



LONG POINT REGION CONSERVATION AUTHORITY

BOARD OF DIRECTORS MINUTES - January 15, 2014

(as approved at the Board meeting held February 12, 2014)

Members in attendance: L. Bartlett, D. Beres, R. Chambers, B. Chanyi, M. Columbus, R. Geysens, C. Grice, E. Ketchabaw, R. Sackrider and D. Travale.

Staff in attendance: C. Evanitski, J. Robertson, J. Maxwell, H. Surette, D. Holmes and D. McLachlan

Special Guests: D. Reid and K. Kruger

Absent:

The LPRCA Chair called the meeting to order at 6:30 pm Wednesday, January 15th, 2014 in the Tillsonburg Boardroom. He welcomed all to the meeting and introduced Mr. Reid and Mr. Kruger who assisted with the elections. .

ADDITIONAL AGENDA ITEMS

None

DISCLOSURES OF INTEREST

None

DEPUTATIONS

None

ELECTION OF LPRCA CHAIRMAN AND VICE-CHAIRMAN

The Chair and Vice-Chair vacated their seats and D. Reid assumed the Chair position. He then declared the positions for Chair and Vice-Chair vacant and called for nominations for the Chair.

D. Travale nominated R. Geysens, and R. Sackrider nominated D. Beres. No further nominations were received. Both were asked if they would allow their names to stand to which both accepted.

MOTION A-1/14 moved: B. Chanyi seconded: L. Bartlett

That the nominations for the Chairman be closed.

CARRIED

FULL AUTHORITY COMMITTEE MEMBERS

Leroy Bartlett, Dave Beres, Robert Chambers, Betty Chanyi, Michael Columbus
Roger Geysens, Craig Grice, Ed Ketchabaw, Ron Sackrider, Dennis Travale

R. Geysens and D. Beres were then asked to say a few words. K. Kruger delivered and collected the ballots then retired along with D. Reid to count the ballots. Upon their return, D. Reid declared R. Geysens the successful candidate.

MOTION A-2/14 moved: D. Beres seconded: B. Chanyi

That Roger Geysens is declared the Long Point Region Conservation Authority Chairman for 2014.

CARRIED

MOTION A-3/14 moved: L. Bartlett seconded: D. Travale

That the ballots for the 2014 LPRCA Chair position be destroyed.

CARRIED

Mr. Reid then called for nominations for Vice-Chair. M. Columbus nominated E. Ketchabaw, and R. Sackrider nominated D. Beres. D. Reid called for further nominations for Vice-Chair and received none. Both were asked if they would let their names stand. E. Ketchabaw agreed and D. Beres declined.

MOTION A-4/14 moved: L. Bartlett seconded: D. Travale

That the nominations for the LPRCA Vice-Chair be closed.

CARRIED

MOTION A-5/14 moved: M. Columbus seconded: B. Chanyi

That Ed Ketchabaw is declared the Long Point Region Conservation Authority Vice-Chair for 2014.

CARRIED

The Chair and Vice-Chair thanked the Board and resumed their seats. D. Reid and K. Kruger were thanked for their service and left the meeting.

MINUTES OF PREVIOUS MEETINGS

MOTION A-6/14 moved: D. Travale seconded: M. Columbus

THAT the minutes of the LPRCA Board of Directors regular meeting held December 4th, 2013 be adopted as circulated.

CARRIED

There were no questions or comments regarding the above minutes.

FULL AUTHORITY COMMITTEE MEMBERS

Leroy Bartlett, Dave Beres, Robert Chambers, Betty Chanyi, Michael Columbus
Roger Geysens, Craig Grice, Ed Ketchabaw, Ron Sackrider, Dennis Travale

BUSINESS ARISING

a) CONSERVATION AREA VISITATION REPORT

Visitation numbers were up in 2013 compared to the previous year. There was a slight increase in attendance with a strong increase in camping at all camping areas, in particular Waterford North CA. The increase was attributed to 18 new seasonal sites and the Gentleman of the Road Concert event which also contributed to an increase at Norfolk CA. Attendance at the Backus Village and Education Centre is calculated manually and includes campers and day-use visitors already tracked in the reservation system.

