



**LONG POINT REGION CONSERVATION AUTHORITY
BOARD OF DIRECTORS MINUTES of April 4, 2018
Approved May 2, 2018**

Members in attendance: Leroy Bartlett, Dave Beres, Doug Brunton, Wayne Casier, Robert Chambers, Michael Columbus, Roger Geysens, David Hayes and John Scholten

Staff in attendance: J. Maxwell, L. Minshall, P. Gagnon, J. Stefek and D. McLachlan

Regrets: Craig Grice and Noel Haydt

The LPRCA Chair called the meeting to order at 6:30 pm Wednesday, April 4, 2018 in the Tillsonburg Administration Office Boardroom.

ADDITIONAL AGENDA ITEMS

None

DISCLOSURES OF INTEREST

None

DEPUTATIONS

None

MINUTES OF PREVIOUS MEETINGS

No questions or comments

MOTION A-59/18 moved: W. Casier seconded: R. Chambers

THAT the minutes of the LPRCA Board of Directors Annual General Meeting held February 23, 2018 be adopted as circulated.

CARRIED

MOTION A-60/18 moved: R. Chambers seconded: W. Casier

THAT the minutes of the LPRCA Board of Directors Conference Call Meeting held February 27, 2018 be adopted as circulated.

CARRIED

BUSINESS ARISING

None

FULL AUTHORITY COMMITTEE MEMBERS

Leroy Bartlett, Dave Beres, Doug Brunton, Wayne Casier, Robert Chambers,
Michael Columbus, Roger Geysens, Craig Grice, Noel Haydt, David Hayes, John Scholten

REVIEW OF COMMITTEE MINUTES

None

CORRESPONDENCE

MOTION A-61/18 moved: R. Chambers seconded: D. Hayes

THAT the correspondence outline in the Board of Directors Agenda of April 4, 2018 be received as information.

CARRIED

DEVELOPMENT APPLICATIONS

MOTION A-62/18 moved: W. Casier seconded: D. Hayes

THAT the LPRCA Board of Director's does now sit as a Hearing Board.

CARRIED

a) **Hearing LPRCA – 17/18 – L. Jerome**

The roll was called.

The Chair gave his opening remarks and reviewed the guidelines and process to be followed for the hearing.

Staff introduced Laurie and Howard Jerome then proceeded to present the staff report. This application was received March 7, 2018 to construct an 8' x 12' change house on a lot on Hastings Drive, Long Point. The area requested for the new construction is in the Lake Erie shoreline flood hazard and dynamic beach hazard and is contrary to the LPRCA shoreline policies. The new structure affects the control of flooding and interferes with dynamic beach processes. Therefore, staff recommended refusal.

Ms. Jerome stated that existing pilings from an old garage will be used to build the change house and that that part of the lot is not prone to flooding.

Staff and the proponent responded to questions from the Board.

There were no comments from other interested parties and no further questions.

The staff recommendation was moved by L. Bartlett. There was no seconder.

The Board moved into a closed session to discuss the matter further.

FULL AUTHORITY COMMITTEE MEMBERS

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MOTION A-63/18 moved: D. Brunton seconded: W. Casier

THAT the LPRCA Hearing Board does now enter into a closed session to discuss:

- advice that is subject to solicitor-client privilege, including communications necessary for that purpose*

CARRIED

MOTION A-64/18 moved: D. Beres seconded: D. Brunton

THAT the LPRCA Hearing Board does now adjourn from the closed session.

CARRIED

MOTION A-65/18 moved: R. Geysens seconded: D. Brunton

THAT the Board of Directors approves Permit Application LPRCA-17/18 (Laurie Jerome) to construct a change house at South Walsingham Plan 251 Lot 55, 159 Hastings Drive, Long Point.

CARRIED

MOTION A-66/18 moved: R. Geysens seconded: W. Casier

THAT the LPRCA Board of Directors does now adjourn from sitting as a Hearing Board.

CARRIED

b) Staff Approved applications

Staff approved four applications since the last meeting. LPRCA-28/18, LPRCA-30/18, LPRCA-31/18 and LPRCA-32/18.

MOTION A-67/18 moved: R. Chambers seconded: D. Hayes

That the LPRCA Board of Directors receives the Staff Approved Section 28 Regulation Applications report dated March 22, 2018 as information.

CARRIED

c) New applications

The Planning Department recommended approval for 17 applications. Staff provided further detail for application LPRCA-25/18.

