

**LONG POINT REGION CONSERVATION AUTHORITY
BOARD OF DIRECTORS MEETING - MINUTES
January 11th, 2012**

(as approved at the Board meeting held February 1, 2012)

Members in attendance: L. Bartlett, R. Chambers B. Chanyi, M. Columbus, R. Geysens, C. Grice, E. Ketchabaw, R. Sackrider and D. Travale
Staff in attendance: C. Evanitski, D. Holmes, J. Maxwell, J. Robertson, H. Surette, P. Gagnon and D. McLachlan
Special Guests: D. Morris and D. Reid
Regrets: D. Beres

The LPRCA Chair called the meeting to order at 7:00 pm Wednesday, January 11th, 2012 in the Tillsonburg Administration Office Boardroom.

ADDITIONAL AGENDA ITEMS

None

DISCLOSURES OF INTEREST

None

ELECTION OF LPRCA CHAIRMAN AND VICE-CHAIRMAN

D. Morris and D. Reid assumed the Chair and Vice-Chair seats. D. Morris declared the positions for Chairman and Vice-Chairman vacant and then called for nominations for the Chairman. M. Columbus nominated R. Geysens and E. Ketchabaw nominated R. Sackrider. No further nominations were received. Both were asked if they would allow their names to stand; both confirmed they would.

MOTION A-1 moved: E. Ketchabaw seconded: R. Chambers

That the nominations for the Chairman be closed.

CARRIED

R. Geysens and R. Sackrider were then asked to say a few words.

D. Reid delivered and collected the ballots then retired along with D. Morris to count the ballots. Upon their return D. Morris declared R. Geysens the successful candidate.

MOTION A-2 moved: B. Chanyi seconded: M. Columbus

FULL AUTHORITY COMMITTEE MEMBERS

Leroy Bartlett, Dave Beres, Robert Chambers, Betty Chanyi, Michael Columbus
Roger Geysens, Craig Grice, Ed Ketchabaw, Ron Sackrider, Dennis Travale

That Roger Geysens is declared LPRCA Chairman for 2012.

CARRIED

MOTION A-3 moved: L. Bartlett seconded: R. Chambers

That the ballots be destroyed.

CARRIED

D. Morris then called for nominations for Vice-Chair. D. Travale nominated E. Ketchabaw, R. Chambers nominated L. Bartlett and E. Ketchabaw nominated R. Sackrider. D. Morris called for further nominations for Vice-Chair and received none. All were asked if they would allow their names to stand. L. Bartlett and R. Sackrider both declined and E. Ketchabaw accepted.

MOTION A-4 moved: L. Bartlett seconded: D. Travale

That the nominations for the Vice-Chairman be closed.

CARRIED

MOTION A-5 moved: M. Columbus seconded: B. Chanyi

That Ed Ketchabaw is declared LPRCA Vice-Chairman for 2012.

CARRIED

The Chair and Vice Chair expressed their thanks. D. Morris and D. Reid were thanked for their participation in the election process and presented with a token of appreciation. They then left the meeting and the ballots were destroyed.

After a short break, the new Chair and Vice-Chair took their seats.

MINUTES OF PREVIOUS MEETINGS

MOTION A-6 moved: L. Bartlett seconded: R. Chambers

THAT the minutes of the LPRCA Board of Directors regular meeting held December 7th, 2011 and the Mid-month Development Applications emailed December 20th, 2011 be adopted as circulated.

CARRIED

REVIEW OF COMMITTEE MINUTES

MOTION A-7 moved: L. Bartlett seconded: R. Chambers

THAT the minutes from the Lee Brown Marsh Management Committee meeting of April

FULL AUTHORITY COMMITTEE MEMBERS

Leroy Bartlett, Dave Beres, Robert Chambers, Betty Chanyi, Michael Columbus
Roger Geysens, Craig Grice, Ed Ketchabaw, Ron Sackrider, Dennis Travale

29th, 2011 be received as information.

CARRIED

CORRESPONDENCE

MOTION A-8 moved: L. Bartlett seconded: R. Chambers

THAT correspondence outlined in the Board of Directors' Agenda of January 11th, 2012 be received as information.

CARRIED

DEVELOPMENT APPLICATIONS

H. Surette, Manager of Watershed Services presented a new template for development applications. The Planning Department requested approval for a total of four applications, one with conditions.

