



**LONG POINT REGION CONSERVATION AUTHORITY
BOARD OF DIRECTORS – MINUTES of July 5th, 2017
Approved August 2nd, 2017**

Members in attendance: Leroy Bartlett, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus, Roger Geysens, Craig Grice, Noel Haydt, David Hayes, John Scholten and Tom Southwick

Staff in attendance: C. Evanitski, J. Maxwell, L. Minshall, P. Walther-Mabee and D. McLachlan

Regrets: none

The LPRCA Chair called the meeting to order at 6:00 pm Wednesday, July 5th, 2017 in the Tillsonburg Administration Office Boardroom.

ADDITIONAL AGENDA ITEMS

MOTION A-160/17 moved: L. Bartlett seconded: M. Columbus

THAT the LPRCA Board of Directors add “Norfolk County Lakeshore Safety Strategy”, under New Business as item 10 (L) to the July 5th, 2017 agenda.

CARRIED

DISCLOSURES OF INTEREST

None

R. Geysens joined the meeting.

DEPUTATIONS

a) Mary Weber re: Norfolk County Shoreline Protection Plan

Ms. Weber provided recent drone footage of the Long Point shoreline. She requested that a single unified shoreline protection structure be permitted from the west end of Hastings Drive to the east end of the Provincial Park. The shoreline is eroding due to the recent high water levels in all the Great Lakes and the cottage owners are desperate to protect their properties. Ms. Weber requested that cottage owners be allowed to replace existing structures without a permit as it was felt that the LPRCA permitting process was too long and costly. It was also requested that LPRCA apply for government grants on behalf of the cottage owners to help offset the cost of shoreline protection.

D. Beres suggested that an updated Shoreline Management Plan, previously rejected by the Board, be reexamined.

FULL AUTHORITY COMMITTEE MEMBERS

Leroy Bartlett, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus,
Roger Geysens, Craig Grice, Noel Haydt, David Hayes, John Scholten, Tom Southwick

MOTION A-161/17 moved: D. Hayes seconded: J. Scholten

THAT the LPRCA Board of Directors receives the deputation from Mary Weber regarding Norfolk County Shoreline Protection Plan as information.

CARRIED

C. Grice joined the meeting.

b) **Randy Mawhiney re: Norfolk County Shoreline Protection Plan**

Mr. Mawhiney said he did not agree with the 1989 LPRCA Shoreline Management Plan suggestions for Hastings Drive. In his opinion, cedar posts driven into the water backed by cement rubble is one of the best and cheapest methods to dissipate wave energy to reduce erosion and property loss.

MOTION A-162/17 moved: D. Hayes seconded: J. Scholten

THAT the LPRCA Board of Directors receives the deputation from Randy Mawhiney regarding Norfolk County Shoreline Protection Plan as information.

CARRIED

c) **Dave Cameron, Long Point Rate Payers Assn – re: Norfolk County Shoreline Protection Plan**

Mr. Cameron provided data regarding the lake levels. It was noted that due to the high water, there will be a high risk for flooding and erosion this fall. He noted that shoreline protection is working, more is needed and suggested that LPRCA accelerate and demystify the approval process for applicants.

MOTION A-163/17 moved: D. Hayes seconded: J. Scholten

THAT the LPRCA Board of Directors receives the deputation from Dave Cameron, Long Point Rate Payers Association regarding Norfolk County Shoreline Protection Plan as information.

CARRIED

MINUTES OF PREVIOUS MEETINGS

No questions or comments

MOTION A-164/17 moved: D. Hayes seconded: L. Bartlett

THAT the minutes of the LPRCA Board of Directors Regular Meeting held June 7, 2017 be adopted as circulated.

CARRIED

FULL AUTHORITY COMMITTEE MEMBERS

Leroy Bartlett, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus,
Roger Geysens, Craig Grice, Noel Haydt, David Hayes, John Scholten, Tom Southwick

BUSINESS ARISING

None

REVIEW OF COMMITTEE MINUTES

None.

