

**LONG POINT REGION CONSERVATION AUTHORITY**  
**BOARD OF DIRECTORS MINUTES - May 1, 2013**  
**(as approved at the Board Meeting held June 5, 2013)**

Members in attendance: L. Bartlett, D. Beres, B. Chanyi, R. Geysens, C. Grice, E. Ketchabaw, and R. Sackrider.

Staff in attendance: C. Evanitski, J. Robertson, J. Maxwell, H. Surette, D. Holmes, P. Gagnon and D. McLachlan

Regrets: M. Columbus and D. Travale

Absent: R. Chambers and C. Grice

The LPRCA Chair called the meeting to order at 6:30 pm Wednesday, May 1<sup>st</sup>, 2013 in the Tillsonburg Boardroom.

**ADDITIONAL AGENDA ITEMS**

**MOTION A-83/13** moved: D. Beres seconded: L. Bartlett

*THAT the LPRCA Board of Directors add "Administration Office Re-naturalization Project" under New Business as item 10 (h) to the May 1<sup>st</sup>, 2013 agenda.*

**CARRIED**

**DISCLOSURES OF INTEREST**

None

**MINUTES OF PREVIOUS MEETINGS**

**MOTION A-84/13** moved: D. Beres seconded: L. Bartlett

*THAT the minutes of the LPRCA Board of Directors regular meeting held April 3<sup>rd</sup>, 2013 be adopted as circulated.*

**CARRIED**

There were no questions or comments regarding the above minutes.

**BUSINESS ARISING**

**a) Tarcza Barn Demolition Recommendation**

Staff noted that the Tarcza barn was once part of a dairy/cattle operation. The barn is deteriorating and maintenance costs would be sizable. Due to its configuration the barn is also difficult to use for storage. Upon direction from the Backus Museum

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**FULL AUTHORITY COMMITTEE MEMBERS**

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Committee, staff contacted three firms to obtain quotes for demolition. Miller's Construction submitted a proposal to pay LPRCA \$300 for demolition and salvage, although the removal of the concrete and block foundation would be the responsibility of LPRCA. No other proposals were received.

**MOTION A-85/13** moved: D. Beres seconded: L. Bartlett

*THAT the LPRCA Board of Directors approves the staff recommendation for the demolition of the Tarcza Barn located at Backus Heritage Conservation Area by Miller's Construction provided that all LPRCA liability policies/issues are addressed.*

**CARRIED**

### **REVIEW OF COMMITTEE MINUTES**

None

### **CORRESPONDENCE**

None

### **DEVELOPMENT APPLICATIONS**

#### **a) Staff Approved applications – April, 2013**

Staff approved 13 applications this past month: HC-10/13, HC-11/13, HC-12/13, HC-13/13, HC-14/13, HC-15/13, HC-16/13, NC-19/13, HC-17/13, BA-5/13, HC-19/13, HC-20/13, NC-20/13. H. Surette clarified the permitted items in response to questions from the Board.

**MOTION A-86/13** moved: E. Ketchabaw seconded: D. Beres

*That the Board of Directors of the LPRCA receives the Staff Approved Section 28 Regulation Applications report as information.*

**CARRIED**

#### **b) New Applications**

The Planning Department sought approval for a total of two applications.

**MOTION A-87/13** moved: B. Chanyi seconded: E. Ketchabaw

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*THAT the LPRCA Board of Directors approves the following Development Applications contained within the background section of this report:*

- A. *For Work under Section 28 Regulations, Development, Interference with Wetlands & Alterations to Shorelines and Watercourses Regulations (R.R.O. 1990 Reg. 178/06),*

*HC-21/13*

*HC-22/13*

- B. *That the designated officers of LPRCA be authorized to complete the approval process for these Development Applications, as far as it relates to LPRCA's mandate and related Regulations.*

**CARRIED**

## **NEW BUSINESS**

### **a) CALENDAR REVIEW**

Four of the parks, Backus, Haldimand, Norfolk and Waterford, opened today for the 2013 season.

Special mention was made of the June 1<sup>st</sup> Long Point Ladies Duck Wing Day to be held at Backus. The event marks the 25<sup>th</sup> anniversary and attendees will be participating in the Backus Survivor program.

**MOTION A-88/13** moved: E. Ketchabaw seconded: D. Beres

*THAT the LPRCA Board of Directors receives the May Calendar Review Report as information.*

**CARRIED**

### **b) GENERAL MANAGER'S REPORT**

The GM detailed how the KCCA-LPRCA Efficiency Study Committee began and where discussions are today - they are currently working on developing a shoreline management plan for Elgin County and potentially across the rest of the LPRCA watershed.

