



**LONG POINT REGION CONSERVATION AUTHORITY
BOARD OF DIRECTORS MINUTES of October 2, 2019
APPROVED November 6, 2019**

Members in attendance: Dave Beres, Robert Chambers, Kristal Chopp, Michael Columbus, Valerie Donnell, Roger Geysens, Ken Hewitt, Tom Masschaele, Stewart Patterson, John Scholten and Peter Ypma

Staff in attendance: J. Maxwell, A. LeDuc, L. Minshall and D. McLachlan

Regrets: None

*K. Hewitt arrived at 6:35pm.

*K. Chopp arrived at 6:45pm.

The meeting was called to order at 6:30 pm Wednesday October 2, 2019 in the Tillsonburg Administration Office Boardroom.

ADDITIONAL AGENDA ITEMS

None

DECLARATION OF CONFLICTS OF INTEREST

None

MINUTES OF PREVIOUS MEETINGS

No questions or comments.

MOTION A-116/19 moved: V. Donnell seconded: R. Geysens

THAT the minutes of the Board of Directors Regular Meeting held September 4, 2019 be adopted as circulated.

CARRIED

K. Hewitt arrived.

BUSINESS ARISING

None

FULL AUTHORITY COMMITTEE MEMBERS

Dave Beres, Robert Chambers, Kristal Chopp, Michael Columbus, Valerie Donnell,
Roger Geysens, Ken Hewitt, Tom Masschaele, Stewart Patterson, John Scholten, Peter Ypma

REVIEW OF COMMITTEE MINUTES

a) Backus Museum Committee Minutes – June 3, 2019

MOTION A-117/19 moved: D. Beres seconded: S. Patterson

THAT the minutes from the Backus Museum Committee meeting of August 7, 2019 be received as information.

CARRIED

b) Audit and Finance Committee Minutes – April 3, 2019

MOTION A-118/19 moved: D. Beres seconded: V. Donnell

THAT the minutes from the Audit and Finance Committee meeting of September 18, 2019 be approved as presented.

CARRIED

c) Ad Hoc Strategic Planning Committee Minutes – August 28, 2019

MOTION A-119/19 moved: D. Beres seconded: S. Patterson

THAT the minutes from the Ad Hoc Strategic Planning Committee meeting of August 28, 2019 be received as information.

CARRIED

CORRESPONDENCE

- a) Township of Malahide Re: Resolution – Non – Mandatory Conservation Programs
- b) Township of Southwest Oxford Re: Conservation Authority Funding
- c) Minister Yurek, Ministry of the Environment, Conservation and Parks (MECP) Response to LPRCA Request for Meeting

The General Manager was recently notified that the Minister agreed to a pre-consultation meeting with each conservation authority prior to a regional meeting. Preferred dates have been submitted to the Minister's office and staff are awaiting confirmation.

MOTION A-120/19 moved: R. Chambers seconded: D. Beres

THAT the correspondence outlined in the Board of Director's Agenda of October 2, 2019 (with additions) be received as information.

CARRIED

K. Chopp arrived.

FULL AUTHORITY COMMITTEE MEMBERS

Dave Beres, Robert Chambers, Kristal Chopp, Michael Columbus, Valerie Donnell, Roger Geysens, Ken Hewitt, Tom Masschaele, Stewart Patterson, John Scholten, Peter Ypma

DEVELOPMENT APPLICATIONS

a) Staff Approved applications

Staff completed and permitted 21 applications over the past month including one renewal and one revision. LPRCA-244/17-Renewal, LPRCA-64/19-Revision, LPRCA-111/19, LPRCA-157/19, LPRCA-160/19, LPRCA-165/19, LPRCA-167-19, LPRCA-168/19, LPRCA-169/19, LPRCA-172/19, LPRCA-173/19, LPRCA-175/19, LPRCA-177/19, LPRCA-180/19, LPRCA-181/19, LPRCA-182/19, LPRCA-183/19, LPRCA-184/19, LPRCA-186/19, LPRCA-188/19 and LPRCA-189/19.