CORRESPONDENCE

None

DEVELOPMENT APPLICATIONS

a) Staff Approved applications

Staff approved 34 applications since the last meeting: LPRCA-183/16, LPRCA-51/17, LPRCA-89/17, LPRCA-84/17, LPRCA-92/17, LPRCA-93/17, LPRCA-94/17, LPRCA-95/17, LPRCA-97/17, LPRCA-98/17, LPRCA-99/17, LPRCA-101/17, LPRCA-102/17, LPRCA-103/17, LPRCA-105/17, LPRCA-106/17, LPRCA-108/17, LPRCA-109/17, LPRCA-110/17, LPRCA-113/17, LPRCA-115/17, LPRCA-116/17, LPRCA-117/17, LPRCA-118/17, LPRCA-119/17, LPRCA-120/17, LPRCA-123/17, LPRCA-125/17, LPRCA-127/17, LPRCA-128/17, LPRCA-129/17, LPRCA-136/17, LPRCA-138/17 and LPRCA-140/17.

Staff was asked and it was noted that all deck replacements within regulated areas require a permit from LPRCA.

MOTION A-165/17 moved: D. Hayes seconded: L. Bartlett

That the LPRCA Board of Directors receives the Staff Approved Section 28 Regulation Applications report dated June 22nd, 2017 as information.

CARRIED

b) New applications

The Planning Department recommended approval for four applications.

MOTION A-166/17 moved: D. Hayes seconded: D. Beres

THAT the LPRCA Board of Directors approves the following Development Applications contained within the background section of the report:

FULL AUTHORITY COMMITTEE MEMBERS

Leroy Bartlett, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus, Roger Geysens, Craig Grice, Noel Haydt, David Hayes, John Scholten, Tom Southwick

- A. For Work under Section 28 Regulations, Development, Interference with Wetlands & Alterations to Shorelines and Watercourses Regulations (R.R.O. 1990 Reg. 178/06),

LPRCA-111/17
LPRCA-143/17

LPRCA-139/17
LPRCA-144/17

- B. That the designated officers of LPRCA be authorized to complete the approval process for this Development Application, as far as it relates to LPRCA's mandate and related Regulations.

CARRIED

NEW BUSINESS

a) GENERAL MANAGER'S REPORT

The GM and the Chair provided further information regarding the recent Canada 150 Funding announcement in Caledonia. LPRCA will receive \$26,400 to be divided between Backus and Waterford North to offset the cost of hydro upgrades.

MOTION A-167/17

moved: D. Beres

seconded: L. Bartlett

THAT the LPRCA Board of Directors receives the General Manager's Report for June 2017 as information.

CARRIED

b) CONSERVATION AUTHORITIES ACT REVIEW UPDATE

The updated report from the Province entitled "*Conserving Our Future – A Modernized Conservation Authorities Act*" has passed first reading in the provincial legislature. Second and third readings are anticipated this fall. The GM noted that the Province has approached the Treasury Board to consider the cost of provincially mandated services provided by the conservation authorities and assess provincial funding support for said services.

R. Chambers noted that the Ontario Municipal Board is being removed under Bill 139 and asked what the impact on conservation authorities would be. Staff was directed to identify any implications to the Conservation Authority.

MOTION A-168/17

moved: D. Beres

seconded: L. Bartlett

*THAT the LPRCA Board of Directors receives the Conservation Authorities Act Review Update as information;
AND THAT LPRCA staff present an update to interested watershed municipalities.*

CARRIED

FULL AUTHORITY COMMITTEE MEMBERS

Leroy Bartlett, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus,
Roger Geysens, Craig Grice, Noel Haydt, David Hayes, John Scholten, Tom Southwick

c) 2017 CAPITAL PROJECTS UPDATE

Staff provided an update on the status of the 2017 capital projects. Six kayaks have been purchased and staff is investigating purchasing further equipment. Funding has been approved for the Teeterville Dam Sediment Management Plan and Dam Maintenance Study and the Vittoria Sediment Management Plan and Dam Hazard Classification. Staff is currently producing Request for Proposal documentation to be released shortly.

MOTION A-169/17

moved: L. Bartlett

seconded: J. Scholten

THAT the LPRCA Board of Directors receives the staff report dated June 1st, 2017 regarding the 2017 Capital Projects as information.

