

**LONG POINT REGION CONSERVATION AUTHORITY
BOARD OF DIRECTORS MEETING - MINUTES
December 5th, 2012**

(as approved at the Board meeting held January 9, 2013)

Members in attendance: L. Bartlett, D. Beres, R. Chambers, B. Chanyi, M. Columbus, R. Geysens, E. Ketchabaw, R. Sackrider and D. Travale.

Staff in attendance: C. Evanitski, D. Holmes, J. Robertson, J. Maxwell, H. Surette and D. McLachlan

Absent: C. Grice

The LPRCA Chair called the meeting to order at 6:40 pm Wednesday, December 5th, 2012 in the Tillsonburg Boardroom.

ADDITIONAL AGENDA ITEMS

None

DISCLOSURES OF INTEREST

None

DEPUTATIONS

None

MINUTES OF PREVIOUS MEETINGS

MOTION A-175 moved: R. Chambers seconded: R. Sackrider

THAT the minutes of the LPRCA Board of Directors regular meeting held November 7th, 2012 be adopted as circulated.

CARRIED

MOTION A-176 moved: L. Bartlett seconded: B. Chanyi

THAT the LPRCA Mid-month Development Application approval minutes of November 16th, 2012 be adopted as circulated.

CARRIED

MOTION A-177 moved: R. Sackrider seconded: L. Bartlett

THAT the minutes of the LPRCA Board of Directors budget meeting held November 12th, 2012 be adopted as circulated.

CARRIED

FULL AUTHORITY COMMITTEE MEMBERS

Leroy Bartlett, Dave Beres, Robert Chambers, Betty Chanyi, Michael Columbus
Roger Geysens, Craig Grice, Ed Ketchabaw, Ron Sackrider, Dennis Travale

MOTION A-178 moved: L. Bartlett seconded: R. Chambers

THAT the minutes of the LPRCA Board of Directors budget meeting held November 21st, 2012 be adopted as circulated.

CARRIED

BUSINESS ARISING

a) Proposed Biosphere Expansion

After the presentation by Brian Craig, Long Point World Biosphere Reserve (LPWBR) President, in August, the Board requested further information from the GM. As previously discussed LPWBR would like to include Backus Woods as a core area of the biosphere. The Nature Conservancy of Canada (NCC), the current owners of Backus Woods, approves of the designation as does The Weston Foundation who funded the purchase of the property. LPWBR approached LPRCA, the previous owners, for support as a courtesy.

Staff continues to support the request as the property no longer belongs to LPRCA and staff foresees potential benefits for the Backus Heritage Conservation Area as it is situated next to Backus Woods. There could also be potential spin-off benefits through added marketing of the expanded Biosphere.

The GM referenced the article "*Farmland Prices Skyrocket in Norfolk*" and noted that most of the neighbouring lands surrounding Backus Woods are owned by either NCC, Norfolk County or are under the ALUS Program. Using an overhead map, D. Holmes identified for the Board the owners and uses of the neighbouring lands.

M. Columbus asked how the designation might impede the development application process for the neighbouring land owners. The GM noted that there should not be an impact considering the current use of the surrounding lands. B. Chanyi stated that the Biosphere's mandate is not to interfere or impede development.

MOTION A-179 moved: L. Bartlett seconded: R. Chambers

*THAT the LPRCA Board of Directors receives the GM's verbal report regarding the proposed Biosphere expansion as information;
AND THAT the Board of Directors supports the proposal by the Long Point World Biosphere Foundation to include Backus Woods as part of the Biosphere designation.*

CARRIED

CORRESPONDENCE

The Chair was pleased that the Community Museum Operating Grant (CMOG) has

FULL AUTHORITY COMMITTEE MEMBERS

Leroy Bartlett, Dave Beres, Robert Chambers, Betty Chanyi, Michael Columbus
Roger Geysens, Craig Grice, Ed Ketchabaw, Ron Sackrider, Dennis Travale

been approved for 2012/2013. R. Sackrider asked if the grant specifies how the funds are to be spent. J. Robertson responded that the funds are not specified but are expected to support activities which can include a portion of salaries and the purchase/cost of upkeep for storage/exhibit space.

MOTION A-180 moved: R. Sackrider seconded: L. Bartlett

That correspondence outlined in the Board of Directors' Agenda of December 5th, 2012 be received as information.

CARRIED

DEVELOPMENT APPLICATIONS

The Planning Department sought approval for a total of 9 applications. All conform to policies and guidelines, and staff recommends approval.