MOTION A-7/14 moved: D. Beres seconded: R. Chambers

THAT the LPRCA Board of Directors receives the 2013 Conservation Areas Visitation Report as information.

CARRIED

C. Grice joined the meeting.

REVIEW OF COMMITTEE MINUTES

D. Holmes was asked about the effectiveness of the Phragmites control program to which he responded that the program has been very effective. Native vegetation is returning where phragmites has been pushed back. This fall staff is proposing a controlled burn of a 3-acre plot that has been sprayed and rolled. Staff noted that the Argo has been very beneficial in the process as it has been able to access all areas in all conditions.

Members asked if there is an opportunity to enhance internal revenues derived through the geese initiative at Lee Brown Marsh; the charge has been \$5 per bird since the program's inception. The issue will be added to the next LBMMC agenda.

The soil tests of the agricultural lands at Backus were discussed.

MOTION A-8/14 moved: E. Ketchabaw seconded: R. Sackrider

THAT the minutes from the Lee Brown Marsh Management Committee meeting of April 30th, 2013 be received as information.

CARRIED

CORRESPONDENCE

FULL AUTHORITY COMMITTEE MEMBERS

Leroy Bartlett, Dave Beres, Robert Chambers, Betty Chanyi, Michael Columbus
Roger Geysens, Craig Grice, Ed Ketchabaw, Ron Sackrider, Dennis Travale

MOTION A-9/14 moved: B. Chanyi seconded: E. Ketchabaw

That correspondence outlined in the Board of Directors' Agenda of January 15th, 2014 be received as information.

CARRIED

DEVELOPMENT APPLICATIONS

a) **Staff Approved applications – January 6th, 2014**

Staff approved 6 applications over the past month: NC-127/13, NC-128/13, HC-54/13, NC-129/13, NC-131/13, and HC-55/13. H. Surette was questioned about an address in the report but noted that permits are issued to the roll numbers and not addresses.

MOTION A-10/14 moved: M. Columbus seconded: E. Ketchabaw

That the LPRCA Board of Directors receives the Staff Approved Section 28 Regulation Applications report dated January 6th, 2014 as information.

CARRIED

b) **New Applications**

Staff sought approval for four applications. The Board asked for, and received, clarification on three of the applications.

MOTION A-11/14 moved: E. Ketchabaw seconded: D. Travale

THAT the LPRCA Board of Directors approves the following Development Applications contained within the background section of this report:

A. *For Work under Section 28 Regulations, Development, Interference with Wetlands & Alterations to Shorelines and Watercourses Regulations (R.R.O. 1990 Reg. 178/06),*

LPRCA-1/14 LPRCA-3/14
LPRCA-2/14 LPRCA-4/14

B. *That the designated officers of LPRCA be authorized to complete the approval process for these Development Applications, as far as it relates to LPRCA's mandate and related Regulations.*

CARRIED

NEW BUSINESS

FULL AUTHORITY COMMITTEE MEMBERS

Leroy Bartlett, Dave Beres, Robert Chambers, Betty Chanyi, Michael Columbus
Roger Geysens, Craig Grice, Ed Ketchabaw, Ron Sackrider, Dennis Travale

a) CALENDAR REVIEW

Staff is hoping for good snow conditions at Backus to accommodate the planned winter programs.

The new LPRCA website launched January 2nd, 2014 and staff has received positive feedback on the user-friendliness and information content of the site.

A group photo of the Board Members is to be scheduled for the February meeting.

MOTION A-12/14 moved: R. Chambers seconded: D. Travale

THAT the LPRCA Board of Directors receives the January Calendar Review Report as information.

CARRIED

b) GENERAL MANAGER'S REPORT

The GM was asked if he usually attends the ROMA conference to which he replied that he does. A number of GM's from various conservation authorities attend to meet with municipal partners and take advantage of ministerial meetings. The GM is currently in meetings with SCOR to coordinate lobbying efforts for the various ministerial meetings.

MOTION A-13/14 moved: E. Ketchabaw seconded: B. Chanyi

THAT the LPRCA Board of Directors receives the General Manager's Report for December 2013 as information.

