



**LONG POINT REGION CONSERVATION AUTHORITY
BOARD OF DIRECTORS MINUTES - JUNE 4, 2014**

(as approved at the Board of Directors meeting held August 6, 2014)

Members in attendance: D. Beres, R. Chambers, B. Chanyi, M. Columbus, E. Ketchabaw, R. Sackrider and D. Travale

Staff in attendance: C. Evanitski, D. Holmes, J. Robertson, J. Maxwell, H. Surette, B Hodi, and D. McLachlan

Regrets: L. Bartlett, R. Geysens and C. Grice

Guests: G. Mussell, G. Sutton and J. Brick

The LPRCA Chair called the meeting to order at 6:30 pm Wednesday, June 4th, 2014 in the Tillsonburg Boardroom.

ADDITIONAL AGENDA ITEMS

None

DISCLOSURES OF INTEREST

None

PRESENTATION: LPRCA SERVICE AWARD RECOGNITION

The following staff and Board Members were recognized and thanked for their service and dedication to LPRCA.

5 Years: Heather Surette, Manager Watershed Services; Craig Jacques, Source Water Protection Technician; Justin Miller, Resource Planning Assistant; Debbie Thain, Forestry Technician; and Darryl Rohrer, Field Staff.

10 Years: Nick DeSerranno, Backus Area Supervisor; Roger Geysens, Board Chair; and Ron Sackrider, Board Member, past Chair and Vice-Chair.

15 Years: Jerry DeBackere, Forestry Technician & Norfolk CA Supervisor

25 Years: Doug Schram, Field Staff

DEPUTATIONS:

a) G. Mussell, Re: Hastings Drive, Long Point

Mr. Mussell spoke to various issues regarding the development of privately-owned lots on Hastings Drive (Norfolk County). He wanted assurances that all landowners were being

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treated in an equal and fair fashion. Mr. Mussell was notified about an upcoming public meeting regarding the Norfolk County Draft Comprehensive Zoning Bylaw. While it is proposed that Hastings Drive will be removed from this plan and will be dealt with separately the meeting may still be of interest of Mr. Mussell and other Hastings Drive landowners. . A copy of his presentation was provided to staff.

b) G. Sutton, Re: Hastings Drive, Long Point

Mr. Sutton and his sister jointly own a piece of property on Hastings Drive. The original cottage was moved to St. Williams after storms caused severe damage to the area and roads were to be closed by Norfolk County. Mr. Sutton feels that Conservation Authority work permits are not being issued consistently, as per the regulations, to all on Hastings Drive. He also requested an improved working relationship between the Conservation Authority, MNR and property owners to produce more timely permits.

Mr. Sutton was reminded of both Norfolk County Council's affirmation that a trailer/tent was not considered a permanent structure, and of the upcoming Rate Payers Association AGM.

The GM will be meeting with staff from Norfolk County and the Ministry of Natural Resources next week to discuss the various issues on Hastings Drive.

MOTION A-93/14 moved: R. Sackrider seconded: M. Columbus

THAT the LPRCA Board of Directors accepts the presentations by G. Mussell and G. Sutton re: Hastings Drive, Long Point as information.

CARRIED

PRESENTATION: JEFF BRICK, UPPER THAMES RIVER CONSERVATION AUTHORITY RE: LANDOWNER BEHAVIOUR IN THE UPPER THAMES AND GRAND RIVER WATERSHEDS

J. Brick presented his findings on Landowner Behaviour in the Upper Thames and Grand River Watersheds. A lengthy survey on conservation attitudes was distributed to rural landowners throughout the two watersheds as part of his research to complete his Masters degree and to possibly use the findings to better manage conservation services and resources. He wanted to know the factors that explain why some farmers convert conservation lands to agricultural production while other farmers establish conservation lands on their property. Although some of the data needs to be analyzed further, some of the initial results were of interest to those present.

MOTION A-94/14 moved: D. Travale seconded: R. Chambers

THAT the LPRCA Board of Directors accepts the presentation by J. Brick, Upper Thames River Conservation Authority Re: Landowner Behaviour in the Upper Thames and Grand River Watersheds as information.

