



**LONG POINT REGION CONSERVATION AUTHORITY
BOARD OF DIRECTORS MINUTES - August 3, 2016**

(as approved at the Board of Directors meeting held August 24, 2016)

Members in attendance: Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus, Roger Geysens, Noel Haydt, David Hayes, Tom Southwick and John Scholten
Staff in attendance: C. Evanitski, J. Robertson, J. Maxwell, D. Holmes and L. Minshall
Regrets: Leroy Bartlett and Craig Grice

The LPRCA Chair called the meeting to order at 6:30 pm Wednesday, August 3, 2016 in the Tillsonburg Administration Office Boardroom.

ADDITIONAL AGENDA ITEMS

MOTION A-99/16 moved: D. Beres seconded: N. Haydt

THAT the LPRCA Board of Directors add "Mary Weber re: Norfolk County By-Law Decision" under "Delegation" as item 4 to the August 3rd, 2016 agenda, as well as, a "Legal Matter" under In-Camera as item 11 (b).

CARRIED

The GM reviewed the rules and timelines regarding deputation requests. To be reviewed further.

DISCLOSURES OF INTEREST

N. Haydt declared a conflict relating to the deputation and the Delegated Responsibility of Municipal Plan Review, item 10 (h) and removed himself from the table during discussions.

DELEGATIONS

a) Mary Weber: Re: Norfolk County Zoning By-Law

Ms. Weber is a property owner on Hastings Drive in Long Point and has been lobbying Norfolk County to re-zone Hastings Drive from hazard land to hazard land-LP to allow development. She feels that LPRCA is the stumbling block and that there is no threat to life and property that can't be mitigated by technology. She also stated that Hastings Drive residents are being unfairly treated compared to the rest of Long Point. Ms. Weber appealed to the Board to not appeal the proposed zoning by-law amendment for Hastings Drive.

Ms. Weber fielded questions including one regarding her statement re: "LPRCA wants that tract of land" and she responded that it was not a verified statement, but the feeling of the

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cottage owners.

MOTION A-100/16 moved: D. Beres seconded: R. Geysens

THAT the LPRCA Board of Directors receives that delegation by Mary Weber re: Norfolk county Zoning By-Law as information.

CARRIED

MINUTES OF PREVIOUS MEETINGS

MOTION A-101/16 moved: D. Beres seconded: T. Southwick

THAT the minutes of the LPRCA Board of Directors Regular Meeting held June 1st, 2016 and the Mid-Month Development Application Approval of July 18th, 2016 be adopted as circulated.

CARRIED

BUSINESS ARISING

None

REVIEW OF COMMITTEE MINUTES

No questions or comments.

MOTION A-102/16 moved: T. Southwick seconded: D. Beres

THAT the minutes from the Backus Museum Committee meeting of April 12th, 2016 and the Audit and Finance Committee meeting of May 9th, 2016 be received as information.

CARRIED

CORRESPONDENCE

MOTION A-103/16 moved: T. Southwick seconded: D. Beres

THAT the correspondence outlined in the Board of Directors' Agenda of August 3rd, 2016 be received as information.

CARRIED

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DEVELOPMENT APPLICATIONS

a) Staff Approved applications

Planning staff approved 29 applications over the past month. Staff responded to questions.

MOTION A-104/16 moved: T. Southwick seconded: D. Beres

That the LPRCA Board of Directors receives the Staff Approved Section 28 Regulation Applications report dated August 3rd, 2016 as information.

CARRIED

b) New Applications

The Planning Department recommended the approval of four applications.

MOTION A-105/16 moved: D. Brunton seconded: J. Scholten

THAT the LPRCA Board of Directors approves the following Development Applications contained within the background section of the report:

A. For Work under Section 28 Regulations, Development, Interference with Wetlands & Alterations to Shorelines and Watercourses Regulations (R.R.O. 1990 Reg. 178/06),

LPRCA-112/16

LPRCA-127/16

LPRCA-128/16

LPRCA-131/16

B. That the designated officers of LPRCA be authorized to complete the approval process for this Development Application, as far as it relates to LPRCA's mandate and related Regulations.