MOTION A-9 moved by: R. Chambers seconded: L. Bartlett

That the Board of Directors of the LPRCA approves the following Development Applications contained within the background section of this report:

- A. *For Work under Section 28 Regulations, Development, Interference with Wetlands & Alterations to Shorelines and Watercourses Regulations (R.R.O. 1990 Reg. 178/06),*

NC-1/12 NH-1/12 NC-3/12

- B. *Approve, WITH CONDITIONS, the following development application for work under Section 28 Regulations, Development, Interference with Wetlands & Alterations to Shorelines and Watercourses Regulations (R.R.O. 1990 reg. 178/06),*

NC-2/12

- C. *That the designated officers of LPRCA be authorized to complete the approval process for these Development Applications, as far as it relates to LPRCA's mandate and related Regulations.*

CARRIED

NEW BUSINESS

a) CALENDAR REVIEW

FULL AUTHORITY COMMITTEE MEMBERS

Leroy Bartlett, Dave Beres, Robert Chambers, Betty Chanyi, Michael Columbus
Roger Geysens, Craig Grice, Ed Ketchabaw, Ron Sackrider, Dennis Travale

The SAR workshops contained within the report have been rescheduled to the end of February and early March due to lack of response. Staff will be presenting at these workshops sponsored by Carolinian Canada. Staff noted that the next Board meeting is also the same evening as the Norfolk Woodlot Owners Association AGM. Staff reminded the Members that the LPRCA AGM will be held February 24th in the LPRCA Boardroom, and that invitations will be sent shortly.

MOTION A-10 moved by: R. Chambers seconded: L. Bartlett

That the LPRCA Board of Directors receives the January Calendar Review Report as information.

CARRIED

b) GENERAL MANAGER'S REPORT

The GM's schedule in December was focused on developing new partnerships and speaking to the municipal councils regarding the LPRCA 2012 budget. He was asked about the effectiveness of the phragmites control program at Lee Brown Marsh. Staff responded that the results of the control efforts will not be known until later this year.

MOTION A-11 moved by: C. Grice seconded: M. Columbus

That the LPRCA Board of Directors receives the General Manager's Report for December 2011 as information.

CARRIED

c) 2012 LPRCA BUDGET VOTE

Staff noted that the budget was revised as per the Boards instruction following the meeting of November 14th, 2011. The consolidated budget stands at \$3.6 million requiring a 2.85% overall increase in municipal levy. Staff was thanked for adding per capita costs.

MOTION A-12 moved by: R. Sackrider seconded: C. Grice

That LPRCA Board of Directors approves the following recommendations regarding LPRCA's 2012 Operating and Capital budgets;

- 1. That the 2012 proposed User Fees for the Conservation Areas as set out in Appendices C be approved;*
- 2. That a drawdown from the Unrestricted Reserve in the net amount of \$193,501 be approved;*
- 3. That the 2012 Operating Budget in the total amount \$3,496,295 and requiring a Municipal Levy- Operating of \$994,047 be approved;*

FULL AUTHORITY COMMITTEE MEMBERS

Leroy Bartlett, Dave Beres, Robert Chambers, Betty Chanyi, Michael Columbus
Roger Geysens, Craig Grice, Ed Ketchabaw, Ron Sackrider, Dennis Travale

4. That the 2012 Capital Budget in the total amount of \$109,000 and requiring a Municipal Levy- Capital of \$106,000 be approved;
5. That the proposed 2012 Consolidated Budget in the total amount of \$3,605,295 and requiring a Municipal Levy –Consolidated of \$1,100,047 or 2.85 % overall compared to 2011 be approved.

<u>Member</u>	<u>Municipality/Group</u>	<u>Weight</u>	<u>Present?</u>	<u>Yes</u>	<u>No</u>
Ed Ketchabaw	Municipality of Bayham	4.39	√	√	
Robert Chambers	County of Brant	6.30	√	√	
Leroy Bartlett	Haldimand County	7.86	√	√	
Craig Grice	Haldimand County	7.86	√	√	
Ed Ketchabaw	Township of Malahide	0.73	√	√	
Betty Chanyi	Norfolk County	12.50	√	√	
Michael Columbus	Norfolk County	12.50	√	√	
Roger Geysens	Norfolk County	12.50	√	√	
Dennis Travale	Norfolk County	12.50	√	√	
Robert Chambers	Norwich Township	7.62	√	√	
Ron Sackrider	Township of South-West Oxford	7.62	√	√	
Dave Beres	Town of Tillsonburg	7.62	No		
		92.38			
		100.00			
				100.00	