CARRIED

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MINUTES OF PREVIOUS MEETINGS

MOTION A-95/14 moved: R. Chambers seconded: R. Sackrider

THAT the minutes of the LPRCA Board of Directors Regular Meeting held May 7th, 2014 be adopted as circulated.

CARRIED

There were no questions or comments regarding the above minutes.

BUSINESS ARISING

a) Parasitic Wasp Report

The Field Superintendent reviewed the biological control process developed by the U.S. Department of Agriculture recently adopted by Natural Resources Canada. Emerald Ash Borer (EAB) was first discovered in Canada in the early 2000's. Norfolk County was chosen by Natural Resources Canada as an area for testing a non-native parasitic wasp due to its high percentage of forest cover with a high ash population. Staff noted that there is now complete infestation in many areas and some LPRCA tracts are showing severe mortality. Yesterday, the parasites were released in the first of three releases throughout the spring, summer and early fall. The hope is that EAB will be controlled and will not spread to other species.

MOTION A-96/14 moved: M. Columbus seconded: B. Chanyi

THAT the LPRCA Board of Directors receives the staff report parasite Release Project for EAB as information.

CARRIED

REVIEW OF COMMITTEE MINUTES

None

CORRESPONDENCE

Brant County Council has endorsed the request by Oxford County re: LPRCA Board Membership Structure and a letter will be forwarded to LPRCA shortly.

MOTION A-97/14 moved: R. Chambers seconded: D. Travale

THAT the LPRCA Board of Directors directs staff to bring back an updated report regarding LPRCA Board structure.

CARRIED

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MOTION A-98/14 moved: R. Chambers seconded: D. Travale

THAT correspondence outlined in the Board of Directors' Agenda of June 4th, 2014 be received as information.

CARRIED

DEVELOPMENT APPLICATIONS

a) Staff Approved applications

Staff approved 13 applications this past month: LPRCA-52/14, LPRCA-53/14, LPRCA-54/14, LPRCA-57/14, LPRCA-58/14, LPRCA-59/14, LPRCA-60/14, LPRCA-62/14, LPRCA-63/14, LPRCA-64/14, LPRCA-65/14, LPRCA-66/14 and LPRCA-67/14. H. Surette explained that, as per the Act, a structure must conform to the regulations regardless of the size of the structure. LPRCA-64/14 is a large floating dock that is anchored to shore.

MOTION A-99/14 moved: R. Chambers seconded: M. Columbus

That the LPRCA Board of Directors receives the Staff Approved Section 28 Regulation Applications report as information.

CARRIED

b) New Applications

The Planning Department sought approval for six applications. LPRCA-70/14 and LPRCA-71/14 are for a new shoreline protection structure on Black Creek. A Letter of Advice was issued by Fisheries and Oceans Canada and the applicant was required to register and complete a self-assessment with MNR for those applications. LPRCA-72/14 is for a new development in Long Point.

MOTION A-100/14 moved: M. Columbus seconded: R. Chambers

THAT the LPRCA Board of Directors approves the following Development Applications contained within the background section of this report:

A. For Work under Section 28 Regulations, Development, Interference with Wetlands & Alterations to Shorelines and Watercourses Regulations (R.R.O. 1990 Reg. 178/06),

LPRCA-70/14

LPRCA-72/14

LPRCA-74/14

LPRCA-71/14

LPRCA-73/14

LPRCA-75/14

B. That the designated officers of LPRCA be authorized to complete the approval process for these Development Applications, as far as it relates to LPRCA's mandate and related Regulations.

CARRIED

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The Board requested a presentation/report detailing the steps/process of a development application for future Board Members.

NEW BUSINESS

a) CALENDAR REVIEW

The report contains the many events scheduled over the next two months including, for the first time, a Charity Open Water Swim Race with Three to Be – Waves of Hope at Deer Creek Conservation Area June 21st.

There has been an approximate 40% increase in Conservation Education Program visitation attributed to Outdoor Educator, Fiona Street, now working full-time, year-round. She is energetic and contributes a lot of great ideas. Both the Conservation and the Heritage Education programs are fully booked for the rest of the month.

J. Robertson reminded everyone that there is no meeting scheduled for July and the next meeting will be August 6th at Backus to include the Leighton and Betty Brown Scholarship winners and their families.

