

**LONG POINT REGION CONSERVATION AUTHORITY
BOARD OF DIRECTORS – MINUTES
June 6, 2012**

(as approved at the Board meeting held August 1, 2012)

Members in attendance: L. Bartlett, R. Chambers, B. Chanyi, M. Columbus, R. Geysens, E. Ketchabaw, R. Sackrider and D. Travale

Staff in attendance: C. Evanitski, D. Holmes, J. Maxwell, J. Robertson, H. Surette, G. VanLouwe, P. Gagnon, J. Mason, B. Bravener, B. Matthews and D. McLachlan

Regrets: D. Beres

Absent: C. Grice

The LPRCA Chair called the meeting to order at 6:30 pm Wednesday, May 2, 2012 in the Tillsonburg Administration Office Boardroom.

ADDITIONAL AGENDA ITEMS

None

DISCLOSURES OF INTEREST

None

DEPUTATIONS

None

PRESENTATION: LPRCA SERVICE AWARD RECOGNITION

The Chair presented L. Bartlett, a Director for Haldimand County, with a 5-Year Service Award and thanked him for his contributions to LPRCA.

The following staff were recognized and thanked for their service and dedication to LPRCA. C. Evanitski, GM, was recognized for five years of service, P. Gagnon, Lands & Waters Supervisor 10 years, J. Mason, Haldimand CA Supervisor 15 years, B. Bravener, Resource Technician 20 years, Field Superintendent D. Holmes and Accounting Clerk G. VanLouwe 25 years, and Carpenter B. Matthews 40 years of service.

MINUTES OF PREVIOUS MEETINGS

MOTION A-78 moved: M. Columbus seconded: R. Sackrider

THAT the minutes of the LPRCA Board of Directors regular meeting held May 2nd, 2012 and the Mid-month Development Applications emailed May 16th, 2012 be adopted as

FULL AUTHORITY COMMITTEE MEMBERS

Leroy Bartlett, Dave Beres, Robert Chambers, Betty Chanyi, Michael Columbus
Roger Geysens, Craig Grice, Ed Ketchabaw, Ron Sackrider, Dennis Travale

circulated.

CARRIED

BUSINESS ARISING

None

REVIEW OF COMMITTEE MINUTES

None

CORRESPONDENCE

MOTION A-79 moved: M. Columbus seconded: R. Sackrider

That correspondence outlined in the Board of Directors' Agenda of June 6th, 2012 be received as information.

DEVELOPMENT APPLICATIONS

The Planning Department sought approval for a total of twelve applications. The Manager of Watershed Services noted that just over 100 applications have been received so far this year. H. Surette responded to questions.

MOTION A-80 moved: M. Columbus seconded: R. Sackrider

That the Board of Directors of the LPRCA approves the following Development Applications contained within the background section of this report:

- A. *For Work under Section 28 Regulations, Development, Interference with Wetlands & Alterations to Shorelines and Watercourses Regulations (R.R.O. 1990 Reg. 178/06),*

<i>NC-25/12</i>			
<i>NC-32/12-1</i>	<i>NC-34/12</i>	<i>NC-36/12</i>	<i>NC-39/12</i>
<i>HC-47/12-1</i>	<i>HC-48/12</i>	<i>HC-49/12</i>	<i>NC-40/12-1</i>
<i>NC-33/12</i>	<i>NC-35/12</i>	<i>NC-38/12</i>	

- B. *That the designated officers of LPRCA be authorized to complete the approval process for these Development Applications, as far as it relates to LPRCA's mandate and related Regulations.*

CARRIED

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NEW BUSINESS

a) CALENDAR REVIEW

The Board was reminded that there is no meeting in July and the August meeting will be held at Backus and will include the Leighton and Betty Brown Scholarship presentation. The Watershed Tour will be conducted August 24th to showcase LPRCA properties and activities. The Community Relations Supervisor fielded questions.

MOTION A-81 moved: D. Travale seconded: R. Sackrider

That the LPRCA Board of Directors receives the June/July Calendar Review Report as information.

CARRIED

b) GENERAL MANAGER'S REPORT

The GM has been meeting with g/oil representatives, as well as, other CAs to discuss gas leases on conservation authority lands and fracking in relation to source water protection. Traditionally, LPRCA has entered into agreements with gas companies and has been entertaining further agreements. He has discussed this with the Source Protection Committee and was told that fracking has not come up as a threat to municipal drinking water systems. He is currently awaiting a call from MNR for their input on fracking.

MOTION A-82 moved: D. Travale seconded: R. Chambers

That the LPRCA Board of Directors receives the General Manager's Report for May 2012 as information.

CARRIED

c) PROPOSED LPRCA FUNDRAISER

Senior staff recommended a committee to discuss the feasibility of hosting a golf tournament next year. The original purpose was to create awareness of the conservation authority and its many roles/functions but it could become a fundraiser. D. Beres was not at the meeting but had previously mentioned that he would be willing to sit on the committee. R. Sackrider also expressed interest in sitting on the committee.

