



**LONG POINT REGION CONSERVATION AUTHORITY**  
**ANNUAL GENERAL MEETING MINUTES – FEBRUARY 28, 2014**  
**(as approved at the Board Meeting held April 2, 2014)**

Members in attendance: D. Beres, R. Chambers, B. Chanyi, M. Columbus, R. Geysens, E. Ketchabaw, R. Sackrider and D. Travale.

Staff in attendance: C. Evanitski, D. Holmes, J. Robertson, H. Surette, J. Maxwell, and D. McLachlan.

Keynote Speaker: P. Middleton

Regrets: L. Bartlett and C. Grice

The LPRCA Chair called the meeting to order at 1:30 pm Friday, February 28<sup>th</sup> 2014 in the LPRCA Boardroom.

### **WELCOME**

Chair Geysens, welcomed everyone to the Long Point Region Conservation Authority's 2014 Annual General Meeting.

### **DISCLOSURES OF INTEREST**

None recorded.

### **ADDITIONAL AGENDA ITEMS**

None recorded.

### **MINUTES OF PREVIOUS MEETINGS**

**MOTION A-40/14** moved: E. Ketchabaw seconded: R. Sackrider

*THAT the minutes of the LPRCA Board of Directors regular meeting held February 12th, 2014 be adopted as circulated.*

**CARRIED**

### **INTRODUCTIONS**

The municipal and provincial partners were introduced as were the guests from neighbouring conservation authorities. Dick Hibma, Chair of Conservation Ontario, reviewed a few of the projects currently being addressed by Conservation Ontario and its member conservation authorities including the Lake Erie Shoreline Management Plan, the Lake Erie Nearshore Environmental Initiative and a flood management review (forecasting and warning system). Conservation Ontario is continuing its efforts to have government review the roles and responsibilities of the conservation authorities as detailed in the Conservation Ontario White Paper.

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#### **FULL AUTHORITY COMMITTEE MEMBERS**

Leroy Bartlett, Dave Beres, Robert Chambers, Betty Chanyi, Michael Columbus  
Roger Geysens, Craig Grice, Ed Ketchabaw, Ron Sackrider, Dennis Travale

C. Ashbaugh, Chair of the Source Water Protection Committee, reviewed the work of the Committee and thanked the representatives for their contributions.

The Chair acknowledged the contributions of LPRCA staff.

## **NEW BUSINESS**

### **a) CALENDAR REVIEW**

There are two special events planned for Backus in March and two community stewardship events planned promoting erosion control and the spring tree plant program. The Board Members were reminded that there will not be a March meeting.

**MOTION A-41/14** moved by: B. Chanyi seconded: E. Ketchabaw

*That the LPRCA Board of Directors receives the March Calendar Review Report as information.*

**CARRIED**

### **b) VEHICLE TENDERS**

As per the approved 2014 budget, two new ½ ton pickup trucks were tendered through ads placed in local papers. Of the four bids received, staff recommended the lowest bidder.

**MOTION A-42/14** moved by: E. Ketchabaw seconded: D. Beres

*That the LPRCA Board of Directors accepts the tender submitted by Blue Star Ford Lincoln Sales Ltd. for the purchase of two new ½ ton pick-up trucks for a total submitted price of \$42,243.92.*

**CARRIED**

### **c) DUMP TRUCK TENDER**

As detailed in the approved 2014 budget, the 1979 dump truck requires replacing. Staff contacted five dealers and was able to secure a used dump truck within budget from Sunrise Equipment in Norwich. The truck is equipped with a snow plow which was not an equipment requirement but can be put to use at the workshop and conservation areas. Budgeted funds not used to replace equipment will be placed in reserves at year end.

**MOTION A-43/14** moved by: R. Sackrider seconded: B. Chanyi

*That the LPRCA Board of Directors accepts and approves the purchase of one used dump truck from Sunrise Equipment Auctions for a total price of \$20,000 plus HST.*

**CARRIED**

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**d) PRESCRIPTION – LITTLE LAKE CA**

As part of the ongoing forest management objectives and silvicultural operations within the forestry department, prescription/operating plans are prepared for the various tracts outlining current conditions, goals, objectives and past management operations. The last operation at Little Lake CA was a commercial harvest/salvage operation approximately 20 years ago. There are no protected species at risk in this Tract but there are provincially significant vegetative species that will require a modified management process.

**MOTION A–44/14** moved by: B. Chanyi seconded: R. Sackrider

*That the LPRCA Board of Directors approves the prescription/operating plan for the Little Lake CA Tract.*

**CARRIED**

**e) NOTICE OF FORMAL MOTIONS**

**MOTION A–45/14** moved by: R. Sackrider seconded: B. Chanyi

*That the LPRCA Board of Directors authorizes the Chairman or Vice-Chairman and the General Manager/Secretary-Treasurer or Manager of Corporate Services to borrow funds as required for the day-to-day operations of the Authority.*

**CARRIED**

**MOTION A–46/14** moved: R. Sackrider seconded: B. Chanyi

*That the LPRCA Board of Directors approves the Chair, Vice-Chair, General Manager and Manager of Corporate Services as designated signing officers for Authority business for the year 2014.*

