

**LONG POINT REGION CONSERVATION AUTHORITY
BOARD OF DIRECTORS – MINUTES
January 9, 2013**

(as approved at the Board meeting held February 6, 2013)

Members in attendance: D. Beres, R. Chambers, B. Chanyi, M. Columbus, R. Geysens, C. Grice, E. Ketchabaw, R. Sackrider and D. Travale.

Staff in attendance: C. Evanitski, J. Robertson, J. Maxwell, H. Surette, P. Gagnon and D. McLachlan

Special Guests: D. Reid

Absent: L. Bartlett

The LPRCA Chair called the meeting to order at 6:30 pm Wednesday, January 9th, 2013 in the Tillsonburg Boardroom. He welcomed all to the meeting and thanked Mr. Reid for attending to assist with the elections. .

ADDITIONAL AGENDA ITEMS

None

DISCLOSURES OF INTEREST

None

DEPUTATIONS

None

ELECTION OF LPRCA CHAIRMAN AND VICE-CHAIRMAN

The Chair and Vice-Chair vacated their seats and D. Reid assumed the Chair position. He then declared the positions for Chair and Vice-Chair vacant and called for nominations for the Chair.

M. Columbus nominated R. Geysens. After the third call, no further nominations were received. R. Geysens was asked if he would allow his name to stand. He confirmed he would.

MOTION A-1 moved: R. Sackrider seconded: B. Chanyi

That the nominations for the LPRCA Chair be closed.

CARRIED

FULL AUTHORITY COMMITTEE MEMBERS

Leroy Bartlett, Dave Beres, Robert Chambers, Betty Chanyi, Michael Columbus
Roger Geysens, Craig Grice, Ed Ketchabaw, Ron Sackrider, Dennis Travale

MOTION A-2 moved: M. Columbus seconded: D. Beres

That Roger Geysens is declared the Long Point Region Conservation Authority Chair for 2013.

CARRIED

Mr. Reid then called for nominations for Vice-Chair. R. Sackrider nominated E. Ketchabaw. D. Reid called for further nominations for Vice-Chair and received none. E. Ketchabaw was asked if he would allow his name to stand. He confirmed he would.

MOTION A-3 moved: D. Beres seconded: B. Chanyi

That the nominations for the LPRCA Vice-Chair be closed.

CARRIED

MOTION A-4 moved: R. Sackrider seconded: D. Travale

That Ed Ketchabaw is declared the Long Point Region Conservation Authority Vice-Chair for 2013.

CARRIED

The Chair thanked the Board and noted that 2013 is going to be a busy year of action. He also encouraged the Board Members to become more involved in the organization. The Chair and Vice-Chair resumed their seats.

MINUTES OF PREVIOUS MEETINGS

MOTION A-5 moved: R. Chambers seconded: M. Columbus

THAT the minutes of the LPRCA Board of Directors regular meeting held December 5th, 2012 be adopted as circulated.

CARRIED

MOTION A-6 moved: C. Grice seconded: M. Columbus

THAT the minutes of the LPRCA Board of Directors Special Conference Call December 12th, 2012 be adopted as circulated.

CARRIED

MOTION A-7 moved: B. Chanyi seconded: C. Grice

THAT the minutes of the LPRCA Board of Directors Special Conference Call December 18th, 2012 be adopted as circulated.

CARRIED

FULL AUTHORITY COMMITTEE MEMBERS

Leroy Bartlett, Dave Beres, Robert Chambers, Betty Chanyi, Michael Columbus
Roger Geysens, Craig Grice, Ed Ketchabaw, Ron Sackrider, Dennis Travale

MOTION A-8 moved: R. Chambers seconded: R. Sackrider

THAT the LPRCA Mid-month Development Application approval minutes of December 14th, 2012 be adopted as circulated.

CARRIED

There were no questions or comments regarding the above minutes.

BUSINESS ARISING

None.

REVIEW OF COMMITTEE MINUTES

The motion was called after clarifying an item regarding the 2012 work plan.

MOTION A-9 moved: B. Chanyi seconded: R. Chambers

THAT the minutes from the Lee Brown Marsh Management Committee Special Conference Call of July 19th, 2012 and the Lee Brown Marsh Management Committee regular meeting of December 21st, 2012 be received as information.