CARRIED

NEW BUSINESS

a) CALENDAR REVIEW

The Watershed Tour is scheduled for August 26th by invitation only. This year's tour will highlight the five revenue producing parks. The Leighton and Betty Brown Scholarship Presentation has been changed for this year. The Scholarship will be presented next Wednesday evening at the Lee Brown Marsh Manager's residence and only the winner

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and the winner's family along with the Lee Brown Marsh Management Committee will be in attendance.

There is no Board meeting scheduled for September.

MOTION A-106/16 moved: D. Brunton seconded: J. Scholten

THAT the LPRCA Board of Directors receives the Calendar of Events Report for August and September as information.

CARRIED

b) GENERAL MANAGER'S REPORT

The GM highlighted his meeting with the Environmental Commissioner prior to the Carolinian Canada Coalitions Annual General Meeting and his meeting with a consultant who is developing erosion protection techniques. The techniques are interesting but not yet available. The GM explained that the role of the Joint Advisory Committee for Source Protection is to lobby the government to help secure funding for municipal partners to advance Source Protection protocols.

MOTION A-107/16 moved: D. Hayes seconded: N. Haydt

THAT the LPRCA Board of Directors receives the General Manager's Report for June and July 2016 as information.

CARRIED

c) CONSERVATION AUTHORITIES ACT REVIEW UPDATE

The GM spoke to the document that is to be submitted to the Province by Conservation Ontario. The document includes comments from the various conservation authorities, municipalities and other stakeholder groups.

MOTION A-108/16 moved: R. Geysens seconded: D. Hayes

*That the Board of Directors receives the Conservation Authorities Act Review Update as information;
AND THAT LPRCA send its own letter of support of Conservation Ontario's submission to the Province.*

CARRIED

d) CANADA 150 APPLICATIONS

LPRCA submitted six applications to the Canada 150 Community Infrastructure

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Program to help improve infrastructure at Backus Heritage Conservation Area and Waterford North Conservation Area. The applications were ranked internally based on eligibility and need. Funding has not yet been announced for this round of funding.

MOTION A-109/16

moved: D. Hayes

seconded: R. Geysens

THAT the Long Point Region Conservation Board receives the Canada 150 Community Infrastructure Application Report as information.

CARRIED

e) 2nd Quarter Financial Update

There is currently a shortfall in the budget due to two tenants departing unexpectedly part way through the year. The tenant at Backus has left and the Ministry of Finance has left the administration office. A small space in the basement of the administration building is still being rented and the office space upstairs is currently listed for rent. The campground expenses are tracking well. Planning has reviewed 50% more applications to date over last year and have taken more time to review due to the complexity of the projects. Turnaround time for applications has been averaging 10 days to two weeks with approximately 30% of the applications being completed in less than a week.

MOTION A-110/16

moved: D. Hayes

seconded: Roger Geysens

THAT the LPRCA Board of Directors receives the 2nd Quarter Financial Report as at June 30th, 2016 as information.

CARRIED

f) 2016 PARKS CAPITAL UPDATE

Staff reviewed the various capital projects budgeted for 2016. The Haldimand CA hydro upgrade, the Backus Heritage CA water system upgrade in campground E and the updated park entrance signage projects are complete. The Backus Heritage CA water system upgrade in campground C is complete except for two isolation chambers to be installed at the end of the camping season. The Norfolk water intake upgrade is 75% complete to be finished in August and the last two projects, hydro upgrades at Backus and Waterford North, will be completed at the end of the camping season. The Waterford North gatehouse project is not proceeding at this time and may be discussed during the 2017 budget.

MOTION A-111/16

moved: D. Hayes

seconded: R. Geysens

THAT the LPRCA Board of Directors receives the staff report on the 2016 update re: Projects in Conservation Areas as information.

