



**LONG POINT REGION CONSERVATION AUTHORITY  
BOARD OF DIRECTORS MINUTES - January 14, 2015**

**(as approved at the Board of Directors meeting held February 4, 2015)**

Members in attendance: Leroy Bartlett, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus, Roger Geysens, Noel Haydt, David Hayes, John Scholten, Tom Southwick

Staff in attendance: C. Evanitski, D. Holmes, J. Robertson, J. Maxwell, L. Minshall, B. Hodi, J. Miller, P. Gagnon and D. McLachlan

Regrets: Craig Grice

The 2014 LPRCA Chair, R. Geysens, called the meeting to order at 6:30 pm Wednesday, January 14<sup>th</sup>, 2015 in the Tillsonburg Boardroom.

**ADDITIONAL AGENDA ITEMS**

None

**DISCLOSURES OF INTEREST**

None

**ELECTION OF LPRCA CHAIRMAN AND VICE-CHAIRMAN 2015**

The Chair and Vice-Chair vacated their seats and D. Reid assumed the Chair position. He then declared the positions for Chair and Vice-Chair vacant and called for nominations for the Chair.

L. Bartlett nominated M. Columbus. No further nominations were received. Mr. Columbus accepted the nomination.

**MOTION A-1/15** moved: R. Chambers

*That the nominations for the Chairman be closed.*

**CARRIED**

The Acting Chair declared Mike Columbus *the Long Point Region Conservation Authority Chairman for 2015.*

Mr. Reid then called for nominations for Vice-Chair. M. Columbus nominated D. Beres. D. Reid called for further nominations for Vice-Chair and received none. D. Beres accepted the nomination.

**MOTION A-2/14** moved: R. Chambers

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**FULL AUTHORITY COMMITTEE MEMBERS**

Leroy Bartlett, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus,  
Roger Geysens, Craig Grice, Noel Haydt, David Hayes, John Scholten, Tom Southwick

*That the nominations for the LPRCA Vice-Chair be closed.*

**CARRIED**

The Acting Chair declared *Dave Beres the Long Point Region Conservation Authority Vice-Chair for 2015.*

The Chair and Vice-Chair thanked the Board and resumed their seats. D. Reid and D. Calder were thanked for their service and left the meeting.

**DEPUTATIONS:**

None

**MINUTES OF PREVIOUS MEETINGS**

**MOTION A-3/15**                      moved: D. Brunton                      seconded: R. Chambers

*THAT the minutes of the LPRCA Board of Directors Regular Meeting held November 5<sup>th</sup>, 2014, the Board of Directors Budget Meeting held November 12<sup>th</sup>, 2014, and the Mid-Month Development application Approval from November 25<sup>th</sup>, 2014 be adopted as circulated.*

**CARRIED**

There were no questions or comments regarding the above minutes.

**BUSINESS ARISING**

None

**REVIEW OF COMMITTEE MINUTES**

**MOTION A-4/15**                      moved: D. Hayes                      seconded: N. Haydt

*THAT the minutes from the Lee Brown Marsh Management Committee meeting of April 25<sup>th</sup>, 2014 be received as information.*

**CARRIED**

**CORRESPONDENCE**

**MOTION A-5/15**                      moved: D. Hayes                      seconded: R. Geysens

*THAT correspondence outlined in the Board of Directors' Agenda of January 14<sup>th</sup>, 2015*

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be received as information.

**CARRIED**

R. Chambers thanked the member municipalities on behalf of Brant County for approving the Board Restructuring Proposal.

### **DEVELOPMENT APPLICATIONS**

#### **a) Staff Approved applications**

Staff approved 22 applications since the end of November: LPRCA-172/14, LPRCA-173/14, LPRCA-174/14, LPRCA-175/14, LPRCA-180/14, LPRCA-181/14, LPRCA-182/14, LPRCA-184/14, LPRCA-185/14, LPRCA-186/14, LPRCA-187/14, LPRCA-188/14, LPRCA-189/14, LPRCA-191/14, LPRCA-192/14, LPRCA-193/14, LPRCA-194/14, LPRCA-196/14, LPRCA-197/14, LPRCA-198/14, LPRCA-199/14, and LPRCA-200/14. No questions or comments.

#### **MOTION A-6/15**

moved: R. Chambers

seconded: T. Southwick

*That the LPRCA Board of Directors receives the Staff Approved Section 28 Regulation Applications report as information.*

**CARRIED**

#### **b) New Applications**

None

### **NEW BUSINESS**

#### **a) CALENDAR REVIEW**

On Thursday D. Holmes and Lee Brown Marsh Manager, K. Brown will present the activities LPRCA has undertaken to control phragmites at a workshop hosted by Nature Conservancy of Canada at the Backus Heritage Education Centre. P. Gagnon has been asked to speak at a Conservation Halton staff meeting January 21<sup>st</sup> regarding wetland cell creation and riparian habitat. Board members requested and received further details regarding the phragmites control workshop.

