



**LONG POINT REGION CONSERVATION AUTHORITY  
BOARD OF DIRECTORS MINUTES of September 5, 2018  
Approved October 3, 2018**

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Members in attendance: Dave Beres, Doug Brunton, Wayne Casier, Robert Chambers, Michael Columbus, Roger Geysens, David Hayes and John Scholten

Staff in attendance: J. Maxwell, B. Colman, B. Hodi and D. McLachlan

Regrets: Leroy Bartlett, Craig Grice and Noel Haydt

The LPRCA Chair called the meeting to order at 6:30 pm Wednesday, September 5, 2018 in the Tillsonburg Administration Office Boardroom.

**ADDITIONAL AGENDA ITEMS**

**MOTION A-137/18** moved: W. Casier seconded: R. Geysens

*THAT the LPRCA Board of Directors add "Insurance" under In-Camera as item 11 (d) to the September 5, 2018 agenda.*

**CARRIED**

**DISCLOSURES OF INTEREST**

None

**DEPUTATIONS**

None

**MINUTES OF PREVIOUS MEETINGS**

No questions or comments

**MOTION A-138/18** moved: D. Brunton seconded: R. Chambers

*THAT the minutes of the LPRCA Board of Directors Regular Meeting held July 4, 2018 be adopted as circulated.*

**CARRIED**

**MOTION A-139/18** moved: D. Brunton seconded: D. Hayes

*THAT the minutes of the LPRCA Board of Directors Conference Call held August 14, 2018 be adopted as circulated.*

**CARRIED**

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**FULL AUTHORITY COMMITTEE MEMBERS**

Leroy Bartlett, Dave Beres, Doug Brunton, Wayne Casier, Robert Chambers, Michael Columbus, Roger Geysens, Craig Grice, Noel Haydt, David Hayes, John Scholten

## **BUSINESS ARISING**

None

## **REVIEW OF COMMITTEE MINUTES**

None

## **CORRESPONDENCE**

**MOTION A-140/18**                      moved: W. Casier                      seconded: D. Hayes

*THAT the correspondence outlined in the Board of Directors Agenda of September 5, 2018 be received as information.*

**CARRIED**

## **DEVELOPMENT APPLICATIONS**

**MOTION A-141/18**                      moved: R. Geysens                      seconded: W. Casier

*THAT the LPRCA Board of Director's does now sit as a Hearing Board.*

**CARRIED**

### a) **Hearing LPRCA – 115/18 – Susan Belair**

The roll was called.

The Chair gave his opening remarks and reviewed the guidelines and process to be followed for the hearing.

Staff introduced Ms. Susan Belair, Mr. Sam Bunting, home designer, and Mr. Paul Careswell then proceeded to present the staff report. This application was received June 22, 2018 to construct a new vacation home. The area requested for the construction is in the Lake Erie shoreline flood hazard and is contrary to the LPRCA shoreline policies. The construction of the structure affects the control of flooding in the flood hazard area and does not have safe access/egress for evacuation or emergency assistance. Therefore, staff recommended refusal.

Mr. Bunting spoke on behalf of Ms. Belair stated through research it was discovered Lot 116 was an original lot of subdivision from 1935.

Staff and the proponent responded to questions from the Board.

There were no further comments or questions.

The Board moved into a closed session to discuss the matter further.

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### **FULL AUTHORITY COMMITTEE MEMBERS**

Leroy Bartlett, Dave Beres, Doug Brunton, Wayne Casier, Robert Chambers,  
Michael Columbus, Roger Geysens, Craig Grice, Noel Haydt, David Hayes, John Scholten

**MOTION A-142/18**

moved: J. Scholten

seconded: R. Geysens

*THAT the LPRCA Hearing Board does now enter into a closed session to discuss:*

- advice that is subject to solicitor-client privilege, including communications necessary for that purpose*

**CARRIED**

**MOTION A-143/18**

moved: D. Brunton

seconded: R. Chambers

*THAT the LPRCA Hearing Board does now adjourn from the closed session.*

**CARRIED**

Ms. Belair was advised that application LPRCA-115/18 was approved.

**b) Hearing LPRCA – 108/18 – Jacob Kolomaya**

The Chair gave his opening remarks and reviewed the guidelines and process to be followed for the hearing.