The discussion focused on “emergency shoreline protection” applications. The Board approved shoreline protection *on an emergency basis deemed not to impact neighbouring properties and least likely to impact the neighbours or the beach* at the July 5, 2017 meeting although the decision was not supported in the 1989 Shoreline Management Plan.

There were further questions regarding expanding the original resolution, as well as, how the decision of 2017 affects legal liability. Staff will review and provide further information.

MOTION A-121/19 moved: R. Geysens seconded: R. Chambers

That the Board of Directors receives the Staff Approved Section 28 Regulation Applications report dated September 24, 2019 as information.

CARRIED

b) New applications

The Planning Department recommended approval for seven applications: five redevelopments, one culvert replacement and one new garage.

MOTION A-122/19 moved: R. Chambers seconded: D. Beres

THAT the LPRCA Board of Directors approves the following Development Applications contained within the background section of the report:

A. For Work under Section 28 Regulations, Development, Interference with Wetlands & Alterations to Shorelines and Watercourses Regulations (R.R.O. 1990 Reg. 178/06),

LPRCA-142/19 LPRCA-174/19 LPRCA-178/19 LPRCA-179/19
LPRCA-194/19 LPRCA-197/19 LPRCA-198/19

B. That the designated officers of LPRCA be authorized to complete the approval process for this Development Application, as far as it relates to LPRCA’s mandate and related Regulations.

CARRIED

FULL AUTHORITY COMMITTEE MEMBERS

Dave Beres, Robert Chambers, Kristal Chopp, Michael Columbus, Valerie Donnell,
Roger Geysens, Ken Hewitt, Tom Masschaele, Stewart Patterson, John Scholten, Peter Ypma

NEW BUSINESS

a) GENERAL MANAGER'S REPORT

Minister Yurek, MECP, has confirmed he will be attending Conservation Ontario's Council meeting in December.

The GM noted a correction to the first point on page 32; the Long Point Lions donated \$500 not \$2000 to the Conservation Education Centre Gallery Revitalization Project. To date, \$19,700 has been donated in addition to the original donation from Harold Garton of \$50,000.

MOTION A-123/19 moved: S. Patterson seconded: R. Geysens

THAT the LPRCA Board of Directors receives the General Manager's Report for September 2019 as information.

CARRIED

b) EXTERNAL AUDIT SERVICES 2019-2023

The Manager of Corporate Services reviewed the recent Request for Proposal (RFP) process. Four bids were received by the deadline with MNP LLP submitting the lowest bid. After the review process, representatives of MNP LLP met with the Audit and Finance Committee and provided a short presentation. The Chair of the Audit and Finance Committee noted that proper procurement policies were followed and the Committee has recommended MNP to the Board as LPRCA's external auditors for 2019 to 2023.

MOTION A-124/19 moved: D. Beres seconded: S. Patterson

THAT the LPRCA Board of Directors receives the report External Audit Services 2019 - 2023 as information;

And

THAT the LPRCA Board of Directors appoints MNP LLP as the Long Point Region Conservation Authority's external auditor for the 2019 – 2023 fiscal periods.

CARRIED

c) BACKUS MUSEUM COMMITTEE APPOINTEE

The Backus Museum Committee is normally comprised of six community representatives and four LPRCA Board members. The Committee will be short one community representative with the addition of Ms. Elligsen.

FULL AUTHORITY COMMITTEE MEMBERS

Dave Beres, Robert Chambers, Kristal Chopp, Michael Columbus, Valerie Donnell,
Roger Geysens, Ken Hewitt, Tom Masschaele, Stewart Patterson, John Scholten, Peter Ypma

MOTION A-125/19

moved: S. Patterson

seconded: V. Donnell

THAT the LPRCA Board of Directors appoints Dene Elligsen as a Community Representative to the Backus Museum Committee.

CARRIED

d) BACKHOUSE HISTORIC SITE POLICIES REPORT

Upon approval of the two policies presented, the Backhouse Historic Site will have completed six of the 10 policies required to apply to the Community Museum Operating Grant (CMOG) Program. Corrections to be made to replace Long Point Region Conservation Society with Long Point Region Conservation Authority.