#### **MOTION A-7/15**

moved: N. Haydt

seconded: D. Brunton

*THAT the LPRCA Board of Directors receives the January Calendar Review Report as information.*

**CARRIED**

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## **b) GENERAL MANAGER'S REPORT**

The GM explained that the weather has not been cooperating with the Backus Mill rehabilitation project. The ground floor has been prepared but the cement will not be poured until the weather warms up. The recognition video is ongoing. The waterline running through Rainbow Lake at Camp Trillium has deteriorated/breached and staff, along with Norfolk County staff, are looking at an alternate solution.

### **MOTION A-8/15**

moved: J. Scholten

seconded: L. Bartlett

*THAT the LPRCA Board of Directors receives the General Manager's Report for October to December 2014 as information.*

**CARRIED**

## **c) 2015 LPRCA BUDGET VOTE**

The 2015 overall consolidated budget stands at \$3.9million, a 4.9% increase over last year, requiring a municipal levy of \$1.3million. In review, one contract position was eliminated, salary increases were capped at 1.5% and a number of capital projects have been deferred. Staff discussed the water line upgrade required at Norfolk Conservation Area, a project that was deferred and will be brought forward in 2016. Discussion also revolved around collaborations with municipal partners especially in the areas of dam studies / maintenance and forestry activities. LPRCA has 13 water control structures in its jurisdiction and staff explained the internal and external inspection process and what is entailed with a comprehensive inspection review. The GM reviewed the cost structure for the municipalities regarding dam studies and regular dam maintenance (general levy), and capital dam maintenance and repairs / upgrades / decommissions (special levy to the benefitting municipalities). The Chair noted that according to a Big Creek Region Conservation Authority Annual Report from 1963, dams and reservoirs were first built to accommodate the growing agriculture and tobacco industry after some dry years in the 1950's. The majority of these structures are not serving the same function as in the past. Planning and Permit Fees were not increased this year as they were increased significantly the previous year. As per the Conservation Authorities Act full cost recovery is not allowed and LPRCA is currently at approximately a 40/60, user/LPRCA, split. Further discussion ensued regarding reserve funds, fees and provincial funding. A request for a change to the budget format going forward was discussed and will be reviewed prior to the next budget year.

### **MOTION A-9/15**

moved: R. Chambers

seconded: J. Scholten

*That LPRCA Board of Directors approves the following recommendations regarding LPRCA's 2015 Operating and Capital budgets;*

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#### **FULL AUTHORITY COMMITTEE MEMBERS**

Leroy Bartlett, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus,  
Roger Geysens, Craig Grice, Noel Haydt, David Hayes, John Scholten, Tom Southwick

1. That the 2015 proposed Ontario Regulation 178/06 Permit Fees and Planning Act Review Fees as set out in Tab 5 of the 2015 Budget Binder be approved;
2. That the 2015 proposed User Fees for the Conservation Areas as set out in Tab 11 of the 2015 Budget Binder be approved;
3. That a drawdown from the Unrestricted Reserve in the net amount of \$244,946 be approved;
4. That the 2015 Operating Budget in the total amount \$3,742,996 and requiring a Municipal Levy-Operating of \$1,135,137 be approved;
5. That the 2015 Capital Budget in the total amount of \$174,086 and requiring a Municipal Levy-Capital of \$174,086 be approved;
6. That the proposed 2015 Consolidated Budget in the total amount of \$3,917,082 and requiring a Municipal Levy –Consolidated of \$1,309,223 be approved.

<u>Member</u>	<u>Municipality/Group</u>	<u>Weight</u>	<u>Present</u>	<u>Yes</u>	<u>No</u>
Tom Southwick	Municipality of Bayham	4.77	√	√	
Robert Chambers	County of Brant	6.32	√	√	
Leroy Bartlett	Haldimand County	7.69	√	√	
Craig Grice	Haldimand County	7.69	x		
Tom Southwick	Township of Malahide	0.75	√	√	
Doug Brunton	Norfolk County	12.50	√	√	
Michael Columbus	Norfolk County	12.50	√	√	
Roger Geysens	Norfolk County	12.50	√	√	
Noel Haydt	Norfolk County	12.50	√	√	
John Scholten	Norwich Township	7.59	√	√	
David Hayes	Township of South-West Oxford	7.59	√	√	
Dave Beres	Town of Tillsonburg	7.59	√	√	
		<del>100.00</del>		92.31	
		92.31		100.00	

**CARRIED**

The vote carried with 92.31% (or 100.00% of the weighted vote in attendance).