CARRIED

c) 2014 LPRCA BUDGET VOTE

The Manager of Corporate Services reviewed her report which included highlights from the budget meeting in November. The draft budget was circulated to the member municipalities for 30 days and no comments were received from the municipalities. The GM presented the budget to both Norwich and Norfolk councils.

The GM was asked to present the highlights from his presentations, particularly in regard to the Species at Risk Act and community support and how they relate to LPRCA revenues. The GM noted that LPRCA's percentage of municipal levy support is less than the majority of CAs thanks in part from revenues derived from its forest management program. He did add that currently, forest management revenues are under pressure because of challenges in dealing with the Species at Risk Act. Also, he added that the OPG Forest Corridor Program appears that it might not be renewed, which is responsible for the drop in community support revenues.

MOTION A-14/14 moved by: R. Sackrider seconded: C. Grice

That LPRCA Board of Directors approves the following recommendations regarding

FULL AUTHORITY COMMITTEE MEMBERS

Leroy Bartlett, Dave Beres, Robert Chambers, Betty Chanyi, Michael Columbus
Roger Geysens, Craig Grice, Ed Ketchabaw, Ron Sackrider, Dennis Travale

LPRCA's 2014 Operating and Capital budgets;

1. *That the 2014 proposed User Fees for the Conservation Areas as set out in Tab 22 and the 2014 Proposed Fee Schedule in Tab 23 be approved;*
2. *That a drawdown from the Unrestricted Reserve in the net amount of \$200,781 be approved;*
3. *That the 2014 Operating Budget in the total amount \$3,603,560 and requiring a Municipal Levy- Operating of \$1,076,330 be approved;*
4. *That the 2014 Capital Budget in the total amount of \$130,200 and requiring a Municipal Levy- Capital of \$130,200 be approved;*

That the proposed 2014 Consolidated Budget in the total amount of \$3,733,760 and requiring a Municipal Levy –Consolidated of \$1,206,530 be approved.

Member	Municipality/Group	Weight	Present	Yes	No
<i>Ed Ketchabaw</i>	<i>Municipality of Bayham</i>	4.7	√	√	
<i>Robert Chambers</i>	<i>County of Brant</i>	6.3	√	√	
<i>Leroy Bartlett</i>	<i>Haldimand County</i>	7.7	√	√	
<i>Craig Grice</i>	<i>Haldimand County</i>	7.7	√	√	
<i>Ed Ketchabaw</i>	<i>Township of Malahide</i>	0.8	√	√	
<i>Betty Chanyi</i>	<i>Norfolk County</i>	12.5	√	√	
<i>Michael Columbus</i>	<i>Norfolk County</i>	12.5	√	√	
<i>Roger Geysens</i>	<i>Norfolk County</i>	12.5	√	√	
<i>Dennis Travale</i>	<i>Norfolk County</i>	12.5	√	√	
<i>Robert Chambers</i>	<i>Norwich Township</i>	7.6	√	√	
<i>Ron Sackrider</i>	<i>Township of South-West Oxford</i>	7.6	√	√	
<i>Dave Beres</i>	<i>Town of Tillsonburg</i>	7.6	√	√	
		100.00		100.00	

CARRIED

The vote carried unanimously.

d) LPRCA COMMITTEE APPOINTMENTS

FULL AUTHORITY COMMITTEE MEMBERS

Leroy Bartlett, Dave Beres, Robert Chambers, Betty Chanyi, Michael Columbus
 Roger Geysens, Craig Grice, Ed Ketchabaw, Ron Sackrider, Dennis Travale

Based on the input at the December meeting and the elections, one more member was required for the Audit Committee and two were required for the Backus Museum Committee. C. Grice put forth his name for the Audit Committee and both B. Chanyi and R. Sackrider agreed to sit on the Backus Museum Committee.

The first Backus Museum Committee meeting is scheduled for Wednesday, January 22nd at Backus.

MOTION A-15/14 moved: E. Ketchabaw seconded: R. Chambers

That the LPRCA Board of Directors approves the following appointments for 2014: Mike Columbus as Land Acquisition Chair; Betty Chanyi to the Lee Brown Marsh Committee; Mike Columbus, Betty Chanyi, Ron Sackrider, and the Chair to the Backus Museum Committee; AND Ron Sackrider, Dave Beres, and Craig Grice, the Chair and Vice-chair to the Audit Committee.

