



**LONG POINT REGION CONSERVATION AUTHORITY
BOARD OF DIRECTORS MINUTES of October 3, 2018
Approved November 7, 2018**

Members in attendance: Leroy Bartlett, Dave Beres, Doug Brunton, Wayne Casier, Michael Columbus, Roger Geysens, Noel Haydt, David Hayes and John Scholten
Staff in attendance: J. Maxwell, B. Colman, L. Minshall and D. McLachlan
Regrets: Robert Chambers and Craig Grice

The LPRCA Chair called the meeting to order at 5:35 pm Wednesday, October 3, 2018 in the Tillsonburg Administration Office Boardroom.

ADDITIONAL AGENDA ITEMS

None

DISCLOSURES OF INTEREST

None

DEPUTATIONS

None

MINUTES OF PREVIOUS MEETINGS

No questions or comments

MOTION A-163/18 moved: D. Hayes seconded: D. Brunton

THAT the minutes of the LPRCA Board of Directors Regular Meeting held September 5, 2018 be adopted as circulated.

CARRIED

BUSINESS ARISING

None

REVIEW OF COMMITTEE MINUTES

a) Backus Museum Committee

Staff will provide details of the Window Project at the Backus Homestead later in the meeting.

FULL AUTHORITY COMMITTEE MEMBERS

Leroy Bartlett, Dave Beres, Doug Brunton, Wayne Casier, Robert Chambers,
Michael Columbus, Roger Geysens, Craig Grice, Noel Haydt, David Hayes, John Scholten

MOTION A-164/18

moved: R. Geysens

seconded: J. Scholten

THAT the minutes from the Backus Museum Committee meeting of September 11, 2018 be received as information.

CARRIED**CORRESPONDENCE****MOTION A-165/18**

moved: R. Geysens

seconded: L. Bartlett

THAT the correspondence outlined in the Board of Directors Agenda of October 3, 2018 be received as information.

CARRIED**NEW BUSINESS****a) 2018 CHRISTMAS OPERATING SCHEDULE**

Traditionally, LPRCA has closed down operations (except for emergency response) over the Christmas-New Year's period. Staff proposed a similar process for 2018. The Board has traditionally granted a complimentary day off with pay for those staff working that time of year and LPRCA staff will be required to utilize three vacation days for this shutdown period or take time off without pay.

MOTION A-166/18

moved: D. Brunton

seconded: D. Hayes

THAT the LPRCA Board of Directors closes operations (except for emergency response) from December 24/18 to January 1/19 inclusive, and THAT staff working at that time be granted one complimentary day off with pay; and THAT staff be required to utilize three (3) vacation days during the closure period or take unpaid leave - along with three statutory holidays.

CARRIED**b) BACKHOUSE HISTORIC SITE (BHCA) HOMESTEAD WINDOW RESTORATION**

There are 19 storm windows in need of replacement on the homestead and there is only one company in the area able to complete the custom woodwork required. Ground floor installation may be completed by staff but the second floor requires professional installation. The total project cost will exceed the budget and staff requested that donated funds be used to make up the shortfall.

MOTION A-167/18

moved: W. Casier

seconded: N. Haydt

THAT the LPRCA Board of Directors waives the purchasing and tendering policy and approves the use of the services of Classic Wood for the Backhouse Homestead window restoration project as outlined in the staff report of September 25th, 2018.

FULL AUTHORITY COMMITTEE MEMBERS

Leroy Bartlett, Dave Beres, Doug Brunton, Wayne Casier, Robert Chambers,
Michael Columbus, Roger Geysens, Craig Grice, Noel Haydt, David Hayes, John Scholten

AND the LPRCA Board of Directors approves the use of deferred donated funds in the amount of \$4,475.36 for the Backhouse Homestead window restoration project to cover the budget estimate shortfall.

CARRIED

c) PROPOSED CHANGES TO LPRCA SEASONAL AGREEMENT

Staff review the park rules on an annual basis and has made thirteen recommendations for the 2019 season as detailed in the report.

MOTION A-168/18 moved: D. Hayes seconded: R. Geysens

THAT the LPRCA Board of Directors supports the changes to the Seasonal Handbook as recommended.

CARRIED

John Sholten left the meeting.

DEVELOPMENT APPLICATIONS

MOTION A-169/18 moved: W. Casier seconded: R. Geysens

THAT the LPRCA Board of Director's does now sit as a Hearing Board.

CARRIED

The roll was called to conduct the following Hearings under Section 28.1(5) of the *Conservation Authorities Act*.

The Chair gave his opening remarks and reviewed the guidelines and process to be followed for the hearing.

a) **Hearing LPRCA – 177/18 – Gary and Mary Weber**

Staff introduced Ms. Weber and presented the staff report. Staff became aware of unauthorized construction of a deck on May 18, 2018. This application was received August 3, 2018 to recognize the construction of a 48m² deck. The area requested for the construction is in the Lake Erie flood hazard and dynamic beach hazard and is contrary to the LPRCA policies for the administration of O. Reg. 178/06 along the Lake Erie shoreline. The construction of the structure would result in increased property damage due to flooding and the forces of wave action, and also, affects the control of flooding and interferes with dynamic beach processes. Therefore, staff recommended refusal.