**d) LPRCA COMMITTEE APPOINTMENTS**

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The GM reviewed the details and time requirements for the various standing committees of LPRCA.

**MOTION A-10/15** moved: D. Beres seconded: D. Hayes

*That the LPRCA Board of Directors approves the following appointments for 2015:  
Dave Beres as Land Acquisition Chair;  
Doug Brunton and the LPRCA Chair to the Lee Brown Marsh Committee;  
Roger Geysens, Noel Haydt, Robert Chambers and the LPRCA Chair to the Backus Museum Committee;  
AND John Scholten, Noel Haydt, and Roger Geysens, the LPRCA Chair and LPRCA Vice-chair to the Audit Committee.*

**CARRIED**

**e) LEHMAN DAM TENDER REPORT**

Lehman Dam is situated in Delhi and is used as a drinking water source. After routine inspections, the sluice gate was found to be inoperable and a comprehensive engineering review was commissioned. It was determined that it would be best to remove the gate on the outside of the intake chamber and replace it with a gate inside the intake chamber. The consulting engineer completed the design work which was submitted to, and approved by, MNRF (Ministry of Natural Resources and Forestry) under the Lakes and Rivers Improvement Act. Staff applied for funding to MNRF through the WECI Fund (Water and Erosion Control Infrastructure) and were approved to receive half the cost of the projected budget. The tendering process resulted in bids higher than the expected budget. Norfolk County has been advised and will be invoiced for their share of the costs, and staff will again apply to WECI for additional funding for the project. All warm-water timing windows will be observed.

**MOTION A-11/15** moved: R. Chambers seconded: J. Scholten

*THAT the LPRCA Board of Directors accepts the tender submitted by Simon Construction for a total of \$75,918.84 (plus tax) to repair Lehman Dam;  
THAT Norfolk County is invoiced \$31,949.97 for required funds to complete the project;  
AND THAT LPRCA staff apply to WECI for additional 2014/2015 funding to offset the final costs.*

**CARRIED**

**f) FOREST MANAGEMENT PRESCRIPTION OPERATING PLANS – FARKASH TRACT AND DEAN/POWELL TRACT**

These tracts have not received much silvicultural treatment over the last 30 years due to the impact of tornado activity in 1979. At that time salvage operations were

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conducted and the areas have now recovered to the point that planned silvicultural operations can be undertaken. The Field Superintendent explained the details of the prescription/operating plans and how they are used. All tree marking activities for LPRCA are completed by the Field Superintendent and two other staff members who are provincially certified.

**MOTION A-12/15** moved: R. Chambers seconded: T. Southwick

*THAT the LPRCA Board of Directors approves the prescription/operating plans for the Farkash Tract and the Dean/Powell Tract.*

**CARRIED**

**g) TIMBER TENDER – LITTLE LAKE**

The Field Superintendent reviewed samples of the Timber Tender document and Timber Contract. Little Lake was marked by staff and tender documents sent to approximately 15 tender buyers in 2014. Two tenders were received back by the deadline.

**MOTION A-13/15** moved: R. Geysens seconded: L. Bartlett

*THAT the LPRCA Board of Directors accepts the tender submitted by Townsend Lumber Inc. for marked standing timber at the Little Lake Tract for a total tendered price of \$70,895.00.*

**CARRIED**

**h) TIMBER TENDER – FARKASH AND WALSINGHAM FLATS**

**MOTION A-14/15** moved: L. Bartlett seconded: N. Haydt

*THAT the LPRCA Board of Directors accepts the tender submitted by Bauman Sawmills Inc. for marked standing timber at the Farkash Tract for a total tendered price of \$47,850.00.*

**CARRIED**

The Walsingham Flats Tract is a clean-up, salvage operation. This tender closed today and the revenue is to be applied to the 2015 budget year.

**MOTION A-15/15** moved: D. Hayes seconded: R. Geysens

*THAT the LPRCA Board of Directors accepts the tender submitted by Townsend*

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*Lumber Inc. for marked standing timber at the Walsingham Flats Tract for a total tendered price of \$22,775.00.*

**CARRIED**

M. Columbus thanked R. Geysens for his service as Chair for the past three years.

The Chair adjourned the meeting at 8:30pm.

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Michael Columbus  
Chairman

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Dana McLachlan  
Administrative Assistant

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