CARRIED

d) PARK TOUR UPDATE

Staff said parks have been busy as it is now prime camping season. The Waterford North CA gatehouse was not in the 2017 budget but Board members and staff believe revenue is being lost due to the location of the current gatehouse. This item will be discussed further at the August meeting.

P. Walther-Mabee said a digital work order system is being developed for the Workshop.

MOTION A-170/17

moved: L. Bartlett

seconded: J. Scholten

THAT the LPRCA Board of Directors accepts the Park Tour Update as information; AND THAT staff prepare a report re: A new Waterford CA Gatehouse” for the August meeting.

CARRIED

The meeting resumed after a 10 minute break.

e) HEARING PROCEDURES POLICY

The updated step-by-step procedure adheres to the *Conservation Authorities Act* and conforms to the Ministry of Natural Resources and Forestry (MNR) Hearing Guidelines. It was noted that the Board has the option to pass the decision motion without going into a closed session. A closed session is recommended if the Board requires further discussion before making a decision. The Chair's Remarks are required by law to tell proponents about the Hearing process; however, to simplify the process, one reading could suffice for all of the hearing applicants who are present.

FULL AUTHORITY COMMITTEE MEMBERS

Leroy Bartlett, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus,
Roger Geysens, Craig Grice, Noel Haydt, David Hayes, John Scholten, Tom Southwick

MOTION A-171/17

moved: J. Scholten

seconded: R. Geysens

THAT the LPRCA Board of Directors approves the LPRCA Hearing Procedures Policy as amended.

CARRIED

f) FLOOD CONTINGENCY PLAN

Conservation authorities take the provincial lead for flood forecasting and warning in Ontario's Flood Emergency Response Plan. Each Authority maintains a flood contingency plan approved by the Board. The Plan defines the relative roles of the municipalities, the Conservation Authority and the MNRF, and sets out how communication flows between those organizations before and during an event.

MOTION A-172/17

moved: D. Hayes

seconded: M. Columbus

THAT the LPRCA Board of Directors approves the LPRCA 2017 Flood Contingency Plan.

CARRIED

g) NORFOLK COUNTY SHORELINE PROTECTION PLAN

D. Brunton suggested using the 2017 Riggs coastal engineering report that was done for the Woodstock Avenue properties to assist with the remainder of the properties in Long Point, with the exception of Hastings Drive, so that the cottage owners may proceed with protecting their properties. Staff reiterated that repair and replacement of existing structures is permitted under LPRCA regulations, whereas, new, different or expanded structures require a coastal engineer's report to determine that the works will not affect the neighbours' property or the beach. C. Grice voiced his concern, wondering how any works completed at Long Point without a proper coastal engineering report would affect down drift areas.

R. Geysens stated that he believed that the posts and rubble combination appears to be suitable for Hastings Drive. He suggested that Hastings Drive property owners be allowed new rubble material to maintain and repair what they have and also be allowed continuation of the existing to fill the gaps.

R. Chambers suggested that on an emergency basis shoreline protection consistent with neighbouring properties and least likely to impact neighbours and the beach be allowed in order to protect personal property and that approvals be granted as expeditiously as possible. He added that staff is to use their professional judgment, any engineering studies applicable and that the engineering principles in those studies can be used along with staff common sense and the input of the property owners. There was concurrence.

FULL AUTHORITY COMMITTEE MEMBERS

Leroy Bartlett, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus,
Roger Geysens, Craig Grice, Noel Haydt, David Hayes, John Scholten, Tom Southwick

MOTION A-173/17

moved: R. Chambers

seconded: D. Beres

*THAT the LPRCA Board of Directors approves on an emergency basis shoreline protection deemed not to impact neighbouring properties and least likely to impact the neighbours or the beach;
AND FURTHER that approvals be granted as expeditiously as possible.*

A recorded vote was called.

Members L. Bartlett, D. Beres, D. Brunton, R. Chambers, M. Columbus, R. Geysens, N. Haydt, D. Hayes, J. Scholten and T. Southwick voting in favour and C. Grice voting against.