CARRIED

e) BHCA AGRICULTURAL LAND RENTAL

Two bids were received for the agricultural land rental of ±32 acres at Backus Heritage Conservation Area. The three-year term begins this year and the bids were very close. Staff is recommending the higher bid from Silver Hill Farms Inc.

MOTION A-16/14 moved: R. Sackrider seconded: E. Ketchabaw

THAT the LPRCA Board of Directors accepts the tender submitted by Silver Hill Farms Inc., c/o Brian Dekeyser for the rental of ± 32 acres of agricultural land located at Backus Heritage Conservation Area for a total submitted tender bid of \$265.65 per acre, per year, plus HST.

CARRIED

f) DFO AGREEMENT EXPIRATION REPORT

All conservation authorities' agreements with DFO to act on their behalf to review projects in, and around, water that may have an impact on fish and fish habitat are null and void as of November 2013. Proponents wishing to undertake these works must now go through a self-assessment process. Conservation Ontario is currently discussing the issue with DFO to reach an agreement and a potential Memorandum of Understanding to continue this service.

MOTION A-17/14 moved by: R. Chambers seconded: D. Beres

THAT the LPRCA Board of Directors receives the Fisheries Act Changes and LPRCA's

FULL AUTHORITY COMMITTEE MEMBERS

Leroy Bartlett, Dave Beres, Robert Chambers, Betty Chanyi, Michael Columbus
Roger Geysens, Craig Grice, Ed Ketchabaw, Ron Sackrider, Dennis Travale

CARRIED

g) PRESCRIPTION/OPERATING PLANS

Staff requested approval of four properties mentioning that others will be forthcoming at future meetings.

The Field Superintendent updated the Board on the ongoing FSC process. LPRCA is the first organization in Southern Ontario to manage its woodlots to global standards. The first audit conducted by a Rainforest Alliance appointed auditor will be in February 2014. More local organizations have expressed interest in joining forces to achieve FSC certification.

MOTION A-18/14 moved by: R. Chambers seconded: D. Travale

THAT the LPRCA Board of Directors approves the prescription/operating plans for the Walsingham Flats, Tarcza/Backus, Dereham Wetlands and Landon Tracts.

CARRIED

MOTION A-19/14 moved: M. Columbus seconded: B. Chanyi

That the LPRCA Board of Directors does now enter into an "In Camera" session to discuss:

- the security of the property of the Conservation Authority;*
- personal matters about an identifiable individual, including Conservation Authority employees.*

CARRIED

MOTION A-20/14 moved: B. Chanyi seconded: L. Bartlett

That the LPRCA Board of Directors does now adjourn from the "In Camera" session.

CARRIED

MOTION A-21/14 moved: D. Beres seconded: M. Columbus

That the LPRCA Board of Directors accepts the recommendation of the Review

FULL AUTHORITY COMMITTEE MEMBERS

Leroy Bartlett, Dave Beres, Robert Chambers, Betty Chanyi, Michael Columbus
Roger Geysens, Craig Grice, Ed Ketchabaw, Ron Sackrider, Dennis Travale

Committee;

AND confirms the GM's report regarding a Human Resources matter.

CARRIED

MOTION A-22/14 moved: R. Sackrider seconded: B. Chanyi

That the LPRCA Board of Directors approves the Agreement for Lease from Environment Canada's Canadian Wildlife Service for temporary office and common space at the Backus Education Centre as presented at the January 15th, 2014 meeting;

AND THAT the Chair and General Manager be directed to execute said agreement.

CARRIED

The Chair adjourned the meeting at 8:30pm.

Roger Geysens
Chairman

Dana McLachlan
Administrative Assistant

FULL AUTHORITY COMMITTEE MEMBERS

Leroy Bartlett, Dave Beres, Robert Chambers, Betty Chanyi, Michael Columbus
Roger Geysens, Craig Grice, Ed Ketchabaw, Ron Sackrider, Dennis Travale