



**LONG POINT REGION CONSERVATION AUTHORITY
BOARD OF DIRECTORS – Minutes of April 5, 2017
Approved May 3, 2017**

Members in attendance: Leroy Bartlett, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus, Roger Geysens, Noel Haydt, and Tom Southwick

Staff in attendance: C. Evanitski, J. Maxwell, L. Minshall, P. Walther-Mabee, P. Gagnon and D. McLachlan

Regrets: Craig Grice, David Hayes and John Scholten

The LPRCA Chair called the meeting to order at 6:35 pm Wednesday, April 5, 2017 in the Tillsonburg Administration Office Boardroom.

ADDITIONAL AGENDA ITEMS

MOTION A-80/17 moved: L. Bartlett seconded: R. Geysens

THAT the LPRCA Board of Directors add “Wastewater Discussion” under New Business as item 10 (i) to the April 5th, 2017 agenda.

CARRIED

DISCLOSURES OF INTEREST

None

DEPUTATIONS

None

MINUTES OF PREVIOUS MEETINGS

No questions or comments

MOTION A-81/17 moved: R. Geysens seconded: D. Brunton

THAT the minutes of the LPRCA Board of Directors Regular Meeting held March 8, 2017 be adopted as circulated.

CARRIED

FULL AUTHORITY COMMITTEE MEMBERS

Leroy Bartlett, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus, Roger Geysens, Craig Grice, Noel Haydt, David Hayes, John Scholten, Tom Southwick

BUSINESS ARISING

None

REVIEW OF COMMITTEE MINUTES

None

CORRESPONDENCE

None

DEVELOPMENT APPLICATIONS

a) **Hearing LPRCA – 63/17 (Dean Donovan)**

MOTION A-82/17 moved: R. Geysens seconded: D. Brunton

THAT the LPRCA Board of Directors does now sit as a Hearing Board.

CARRIED

The roll was called.

The Chair gave his opening remarks and reviewed the guidelines and process to be followed for the hearing.

Staff introduced Larry Donovan and Brenda Baker, agents for Mr. Donovan, and then proceeded to present the staff report. The area requested for constructing a structure is in the Lake Erie shoreline flood hazard and dynamic beach hazard and is contrary to the approved 1989 Long Point Region Conservation Authority Shoreline Management Plan and LPRCA policies. The construction would increase property damage due to flooding and the forces of wave action; affect the control of flooding; and interfere with dynamic beach processes.

Mr. Donovan noted that due to the size of the structure, Norfolk County does not require a building permit. He is a home builder and ascertained that there is no need to reinforce the shoreline in this particular area.

Brian Duxbury spoke on behalf of a neighbouring property owner who opposed this application and any new development along Hastings Drive, Long Point.

Staff and the agents responded to questions from the Board.

FULL AUTHORITY COMMITTEE MEMBERS

Leroy Bartlett, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus,
Roger Geysens, Craig Grice, Noel Haydt, David Hayes, John Scholten, Tom Southwick

MOTION A-83/17 moved: R. Chambers seconded: D. Brunton

THAT the LPRCA Hearing Board does now enter into a closed session to discuss:

- *advice that is subject to solicitor-client privilege, including communications necessary for that purpose.*

CARRIED

MOTION A-84/17 moved by: D. Brunton seconded: R. Geysens

THAT the LPRCA Hearing Board of Directors does now adjourn from the closed session.

CARRIED

MOTION A-85/17 moved by: R. Geysens seconded: T. Southwick

THAT the Board of Directors approves Permit Application LPRCA-63/17 (Dean Donovan) to construct a change house at South Walsingham Plan 251 Lot 36, 121 Hastings Drive, Long Point.

CARRIED

MOTION A-86/17 moved by: R. Chambers seconded: D. Brunton

That the LPRCA Hearing Board does now adjourn from sitting as a Hearing Board.

CARRIED

b) **Hearing LPRCA – 64/17 (Dennis Fioraso)**

MOTION A-87/17 moved: R. Chambers seconded: D. Brunton

THAT the LPRCA Board of Directors does now sit as a Hearing Board.

CARRIED

The roll was called.

The Chair gave his opening remarks and reviewed the guidelines and process to be followed for the hearing.

Staff introduced Dennis Fioraso and his agent, Elliott Wilkinson, and then proceeded to present the staff report. The area requested for constructing a structure is in the Lake Erie shoreline erosion hazard and is contrary to the approved 1989 Long Point Region Conservation Authority Shoreline Management Plan and LPRCA policies. Due to the potential of further erosion of neighbouring properties, staff requested the proponent seek the advice of a coastal engineer to approve the project design.

FULL AUTHORITY COMMITTEE MEMBERS

Leroy Bartlett, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus,
Roger Geysens, Craig Grice, Noel Haydt, David Hayes, John Scholten, Tom Southwick

Mr. Wilkinson had originally had the design approved by an engineering firm but, after noting that every situation is unique, LPRCA staff then requested that the drawings be approved by a coastal engineer which, he determined would cost a minimum of \$5000 and the proponent had already paid considerable costs for the project.