**CARRIED**

**MOTION A–47/14** moved by: R. Chambers seconded: R. Sackrider

*That the LRPCA Board of Directors, pursuant to Section 26 (2) and 27 (2&3) of The Conservation Authorities Act RSO 1990, Chapter 27, designate all Member Municipalities as Benefiting Municipalities for the Administration, Capital and Operations Costs in the same proportion that the current value assessment of the whole Municipality or part thereof bears to the total assessment of the whole area under the jurisdiction of the Authority.*

**CARRIED**

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**MOTION A-48/14** moved by: D. Beres                      seconded: R. Chambers

*That the LPRCA Board of Directors authorizes all members appointed to the Lee Brown Committee from the Community at Large be deemed to be Authority members for the purpose of receiving remuneration for their services on the same basis as regular members of the Authority for 2014.*

**CARRIED**

**MOTION A-49/14** moved by: D. Beres                      seconded: R. Sackrider

*That the LPRCA Board of Directors designates the Authority Chairman as the Authority's representative to Conservation Ontario (CO), with the Vice-Chairman designated as alternate, and further that the General Manager be directed to participate on appropriate committees of CO, and be authorized to vote in the absence of the designated representatives.*

**CARRIED**

### **AUDIT COMMITTEE**

R. Geysens introduced D. Beres, Chair of the Audit Committee. The Audit Committee met February 13<sup>th</sup>, 2014 and received and reviewed the financial statements noting that KPMG issued a clean audit report. M. Betik, Audit Partner of KPMG was unable to attend due to illness.

Staff provided clarification regarding recent revisions to the public sector accounting handbook.

**MOTION A-50/14** moved by: R. Sackrider                      seconded: B. Chanyi

*THAT the minutes of the LPRCA Audit Committee's meeting held September 17, 2013 be received as information.*

**CARRIED**

**MOTION A-51/14** moved by: R. Sackrider                      seconded: R. Chambers

*THAT the minutes of the LPRCA Audit Committee's meeting held February 13<sup>th</sup>, 2014 be adopted as circulated.*

**CARRIED**

**MOTION A-52/14** moved by: R. Chambers                      seconded: R. Sackrider

*THAT the LPRCA Board of Directors approves the financial statements for the year ended December 31<sup>st</sup>, 2013 prepared by KPMG, LLP, Chartered Accountants.*

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**CARRIED**

**MOTION A-53/14** moved by: R. Chambers seconded: B. Chanyi

*THAT the LPRCA Board of Directors approves the appointment of KPMG, LLP Chartered Accountants as LPRCA's auditors for the 2014 fiscal period as per the 5-year proposal of January 29<sup>th</sup>, 2013.*

**CARRIED**

## **2013 COMMITTEE REPORTS**

### **a) 2013 ANNUAL REPORT**

The 2013 annual report was presented by the GM with thanks to staff for their input and participation in the many events throughout the year. A number of achievements were highlighted including, the planting of over 86,000 trees and seedlings, the acquisition of over 74 acres of environmentally significant property, the Low Impact Development Project at the head office, the Norfolk County/LPRCA partnership to promote regional trail systems, among others. For their commitment and the opportunity to work together, he thanked the municipal partners, non-government organizations and the various community groups. He commended staff for their dedication and abilities.

It was noted by the Board that 25% of funding was received from the member municipalities, whereas, only 1% of the funding was provided by the province.

### **b) LEE BROWN MARSH MANAGEMENT COMMITTEE**

Chair Haskett commended staff on the Annual Report. He congratulated staff and the Board and directed everyone to the picture of the LPRCA Board Members on page 18. Also in the Report, it was noted that Leighton Brown, LBMMC Member and former Marsh Manager, passed away in 2013 and was remembered for his contributions to the Conservation Authority and the local environment. Chair Hasket also pointed out that the Leighton and Betty Brown Scholarship was awarded to three deserving recipients last year.

The Lee Brown Waterfowl Management Area is predominantly funded by user fees and agricultural land rental. Phragmites is a continuing issue at the Marsh and new techniques have been deployed including aerial spraying and rolling to help reduce the phragmites population. The next step is a controlled burn. All actions will be monitored and shared with others.

**MOTION A-54/14** moved by: R. Sackrider seconded: B. Chanyi

*THAT the LPRCA Board of Directors receives the 2013 Annual Report and the Lee Brown Marsh Management Committee Report as information.*

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**KEYNOTE SPEAKER**

Peter Middleton is a lifelong naturalist and retired outdoor educator. His interest in birds and the outdoors began at a very young age. He is a respected field ornithologist who has contributed to many birding surveys and guides over the year. Peter is a nature guide who continues to share his excitement about nature and the environment to both young and old.

Last year Peter was recognized for his contributions to conservation when he was awarded the AD Lattornell Leadership Award by Conservation Ontario and the Queen's Diamond Jubilee Award.

Patterns in Time – The Changing Arctic, details Mr. Middleton's observations and images taken from his many excursions to the Canadian Arctic. The Arctic is warmer this year than ever before. September 2013 was the 4<sup>th</sup> lowest year ever recorded for ice coverage, but Mr. Middleton noted that this is a planet of change. 45 million years ago the Arctic endured tropical conditions with no polar regions. He noted that evolution is inevitable and that adaptability leads to sustainability.

The Chair thanked Mr. Middleton for his presentation and then adjourned the meeting at 3:20pm.

Roger Geysens  
Chair

Dana McLachlan  
Administrative Assistant

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