



LONG POINT REGION CONSERVATION AUTHORITY
BOARD OF DIRECTORS MEETING MINUTES - May 6, 2015

(as approved at the Board of Directors Meeting held June 3, 2015)

Members in attendance: Dave Beres, Doug Brunton, Robert Chambers, Craig Grice, Noel Haydt, David Hayes and Tom Southwick

Staff in attendance: C. Evanitski, D. Holmes, J. Robertson, J. Maxwell, L. Minshall, B. Hodi, C. Jacques and D. McLachlan

Regrets: Leroy Bartlett, Michael Columbus, Roger Geysens and John Scholten

The LPRCA Chair called the meeting to order at 6:30 pm Wednesday, May 6th, 2015 in the Tillsonburg Boardroom.

ADDITIONAL AGENDA ITEMS

None

DISCLOSURES OF INTEREST

None

DEPUTATIONS:

None

MINUTES OF PREVIOUS MEETINGS

MOTION A-53/15 moved: N. Haydt seconded: R. Chambers

THAT the minutes of the LPRCA Board of Directors Regular Meeting held April 1st, 2015 be adopted as circulated.

CARRIED

BUSINESS ARISING

a) 20-Year Forest Management Plan and Property Map

Staff distributed a copy of the LPRCA Forest Management Plan 2000-2019 along with a

FULL AUTHORITY COMMITTEE MEMBERS

Leroy Bartlett, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus,
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map of the watershed detailing LPRCA properties.

b) 2015 Biennial Tour

Staff reviewed the details of the upcoming Biennial Tour to be hosted jointly by LPRCA and GRCA. This is a three-day event with day three dedicated to viewing various locations in the Long Point Region watershed.

MOTION A-54/15 moved: N. Haydt seconded: D. Hayes

THAT the Chair, General Manager and one Board Director be authorized to attend the 2015 Biennial Tour.

CARRIED

REVIEW OF COMMITTEE MINUTES

a) Lee Brown Marsh Management Committee – December 19th, 2014

The Geese Relocation Program was reviewed along with the agricultural land rental agreement currently in its third year of a five-year lease.

MOTION A-55/15 moved: T. Southwick seconded: N. Haydt

THAT the minutes from the Lee Brown Marsh Management Committee meeting of December 19th, 2014 be received as information.

CARRIED

CORRESPONDENCE

a) Metalore Resources Limited re: natural gas industry

While resource companies are prohibited from drilling on conservation authority lands, they do lease land to put together drilling blocks. Metalore currently leases land from LPRCA and provides an annual royalty.

MOTION A-56/15 moved: D. Hayes seconded: N. Haydt

THAT the correspondence outlined in the Board of Directors' Agenda of May 6th, 2015 be received as information.

CARRIED

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DEVELOPMENT APPLICATIONS

a) Staff Approved applications

Staff approved 17 applications since the last meeting in April: LPRCA-22/15, LPRCA-23/15, LPRCA-24/15, LPRCA-25/15, LPRCA-27/15, LPRCA-28/15, LPRCA-29/15, LPRCA-30/15, LPRCA-31/15, LPRCA-32/15, LPRCA-33/15, LPRCA-34/15, LPRCA-35/15, LPRCA-36/15, LPRCA-37/15, LPRCA-38/15 and LPRCA-43/15.

Staff expanded on details regarding LPRCA-43/15 located at Hastings Drive, Long Point noting that it was a joint pilot project with Norfolk County, Fisheries and Oceans Canada and the Ministry of Natural Resources and Forestry to try and re-establish dunes. The road was closed for safety reasons to remove the sand that accumulated over the road.

MOTION A-57/15 moved: R. Chambers seconded: T. Southwick

That the LPRCA Board of Directors receives the Staff Approved Section 28 Regulation Applications report as information.

CARRIED

b) New Applications

The Planning Department sought approval for one application located in Tillsonburg, Oxford County. Staff recommended approval with conditions.

