



LONG POINT REGION CONSERVATION AUTHORITY

BOARD OF DIRECTORS MINUTES - May 4th, 2016

(as approved at the Board of Directors meeting held June 1, 2016)

Members in attendance: Leroy Bartlett, Doug Brunton, Robert Chambers, Michael Columbus, Roger Geysens, Noel Haydt, David Hayes, Tom Southwick and John Scholten

Staff in attendance: C. Evanitski, J. Robertson, J. Maxwell, D. Holmes, L. Minshall, P. Gagnon, B Hodi and D. McLachlan

Regrets: Dave Beres and Craig Grice

The LPRCA Chair called the meeting to order at 6:30 pm Wednesday, May 4th, 2016 in the Tillsonburg Administration Office Boardroom.

ADDITIONAL AGENDA ITEMS

MOTION A-66/16 moved: J. Scholten seconded: L. Bartlett

THAT the LPRCA Board of Directors add "an item dealing with litigation or potential litigation" under the in-camera session as item 1 (a) to the May 4th, 2016 agenda.

CARRIED

DISCLOSURES OF INTEREST

None

DEPUTATIONS

None

MINUTES OF PREVIOUS MEETINGS

MOTION A-67/16 moved: L. Bartlett seconded: N. Haydt

THAT the minutes of the LPRCA Board of Directors Regular Meeting held April 6th, 2016 be adopted as circulated.

CARRIED

FULL AUTHORITY COMMITTEE MEMBERS

Leroy Bartlett, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus,
Roger Geysens, Craig Grice, Noel Haydt, David Hayes, John Scholten, Tom Southwick

T. Southwick informed the Board that the East Beach Restoration Project funded by the Great Lakes Guardian Community Fund is not proceeding as per resolution by Bayham Council.

BUSINESS ARISING

a) LPRCA Conservation Stewardship Award

Staff developed and presented an application process and terms of reference for the new LPRCA Conservation Stewardship Award to be presented annually at the Annual General Meeting. The initial start-up costs would be approximately \$800 to \$1000 and \$200 to \$400 annually. There were no questions or comments

MOTION A-68/16 moved: L. Bartlett seconded: N. Haydt

THAT the LPRCA Board of Directors approves the nomination form and terms of reference for the new Long Point Region Conservation Stewardship Award.

CARRIED

REVIEW OF COMMITTEE MINUTES

MOTION A-69/16 moved: N. Haydt seconded: L. Bartlett

THAT the minutes from the Backus Museum Committee meeting of February 8th, 2016 and the Lee Brown Marsh Management Committee meeting of December 18th, 2015 be received as information.

CARRIED

It was noted that a volunteer member of the Backus Museum Committee has resigned and the Committee has since discussed reducing membership.

CORRESPONDENCE

In reference to the letter re: Conservation Authorities Act Review from the Ministry of Natural Resources and Forestry (MNR), the GM has been invited to participate in a Conservation Authorities Act Review Working Group this month.

MOTION A-70/16 moved: L. Bartlett seconded: J. Scholten

THAT the correspondence outlined in the Board of Directors' Agenda of May 4th, 2016 be received as information.

CARRIED

FULL AUTHORITY COMMITTEE MEMBERS

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DEVELOPMENT APPLICATIONS

a) Staff Approved applications

Planning staff approved 20 applications over the past month.

MOTION A-71/16 moved: R. Chambers seconded: N. Haydt

That the LPRCA Board of Directors receives the Staff Approved Section 28 Regulation Applications report dated May 4th, 2016 as information.

CARRIED

b) New Applications

The Planning Department recommended the approval of three applications. L. Minshall reviewed the applications detailing the reasons for recommendation.

MOTION A-72/16 moved: D. Hayes seconded: R. Geysens

THAT the LPRCA Board of Directors approves the following Development Applications contained within the background section of the report:

A. For Work under Section 28 Regulations, Development, Interference with Wetlands & Alterations to Shorelines and Watercourses Regulations (R.R.O. 1990 Reg. 178/06),

- LPRCA-59/16*
- LPRCA-60/16*
- LPRCA-62/16*

B. That the designated officers of LPRCA be authorized to complete the approval process for this Development Application, as far as it relates to LPRCA's mandate and related Regulations.

CARRIED

NEW BUSINESS

a) CALENDAR REVIEW

Staff will be participating in two children's water festivals this month, the first is Brantford/Brant at Mohawk Park May 17-19 and the second is Haldimand at Taquanyah CA May 25-26. J. Robertson presented the park information/brochure distribution list and requested suggestions for further distribution locations from the Board.

