



**LONG POINT REGION CONSERVATION AUTHORITY
BOARD OF DIRECTORS MINUTES of November 6, 2019
Approved December 4, 2019**

Members in attendance: Dave Beres, Robert Chambers, Michael Columbus, Valerie Donnell, Roger Geysens, Ken Hewitt, Tom Masschaele, Stewart Patterson, John Scholten and Peter Ypma

Staff in attendance: J. Maxwell, A. LeDuc, L. Minshall, S. Johnson and D. McLachlan

Regrets: Kristal Chopp

The meeting was called to order at 6:30 pm Wednesday November 6, 2019 in the Tillsonburg Administration Office Boardroom.

ADDITIONAL AGENDA ITEMS

A-133/19 moved: R. Geysens seconded: V. Donnell

THAT the LPRCA Board of Directors add "October 2019 Flood Events and Watershed Conditions Update" under Section 10 item (f) to the November 6, 2019 agenda.

CARRIED

DECLARATION OF CONFLICTS OF INTEREST

None

MINUTES OF PREVIOUS MEETINGS

No questions or comments.

A-134/19 moved: J. Scholten seconded: R. Chambers

THAT the minutes of the Board of Directors Regular Meeting held October 2, 2019 be adopted as circulated.

CARRIED

BUSINESS ARISING

None

REVIEW OF COMMITTEE MINUTES

No questions or comments.

FULL AUTHORITY COMMITTEE MEMBERS

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Roger Geysens, Ken Hewitt, Tom Masschaele, Stewart Patterson, John Scholten, Peter Ypma

a) Backus Museum Committee Minutes – September 9, 2019

A-135/19 moved: D. Beres seconded: T. Masschaele

THAT the minutes from the Backus Museum Committee meeting of September 9, 2019 be received as information.

CARRIED

CORRESPONDENCE

- a) Marci Shea-Perry, Executive Director – Camp Trillium Announcement
- b) Sandboy Marina – Flooding in Long Point

Item 8 (b) of the agenda was discussed in conjunction with item 10 (f).

A-136/19 moved: R. Chambers seconded: R. Geysens

THAT the correspondence outlined in the Board of Director's Agenda of November 6, 2019 be received as information.

CARRIED

DEVELOPMENT APPLICATIONS

A-137/19 moved: J. Scholten seconded: V. Donnell

THAT the LPRCA Board of Director's does now sit as a Hearing Board.

CARRIED

The roll was called to conduct the following Hearing under Section 28.1(5) of the *Conservation Authorities Act*.

The Chair gave his opening remarks and reviewed the guidelines and process to be followed for the hearing.

a) **Hearing LPRCA – 214/19 – Leggat**

L. Minshall, Manager of Watershed Services introduced Mel and Paula Leggat, their agent, Nathan Kolomaya, and contractor, Chuck Thompson, and then presented the staff report. This application was received October 24, 2019 to construct a new one storey seasonal dwelling. The area requested for the construction is in the Lake Erie shoreline erosion hazard and is contrary to the LPRCA policies for administration of O. Reg. 178.06. LPRCA granted a permit in May 2019 to raise the cottage onto a new foundation and remove and replace the roof. This summer, a new foundation had been constructed and most of the previous dwelling had been demolished which voided the LPRCA permit.

Mr. Kolomaya spoke on behalf of the applicants noting that the applicants had every

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intent to comply with the permit and make repairs but as progress proceeded the applicants were advised by the Building Department that the cottage was unrepairable and it would be best to tear down and rebuild. The applicant did not notify LPRCA of the change in plans. Once informed, remedial recommendations were suggested by LPRCA but determined by the contractor to be unsuitable.

Staff and the proponent responded to questions from the Board.

There were no comments from other interested parties and no further questions.

A-138/19 moved: S. Patterson seconded: J. Scholten

THAT the LPRCA Hearing Board does now enter into a closed session to discuss:

- Litigation or potential litigation, including matters before administrative tribunals (e.g. Local Planning Appeal Tribunal), affecting the Authority.
- Advice that is subject to solicitor-client privilege.

CARRIED

A-139/19 moved by: P. Ypma seconded: V. Donnell

That the LPRCA Hearing Board does now adjourn from the closed session.

CARRIED

The Chair read the following resolution as discussed in the closed session.

That the LPRCA Board of Directors grant a “Development, Interference with Wetlands, and Alterations to Shorelines and Watercourses” permit for permit application LPRCA-214/19 (Mel and Paula Leggat).

A-140/19 moved by: R. Geysens seconded: V. Donnell

That the LPRCA Board of Directors does now adjourn from sitting as a Hearing Board.

CARRIED

Staff Approved applications

Staff completed and permitted 23 applications over the past month. LPRCA-185/19, LPRCA-187/19, LPRCA-191/19, LPRCA-192/19, LPRCA-193/19, LPRCA-194/19, LPRCA-196-19, LPRCA-199/19, LPRCA-201/19, LPRCA-202/19, LPRCA-203/19, LPRCA-204/19, LPRCA-205/19, LPRCA-206/19, LPRCA-207/19, LPRCA-208/19, LPRCA-210/19, LPRCA-212/19, LPRCA-215/19, LPRCA-216/19, LPRCA-217/19, LPRCA-218/19 and LPRCA-219/19.

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A-141/19 moved: R. Chambers seconded: K. Hewitt

That the Board of Directors receives the Staff Approved Section 28 Regulation Applications report dated October 28, 2019 as information.

CARRIED

b) New applications

The Planning Department recommended approval for three applications.