MOTION A-58/15 moved: R. Chambers seconded: T. Southwick

THAT the LPRCA Board of Directors approves the following Development Applications WITH CONDITIONS contained within the background section of this report:

- A. For Work under Section 28 Regulations, Development, Interference with Wetlands & Alterations to Shorelines and Watercourses Regulations (R.R.O. 1990 Reg. 178/06),

LPRCA-39/15

- B. That the designated officers of LPRCA be authorized to complete the approval process for this Development Application, as far as it relates to LPRCA's mandate and related Regulations.

CARRIED

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NEW BUSINESS

a) CALENDAR REVIEW

LPRCA staff will be participating in three children's water festivals this spring in Brant, Oxford and Haldimand counties. Staff will also be partnering with various municipalities, community groups and organizations across the watershed to plant trees as part of its ongoing commitment to providing a healthy environment and community involvement. The last of the five parks, Deer Creek Conservation Authority, opens May 13th for the 2015 season.

The Leighton and Betty Brown Scholarship information has been posted and distributed to various schools throughout the watershed. There will be one scholarship awarded this year and the winner and their family will be invited to attend the board meeting in August for a presentation. The deadline to apply is June 19th, 2015.

MOTION A-59/15

moved: N. Haydt

seconded: D. Brunton

THAT the May Calendar of Events Report be received as information.

CARRIED

b) GENERAL MANAGER'S REPORT

The Contractor has completed the renovation work required for the Backus Mill Restoration Project and staff will be on site tomorrow to reconfigure the grindstones. Shortly thereafter, the engineers will conduct their final review/inspection of the project. A re-opening ceremony is planned for July 4th during the "Adventures along Spring Creek" event.

MOTION A-60/15

moved: D. Brunton

seconded: T. Southwick

THAT the LPRCA Board of Directors receives the General Manager's Report for April 2015 as information.

CARRIED

c) 1ST QUARTER BUDGET PERFORMANCE REVIEW

Staff highlighted the 1st quarter revenues and expenses and noted specific activities that affected the budget causing an additional \$13,600 in expenses. The statuses of the various capital projects were also reviewed. No questions or comments.

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MOTION A-61/15

moved: R. Chambers

seconded: D. Brunton

THAT LPRCA Board of Directors receives the 1st Quarter, 2015 Budget Performance Report as information.

CARRIED**d) INSURANCE RENEWAL**

LPRCA obtains general insurance through Conservation Ontario as part of a group consisting of 34 conservation authorities. The Conservation Ontario Insurance Committee oversees negotiations and issues a Request for Proposal every five years and the current insurer, as of 2013, is Marsh Canada. Premiums for the group increased by 1.6% (mainly due to increases to the Total Insured Values for property) over last year but LPRCA saw a reduction in premiums of 5.7%. Staff was directed to research the insurance book of business for the CA group, Norfolk County and Haldimand County for comparison. The Board requested further information regarding the Directors and Officers Liability Insurance.

MOTION A-62/15

moved: D. Brunton

seconded: N. Haydt

THAT the LPRCA Board of Directors receives the Insurance Renewal Report as information.

CARRIED**e) ECOLOGICAL INVENTORIES – 2015 / 2016**

LPRCA conducts ecological surveys prior to forest management activities. These surveys are contracted out and conducted annually. This year ecological surveys will be conducted at properties that have been included in the 5-year Silvicultural Operating Plan (presented last meeting). There are very few companies that conduct ecological surveys and, costs associated with the ecological firm used in the past have escalated. Therefore, staff researched other firms and recommended Blue Oak Native Landscapes.

MOTION A-63/15

moved: R. Chambers

seconded: D. Hayes

THAT the LPRCA Board of Directors approves retaining the services of Paul O'Hara of Blue Oak Native Landscapes to conduct ecological inventories of identified Conservation Authority properties – totaling 245 Acres (99 Hectares) for a total submitted bid of \$31,357.00, which includes all applicable taxes and disbursements, as part of the 2015/2016 Forest Management Operating Plan.