Staff introduced Mr. Jacob Kolomaya, Mr. Ryan Elliott, Engineer and Mr. Nathan Kolomaya, agent of the applicant, and then proceeded to present the staff report. This application was received August 13, 2018 to demolish and construct a residential dwelling in the Lake Erie shoreline erosion hazard on Brown Street and is contrary to the LPRCA policies and standards. The construction of the structure affects the control of erosion increasing the potential for damage from slope instability and erosion. Therefore, staff recommended refusal.

Mr. Nathan Kolomaya spoke on behalf of the applicant providing background information regarding the process that had begun in 2017 and Mr. Elliott spoke to the erosion hazard.

Staff and the proponent responded to questions from the Board.

There were no comments from other interested parties and no further questions.

The Board moved into a closed session to discuss the matter further.

**MOTION A-144/18**

moved: R. Geysens

seconded: D. Brunton

*THAT the LPRCA Hearing Board does now enter into a closed session to discuss:*

- advice that is subject to solicitor-client privilege, including communications necessary for that purpose*

**CARRIED**

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**FULL AUTHORITY COMMITTEE MEMBERS**

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**MOTION A-145/18** moved: D. Beres seconded: W. Casier

*THAT the LPRCA Hearing Board does now adjourn from the closed session.*

**CARRIED**

Mr. Kolomaya was advised that application LPRCA-108/18 was approved.

**MOTION A-146/18** moved: W. Casier seconded: D. Brunton

*THAT the LPRCA Board of Directors does now adjourn from sitting as a Hearing Board.*

**CARRIED**

**c) Staff Approved applications**

Staff approved 32 applications since the last meeting. LPRCA-107/18, LPRCA-118/18, LPRCA-120/18, LPRCA-121/18, LPRCA-122/18, LPRCA-127/18, LPRCA-128/18, LPRCA-129/18, LPRCA-130/18, LPRCA-132/18, LPRCA-133/18, LPRCA-134/18, LPRCA-135/18, LPRCA-137/18, LPRCA-140/18, LPRCA-141/18, LPRCA-142/18, LPRCA-143/18, LPRCA-144/18, LPRCA-145/18, LPRCA-147/18, LPRCA-148/18, LPRCA-149/18, LPRCA-150/18, LPRCA-151/18, LPRCA-152/18, LPRCA-153/18, LPRCA-157/18, LPRCA-159/18, LPRCA-163/18, LPRCA-164/18 and LPRCA-165/18. The proposed work undertaken for application LPRCA/107/18 is for a 1200 ft<sup>2</sup> garage.

**MOTION A-147/18** moved: R. Geysens seconded: D. Brunton

*That the LPRCA Board of Directors receives the Staff Approved Section 28 Regulation Applications report as information.*

**CARRIED**

**d) New applications**

The Planning Department recommended approval for one application.

**MOTION A-148/18** moved: R. Chambers seconded: D. Hayes

*THAT the LPRCA Board of Directors approves the following Development Applications contained within the background section of the report:*

- A. *For Work under Section 28 Regulations, Development, Interference with Wetlands & Alterations to Shorelines and Watercourses Regulations (R.R.O. 1990 Reg. 188/06),*

LPRCA-138/18

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**FULL AUTHORITY COMMITTEE MEMBERS**

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*B. That the designated officers of LPRCA be authorized to complete the approval process for this Development Application, as far as it relates to LPRCA's mandate and related Regulations.*

**CARRIED**

## **NEW BUSINESS**

### **a) GENERAL MANAGER'S REPORT**

The GM reviewed the current staffing situation regarding filling vacant positions. Staff is still negotiating with the Nature Conservancy of Canada (NCC) for access to the Rowan Mills Conservation Area for harvesting.

**MOTION A-149/18**                      moved: W. Casier                      seconded: R. Geysens

*THAT the LPRCA Board of Directors receives the General Manager's Report for July and August 2018 as information.*

**CARRIED**

### **b) 2<sup>ND</sup> QUARTER FINANCIAL REPORT**

Expenditures have been tracking to budget and although camping revenue shows behind to the end of June, it has jumped in July and August. There has been very positive feedback concerning the extended season at Deer Creek. Outstanding capital projects were discussed.

**MOTION A-150/18**                      moved: R. Geysens                      seconded: D. Brunton

*THAT the LPRCA Board of Directors receives the Budget Performance Report as at June 30<sup>th</sup>, 2018 as information.*

**CARRIED**

### **c) A.D. LATORNELL CONFERENCE**

Staff has reserved four rooms for the conference for those interested in attending.