B. Chanyi asked for clarification on two properties. In response to other Board inquiries, H. Surette noted that the main concern for LPRCA in relation to the hazard level is the potential harm to property and persons in the event of a catastrophic storm. The new Lakeflood Assessment model will assist staff in determining the potential damage resulting from hazards.

MOTION A-181 moved: B. Chanyi seconded: D. Beres

THAT the Board of Directors of the LPRCA approves the following Development Applications contained within the background section of this report:

A. For Work under Section 28 Regulations, Development, Interference with Wetlands & Alterations to Shorelines and Watercourses Regulations (R.R.O. 1990 Reg. 178/06),

NH-9/12	NC-109/12	NC-111/12
NH-10/12	NC-110/12	NC-112/12-1
NC-108/12-1	HC-109/12	NC-113/12

B. THAT the designated officers of LPRCA be authorized to complete the approval process for these Development Applications, as far as it relates to LPRCA's mandate and related Regulations.

CARRIED

NEW BUSINESS

a) GENERAL MANAGER'S REPORT

The GM reviewed his report drawing the Board's attention to the joint Museums meeting with Norfolk County. The two groups discussed potential complimentary

FULL AUTHORITY COMMITTEE MEMBERS

Leroy Bartlett, Dave Beres, Robert Chambers, Betty Chanyi, Michael Columbus
Roger Geysens, Craig Grice, Ed Ketchabaw, Ron Sackrider, Dennis Travale

opportunities, joint advertising/events and the sharing of artifacts. The floor was then opened for questions and comments.

B. Chanyi asked why the Tarza barn is being considered for demolition. The GM stated that the issue had been discussed by the Strategic Planning Committee and that it was felt that if the building is not being utilized, it should be removed in order to avoid maintenance costs. The GM added that the barn is not used, requires upkeep and is falling into disrepair. However, the Committee's minutes need to be approved first before the accompanying report can be forwarded to the Board for its consideration. Two demolition companies have been contacted for quotes/interest in the barn. The GM stated that once removed, the land could be used to extend the life of the adjacent Memorial Forest. The barn is original to the surrounding property.

B. Chanyi also asked if staff would be investigating provincial funding available for promotion in the tourism sector. The GM responded that the South-West Ontario Tourism Corporation will be investigating on behalf of local campground operators including LPRCA. .

M. Columbus asked if a BBQ fundraiser had been done in the past. The GM responded that it had not. The Long Point Foundation for Conservation traditionally held a dinner/silent auction fundraiser and the Backus Advisory Board ran an annual golf tournament. The most recent fundraising effort was the Festival of Trees organized/operated jointly by LPRCA staff with Camp Trillium for three years. The GM noted there has not been any fundraising efforts in the past couple of years.

MOTION A-182 moved: R. Chambers seconded: M. Columbus

THAT the LPRCA Board of Directors receives the General Manager's Report for November 2012 as information.

CARRIED

b) AMENDING O. REG. 178/06

The Manager of Watershed Services referenced the report given to the Board in September 2011 in which a number of amendments to the regulations were recommended. The purpose of the amendments is to streamline the permitting process and enhance service delivery. Staff is currently waiting for the official copy to arrive by courier for signature.

D. Travale asked the intent of the dynamic beach setback. H. Surette noted that this is one of the natural hazard areas regulated by the Conservation Authority to allow the natural shoreline processes to continue. H. Surette further noted that the hazards and jurisdiction over which LPRCA has Regulatory authority has not changed.

FULL AUTHORITY COMMITTEE MEMBERS

Leroy Bartlett, Dave Beres, Robert Chambers, Betty Chanyi, Michael Columbus
Roger Geysens, Craig Grice, Ed Ketchabaw, Ron Sackrider, Dennis Travale

MOTION A-183 moved: B. Chanyi seconded: R. Chambers

Whereas an 'amending' regulation to the Individual Conservation Authorities Act Section 28 'Development, Interference with Wetlands and Alterations to Shorelines and Watercourses Regulation' has been prepared in conformity with the provisions in Section 28 of the Conservation Authorities Act and the amended Ontario Regulation 97/04;

THEREFORE BE IT RESOLVED THAT the Long Point Region Conservation Authority adopts the subject 'amending' regulation that will amend the Individual Conservation Authorities Act Section 28 'Development, Interference with Wetlands and Alterations to Shorelines and Watercourses Regulation'; O. Reg 178/06,

AND THAT the said 'amending' regulation be submitted to the Ministry of Natural Resources for consideration by the Minister of Natural Resources for the Minister's approval.