**MOTION A-89/13** moved: R. Sackrider seconded: E. Ketchabaw

*THAT the LPRCA Board of Directors receives the General Manager's Report for April 2013 as information.*

**CARRIED**

### **c) EROSION CONTROL ASSISTANCE PROJECTS**

The Lands & Waters Supervisor reviewed the erosion control assistance projects. Staff

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recommended contributing up to 50% of the cost of the projects to a maximum of \$1000 each.

**MOTION A-90/13** moved: R. Sackrider seconded: E. Ketchabaw

*THAT the LPRCA Board of Directors approves the Paul McQuiggin and Kevin Kenline erosion control projects under LPRCA's Conservation Services – Erosion Control Assistance Program.*

**CARRIED**

**d) 2013 DIRECT SEEDING TENDER**

Staff was approached to participate in restoration projects on NCC lands to be funded through the LPRCA OPG/FC Program. The resulting tender brought in two bids.

**MOTION A-91/13** moved by: R. Sackrider seconded: D. Beres

*THAT the LPRCA Board of Directors approves the tender received from St. Williams Nursery and Ecology Center for a total of \$169,906.21 (plus tax) for the supply and planting of a native seed mix on Nature Conservancy Canada's (NCC) Demaiter, Casier, Saunders, and Woolley properties.*

**CARRIED**

**e) TIMBER TENDER - JACKSON**

The Jackson Tract is located west of Deer Creek Conservation Area on County Road 45. It is a productive site of approximately 50 acres. The highest bid was within the reserve range.

**MOTION A-92/13** moved: E. Ketchabaw seconded: R. Sackrider

*THAT the LPRCA Board of Directors accepts the tender submitted by Bauman Sawmill Inc. for marked standing timber at the Jackson Tract for a total tendered price of \$177,300.*

**CARRIED**

**f) 1ST QUARTER FINANCIAL REPORT**

First quarter operations expenses were 17% of budget and capital was 26% of budget with the majority of that owing to the purchase of two pick-up trucks. Overall, staff stated that LPRCA is in good financial shape.

**MOTION A-93/13** moved: R. Sackrider seconded: E. Ketchabaw

*THAT the LPRCA Board of Directors receives the 2013 Budget Performance Report –*

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1<sup>st</sup> Quarter for information.

**CARRIED**

**g) YEARS OF SERVICE**

Each year at the June Board of Directors meeting, staff who have achieved service milestones is recognized. Six staff members will be presented with certificates of appreciation at the June 5<sup>th</sup>, 2013 Board meeting.

**MOTION A-94/13** moved: E. Ketchabaw seconded: R. Sackrider

*THAT the LPRCA Board of Directors receives the Years of Service Recognition Report as information.*

**CARRIED**

**h) ADMINISTRATION OFFICE RENATURALIZATION PROJECT**

Staff will begin planting trees on the north and south side of the administration building within the next two weeks, weather depending. Four Carolinian species, as per the 50-Million Tree Program, will be planted in rows. The plan is to eventually design pathways and walkways as the trees mature and remove the non-native species currently on site.

**MOTION A-95/13** moved by: B. Chanyi seconded: L. Bartlett

*THAT the LPRCA Board of Directors receives the Lands and Waters Supervisor's verbal report regarding the Administration Office Re-naturalization Project as information.*

**CARRIED**

**MOTION A-96/13** moved by: B. Chanyi seconded: L. Bartlett

*That the LPRCA Board of Directors does now enter into an "In Camera" session to discuss:*

- the security of the property of the Conservation Authority;*
- a proposed or pending acquisition or disposition of land by the Conservation Authority.*

**CARRIED**

**MOTION A-97/13** moved by: B. Chanyi seconded: L. Bartlett

*That the LPRCA Board of Directors does now adjourn from the "In Camera" session.*

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**CARRIED**

**MOTION A-98/13** moved by: R. Sackrider seconded: E. Ketchabaw

*THAT the LPRCA Board of Directors confirms the acquisition of the Neufeld Property being Part Lot 4, Concession 2 in the former Township of South Walsingham (Norfolk County) consisting of approximately 45.2 acres;  
AND THAT the LPRCA signing officers be authorized to sign the Landholding Agreement presented in the staff report of May 1<sup>st</sup>, 2013.*

**CARRIED**

**MOTION A-99/13** moved by: L. Bartlett seconded: D. Beres

*THAT the LPRCA Board of Directors accepts the tender submitted by Townsend Lumber Inc. for marked standing timber located at the Fisher Tract for a total tender price of \$41,500.00.*

**CARRIED**

The Chairman adjourned the meeting at 7:45pm.

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Roger Geysens  
Chairman

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Dana McLachlan  
Administrative Assistant

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