



**LONG POINT REGION CONSERVATION AUTHORITY
BOARD OF DIRECTORS MINUTES - February 12, 2014**

(as approved at the Annual General Meeting held February 28, 2014)

Members in attendance: L. Bartlett, D. Beres, R. Chambers, B. Chanyi, M. Columbus, R. Geysens, C. Grice, E. Ketchabaw and R. Sackrider

Staff in attendance: C. Evanitski, D. Holmes, J. Robertson, J. Maxwell, H. Surette, P. Gagnon and D. McLachlan

Regrets: D. Travale

The LPRCA Chair called the meeting to order at 6:30 pm Wednesday, February 12th, 2014 in the Tillsonburg Boardroom.

ADDITIONAL AGENDA ITEMS

MOTION A-23/14 moved: E. Ketchabaw seconded: C. Grice

THAT the LPRCA Board of Directors add "Accessibility Upgrades for LPRCA Administration Office Tender" under New Business as item 10 (h) to the February 12th, 2014 agenda.

CARRIED

DISCLOSURES OF INTEREST

None

DEPUTATIONS:

None

MINUTES OF PREVIOUS MEETINGS

MOTION A-24/14 moved: R. Sackrider seconded: R. Chambers

THAT the minutes of the LPRCA Board of Directors regular meeting held January 15th, 2014 be adopted as circulated.

CARRIED

There were no questions or comments regarding the above minutes.

FULL AUTHORITY COMMITTEE MEMBERS

Leroy Bartlett, Dave Beres, Robert Chambers, Betty Chanyi, Michael Columbus
Roger Geysens, Craig Grice, Ed Ketchabaw, Ron Sackrider, Dennis Travale

BUSINESS ARISING

None

REVIEW OF COMMITTEE MINUTES

MOTION A-25/14 moved: R. Chambers seconded: R. Sackrider

THAT the minutes from the Backus Museum Committee meeting of September 16th, 2013 be received as information.

CARRIED

The members requested, and were granted, an order change to the agenda.

NEW BUSINESS

f) LPRCA PERSONNEL AND ADMINISTRATIVE POLICIES

The GM explained that the current policies and procedures manual consists of three sections: 1) Personnel Policy, 2) Position Descriptions and 3) Administrative Policies, Regulations and Resolutions. D. Beres, M. Columbus, C. Grice and the LPRCA Chair were approved to sit on the ad hoc committee to review the draft policies.

MOTION A-26/14 moved: R. Sackrider seconded: R. Chambers

*THAT the LPRCA Board of Directors receives the General Manager's Report regarding the LPRCA Personnel and Administrative Policies as information;
AND THAT an ad hoc committee is struck consisting of three members to review the new draft LPRCA Personnel and Administrative policies with the Senior Management Team prior to Board approval.*

CARRIED

D. Beres was excused from the meeting.

CORRESPONDENCE

MOTION A-27/14 moved: M. Columbus seconded: E. Ketchabaw

THAT correspondence outlined in the Board of Directors' Agenda of February 12th, 2014 with additions be received as information.

CARRIED

FULL AUTHORITY COMMITTEE MEMBERS

Leroy Bartlett, Dave Beres, Robert Chambers, Betty Chanyi, Michael Columbus
Roger Geysens, Craig Grice, Ed Ketchabaw, Ron Sackrider, Dennis Travale

DEVELOPMENT APPLICATIONS

a) Staff Approved applications

Staff approved 4 applications this past month: LPRCA-5/14, LPRCA-7/14, LPRCA-8/14 and LPRCA-9/14. H. Surette clarified the permitted items in response to questions from the Board.

MOTION A-28/14 moved: E. Ketchabaw seconded: M. Columbus

That the LPRCA Board of Directors receives the Staff Approved Section 28 Regulation Applications report dated January 22nd, 2014 as information.

CARRIED

b) New Applications

The Planning Department sought approval for one application renewal for the demolition and construction of a seasonal residence.

MOTION A-29/14 moved: C. Grice seconded: M. Columbus

THAT the LPRCA Board of Directors approves the following Development Applications contained within the background section of this report:

A. For Work under Section 28 Regulations, Development, Interference with Wetlands & Alterations to Shorelines and Watercourses Regulations (R.R.O. 1990 Reg. 178/06),

LPRCA-6/14

B. That the designated officers of LPRCA be authorized to complete the approval process for these Development Applications, as far as it relates to LPRCA's mandate and related Regulations.

CARRIED

NEW BUSINESS

a) CALENDAR REVIEW

The new Winter Fun Day held February 8th was well attended by over 50 participants. The weather has cooperated to provide great winter activity events.

There is a new Butterfly Garden Workshop coordinated with the Toronto Region Conservation Authority to be held at Backus Heritage Conservation Area Saturday, April 12th.

FULL AUTHORITY COMMITTEE MEMBERS

Leroy Bartlett, Dave Beres, Robert Chambers, Betty Chanyi, Michael Columbus
Roger Geysens, Craig Grice, Ed Ketchabaw, Ron Sackrider, Dennis Travale

The LPRCA Annual General Meeting is scheduled for Friday, February 28th at 1:30pm in the Boardroom. The guest speaker is Peter Middleton who will provide a presentation on the diversity and beauty of the Arctic, as well as, current influences affecting the region.

MOTION A-30/14 moved: E. Ketchabaw seconded: R. Chambers

THAT the LPRCA Board of Directors receives the February Calendar Review Report as information.