CARRIED

c) LAKEFLOOD FORECASTING TABLES

LPRCA has been working with other CAs to lobby the MNR to prepare a model to better forecast Lake Erie flood events. The MNR has since completed the project for all the great lakes at no cost to the CAs. Therefore, staff would like to reallocate the funds budgeted for the forecast model to implement the Flood Risk Assessment tool. This tool will help assess potential flooding damage along the Lake Erie shoreline.

MOTION A-184 moved: D. Travale seconded: R. Sackrider

THAT the LPRCA Board of Directors permits staff to reallocate funds carried over in the capital budget for the Lake Flood Forecasting Tables to develop a Flood Risk Assessment Tool.

CARRIED

d) TIMBER TENDER – HUGHES TRACT

Moved to in-camera meeting.

e) 2013 MEETING SCHEDULE

J. Robertson reviewed the 2013 meeting schedule making special mention of the fact that the Norfolk Woodlot Owners Association has changed their AGM to the first Wednesday of March. Since there is no LPRCA meeting scheduled that evening, the

FULL AUTHORITY COMMITTEE MEMBERS

Leroy Bartlett, Dave Beres, Robert Chambers, Betty Chanyi, Michael Columbus
Roger Geysens, Craig Grice, Ed Ketchabaw, Ron Sackrider, Dennis Travale

Board Members and staff will be able to attend.

MOTION A-185 moved: R. Chambers seconded: R. Sackrider

THAT the 2013 meeting schedule as attached be approved.

CARRIED

f) ONTARIO WOOD LOGO

The Field Superintendent recently attended a seminar with the MNR regarding the Ontario Wood logo. The logo is used to promote “buying local” and is free to use provided all rules and regulations are adhered to, and a signed contract is submitted and approved by the MNR.

MOTION A-186 moved: R. Chambers seconded: R. Sackrider

*THAT the LPRCA Board of Directors approves the use of the Ontario Wood Logo on all new signage for the LPRCA tracts;
AND THAT the appropriate officers sign the attached agreement.*

CARRIED

g) EMPLOYEE VACATION CARRY-OVER REQUESTS

There is only one staff member requesting to carry over vacation days to 2013.

MOTION A-187 moved: M. Columbus seconded: L. Bartlett

THAT the LPRCA Board of Directors authorizes the following employees to carry forward the following days of vacation into 2013:

a) Janice Robertson – 17 days

CARRIED

h) LPRCA COMMITTEE APPOINTMENTS

MOTION A-188 moved: D. Beres seconded: B. Chanyi

THAT the LPRCA Board of Directors receives the 2013 LPRCA Committee Appointments Report for information.

CARRIED

i) SEASONAL STAFF APPRECIATION

It has been customary to give each staff member working at the LPRCA this late in the year a turkey or ham for the holiday season. Starting last year, staff was presented with

FULL AUTHORITY COMMITTEE MEMBERS

Leroy Bartlett, Dave Beres, Robert Chambers, Betty Chanyi, Michael Columbus
Roger Geysens, Craig Grice, Ed Ketchabaw, Ron Sackrider, Dennis Travale

a gift card to purchase their own ham or turkey.

MOTION A-189 moved: M. Columbus seconded: L. Bartlett

THAT the LPRCA Board of Directors authorizes the purchase of a \$25 gift card for staff employed this time of year.

CARRIED

MOTION A-190 moved: L. Bartlett seconded: R. Chambers

That the LPRCA Board of Directors does now enter into an "In Camera" session to discuss:

☐ the security of the property of the Conservation Authority.

CARRIED

MOTION A-191 moved: M. Columbus seconded: L. Bartlett

That the LPRCA Board of Directors does now adjourn from the "In Camera" session.

CARRIED

MOTION A-192 moved: B. Chanyi seconded: D. Travale

That the LPRCA Board of Directors accepts the tender submitted by Townsend Lumber Inc. for marked standing timber located at the Hughes Tract for a total tender price of \$60 550.00.

CARRIED

The Chair adjourned the meeting at 7:40pm.

Roger Geysens
Chair

Dana McLachlan
Administrative Assistant

FULL AUTHORITY COMMITTEE MEMBERS

Leroy Bartlett, Dave Beres, Robert Chambers, Betty Chanyi, Michael Columbus
Roger Geysens, Craig Grice, Ed Ketchabaw, Ron Sackrider, Dennis Travale