



**LONG POINT REGION CONSERVATION AUTHORITY  
BOARD OF DIRECTORS SPECIAL MEETING – December 20, 2017  
APPROVED January 10, 2018**

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Members in attendance: Leroy Bartlett, Dave Beres, Doug Brunton, Wayne Casier, Robert Chambers, Michael Columbus, Roger Geysens, C. Crice, Noel Haydt, David Hayes and John Scholten

Staff in attendance: L. Minshall and D. McLachlan

Special Guest: G. Inglis, Solicitor

Regrets: None

The LPRCA Chair called the meeting to order at 9:00 am Wednesday, December 20, 2017 in the Tillsonburg Administration Office Boardroom.

**ADDITIONAL AGENDA ITEMS**

None

**DISCLOSURES OF INTEREST**

None

**DEPUTATIONS**

None

**MINUTES OF PREVIOUS MEETINGS**

None

**BUSINESS ARISING**

None

**CORRESPONDENCE**

None

**NEW BUSINESS**

**a) MINISTRY OF LABOUR DIRECTION**

During a recent Ministry of Labour (MOL) inspection, it was noted that the Personnel Policy Section 1.2, Workplace Harassment and Discrimination, was deficient as it does not specify how the results of an investigation are to be conveyed to the alleged

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**FULL AUTHORITY COMMITTEE MEMBERS**

Leroy Bartlett, Dave Beres, Doug Brunton, Wayne Casier, Robert Chambers,  
Michael Columbus, Roger Geysens, Craig Grice, Noel Haydt, David Hayes, John Scholten

harasser and the complainant. Craig Jacques, Joint Health and Safety Committee Member representing the workers, was brought into the meeting to explain the MOL order. The draft wording for the new Section 1.2.5, Results, was obtained from the Ministry of Labour's Code of Practice for Workplace Harassment. The Board requested that Section 1.2.5 be amended to include "calendar days" instead of "days".

**MOTION A-267/17** moved: J. Scholten seconded: D. Beres

*THAT the LPRCA Board of Directors approves the revised policy document, LPRCA Personnel Policy as amended;  
AND THAT staff be directed to complete the Notice of Compliance issued by the Ministry of Labour.*

**CARRIED**

**MOTION A-268/17** moved: M. Columbus seconded: J. Scholten

*THAT the LPRCA Board of Directors does now enter into a closed session to discuss:*

*the security of the property of the Conservation Authority*

**CARRIED**

**MOTION A-269/17** moved: J. Scholten seconded: D. Hayes

*THAT the LPRCA Board of Directors does now adjourn from the closed session.*

**CARRIED**

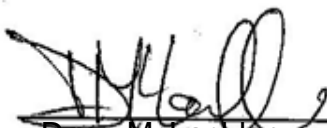
**MOTION A-270/17** moved: R. Geysens seconded: M. Columbus

*THAT the LPRCA Board of Directors accepts the tender submitted by Townsend Lumber for marked standing timber at the Long Tract (LP-300-17) for a total tendered price of \$98,411.*

**CARRIED**

The Chair adjourned the meeting at 9:50am.

  
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Noel Haydt  
Chair

  
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Dana McLachlan  
Administrative Assistant

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