A-142/19 moved: R. Geysens seconded: J. Scholten

THAT the LPRCA Board of Directors approves the following Development Applications contained within the background section of the report:

A. For Work under Section 28 Regulations, Development, Interference with Wetlands & Alterations to Shorelines and Watercourses Regulations (R.R.O. 1990 Reg. 178/06),

LPRCA-220/19
LPRCA-221/19
LPRCA-226/19

B. That the designated officers of LPRCA be authorized to complete the approval process for this Development Application, as far as it relates to LPRCA's mandate and related Regulations.

CARRIED

NEW BUSINESS

a) GENERAL MANAGER'S REPORT

The meeting with Minister Yurek, MECP, has now been confirmed for December 2, 2019 at 2:30pm. The General Manager, Manager of Corporate Services, Manager of Watershed Services, Chair and Vice-Chair will be attending on behalf of LPRCA.

Camp Trillium leases the Rainbow Lake property from LPRCA. A planned merger between Camp Trillium and Camp Oochigeas (Ooch) is scheduled to be completed at the beginning of December; an Acknowledgement has been drafted to continue the lease with the new organization.

A-143 /19 moved: R. Chambers seconded: V. Donnell

THAT the LPRCA Board of Directors receives the General Manager's Report for October 2019 as information.

CARRIED

FULL AUTHORITY COMMITTEE MEMBERS

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Roger Geysens, Ken Hewitt, Tom Masschaele, Stewart Patterson, John Scholten, Peter Ypma

b) 3RD QUARTER FINANCIALS

The Manager of Corporate Services reviewed the budget performance as October 31st. Year to date revenues are exceeding expenditures by \$923,624, Operating expenditures are at 84% of budget due to unbudgeted grant funding revenue and seasonal timing issues. Wages and parks, excluding Backus, are trending on budget. Overall, the organization is in a positive position compared to budget.

Some of the capital projects will not be completed by year end due to staffing and time restrictions, or they are multi-year projects like the National Disaster Mitigation Program funded projects.

A-144/19 moved: J. Scholten seconded: K. Hewitt

THAT the LPRCA Board of Directors receives the Budget Performance Report as at September 30, 2019 as information;

CARRIED

c) PRESCRIPTION / OPERATING PLAN – LANDON TRACT

Staff prepare prescriptions / operating plans for the forest tracts that will receive some form of silvicultural treatment. Upon approval, staff will mark the property and tender out the contract.

The Landon Prescription / Operating Plan required Ministry of Natural Resources and Forestry (MNR) input due to ongoing research conducted on the property by MNR staff.

A-145/19 moved: R. Chambers seconded: K. Hewitt

THAT the LPRCA Board of Directors approves the prescription/operating plan for the Landon Tract on the 7th Concession of Charlotteville Township.

CARRIED

d) INVESTING IN CANADA INFRASTRUCTURE PROGRAM

S. Johnson, Curator, Backhouse Historic Site, will be submitting an application to the Investing in Canada Infrastructure program under the Community, Culture and Recreation Funding Stream for rehabilitation and/or renovation to various structures at Backus Heritage Conservation Area. This is a federal program in partnership with the Province of Ontario. The deadline for submission is November 12, 2019 and requires board support.

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A-146/19

moved: R. Chambers

seconded: V. Donnell

THAT the LPRCA submit an application to the Investing in Canada Infrastructure Program – Community, Culture and Recreation Funding Stream for a capital grant of up to \$365,000 for the Rehabilitation of the Conservation Education Centre, the Backhouse Grist Mill, the Backus Homestead and the 1967 Museum;

AND THAT a matching contribution of \$104,380 from existing sources be committed to this project and that Backus Heritage Conservation Area raise \$31,620 by 2026 for a total matching contribution of \$136,000.

CARRIED

e) VEHICLE TENDER

As per the approved 2019 budget, one new vehicle was tendered and advertised. Five bids were received prior to the deadline, three bids were under budget, and all met the requirement of the request for tender. Staff recommended the lowest bidder.

A-147/19

moved: R. Chambers

seconded: R. Geysens

THAT the LPRCA Board of Directors accepts the tender submitted by Port Dover Kia for the purchase of one new 2020 Kia Sportage LX AWD for \$24,671 plus tax of \$3,207.23 for a total submitted price of \$27,878.23.

CARRIED

f) OCTOBER 2019 FLOOD EVENTS AND WATERSHED CONDITIONS UPDATE

The Manager of Watershed Services reviewed the sequence of the significant flood events that occurred on October 27th and October 31st. Flood watches were issued October 26th at 1 pm and October 30th at 4 pm. A Flood warning was issued October 31st at 11:30am which provided emergency services time to contact people in low-lying areas. These wind surges were moderate events and caused flooding and damage due to the high lake level. Peak surge for both events occurred October 27th at 2 pm, and between October 31st at 12:30 am and November 1st at 1 am.

A-148/19

moved: R. Geysens

seconded: V. Donnell

THAT the LPRCA Board of Directors receives the October 2019 Flood Events and Watershed Conditions Update and associated correspondence as information.

CARRIED

FULL AUTHORITY COMMITTEE MEMBERS

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Roger Geysens, Ken Hewitt, Tom Masschaele, Stewart Patterson, John Scholten, Peter Ypma

A-149/19

moved: R. Chambers

seconded: R. Geysens

THAT the LPRCA Board of Directors does now enter into a closed session to discuss:

- Personal matters about an identifiable individual, including employees of the Authority*
- Litigation or potential litigation, including matters before administrative tribunals (e.g. Local Planning Appeal Tribunal), affecting the Authority*

CARRIED

A-150/19


moved: V. Donnell

seconded: P. Ypma

THAT the LPRCA Board of Directors does now adjourn from the closed session.

CARRIED

The Chair adjourned the meeting at 8:45pm.



Michael Columbus
Chair



Dana McLachlan
Administrative Assistant

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