CARRIED

CORRESPONDENCE

MOTION A-10 moved: R. Chambers seconded: M. Columbus

That correspondence outlined in the Board of Directors' Agenda of January 9th, 2013 with additions be received as information.

CARRIED

DEVELOPMENT APPLICATIONS

None.

NEW BUSINESS

a) CALENDAR REVIEW

The Community Relations Supervisor noted the date change for the Elgin Clean Water Project from January 13th to January 10th. There were no questions or comments.

MOTION A-11 moved: R. Sackrider seconded: R. Chambers

THAT the LPRCA Board of Directors receives the January Calendar Review Report as information.

CARRIED

FULL AUTHORITY COMMITTEE MEMBERS

Leroy Bartlett, Dave Beres, Robert Chambers, Betty Chanyi, Michael Columbus
Roger Geysens, Craig Grice, Ed Ketchabaw, Ron Sackrider, Dennis Travale

b) GENERAL MANAGER’S REPORT

No questions or comments

MOTION A-12 moved: B. Chanyi seconded: R. Sackrider

THAT the LPRCA Board of Directors receives the General Manager’s Report for December 2012 as information.

CARRIED

c) 2013 LPRCA BUDGET VOTE

The Manager of Corporate Services reviewed her report which included highlights from the two budget meetings in December.

C. Grice asked that item 2 in the motion be removed and dealt with separately.

J. Maxwell explained that the alternative to removing the drawdown from unrestricted reserves would be to a) reduce expenses or b) find another source of revenue.

D. Beres stated that the budget had already been discussed and decided upon as a group during the previous meetings. R. Sackrider acknowledged that this is a “bare-bones budget” and that he does not like to see reserves reduced but is hoping that the proceeds from Hay Creek will replenish the reserve.

MOTION A-13 moved: C. Grice seconded: D. Beres

THAT the LPRCA Board of Directors separates item 2 (drawdown from unrestricted reserve) from the 2013 Draft Operating and Capital Budgets motion.

DEFEATED

MOTION A-14 moved by: R. Sackrider seconded: B. Chanyi

That LPRCA Board of Directors approves the following recommendations regarding LPRCA’s 2013 Operating and Capital budgets;

- 1. That the 2013 proposed User Fees for the Conservation Areas as set out in Appendix C be approved;*
- 2. That a drawdown from the Unrestricted Reserve in the net amount of \$221,871 be approved;*
- 3. That the 2013 Operating Budget in the total amount \$3,585,693 and requiring a Municipal Levy- Operating of \$1,001,390 be approved;*
- 4. That the 2013 Capital Budget in the total amount of \$171,200 and requiring a Municipal Levy- Capital of \$126,200 be approved;*

FULL AUTHORITY COMMITTEE MEMBERS

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Roger Geysens, Craig Grice, Ed Ketchabaw, Ron Sackrider, Dennis Travale

5. That the proposed 2013 Consolidated Budget in the total amount of \$3,756,893 and requiring a Municipal Levy –Consolidated of \$1,127,590 or 2.5 % overall compared to 2012 be approved.

<u>Member</u>	<u>Municipality/Group</u>	<u>Weight</u>	<u>Present?</u>	<u>Yes</u>	<u>No</u>
Ed Ketchabaw	Municipality of Bayham	4.4	√	√	
Robert Chambers	County of Brant	6.3	√	√	
Leroy Bartlett	Haldimand County	7.9	No		
Craig Grice	Haldimand County	7.9	√		√
Ed Ketchabaw	Township of Malahide	0.7	√	√	
Betty Chanyi	Norfolk County	12.5	√	√	
Michael Columbus	Norfolk County	12.5	√	√	
Roger Geysens	Norfolk County	12.5	√	√	
Dennis Travale	Norfolk County	12.5	√	√	
Robert Chambers	Norwich Township	7.6	√	√	
Ron Sackrider	Township of South-West Oxford	7.6	√	√	
Dave Beres	Town of Tillsonburg	7.6	√	√	
		92.1		84.2	7.9
		100.00		91.4	

CARRIED

The vote carried with 84.2% (or 91.4% of the weighted vote in attendance).

d) LPRCA COMMITTEE APPOINTMENTS

Based on the input at the December meeting and the elections, one more Member is required for the Audit Committee. C. Grice put forth his name.