CARRIED**MOTION A-174/17**

moved: J. Scholten

seconded: R. Geysens

THAT a letter be sent to Premier Wynne and the Honourable Kathryn McGarry, Minister of Natural Resources and Forestry, requesting that the Province of Ontario review the Shoreline Property Assistance Act to provide further options for landowners to undertake shoreline protection improvements, with copies to local MP's and MPP's.

CARRIED**h) POLICIES AND REGULATIONS**

D. Hayes called for a motion that the GM send all policies and documents being used by staff to make decisions to the Board. Staff responded that all Board approved policies are currently posted on the website. The Section 28 Committee has reviewed the draft policies but has not yet approved them and, therefore, they remain unpublished. The 2014 Riggs report was commissioned by LPRCA for a particular section of Long Point along Hastings Drive.

MOTION A-175/17

moved: D. Hayes

seconded: T. Southwick

THAT the GM send all policies and regulations being used by the Planning Department and any supporting resolutions on request.

CARRIED**MOTION A-176/17**

moved: M. Columbus

seconded: D. Brunton

THAT the LPRCA Board of Directors approves conducting business beyond the 3-hour limit.

CARRIED

FULL AUTHORITY COMMITTEE MEMBERS

Leroy Bartlett, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus,
Roger Geysens, Craig Grice, Noel Haydt, David Hayes, John Scholten, Tom Southwick

i) POLICY MEETING

The Section 28 Draft Policy was sent to the municipalities for review and 3 comments were received back. Staff was directed to call a meeting to review the final draft to recommend Board approval.

i) LPRCA WEBSITE

D. Hayes called for a motion that the GM post on the LPRCA website all policies and regulations that the planning department uses to make decisions. Staff has limited the website posting to Board approved policies to make the viewing cleaner and simpler for the viewer as there is a lot of material that staff use in the decision-making process. Staff is also in the process revamping the website to make it more user friendly. The motion was withdrawn.

k) 2017 LPRCA BOARD MEETING SCHEDULE

The Board requested additional meetings be added to the original meeting schedule approved at the December 7, 2016 meeting. Along with this meeting, there are now meetings scheduled for September 6th, October 4th, November 1st and December 6th, 2017. The Watershed Tour will be scheduled for some time in October to again include local dignitaries.

MOTION A-177/17

moved: L. Bartlett

seconded: D. Beres

THAT the LPRCA Board of Directors approves the revised 2017 meeting schedule; AND THAT staff will organize a watershed tour in the fall.

CARRIED

I) NORFOLK COUNTY LAKESHORE SAFETY STRATEGY

The Norfolk County Lakeshore Safety Strategy was presented at Norfolk County Council the previous evening. The document addresses safe access/egress in the Long Point and Turkey Point resort areas.

MOTION A-178/17

moved: R. Geysens

seconded: D. Hayes

THAT the LPRCA Board of Directors adopts the 2017 Norfolk County Lakeshore Safety Strategy as a joint strategy to safeguard public health and safety during flood and storm events in Long Point and Turkey Point Resort Areas, and

THAT LPRCA continues to work with Norfolk County to refine the Safety Strategy document in preparation for its consideration by the Ontario Ministry of Municipal Affairs, and

FULL AUTHORITY COMMITTEE MEMBERS

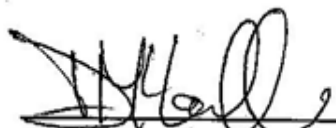
Leroy Bartlett, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus, Roger Geysens, Craig Grice, Noel Haydt, David Hayes, John Scholten, Tom Southwick

THAT LPRCA accepts the Safety Strategy as providing the equivalent of Safe Access/Egress appropriate for the nature of development and the natural hazard, for the purposes of administering Ontario Regulation 178/06 in the Long Point and Turkey Point Resort Areas, pending ratification of the said Strategy by Norfolk County Council.

CARRIED

The Chair adjourned the meeting at 9:20pm.



Noel Haydt
Chair

Dana McLachlan
Administrative Assistant

FULL AUTHORITY COMMITTEE MEMBERS

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Roger Geysens, Craig Grice, Noel Haydt, David Hayes, John Scholten, Tom Southwick