MOTION A-126/19

moved: S. Patterson

seconded: R. Chambers

THAT the Long Point Region Conservation Authority approves the following policies for the Backhouse Historic Site:

1. *Education Policy*
2. *Interpretation Policy*

CARRIED

e) PRESCRIPTION / OPERATING PLAN – LANDON TRACT

The Prescription / Operating Plan for the Landon Tract has yet to receive government approval. Once approved the Plan will be brought forward to the next meeting.

MOTION A-127/19

moved: P. Ypma

seconded: T. Masschaele

THAT the Board of Directors defer the Prescription/Operating Plan – Landon Tract under New Business, Item e) from the October 2, 2019 agenda.

CARRIED

f) TIMBER TENDER LP-319-19 – WATERFORD WORKSHOP

The forest tract sent for tender is 16 acres and contains some standing ash trees that are salvageable. The tops will be used for fuelwood in the parks.

Two bids were received by the September 30th deadline and the winning bid was within the expected range.

MOTION A-128/19

moved: R. Geysens

seconded: V. Donnell

THAT the LPRCA Board of Directors accepts the tender submitted by Townsend Lumber Inc. for salvage timber at the Waterford Workshop – LP-319-19 for a total tendered price of \$7500.

FULL AUTHORITY COMMITTEE MEMBERS

Dave Beres, Robert Chambers, Kristal Chopp, Michael Columbus, Valerie Donnell,
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g) STRATEGIC PLAN 2019-2023

The GM reviewed the Strategic Planning Process from the Committee formation in February 2019 until today's final edit of the Draft Long Point Region Conservation Authority Strategic Plan 2019-2023. The Manager of Corporate Services commented that the Plan is consistent with the new directions from the province by focusing on the core mandate of Conservation Authorities, but also provides flexibility to apply to non-core activities as required. The Strategic Plan will be attached to the budget and business plans and provide annual performance measures as part of the budget process, audit, and year-end review.

MOTION A-129/19 moved: D. Beres seconded: T. Masschaele

THAT the LPRCA Board of Directors receives the report LPRCA DRAFT Strategic 2019 – 2023 as information;

And

THAT the LPRCA Board of Directors approves the new strategic planning framework, LPRCA Strategic Plan 2019 – 2023: Working together to shape the future well-being of our watershed;

And

THAT the LPRCA Board of Directors directs staff to implement the strategy through subsequent corporate business plans, including departmental work plans outlining strategic directions in support of the plan.

CARRIED

MOTION A-130/19 moved: V. Donnell seconded: D. Beres

THAT the LPRCA Board of Directors dissolves the Strategic Planning Ad Hoc Committee created on April 3, 2019 by resolution #A-48/19.

CARRIED

MOTION A-131/19 moved: R. Chambers seconded: V. Donnell

THAT the LPRCA Board of Directors does now enter into a closed session to discuss:

- ☐ Personal matters about an identifiable individual, including employees of the Authority*
- ☐ Litigation or potential litigation, including matters before administrative tribunals (e.g. Local Planning Appeal Tribunal), affecting the Authority*

CARRIED

FULL AUTHORITY COMMITTEE MEMBERS

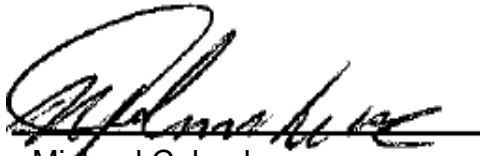
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MOTION A-132/19 moved: T. Masschaele seconded: D. Beres

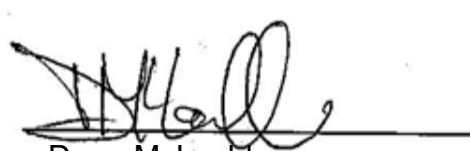
THAT the LPRCA Board of Directors does now adjourn from the closed session.

CARRIED

The Chair adjourned the meeting at 7:45pm.



Michael Columbus
Chair



Dana McLachlan
Administrative Assistant

FULL AUTHORITY COMMITTEE MEMBERS

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Roger Geysens, Ken Hewitt, Tom Masschaele, Stewart Patterson, John Scholten, Peter Ypma