



**LONG POINT REGION CONSERVATION AUTHORITY
BOARD OF DIRECTORS – MINUTES of September 6th, 2017
APPROVED October 4th, 2017**

Members in attendance: Leroy Bartlett, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus, Roger Geysens, Craig Grice, Noel Haydt and John Scholten
Staff in attendance: C. Evanitski, J. Maxwell, L. Minshall, P. Walther-Mabee, M. Churly and D. McLachlan
Regrets: David Hayes, and Tom Southwick

The LPRCA Chair called the meeting to order at 6:30 pm Wednesday, September 6th, 2017 in the Tillsonburg Administration Office Boardroom.

ADDITIONAL AGENDA ITEMS

None

DISCLOSURES OF INTEREST

None

DEPUTATIONS

a) Kim McEwan – Haldimand Campers’ Association

Ms. McEwan thanked LPRCA for the continuing support and listed the various events and fundraisers hosted by the Haldimand Campers’ Association this season. The Association made three requests: continuation of the Canada Day Free Day-Use Admission to attract new visitors and campers; no seasonal camping fee increases for the 2018 season as the past increases caused many campers to leave; and, an extended camping season to October 30th.

Staff responded to questions from the Board.

MOTION A-197/17 moved: J. Scholten seconded: M. Columbus

THAT the LPRCA Board of Directors receives the deputation from Kim McEwan, Haldimand Campers’ Association, as information

CARRIED

FULL AUTHORITY COMMITTEE MEMBERS

Leroy Bartlett, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus, Roger Geysens, Craig Grice, Noel Haydt, David Hayes, John Scholten, Tom Southwick

MINUTES OF PREVIOUS MEETINGS

No questions or comments

MOTION A-198/17 moved: R. Geysens seconded: J. Scholten

THAT the minutes of the LPRCA Board of Directors Regular Meeting held August 2, 2017 and the LPRCA Board of Directors Special Conference Call meeting held August 24, 2017 be adopted as circulated.

CARRIED

BUSINESS ARISING

None

REVIEW OF COMMITTEE MINUTES

No questions or comments.

MOTION A-199/17 moved: R. Geysens seconded: J. Scholten

*THAT the minutes from the Strategic Review Committee meeting of March 2nd, 2017 be received as information.
AND THAT all recommendations contained herein be adopted.*

CARRIED

CORRESPONDENCE

No questions or comments

MOTION A-200/17 moved: J. Scholten seconded: R. Geysens

THAT the correspondence outlined in the Board of Director's Agenda of September 6, 2017 be received as information.

CARRIED

DEVELOPMENT APPLICATIONS

a) Staff Approved applications

Staff approved 28 applications since the last meeting of which seven were reviewed and approved as per the July 5, 2017 Board Resolution A-173/17: LPRCA-124/17, LPRCA-166/17, LPRCA-170/17, LPRCA-172/17, LPRCA-173/17, LPRCA-176/17, LPRCA-180/17, LPRCA-184/17, LPRCA-185/17, LPRCA-187/17, LPRCA-189/17, LPRCA-190/17, LPRCA-191/17, LPRCA-192/17, LPRCA-193/17, LPRCA-194/17,

FULL AUTHORITY COMMITTEE MEMBERS

Leroy Bartlett, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus, Roger Geysens, Craig Grice, Noel Haydt, David Hayes, John Scholten, Tom Southwick

LPRCA-197/17, LPRCA-200/17, LPRCA-201/17, LPRCA-204/17, LPRCA-205/17, LPRCA-206/17, LPRCA-207/17, LPRCA-208/17, LPRCA-209/17, LPRCA-214/17, LPRCA-215/17 and LPRCA-220/17.

No questions or comments.

MOTION A-201/17 moved: D. Brunton seconded: J. Scholten

That the LPRCA Board of Directors receives the Staff Approved Section 28 Regulation Applications report dated August 28, 2017 as information.

CARRIED

b) New applications

The Planning Department recommended approval for 10 applications. Staff provided further details to the shoreline protection works to be completed and the conditions attached to applications 216/17, 217/17 and 218/17

MOTION A-202/17 moved: D. Brunton seconded: C. Grice

THAT the LPRCA Board of Directors approves the following Development Applications contained within the background section of the report:

A. For Work under Section 28 Regulations, Development, Interference with Wetlands & Alterations to Shorelines and Watercourses Regulations (R.R.O. 1990 Reg. 178/06),

<i>LPRCA-174/17</i>	<i>LPRCA-216/17</i>
<i>LPRCA-183/17</i>	<i>LPRCA-217/17</i>
<i>LPRCA-188/17</i>	<i>LPRCA-218/17</i>
<i>LPRCA-202/17</i>	<i>LPRCA-219/17</i>
<i>LPRCA-203/17</i>	<i>LPRCA-227/17</i>

B. That the designated officers of LPRCA be authorized to complete the approval process for this Development Application, as far as it relates to LPRCA's mandate and related Regulations.

CARRIED

NEW BUSINESS

a) GENERAL MANAGER'S REPORT

The Norfolk Tales event at Backus was scheduled for four nights and although one of the performances was rained out, the event was a great success thanks to funding received from the Ontario 150 Partnership Program and the Ontario Arts Council.