CARRIED

b) GENERAL MANAGER'S REPORT

The GM noted that the Source Protection Committee continues to lobby the province for ongoing funding on behalf of the CAs and municipalities for source water protection, particularly funding beyond 2014. The province has assured the Committee that the plans will be reviewed by the end of this year.

MOTION A-31/14 moved: R. Chambers seconded: L. Bartlett

THAT the LPRCA Board of Directors receives the General Manager's Report for January 2014 as information.

CARRIED

c) 2014 TREE ORDER

Each year staff orders various tree seedlings to support the various watershed programs provided by LPRCA. This year staff is proposing to order over 80,000 seedlings. In response to questions, the Land and Waters Supervisor explained that while Norway spruce is non-native it is more salt tolerant than native species and is not invasive. It is used for windbreaks or buffers next to high traffic areas.

MOTION A-32/14 moved: B. Chanyi seconded: R. Sackrider

THAT the LPRCA Board of Directors approves the 2014 Tree Order as presented by the Lands & Waters Supervisor at its regular meeting of February 12th, 2014.

CARRIED

d) 2013 PLANNING AND REGULATIONS SERVICES ACTIVITY

H. Surette provided a summary of activities in the Planning and Regulatory Services Department for the past year, and since 2006 when the Ontario Regulation (O. Reg) 178/06 was made under the Conservation Authorities Act. There were no questions or comments.

FULL AUTHORITY COMMITTEE MEMBERS

Leroy Bartlett, Dave Beres, Robert Chambers, Betty Chanyi, Michael Columbus
Roger Geysens, Craig Grice, Ed Ketchabaw, Ron Sackrider, Dennis Travale

MOTION A-33/14

moved: B. Chanyi

seconded: R. Sackrider

THAT the LPRCA Board of Directors receives the 2013 Planning and Regulations Services Activity report as information.

CARRIED**e) DEREHAM WETLANDS ACQUISITION**

The Paton property at Dereham Wetlands was acquired last year and closed late December. The GM has had preliminary discussions with one of the funding partners to explore future opportunities.

MOTION A-34/14

moved: C. Grice

seconded: R. Chambers

*THAT the LPRCA Board of Directors confirms the acquisition of two parcels of land in the Dereham Wetlands described as:
Part of Lot 18, Concession 8, designated as Part 2, on Reference Plan 41R-1828, formerly in the Township of Dereham, now Township of South-West Oxford, County of Oxford being 19.17 acres more or less;
AND Part of Lot 17, Concession 8, designated as Part 2, on Reference Plan 41R-2261, formerly in the Township of Dereham, now Township of South-West Oxford, County of Oxford being 10.095 acres more or less;
FOR a combined cash/tax receipt total of \$74,500.*

CARRIED**g) MUSEUM POLICIES UPDATE**

The final draft of the Backus Museum policies must be submitted to the Ministry of Tourism, Culture and Sport by February 28th, 2014. It has been a three-year process to update the policies to meet the Standards for Community Museums to be eligible to apply for the Community Museums Operating Grant (CMOG). As part of the standards, monitoring equipment was purchased and installed last week.

MOTION A-35/14

moved: L. Bartlett

seconded: R. Sackrider

THAT the LPRCA Board of Directors approves the revised Conservation Policy as amended, and further that the Backus Heritage Village Accessibility Plan and the 2014-2018 Backus Heritage Strategic Plan be approved as recommended by the Backus Museum Committee.

CARRIED

L. Bartlett and C. Grice were excused from the meeting.

FULL AUTHORITY COMMITTEE MEMBERS

Leroy Bartlett, Dave Beres, Robert Chambers, Betty Chanyi, Michael Columbus
Roger Geysens, Craig Grice, Ed Ketchabaw, Ron Sackrider, Dennis Travale

h) ACCESSIBILITY UPGRADES FOR LPRCA ADMINISTRATION OFFICE TENDER

Funding was received last year for accessibility upgrades to the head office. The RFP closed last Friday with six firms responding. As per the terms of the grant, the project must be completed by March 31st. 2014. The front steps will be replaced with a ramp, automatic front doors will be installed and a barrier-free washroom will be added outside of the boardroom. Service disruptions are anticipated and will be dealt with accordingly.

MOTION A-36/14 moved: B. Chanyi seconded: M. Columbus

*THAT the LPRCA Board of Directors awards the Accessibility Upgrades for the LPRCA Administration Office tender to Joe's Carpentry Inc. of Norwich, Ontario as per the engineer's recommendation;
FOR a total price of \$65,614.35 (includes all applicable taxes).*

CARRIED

MOTION A-37/14 moved: R. Sackrider seconded: R. Chambers

That the LPRCA Board of Directors does now enter into an "In Camera" session to discuss:

personal matters about an identifiable individual, including Conservation Authority employees

CARRIED

MOTION A-38/14 moved: R. Chambers seconded: M. Columbus

That the LPRCA Board of Directors does now adjourn from the "In Camera" session.

CARRIED

MOTION A-39/14 moved: R. Sackrider seconded: B. Chanyi

That the LPRCA Board of Directors approves the General Manager's recommendation that the Backus Heritage Programmer report to the Field Superintendent for the 2014 season.

CARRIED

The Chair adjourned the meeting at 7:20pm.

Roger Geysens
Chairman

Dana McLachlan
Administrative Assistant

FULL AUTHORITY COMMITTEE MEMBERS

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Roger Geysens, Craig Grice, Ed Ketchabaw, Ron Sackrider, Dennis Travale