D. Travale asked if the Land Acquisition Chair's title should be changed to include Disposition. The GM explained that land disposal is included in the Land Acquisition Policy and the Committee scores properties for disposal the same as they do for acquisition.

MOTION A-15 moved: E. Ketchabaw seconded: D. Travale

That the LPRCA Board of Directors approves the following appointments for 2013:

FULL AUTHORITY COMMITTEE MEMBERS

Leroy Bartlett, Dave Beres, Robert Chambers, Betty Chanyi, Michael Columbus
Roger Geysens, Craig Grice, Ed Ketchabaw, Ron Sackrider, Dennis Travale

Mike Columbus as Land Acquisition Chair; Betty Chanyi to the Lee Brown Marsh Committee;
AND Ron Sackrider, Dave Beres, and Craig Grice, the Chair and Vice-chair to the Audit Committee.

CARRIED

Discussion continued regarding the Strategic Planning and Backus Museum committees. The GM clarified for the Board that these two ad hoc committees continue until discharged, hopefully by year-end, and are not renewed annually.

e) AMENDING REGULATION IMPLEMENTATION – PROPOSED POLICIES

The Manager of Watershed Services referenced the two principal requirements needed to proceed with the implementation of the proposed regulation policies. The first is the delegation of one staff member to issue permits that would normally require Board approval to speed up the permitting process and the second refers to permit extensions. The Members were assured by H. Surette that they would still be advised of all pertinent information relating to all permits and that there would still be the option for staff to seek Board approval for any application. She noted that her plan is to provide this information to the Board each month in two separate reports. One requiring approvals and the other including all staff approved permits.

MOTION A-16 moved: R. Sackrider seconded: B. Chanyi

THAT the LPRCA Board of Directors receives the Amending Regulation Implementation Report for information;
AND THAT the Board considers the proposed policies to implement the Amending Regulation for discussion and resolution at the February 6th, 2013 meeting.

CARRIED

f) 2013 TREE ORDER CONFIRMATION

Each year staff places bulk tree orders to support the various programs provided by LPRCA. The Lands and Waters Supervisor noted that there are no budget implications as all costs are covered through the various programs, such as, the OPG Forest Corridor and 50-Million Trees projects. In response to questions by the Board, staff reported that the bulk of the trees ordered are white pine and red oak mainly because the red oak is appropriate for all sites and the wood is very marketable while the white pine is sun-loving and is able to root quickly in open areas.

M. Columbus asked about the mortality rate from the 2012 planting season. P. Gagnon explained that it depended on the individual site/soil conditions. High, dry, sandy knolls were impacted the most over the last two years with drought conditions while the sites with clay soil have fared well, holding onto the moisture.

MOTION A-17 moved by: R. Chambers seconded: D. Travale

FULL AUTHORITY COMMITTEE MEMBERS

Leroy Bartlett, Dave Beres, Robert Chambers, Betty Chanyi, Michael Columbus
Roger Geysens, Craig Grice, Ed Ketchabaw, Ron Sackrider, Dennis Travale

THAT the LPRCA Board of Directors approves the 2013 tree order as presented by the Lands & Waters Supervisor at its regular meeting of January 9th, 2013.

CARRIED

MOTION A-18 moved: R. Chambers seconded: C. Grice

That the LPRCA Board of Directors does now enter into an "In Camera" session to discuss:

- personal matters about an identifiable individual, including Conservation Authority employees;*
- a proposed or pending acquisition or disposition of land by the Conservation Authority.*

CARRIED

MOTION A-19 moved: C. Grice seconded: D. Travale

That the LPRCA Board of Directors does now adjourn from the "In Camera" session.

CARRIED

MOTION A-20 moved: R. Chambers seconded: M. Columbus

That the LPRCA Board of Directors receives the GM's verbal report regarding the Hay Creek Administrative Office Disposition as information.

CARRIED

The Chairman adjourned the meeting at 7:45pm.

Roger Geysens
Chairman

Dana McLachlan
Administrative Assistant

FULL AUTHORITY COMMITTEE MEMBERS

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Roger Geysens, Craig Grice, Ed Ketchabaw, Ron Sackrider, Dennis Travale