CARRIED

The vote carried with 92.38% (or 100% of the weighted vote in attendance).

d) LPRCA COMMITTEE APPOINTMENTS

MOTION A-13 moved by: L. Bartlett seconded: D. Travale

That the LPRCA Board of Directors approves the following appointments for 2012: Mike Columbus as Land Acquisition Chair; Betty Chanyi to the Lee Brown Marsh Committee; AND Dave Beres, R. Sackrider and Craig Grice to the Audit Committee.

FULL AUTHORITY COMMITTEE MEMBERS

Leroy Bartlett, Dave Beres, Robert Chambers, Betty Chanyi, Michael Columbus
 Roger Geysens, Craig Grice, Ed Ketchabaw, Ron Sackrider, Dennis Travale

CARRIED

e) TIMBER TENDERS

Staff reviewed the report and noted that Porter Lumber was the successful bidder for both parcels. Staff fielded questions.

MOTION A-14 moved by: C. Grice seconded: E. Ketchabaw

That the LPRCA Board of Directors accepts the tenders submitted by Porter Lumber Ltd for marked standing timber at the Brant Tract for a total tendered price of: LP-250-11 - \$81,000.00 and LP-251-11 - \$79,001.00.

CARRIED

f) PRESCRIPTION/OPERATING PLAN

Staff reviewed the Tree Marking, Prescription/Operating Plan for the Hay Creek Conservation Area. Ads will be placed in local papers notifying the public that trails will be temporarily closed.

MOTION A-15 moved by: E. Ketchabaw seconded: C. Grice

That the LPRCA Board of Directors approves the 2011/2012 Prescription/Operating Plan for Hay Creek Conservation Area as presented by the Field Superintendent at its regular meeting of January 11th, 2012.

CARRIED

g) 2012 TREE ORDER CONFIRMATION

Each year bulk trees are ordered to support the various programs provided by LPRCA. In response to questions by the Board, staff reported that the bulk of the trees ordered are white pine and red oak. Normally, the order ranges between 100,000 and 120,000 trees so the request for 79,000 is lower than normal due to factors such as the economy, prices or direct seeding methods being used rather than seedlings. Somerville is not a local company but their stock consists of species within the Carolinian zone.

MOTION A-16 moved by: M. Columbus seconded: C Grice

THAT the LPRCA Board of Directors approves the 2012 Tree order as presented by the Lands & Waters Supervisor at its regular meeting of January 11th, 2012.

CARRIED

FULL AUTHORITY COMMITTEE MEMBERS

Leroy Bartlett, Dave Beres, Robert Chambers, Betty Chanyi, Michael Columbus
Roger Geysens, Craig Grice, Ed Ketchabaw, Ron Sackrider, Dennis Travale

MOTION A-17 moved by: M. Columbus seconded: E. Ketchabaw

That the LPRCA Board of Directors does now enter into an "In Camera" session to discuss:

☐ *the security of the property of the Conservation Authority.*

CARRIED

MOTION A-18 moved by E. Ketchabaw seconded by C. Grice

That the LPRCA Board of Directors does now adjourn from the "In Camera" session.

CARRIED

MOTION A-19 moved by B. Chanyi seconded by C. Grice

THAT the LPRCA Board of Directors adopts the preferred shoreline management concepts set out in the Shoreline Management Plan for Long Point Region Conservation Authority prepared by Philpott Associates Coastal Engineers Limited, in association with Tarandus Associates Limited, and Philip Weinstein and Associates Ltd. (December 1989) as technical guidance for LPRCA staff to make planning and regulatory decisions.

CARRIED

Staff was directed to research the possibility of updating the Shoreline Management Plan.

The Chairman adjourned the meeting at 8:15pm.

Roger Geysens
Chairman

Dana McLachlan
Administrative Assistant

FULL AUTHORITY COMMITTEE MEMBERS

Leroy Bartlett, Dave Beres, Robert Chambers, Betty Chanyi, Michael Columbus
Roger Geysens, Craig Grice, Ed Ketchabaw, Ron Sackrider, Dennis Travale