER'S REPORT

The GM responded to questions.

MOTION A-120/14 moved: E. Ketchabaw seconded: R. Chambers

THAT the LPRCA Board of Directors receives the General Manager's Report for June and July of 2014 as information.

CARRIED

c) 2014 LPRCA WATERSHED TOUR

All were reminded to RSVP for the Watershed Tour being held on August 22nd. The bus leaves the office at 9:30am and returns at 3:30pm.

MOTION A-121/14 moved: M. Columbus seconded: E. Ketchabaw

THAT the LPRCA Board of Directors receives the 2014 Watershed Tour Report as information.

CARRIED

d) A.D. LATORNELL CONFERENCE REGISTRATION

The annual A.D. Latornell Conference is November 18th to 20th, 2014. As per this year's budget, there is room for two Board Members and three staff. Requests will be on a first-come, first-served basis.

MOTION A-122/14 moved: E. Ketchabaw seconded: B. Chanyi

THAT the LPRCA Board of Directors approves the attendance of the General Manager, Manager of Watershed Services, Watershed Services staff and 2 Board members for the 21st Annual A.D. Latornell Conference.

CARRIED

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e) 2ND QUARTER FINANCIALS/CAPITAL PROGRAM UPDATE

Approximately 53% of the total operating budget of \$3.6 million has been spent as of the end of the second quarter. No changes are required to the budget at this time. On the Capital side, the Administration Office Accessibility Upgrades project has since been completed. J. Maxwell reviewed the status of the remaining capital projects and noted that there was a cost overrun with the Backus gatehouse including issues with phone and internet connections.

MOTION A-123/14 moved: M. Columbus seconded: B. Chanyi

THAT the LPRCA Board of Directors receives the 2014 Budget Performance Report as of June 30th, 2014 for information.

CARRIED

f) SOCIAL MEDIA POLICY REPORT

A Social Media Policy is currently being drafted to be included with the new Personnel Policy. Both policies will be brought before the Board by the end of the year in preparation for a new social media (Facebook and Twitter) launch in January.

MOTION A-124/14 moved: B. Chanyi seconded: M. Columbus

THAT the LPRCA Board of Directors receives the report on Social Media as information.

CARRIED

g) CAROLINIAN CANADA COALITION ECO-TRAIL PROJECT

Carolinian Canada has developed a web-based project designed to promote better overall understanding and care of the Lake Erie shoreline. Their latest project is the Erie Coastal Stewardship EcoTrail and they have invited LPRCA to participate, at no cost, by including Backus Heritage, Brook, Deer Creek, Haldimand, Hay Creek and Norfolk conservation areas on their EcoTrail website.

MOTION A-125/14 moved: B. Chanyi seconded: R. Chambers

*THAT the LPRCA Board of Directors receives the Erie Coastal Stewardship EcoTrail Report as information;
AND FURTHER THAT the Board of Directors endorses LPRCA's participation in the project.*

CARRIED

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h) BACKUS MILL RESTORATION PROJECT UPDATE

Spriet and Associates have almost completed the final drawings for the upgrades to the Mill and the project will soon be ready to send out the Request for Proposals (RFP). The Miller is currently operating the stones once a week so the mechanisms don't seize.

MOTION A-126/14 moved: B. Chanyi seconded: R. Chambers

THAT the LPRCA Board of Directors receives the GM's verbal report regarding the Backus Mill Restoration Project Update as information.

CARRIED

MOTION A-127/14 moved: R. Sackrider seconded: B. Chanyi

THAT the LPRCA Board of Directors does now enter into an "In Camera" session to discuss:

personal matters about an identifiable individual, including Conservation Authority employees

CARRIED

MOTION A-128/14 moved: M. Columbus seconded: B. Chanyi

That the LPRCA Board of Directors does now adjourn from the "In Camera" session.

CARRIED

MOTION A-129/14 moved: L. Bartlett seconded: R. Sackrider

THAT the LPRCA Board of Directors receives the GM's verbal update regarding recent personnel changes as information.

CARRIED

The Chair adjourned the meeting at 8:45pm.

Roger Geysens
Chair

Dana McLachlan
Administrative Assistant

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