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CARRIED

g) A.D. LATORNELL CONFERENCE

R. Chambers and D. Beres would like to attend if there is availability but both suggested that those who have not yet attended be considered first.

MOTION A-112/16 moved: R. Geysens seconded: D. Hayes

THAT the LPRCA Board of Directors approves the attendance of the General Manager, Mike Columbus and two others for the 23rd Annual A.D. Latornell Conference.

CARRIED

h) INVESTMENT POLICY UPDATE

The updated draft investment policy was reviewed by the Audit and Finance Committee in June 2016. The Committee recommended including Principal Protected Notes (PPN) in the Investment Policy and investing \$2 million into CIBC PPNs. Staff reviewed the investment projection over the life of the PPN (7 years).

MOTION A-113/16 moved: D. Hayes seconded: R. Geysens

THAT the LPRCA Board of Directors approves the revised Investment Policy; AND confirms investment of \$1,000,000 from each of the two Backus Woods endowment funds into Principal Protected Notes as per the recommendation from the LPRCA Audit and Finance Committee meeting of June 13th, 2016.

CARRIED

i) DELEGATED RESPONSIBILITY FOR MUNICIPAL PLAN REVIEW

Staff reviewed the history of the Ontario Planning and Development Process. In 1995, the province delegated the responsibility for comments on development proposals related to natural hazards to the conservation authorities across the province. The conservation authorities are mandated to comment on municipal planning documents and applications from the province's perspective with regard to Section 3.1 of the Provincial Policy Statement (PPS). Comments are first to be provided to the municipality regarding planning matters. If the municipality decision is not consistent with the PPS, LPRCA is obliged to notify the Ministry of Municipal Affairs and Housing (MMAH) of the inconsistency.

In regards to the decision made by Norfolk County Council regarding allowing trailers on Hastings Drive in Long Point, LPRCA fulfilled its obligation to the province by sending a letter to MMAH of the inconsistency with the PPS along with the comments provided to Norfolk County in June 2016. LPRCA did not file an appeal to the Ontario Municipal Board. If MMAH appeals Norfolk County Council's decision, LPRCA staff will be

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required to provide information or attend the hearing.

MOTION A-114/16 moved: D. Brunton seconded: J. Scholten

THAT the LPRCA Board of Directors receives the report regarding Delegated Responsibility of Municipal Plan Review as Information.

CARRIED

j) EXPRESSION OF INTEREST – TILLSONBURG TOWN HALL

The Town of Tillsonburg recently advertised that they are researching new administrative facilities. Staff submitted an Expression of Interest and will continue to explore potential partnership opportunities.

MOTION A-115/16 moved: J. Scholten seconded: D. Brunton

THAT the LPRCA Board of Directors receives the General Manager's report regarding the Town of Tillsonburg's Request for Expressions of Interest in a new town hall; AND THAT the GM be authorized to explore any potential partnership opportunities for the Board's consideration.

CARRIED

D. Beres read an anonymous letter regarding the landscaping at the administration office, specifically the prairie grass which the public assumes is weeds. The prairie grass was planted in partnership with funding received from the RBC Blue Water Program. Staff was directed to prepare communication materials explaining the project.

MOTION A-116/16 moved: J. Scholten seconded: N. Haydt

That the LPRCA Board of Directors does now enter into an "In Camera" session to discuss:

- personal matters about an identifiable individual, including Conservation Authority employees;*
- a proposed or pending acquisition or disposition of land by the Conservation Authority;*
- advice that is subject to solicitor-client privilege, including communications necessary for that purpose*

CARRIED

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MOTION A-117/16

moved: R. Geysens

seconded: R. Chambers

That the LPRCA Board of Directors does now adjourn from the "In Camera" session.

CARRIED

The Chair adjourned the meeting at 10:00pm.

Michael Columbus
Chair

Judy Maxwell
Manager, Corporate Services

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