CARRIED

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f) ONLINE CAMPSITE BOOKINGS REPORT

The online reservation system went live in 2011 and has been slowly gaining acceptance. A noticeable shift occurred in 2014 as there were almost an equal number of online reservations as in-park reservations. The hope is that the trend will continue in 2015 and that the online reservations will increase further.

MOTION A-64/15

moved: N. Haydt

seconded: D. Brunton

THAT the LPRCA Board of Directors receives the staff report regarding the online camping reservations as information.

CARRIED

g) DAM SAFETY REVIEW – VITTORIA DAM

This is an ongoing project that began in 2004 with a tendering process. Aecom was selected to complete the comprehensive Dam Safety Review (DSR) of the Vittoria Dam. The review uncovered a number of concerns including a high potential hazard classification. The scope of the work has increased in order to complete the DSR in accordance with the Ministry of Natural Resources and Forestry's (MNR) guidelines. Staff has applied to the Water Erosion Control Infrastructure (WECI) Program to help offset some of the costs. The DSR provides vital information, and is part of the standards required by MNR, to assess the next steps of the process i.e. if and what repairs can be made or if decommissioning the dam is the more suitable option.

MOTION A-65/15

moved: D. Hayes

seconded: R. Chambers

THAT the LPRCA Board of Directors receives the proposal received from AECOM for a total of \$19,990 (plus HST) for engineering services to complete Phase 2 of the Vittoria Dam Safety Review.

CARRIED

h) SOURCE PROTECTION PLAN STATUS UPDATE

The amended Source Protection Plan and Assessment Report were recently submitted for public consultation and the comments will be reviewed at tomorrow's Source Protection Committee meeting. If the Committee decides to release the final report following the meeting, the report will then go to the Source Protection Authority meeting June 3rd for approval to be sent to the Ministry of the Environment (MOE) for final approval. The expected approval date from MOE is 2016. Once approved various government policies, including municipal Official Plans, will need to reflect the Source Protection Plan policies in regards to land use.

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MOTION A-66/15

moved: D. Hayes

seconded: R. Chambers

THAT the LPRCA Board of Directors receives the Source Protection Plan status update report as information.

CARRIED

i) SOCIAL MEDIA POLICY

After reviewing various social media outlets, staff recommended to start with Twitter to build upon existing communication tools. The GM will sign off on the communications and the Community Relations Supervisor and GIS/IT Specialist will manage/conduct/monitor the activity with input from staff. The program will be reviewed in four weeks at which time other social media networking sites may be added.

MOTION A-67/15

moved: D. Hayes

seconded: T. Southwick

THAT the Social Media Guidelines be approved as presented and that the Supervisor of Community Relations with the IT Specialist directed to set up and maintain a LPRCA Twitter Account.

CARRIED

MOTION A-68/15

moved: D. Brunton

seconded: N. Haydt

That the LPRCA Board of Directors does now enter into an "In Camera" session to discuss:

- personal matters about an identifiable individual, including Conservation Authority employees;*
- a proposed or pending acquisition or disposition of land by the Conservation Authority.*

CARRIED

MOTION A-69/15

moved: D. Brunton

seconded: N. Haydt

That the LPRCA Board of Directors does now adjourn from the "In Camera" session.

CARRIED

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MOTION A-70/15

moved: C. Grice

seconded: D. Hayes

THAT the LPRCA Board of Directors directs the General Manager to execute a contract extension with Lorrie Minshall for the Manager of Watershed Services as presented by the GM on May 6th, 2015.

CARRIED

MOTION A-71/15

moved: C. Grice

seconded: D. Hayes

THAT the LPRCA Board of Directors approves the proposed land acquisition as outlined in the General Manager's Confidential Staff Report of May 6th, 2015; AND THAT staff be directed to secure an appraisal and draft an agreement for the Board's consideration.

CARRIED

The Vice-Chair adjourned the meeting at 8:50pm.

Dave Beres
Vice-Chair

Dana McLachlan
Administrative Assistant

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