Staff and the agent responded to questions from the Board.

MOTION A-88/17 moved: R. Geysens seconded: R. Chambers

THAT the LPRCA Hearing Board does now enter into a closed session to discuss:

- *advice that is subject to solicitor-client privilege, including communications necessary for that purpose.*

CARRIED

MOTION A-89/17 moved by: M. Columbus seconded: R. Geysens

THAT the LPRCA Hearing Board of Directors does now adjourn from the closed session.

CARRIED

MOTION A-90/17 moved by: L. Bartlett seconded: D. Beres

THAT the Board of Directors approves Permit Application LPRCA-64/17 (Dennis Fioraso) to upgrade the existing shoreline protection structure at Walpole Plan 26495 Lot 4, 2 Woodlawn Park Lane, Haldimand, provided that the applicant provides to the Long Point Region Conservation Authority a design by a qualified coastal engineer according to accepted practice to ensure the proposed works does not aggravate erosion on adjacent properties or updrift/downdrift shorelines.

CARRIED

MOTION A-91/17 moved by: R. Geysens seconded: D. Brunton

That the LPRCA Hearing Board does now adjourn from sitting as a Hearing Board.

CARRIED

c) **Staff Approved applications**

Staff approved 15 applications since the last meeting in March: LPRCA-219/16, LPRCA-13/17, LPRCA-38/17, LPRCA-39/17, LPRCA-47/17, LPRCA-49/17, LPRCA-50/17, LPRCA-54/17, LPRCA-58/17, LPRCA-59/17, LPRCA-60/17, LPRCA-62/17, LPRCA-68/17, LPRCA-70/17 and LPRCA-75/17. There were no questions or comments.

FULL AUTHORITY COMMITTEE MEMBERS

Leroy Bartlett, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus, Roger Geysens, Craig Grice, Noel Haydt, David Hayes, John Scholten, Tom Southwick

MOTION A-92/17 moved: D. Brunton seconded: L. Bartlett

That the LPRCA Board of Directors receives the Staff Approved Section 28 Regulation Applications report dated March 28, 2017 as information.

CARRIED

d) New applications

The Planning Department recommended approval for five applications.

MOTION A-93/17 moved: R. Geysens seconded: R. Chambers

THAT the LPRCA Board of Directors approves the following Development Applications contained within the background section of the report:

- A. For Work under Section 28 Regulations, Development, Interference with Wetlands & Alterations to Shorelines and Watercourses Regulations (R.R.O. 1990 Reg. 178/06),

LPRCA-52/17
LPRCA-72/17

LPRCA-53/17
LPRCA-73

LPRCA-56/17

- B. That the designated officers of LPRCA be authorized to complete the approval process for this Development Application, as far as it relates to LPRCA's mandate and related Regulations.

CARRIED

NEW BUSINESS

a) GENERAL MANAGER'S REPORT

The first quarter of 2017, the GM focused on planning and HR issues. He noted that planning staff completed 41 applications during the first quarter of 2016 and 80 applications during the first quarter of 2017. Over the past week, the GM received requests for further information from two parties interested in renting the offices on the south side of the administration building.

MOTION A-94/17 moved: D. Brunton seconded: R. Chambers

THAT the LPRCA Board of Directors receives the General Manager's Report for the 1st quarter of 2017 as information.

CARRIED

FULL AUTHORITY COMMITTEE MEMBERS

Leroy Bartlett, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus,
Roger Geysens, Craig Grice, Noel Haydt, David Hayes, John Scholten, Tom Southwick

b) TREE PLANT TENDER 2017

Three tenders were received by the due date with the lowest bid coming from TRITREE. References have been called and were favourable. TRITREE started in Simcoe, moved to Niagara and now completes works across the country.

The original tree order for 2017 was approximately 70,000 but has since risen to 90,000.

MOTION A-95/17

moved: R. Geysens

seconded: L. Bartlett

That LPRCA Board of Directors approves the tender received from TRITREE Reforestation for a total of \$26,195.38 (taxes included) for LPRCA's Spring 2017 Restoration contract.

CARRIED

c) EROSION CONTROL PROGRAM REPORT

The LPRCA Erosion Control Assistance Program provides 50% of the cost of eligible erosion control projects to a maximum of \$1000 to private landowners. Staff has received four requests for erosion control projects in 2017. There was no uptake for the program in 2016.

MOTION A-96/17

moved: L. Bartlett

seconded: R. Geysens

THAT the LPRCA Board of Directors approves the following erosion control projects under LPRCA's Conservation Services – Erosion Control Assistance Program.

CARRIED

d) FLOOD FORECASTING AND WARNING PROGRAM

The Long Point Region Conservation Authority has an active flood forecasting and warning program. The CA's role in the program is established by the province through the Ministry of Natural Resources and Forestry (MNR). The MNR's Surface Water Monitoring Center (SWMC) evaluates flood risk at a provincial level and provides technical information to the conservation authorities who use the data to focus on their local watershed. The municipality is responsible for action during a flood.

LPRCA staff monitors and evaluates various systems, gauges and websites to assess flood risk throughout the watershed. If there is the potential for flooding, staff issue specific flood messages to the municipal flood coordinators, emergency contacts and the public.