MOTION A-83 moved: B. Chanyi seconded: R. Chambers

That Dave Beres and Ron Sackrider be appointed to a committee to work with staff and two community members to assess the feasibility of organizing a golf tournament.

CARRIED

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d) LEE BROWN MARSH MANAGEMENT COMMITTEE MEMBERSHIP

At the April meeting of the Lee Brown Marsh Management Committee (LBMMC), it was mentioned that L. Brown felt that he was no longer able to serve the committee effectively due to health, and therefore asked to step down. The Committee then passed a motion to recommend Trevor Lee Brown, Leighton's grandson, as the newest permanent member. Lifetime memberships were granted to committee members as a condition of the donation of the Lee Brown Marsh. M. Columbus suggested that Leighton serve as a honorary member. The GM will discuss with the LBMMC.

MOTION A-84 moved: B. Chanyi seconded: R. Chambers

That LPRCA Board of Directors confirms the appointment of Trevor Lee Brown as a permanent member of the Lee Brown Marsh Management Committee to fill the recent vacancy resulting from the resignation of Leighton Brown.

CARRIED

e) FUEL SUPPLY REPORT

LPRCA's previous fuel supplier quoted a price of \$25 000 or a fuel surcharge of 2.5¢ per litre on all fuel purchased for the next six years in order to cover off the expense of upgrading fuel tanks on LPRCA properties. The Chair was advised, and the Field Superintendent then contacted three fuel suppliers for a quote. Dowler-Karn responded and would supply all the necessary equipment at no cost.

MOTION A-85 moved: B. Chanyi seconded: M. Columbus

That the LPRCA Board of Directors receives the Authority Bulk Fuel Purchasing report dated May 29th, 2012 as information.

CARRIED

f) 2013 BUDGET PROCESS TIMELINE

The all-day meeting is currently scheduled for Monday, November 12th pending Member availability.

MOTION A-86 moved: B. Chanyi seconded: M. Columbus

*That the LPRCA Board of Directors receives the staff report regarding the 2013 Budget Process Timeline;
And That staff be directed to implement the timelines as presented at the June 6th, 2012 Board of Directors' meeting.*

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g) 2012 CHRISTMAS SCHEDULE

As in past years, staff will need to save two vacation days for the office closure over the Christmas holiday. Certain staff members will be on call for emergencies during that time.

MOTION A-87 moved: B. Chanyi seconded: M. Columbus

That the LPRCA Board of Directors closes operations (except for emergency response) from December 25/12 to January 1/13 inclusive, AND that staff working at that time be granted one complimentary day off with pay; AND that staff be required to utilize two (2) 2012 vacation days during the closure period or take unpaid leave - along with three statutory holidays.

CARRIED

h) ECOLOGICAL SURVEY OF SELECTED LPRCA PROPERTIES FOR 2012/2013 SILVICUTURAL OPERATIONS

LPRCA manages 200 to 300 acres annually. Bill Draper, Senior Ecologist, is highly respected in his field and utilized by many other agencies. Staff recently met with MNR to discuss the impact of the Endangered Species Act. The meeting was very positive and staff will be required to submit the LPRCA prescription/operating plans to the MNR within two weeks at which time it is expected that MNR will provide a letter of advice for LPRCA. Discussion ensued.

MOTION A-88 moved: B. Chanyi seconded: D. Travale

THAT the LPRCA Board of Directors retains Bill Draper of EcoPlans Ltd to conduct ecological inventories of seven identified Authority properties for a total submitted bid of \$25,075.60, which includes all applicable taxes and disbursements, as part of the 2012/2013 forest management operating plan.

CARRIED

i) REGULATION OFFICER APPOINTMENT

LPRCA currently has one Regulations Officer in the Planning Department but due to increased violations and complaints, and to cover time off, a second Regulations Officer is required. Justin Miller recently completed the training. In response to questions, H. Surette noted that violation/complaints take a significant amount of time to visit/inspect the site, interview complainant/neighbours/owner/etc., research/review permits and provide explanation. Spring is the busiest time and requires on average a day per week to manage issues.

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MOTION A-89 moved: R. Sackrider seconded: R. Chambers

THAT the LPRCA Board of Directors appoints Justin Miller, Assistant Resource Technician, as an LPRCA Regulation's Officer to enforce any regulation made under Section 28 of the *Conservation Authorities Act*.

CARRIED

MOTION A-90 moved: R. Sackrider seconded: R. Chambers

That the LPRCA Board of Directors does now enter into an "In Camera" session to discuss:

- a proposed or pending acquisition or disposition of land by the Conservation Authority;*
- litigation or potential litigation, including matters affecting the Conservation Authority.*

CARRIED

MOTION A-91 moved: D. Travale seconded: R. Chambers

That the LPRCA Board of Directors does now adjourn from the "In Camera" session.

CARRIED

MOTION A-92 moved: D. Travale seconded: R. Chambers

That the LPRCA Board of Directors receives the staff report regarding encroachment issues for information.

CARRIED

The Chairman adjourned the meeting at 8:05pm.

Roger Geysens
Chairman

Dana McLachlan
Administrative Assistant

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