Ms. Weber bought the property in 2014. She noted that the deck was started at least seven years ago and was built to make the rental property safer as the existing cement deck, poured in stages starting in 1986, had no railings and the base was sloping.

FULL AUTHORITY COMMITTEE MEMBERS

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Michael Columbus, Roger Geysens, Craig Grice, Noel Haydt, David Hayes, John Scholten

Staff and the proponent responded to questions from the Board.

There were no other interested parties and no further discussion.

The Board moved into a closed session to discuss the matter further.

MOTION A-170/18 moved: D. Brunton seconded: D. Hayes

THAT the LPRCA Hearing Board does now enter into a closed session to discuss:

advice that is subject to solicitor-client privilege, including communications necessary for that purpose

CARRIED

MOTION A-171/18 moved: W. Casier seconded: N. Haydt

THAT the LPRCA Hearing Board does now adjourn from the closed session.

CARRIED

Ms. Weber was advised that application LPRCA-177/18 was approved.

The Chair gave his opening remarks and reviewed the guidelines and process to be followed for the hearing.

b) **Hearing LPRCA – 194/18 – Danielle Pierce**

Staff introduced Ms. Pierce and Mr. Richard Zelinka, agent for the applicant and then presented the staff report. This application was received September 20, 2018 and included a conceptual site plan to build a new vacation home to facilitate sale of the property. The area requested for the construction is in the Lake Erie shoreline flood hazard and is contrary to the LPRCA policies for administration of O. Reg. 178/06. The control of flooding is affected by development in Long Point. Therefore, staff recommended refusal.

Mr. Zelinka spoke on behalf of the applicant providing the history of the property noting that the original building had been demolished by the previous owner in 2007 with the intention to rebuild. The previous owner had received a building permit from Norfolk County in 2009 but never proceeded and the new owner took possession in 2011. Mr. Zelinka considered this to be a rebuild which would be permitted.

Staff and the proponent responded to questions from the Board.

There were no comments from other interested parties and no further questions.

The Board discussed the next steps required for the applicant and then passed the following resolution

FULL AUTHORITY COMMITTEE MEMBERS

Leroy Bartlett, Dave Beres, Doug Brunton, Wayne Casier, Robert Chambers,
Michael Columbus, Roger Geysens, Craig Grice, Noel Haydt, David Hayes, John Scholten

MOTION A-172/18 moved: D. Brunton seconded: D. Beres

THAT the Board of Directors approves Permit Application 194/18 (Danielle Pierce) conditional on detailed plans and drawings showing to LPRCA's satisfaction that the LPRCA floodproofing standards and requirements have been met.

CARRIED

MOTION A-173/18 moved: N. Haydt seconded: L. Bartlett

THAT the LPRCA Board of Directors does now adjourn from sitting as a Hearing Board.

CARRIED

c) Staff Approved applications

Staff approved 18 applications since the last meeting. LPRCA-124/18, LPRCA-146/18, LPRCA-158/18, LPRCA-160/18, LPRCA-166/18, LPRCA-167/18, LPRCA-170/18, LPRCA-171/18, LPRCA-172/18, LPRCA-175/18, LPRCA-176/18, LPRCA-185/18, LPRCA-186/18, LPRCA-187/18, LPRCA-188/18, LPRCA-189/18, LPRCA-190/18 and LPRCA-191/18. It was noted that Application LPRCA-160/18 is located in Port Dover.

MOTION A-174/18 moved: D. Hayes seconded: N. Haydt

That the LPRCA Board of Directors receives the Staff Approved Section 28 Regulation Applications report as information.

CARRIED

d) New applications

The Planning Department recommended approval for two applications.

MOTION A-175/18 moved: R. Geysens seconded: W. Casier

THAT the LPRCA Board of Directors approves the following Development Applications contained within the background section of the report:

- A. For Work under Section 28 Regulations, Development, Interference with Wetlands & Alterations to Shorelines and Watercourses Regulations (R.R.O. 1990 Reg. 188/06),*

LPRCA-174/18
LPRCA-201/18

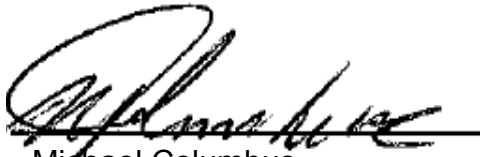
FULL AUTHORITY COMMITTEE MEMBERS

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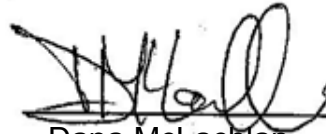
B. That the designated officers of LPRCA be authorized to complete the approval process for this Development Application, as far as it relates to LPRCA's mandate and related Regulations.

CARRIED

The Chair adjourned the meeting at 7:55pm.



Michael Columbus
Chair



Dana McLachlan
Administrative Assistant

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