MOTION A-101/14 moved: M. Columbus seconded: R. Chambers

THAT the LPRCA Board of Directors receives the June/July Calendar Review Report as information.

CARRIED

b) GENERAL MANAGER'S REPORT

P. Gagnon, Lands and Water Supervisor, was recently recognized by Carolinian Canada for his outstanding work in helping to restore and protect the unique nature of Carolinian Canada. Staff was commended for participating in the Brant Children's Water Festival.

MOTION A-102/14 moved: M. Columbus seconded: D. Travale

THAT the LPRCA Board of Directors receives the General Manager's Report for May, 2014 as information.

CARRIED

c) CMOG UPDATE

All the paperwork was submitted and all criteria met to apply for the CMOG grant for 2014/2015.

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MOTION A-103/14

moved: D. Travale

seconded: R. Sackrider

THAT the LPRCA Board of Directors receives the Final Results of Community Museums Standards Review for Backus Heritage Village as information.

CARRIED**d) 2014/2015 WECl FUNDING**

Staff submitted three applications for WECl funding and two of the projects were approved. The first project entails an in-depth inspection of six LPRCA structures and the second, repairs to the Lehman's sluice gate.

MOTION A-104/14

moved: R. Chambers

seconded: D. Travale

THAT the LPRCA Board of Directors receives the 2014/2015 WECl Funding Report for information.

CARRIED**e) VITTORIA DAM REPORT**

The Vittoria Dam WECl application did not receive funding but staff determined that the project should proceed. Four proposals were received and staff recommended AECOM Technology Corporation be awarded the project to undertake dam safety measures. Staff gave a general overview of the funding process and rating system used for WECl applications.

MOTION A-105/14

moved: D. Travale

seconded: R. Chambers

THAT the LPRCA Board of Directors approves the proposal received from AECOM for a total of \$44,930 (plus tax) for engineering services to complete a Dam Safety Review of Vittoria Dam.

CARRIED**f) HALDIMAND CHILDREN'S WATER FESTIVAL**

The Haldimand Children's Water Festival is a new pilot project led by GRCA staff similar to other Water Festivals in Oxford and Brant counties. LPRCA is helping with the planning and delivery of the program planned for October at the Taquanyah Nature Centre.

MOTION A-106/14

moved: R. Chambers

seconded: D. Travale

THAT the LPRCA Board of Directors receives the Haldimand Children's Water Festival Report as information.

CARRIED

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g) 2014 CHRISTMAS SCHEDULE

As in the past, the office will be closed for the Christmas break from December 25th, 2014 until Friday, January 2nd, 2015, reopening Monday, June 5th, 2015. This year staff will be required to use three vacation days or take unpaid leave. All three days may be from their 2014 allotment or they may utilize 2 days from 2014 and 1 day from 2015. Some staff members will be on call for emergencies during that time.

MOTION A-107/14 moved: B. Chanyi seconded: R. Sackrider

*THAT the LPRCA Board of Directors closes operations (except for emergency response) from December 25/14 to January 2/15 inclusive;
AND that staff working at that time be granted one complimentary day off with pay;
AND that staff be required to utilize two (2) 2014 vacation days and one (1) 2015 vacation day during the closure period or take unpaid leave - along with three statutory holidays.*

CARRIED

D. Beres left the meeting.

MOTION A-108/14 moved: R. Sackrider seconded: D. Travale

THAT the LPRCA Board of Directors does now enter into an "In Camera" session to discuss:

- litigation or potential litigation, including matters affecting the Conservation Authority*

CARRIED

MOTION A-109/14 moved: D. Travale seconded: M. Columbus

That the LPRCA Board of Directors does now adjourn from the "In Camera" session.

CARRIED

MOTION A-110/14 moved: R. Sackrider seconded: D. Travale

THAT the LPRCA Board of Directors receives the GM's confidential report regarding a legal matter for information;

AND THAT the Prohibition Notice issued for a camper at Norfolk Conservation Area in 2012 be repealed pending receipt of an executed Full and Final Release and an issued and entered Dismissal Order.

CARRIED

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The Chair adjourned the meeting at 9:10pm.

Ed Ketchabaw
Vice-Chair

Dana McLachlan
Administrative Assistant

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