FULL AUTHORITY COMMITTEE MEMBERS

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MOTION A-73/16

moved: D. Brunton

seconded: R. Geysens

THAT the LPRCA Board of Directors receives the May Calendar Review Report as information.

CARRIED

b) GENERAL MANAGER'S REPORT

The GM reported that seasonal campers have begun to move into the parks and park staff have been asked to become actively engaged in their respective campers associations. The recent fundraising events held at both Backus and Camp Trillium were deemed great successes.

MOTION A-74/16

moved: D. Hayes

seconded: R. Geysens

THAT the LPRCA Board of Directors receives the General Manager's Report for April 2016 as information.

CARRIED

c) VITTORIA EA PROCESS REPORT

As per the Dam Safety Review, a Class Environmental Assessment (EA) is required for the Vittoria Dam. The Class EA will evaluate and identify options for the dam including: 1) do nothing, 2) rebuild, 3) repair, 4) modify or 5) decommission the structure. Staff proposed to do much of the Class EA work in-house except where additional expertise is required. LPRCA has recently been notified that the Water and Erosion Control Infrastructure Program (WECI) has granted \$50,000 to match funds approved in the 2016 budget for the Class EA study of Vittoria Dam. The project must be completed by March 31, 2017.

MOTION A-75/16

moved: J. Scholten

seconded: N. Haydt

That the LPRCA Board of Directors directs staff to proceed with the Vittoria Dam Environmental Assessment project based on the in-house approach outlined in the staff report.

CARRIED

d) REGULATIONS OFFICER APPOINTMENT

L. Bower recently completed the Basic Law Enforcement/Conservation Authority Compliance Training organized by the MNRF and Conservation Ontario, and is now eligible to be appointed as a Regulations Officer to enforce the regulations under

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Section 28. L Bower will be replacing J. Miller who has left the organization; she will work with B. Hodi who is also a current Regulations Officer.

MOTION A-76/16

moved: R. Geysens

seconded: D. Hayes

THAT the LPRCA Board of Directors appoints Leigh-Anne Bower, Planning Technician, as an LPRCA Regulations Officer to enforce any regulation made under Section 28 of the Conservation Authorities Act.

CARRIED

e) PROVINCIAL OFFENCES OFFICER APPOINTMENT

P. Walther-Mabee recently completed the Basic Law Enforcement/Conservation Authority Compliance Training Level 1 organized by the MNRF and Conservation Ontario, and is now eligible to be appointed as a Provincial Offences Officer under Section 29 of the *Conservation Authorities Act*. The addition of Ms. Walther-Mabee brings the total of Provincial Offences Officers at LPRCA to four including D. Holmes.

MOTION A-77/16

moved: D. Brunton

seconded: Roger Geysens

THAT the LPRCA Board of Directors designates Pamela Walther-Mabee as a Provincial Offences Officer in accordance with the Provincial Offences Act for the purpose of enforcing Section 29 of the Conservation Authorities Act, plus all the applicable legislation.

CARRIED

f) FIRST QUARTER FINANCIAL REPORT

There were no adjustments required to the budget during the first quarter but since April 1st a couple of items require adjusting. 1) Septic charges to the parks will be higher than anticipated based on the recent tendering process; and 2) the capital budget has been adjusted to remove the shoreline mapping project for Norfolk County. Staff reviewed the report and responded to questions. It was requested that the purchased services at the parks be detailed further.

The Chair and GM met with Norfolk County staff to discuss options for the Waterford North CA gatehouse. The discussions are ongoing.

MOTION A-78/16

moved: L. Bartlett

seconded: J. Scholten

THAT the LPRCA Board of Directors receives the 1st Quarter, 2016 Budget Performance Report as information.

CARRIED

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g) APPENDIX – PUBLIC FORESTRY INCOME STATEMENT

A report had been brought to the Board at the last meeting regarding the revenue and expenses of the Public Forestry Department. There was concern regarding some of the expenses within the department and staff was directed to research cost-savings options. Staff noted that the costs for ecological studies have been trending down due to increased staff knowledge/training.

MOTION A-79/16 moved: N. Haydt seconded: L. Bartlett

That the LPRCA Board of Directors does now enter into an “In Camera” session to discuss:

- litigation or potential litigation, including matters affecting the Conservation Authority*

CARRIED

MOTION A-80/16 moved: D. Hayes seconded: R. Geysens

That the LPRCA Board of Directors does now adjourn from the “In Camera” session.

CARRIED

MOTION A-81/16 moved: T. Southwick seconded: D. Brunton

THAT the LPRCA Board of Directors receives the GM’s verbal report regarding a potential litigation matter as information.

CARRIED

The Chair adjourned the meeting at 9:05pm.

Michael Columbus
Chair

Dana McLachlan
Administrative Assistant

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