The *Conservation Authorities Act* Review makes mention of the funding model for the Flood Forecasting and Warning Program.

FULL AUTHORITY COMMITTEE MEMBERS

Leroy Bartlett, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus,
Roger Geysens, Craig Grice, Noel Haydt, David Hayes, John Scholten, Tom Southwick

MOTION A-97/17

moved: R. Geysens

seconded: M. Columbus

That the LPRCA Board of Directors receives the Flood Forecasting & Warning Program Report as information.

CARRIED**MOTION A-98/17**

moved: M. Columbus

seconded: D. Brunton

THAT the LPRCA Board of Directors waives its policy, and carries on business beyond the 3-hour limit.

CARRIED**e) BACKUS RENTAL HOUSE**

Staff reported that the last tenant moved out of the Backus rental house this past February and it has since been vacant. It was identified that the building requires a number of upgrades at a cost of \$15,000 in materials not including labour. The Board discussed whether it was prudent to complete the upgrades or remove/demolish the building.

MOTION A-99/17

moved: L. Bartlett

seconded: D. Brunton

*THAT the LPRCA Board of Directors receives the Backus Heritage Conservation Area Rental House Report as information;
AND THAT staff prepare a cost-estimate for removing the BHCA Rental House.*

CARRIED**f) FUNDING APPLICATIONS UPDATE**

Backus was successful in garnering two grants. The first from Ontario150 for Norfolk Tales for \$40,000 and the second from TD Friends of the Environment Foundation to repair and upgrade trails to make them more accessible for \$27,390. An application to the Ontario Arts Council for \$10,000 to offset some of the costs of the Norfolk Tales event was denied therefore, staff has also applied to the Norfolk Community Foundation and will also be looking at sponsorships.

MOTION A-100/17

moved: D. Brunton

seconded: R. Geysens

THAT the LPRCA Board of Directors accepts the following reports (grants at BHCA) as information.

CARRIED

FULL AUTHORITY COMMITTEE MEMBERS

Leroy Bartlett, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus,
Roger Geysens, Craig Grice, Noel Haydt, David Hayes, John Scholten, Tom Southwick

g) ECOLOGICAL INVENTORIES – 2017 FOREST MANAGEMENT OPERATIONS

LPRCA conducts ecological surveys prior to forest management activities. These surveys are contracted out and conducted annually. This year ecological surveys will be conducted at three properties: the Mason/Buchner Tract, Rowan Mills Conservation Area and the Smith Tract.

MOTION A-101/17 moved: L. Bartlett seconded: R. Geysens

THAT the LPRCA Board of Directors approves retaining the services of Paul O’Hara of Blue Oak Native Landscapes to conduct ecological inventories of identified Conservation Authority properties – totaling 148 Acres (60 Hectares) for a total submitted bid of \$20,900 plus HST, as part of the 2017 Forest Management Operating Plan.

CARRIED

h) WATERSPORTS CABLE PARK AGREEMENT

The agreement has been sent to legal counsel for review and after further discussion with the Cook’s, the fee for rent will be increased to \$700 per month. The agreement is currently delayed until OPG presents a timeline for upgrading the hydro at Waterford North Conservation Area.

MOTION A-102/17 moved: D. Brunton seconded: L. Bartlett

THAT the LPRCA Board of Directors receives the GM’s verbal report regarding the Watersports Cable Park Agreement as information.

CARRIED

i) WASTEWATER REPORT

Member Bartlett brought forward a request for LPRCA to provide recommendations on nutrient loads coming from water treatment plants. L. Minshall was part of committee at the Grand River Conservation Authority providing advice to the Ministry of the Environment and the municipalities regarding nutrient loads and noted that it would be a good time to review.

MOTION A-103/17 moved: L. Bartlett seconded: R. Geysens

*THAT the LPRCA Board of Directors receives the wastewater discussion as information;
AND THAT staff prepare a report on how to enhance LPRCA’s water quality monitoring program for consideration in the 2018 budget.*

FULL AUTHORITY COMMITTEE MEMBERS

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Roger Geysens, Craig Grice, Noel Haydt, David Hayes, John Scholten, Tom Southwick

CARRIED

MOTION A-104/17 moved: R. Geysens seconded: L. Bartlett

That the LPRCA Board of Directors does now enter into a closed session to discuss:

- personal matters about an identifiable individual, including Conservation Authority employees*

CARRIED

MOTION A-105/17 moved: D. Brunton seconded: L. Bartlett

That the LPRCA Board of Directors does now adjourn from the closed session.


CARRIED

MOTION A-106/17 moved: D. Beres seconded: D. Brunton

THAT the LPRCA Board of Directors receives the GM's verbal update regarding a personnel matter.

CARRIED

The Chair adjourned the meeting at 10:20pm.



Noel Haydt
Chair



Dana McLachlan
Administrative Assistant

FULL AUTHORITY COMMITTEE MEMBERS

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Roger Geysens, Craig Grice, Noel Haydt, David Hayes, John Scholten, Tom Southwick