FULL AUTHORITY COMMITTEE MEMBERS

Leroy Bartlett, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus, Roger Geysens, Craig Grice, Noel Haydt, David Hayes, John Scholten, Tom Southwick

MOTION A-203/17

moved: D. Brunton

seconded: C. Grice

THAT the LPRCA Board of Directors receives the General Manager's Report for July 2017 as information.

CARRIED**b) A.D. LATORNELL CONFERENCE**

The GM provided a brief history of the A.D. Latornell Conference organized by Conservation Ontario. Five rooms have been reserved for staff and board members to attend the event.

MOTION A-204/17

moved: D. Brunton

seconded: M. Columbus

THAT the LPRCA Board of Directors approves the attendance of the General Manager, John Scholten, Robert Chambers and Dave Beres for the Annual A.D. Latornell Conference.

CARRIED**c) LPRCA PARKS UPDATE**

Staff provided an update on the status of the safety review at Haldimand by the Electrical Safety Authority (ESA). The ESA is satisfied with the work done to date and staff is preparing the tender for the next phase of the upgrades. The water systems at Norfolk created difficulties for the staff before the Civic Holiday long weekend due to a major storm. Deer Creek is closed for the season although the 12 seasonal campers remain until October 15th. The TD Grant Trail project is ongoing at Backus. Board members were invited to participate in the volunteer day. Waterford North is still waiting for Hydro One to deliver a plan to upgrade the hydro system to the park. The existing washroom is unable to be renovated and staff is pricing out options.

MOTION A-205/17

moved: D. Brunton

seconded: M. Columbus

THAT the LPRCA Board of Directors receives the Parks Update report as information.

CARRIED**d) 2017 BUDGET REALLOCATION**

The Ministry of Natural Resources and Forestry (MNRF) Surface Water Monitoring Centre has supplied LPRCA with environmental monitoring equipment free of charge. LPRCA is responsible for the cost of installing the equipment; therefore, staff requested a reallocation of funds to complete the installation.

FULL AUTHORITY COMMITTEE MEMBERS

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Roger Geysens, Craig Grice, Noel Haydt, David Hayes, John Scholten, Tom Southwick

MOTION A-206/17 moved: C. Grice seconded: L. Bartlett

THAT the LPRCA Board of Directors reallocates up to \$13,000 from the 2016 Capital Levy for unallocated studies to construction costs for establishing the environmental monitoring stations as per the staff report of September 6th, 2017.

CARRIED

e) 2017 CAPITAL UPDATE

Staff presented the status of the various approved capital projects for 2017. Of note was the change in scope of the Backus Mill Dam. In order to proceed, the Dam requires additional engineering design work to complete the proposed stability and erosion repairs to safely pass the 100-year flood.

MOTION A-207/17 moved: M. Columbus seconded: C. Grice

*THAT the LPRCA Board of Directors receives the staff report dated August 29th, 2017 regarding the 2017 Capital Projects as information;
AND approves a reallocation of 2017 Capital Levy of \$16,000 for the Backus Mill Extension of Embankment and Wing Walls project.*

CARRIED

f) NDMP REPORT

LPRCA is mandated by the Province to operate and maintain a flood forecasting and warning system. LPRCA takes part in municipal emergency response systems by providing information to the flood coordinators to aid in decision making, as well as, issuing flood bulletins to provide early notice to municipal flood coordinators, emergency responders and the public. The existing equipment is dated and has not kept pace with technology and the current standards of practice in Ontario. Staff would like to apply to the National Disaster Mitigation Program to upgrade the flood forecasting and warning system.

MOTION A-208/17 moved: R. Geysens seconded: M. Columbus

*THAT LPRCA makes application to the National Disaster Mitigation Program for funding to improve its flood forecasting and warning capabilities, and
THAT LPRCA plan during its 2018 budget discussions to contribute 50% of the total project cost, with 43% from General Levy – Capital and 7% in-kind staff time, as its share of the matched funds, and
THAT a letter be sent to member municipalities requesting endorsement for the project.*

CARRIED

FULL AUTHORITY COMMITTEE MEMBERS

Leroy Bartlett, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus,
Roger Geysens, Craig Grice, Noel Haydt, David Hayes, John Scholten, Tom Southwick

g) SEDIMENT MANAGEMENT REPORT

Sediment management plans were scheduled for the Teeterville and Vittoria dams as part of the 2017 budget. A Request for Proposal (RFP) for the two projects was posted on August 3, 2017 and four qualified firms reviewed. No proposals were received at the August 24th deadline. Since AECOM had completed the safety reviews for both dams, and had indicated an intent to prepare a proposal, staff requested AECOM to complete and submit said proposal. The proposal received is within the budget and staff recommend acceptance.

MOTION A-209/17 moved: M. Columbus seconded: D. Brunton

That the LPRCA Board of Directors accepts the proposal submitted by AECOM for engineering services to prepare Sediment Management Plans for Vittoria and Teeterville Dam at a cost of \$38,520 plus HST, plus provisional items up to \$15,800, and THAT the General Manager be authorized to enter into an agreement with AECOM to complete the work.

CARRIED

The Chair adjourned the meeting at 8:20pm.



Noel Haydt
Chair



Dana McLachlan
Administrative Assistant

FULL AUTHORITY COMMITTEE MEMBERS

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Roger Geysens, Craig Grice, Noel Haydt, David Hayes, John Scholten, Tom Southwick