**MOTION A-151/18**                      moved: D. Brunton                      seconded: W. Casier

*THAT the LPRCA Board of Directors approves the attendance of the General Manager and Doug Brunton for the 25<sup>th</sup> Annual A.D. Latornell Conference. Board members to advise by the morning of September 11, 2018 of their interest.*

**CARRIED**

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#### **FULL AUTHORITY COMMITTEE MEMBERS**

Leroy Bartlett, Dave Beres, Doug Brunton, Wayne Casier, Robert Chambers,  
Michael Columbus, Roger Geysens, Craig Grice, Noel Haydt, David Hayes, John Scholten

#### **d) LPRCA PARKS UPDATE**

Staff reported that the season has been going well although not without its challenges in terms of the weather. Revenues have been steady or very slightly up from last year. The water supply at Norfolk CA is improving but progress is still ongoing. Dead ash trees continue to be a problem and will be dealt with as required.

**MOTION A-152/18**                      moved: W. Casier                      seconded: R. Geysens

*THAT the LPRCA Board of Directors receives the Parks Update report as information.*

**CARRIED**

#### **e) WATERFORD NORTH CA PROPOSAL**

There have been numerous attempts to bring hydro into Waterford North but there have been many challenges. With input from Hydro One, the most logical entry would be from the northwest side of the park. To facilitate the installation of the hydro and water lines as well as remove the many dead ash, staff recommended the most cost effective method would be to remove all trailers over a multi-phased project. A letter will be drafted and sent to campers that are affected by Phase 1.

**MOTION A-153/18**                      moved: D. Hayes                      seconded: R. Chambers

*THAT the LPRCA Board of Directors instructs staff to contact affected seasonal campers on sites 1 through 41 to remove their trailers from Waterford North Conservation by October 26, 2018 to allow LPRCA to commence Phase 1 of the water and electrical upgrades to the park.*

**CARRIED**

#### **f) GYPSY MOTH REPORT**

The gypsy moth populations have been building over the last couple of years and heavy defoliation is expected in the coming years. In cooperation with Norfolk County and local woodlot owners, a spray program is expected by 2020.

**MOTION A-154/18**                      moved: W. Casier                      seconded: D. Brunton

*THAT the LPRCA Board of Directors receives the Gypsy Moth report as information.*

**CARRIED**

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**g) PRESCRIPTION/OPERATING PLAN – SMITH TRACT**

The Prescription/Operating Plan was presented for the Smith Tract. The property consists of 50 acres that will be marked and tendered by the end of October.

**MOTION A-155/18** moved: R. Geysens seconded: D. Hayes

*THAT the LPRCA Board of Directors receives the Gypsy Moth report as information.*

**CARRIED**

**h) NEW ADMINISTRATIVE BY-LAW**

The draft Long Point Region Conservation Authority Administrative By-Law presented addresses the requirements specified in the new *Conservation Authorities Act*. Staff reviewed the changes and noted that it will now be a stand-alone document and no longer part of the LPRCA Personnel Policy.

Requested amendments included a suspension of rules clause and a change in the wording to vote abstention.

**MOTION A-156/18** moved: D. Hayes seconded: W. Casier

*THAT the LPRCA Board of Directors repeal the LPRCA Personnel Policy approved December 20<sup>th</sup>, 2017;  
AND THAT the LPRCA Board of Directors adopts the new LPRCA Administrative By-Law as amended;  
AND THAT the LPRCA Board of Directors adopts the LPRCA Personnel Policy.*

**CARRIED**

**MOTION A-157/18** moved: W. Casier seconded: R. Geysens

*THAT the LPRCA Board of Directors does now enter into a closed session to discuss:*

- the security of the property of the Conservation Authority;*
- advice that is subject to solicitor-client privilege, including communications necessary for that purpose*

**CARRIED**

**MOTION A-158/18** moved: W. Casier seconded: R. Chambers

*THAT the LPRCA Board of Directors does now adjourn from the closed session.*


**CARRIED**

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**FULL AUTHORITY COMMITTEE MEMBERS**

Leroy Bartlett, Dave Beres, Doug Brunton, Wayne Casier, Robert Chambers,  
Michael Columbus, Roger Geysens, Craig Grice, Noel Haydt, David Hayes, John Scholten

The Chair adjourned the meeting at 9:40pm.



Michael Columbus  
Chair



Dana McLachlan  
Administrative Assistant

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Michael Columbus, Roger Geysens, Craig Grice, Noel Haydt, David Hayes, John Scholten