MOTION A-68/18 moved: R. Geysens seconded: D. Hayes

THAT the LPRCA Board of Directors approves the following Development Applications contained within the background section of the report:

FULL AUTHORITY COMMITTEE MEMBERS

Leroy Bartlett, Dave Beres, Doug Brunton, Wayne Casier, Robert Chambers,
Michael Columbus, Roger Geysens, Craig Grice, Noel Haydt, David Hayes, John Scholten

A. For Work under Section 28 Regulations, Development, Interference with Wetlands & Alterations to Shorelines and Watercourses Regulations (R.R.O. 1990 Reg. 188/06),

LPRCA-15/17	LPRCA-34/18	LPRCA-45/18
LPRCA-16/17	LPRCA-35/18	LPRCA-46/18
LPRCA-17/17	LPRCA-39/18	LPRCA-47/18
LPRCA-131/17	LPRCA-40/18	LPRCA-48/18
LPRCA-25/18	LPRCA-41/18	LPRCA-49/18
LPRCA-26/18	LPRCA-42/18	

B. That the designated officers of LPRCA be authorized to complete the approval process for this Development Application, as far as it relates to LPRCA's mandate and related Regulations.

CARRIED

NEW BUSINESS

a) ACTING GENERAL MANAGER'S REPORT

The Acting GM highlighted some of the most recent operational activities of the various departments over the past month. The parking lot is in need of repair and included in the 2018 capital budget. There was a short discussion on the most appropriate method of repair. Staff will review various options and contact the neighbouring business in regards to repairing the curbs as per an earlier agreement.

MOTION A-69/18 moved: D. Hayes seconded: W. Casier

THAT the LPRCA Board of Directors receives the Acting General Manager's Report for March 2018 as information.

CARRIED

b) MARKETING AND PROMOTION REPORT

Staff provided details on the marketing/promotional efforts for 2018 and the cost of each, and the method of measuring the efficiency of the various media applications .

MOTION A-70/18 moved: L Bartlett seconded: D. Beres

THAT the LPRCA Board of Directors receives the report on the current and upcoming marketing initiatives for 2018 as information.

CARRIED

FULL AUTHORITY COMMITTEE MEMBERS

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c) PRESCRIPTION/OPERATING PLANS – ROWAN MILLS AND MASON/BUCHNER

Once approved, the tracts will be put out for tender at a later date.

MOTION A-71/18 moved: W. Casier seconded: R Geysens

THAT the LPRCA Board of Directors approves the Prescription/Operating plans for the Rowan Mills and Mason/Buchner.

CARRIED

d) TIMBER TENDER – GIBEL TRACT (LP-303-17)

Two bids were received by the deadline and were within the expected range.

MOTION A-72/18 moved: L. Bartlett seconded: D. Beres

THAT the LPRCA Board of Directors accepts the tender submitted by Townsend Lumber – LP- 303-18 for marked standing timber at the Gibel Tract for a total tendered price of \$34,222.

CARRIED

e) EROSION CONTROL PROGRAM REPORT

The LPRCA Erosion Control Assistance Program provides 50% of the cost of eligible erosion control projects to a maximum of \$1000 to private landowners. Staff has received two requests for erosion control projects in 2018.

MOTION A-73/18 moved: R. Geysens seconded: L. Bartlett

THAT the LPRCA Board of Directors approves the erosion control projects for Mr. John Stewart and Ms. Diana Relyea under LPRCA's Conservation Services – Erosion Control Assistance Program.

CARRIED

f) FEBRUARY 2018 FLOOD EVENT

Conservation Authorities are mandated to provide flood forecasting and warning to the municipalities within each watershed. The recent flood event that occurred February 19th to 20th impacted the entire watershed but most severely in the Municipality of Bayham. LPRCA staff worked closely with the Municipality of Bayham staff throughout the night. Wayne Casier, representative for the Municipality of Bayham, advised that the residents of Bayham affected by the flood have been deemed eligible for disaster relief.

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MOTION A-74/18

moved: R. Geysens

seconded: W. Casier

THAT the LPRCA Board of Directors receives the report on the February 29-22, 2018 Flood Event as information.

CARRIED

g) TREE PLANT TENDER 2018

Since the tender was first posted, there have been some walk-on sites added to this year's planting and approximately, 67,000 trees will be planted this year under the various funding programs utilized by LPRCA. A total of four bids were received by the deadline. The winning bidder has planted for the authority in the past.

MOTION A-75/18

moved: L. Bartlett

seconded: D. Brunton

THAT the LPRCA Board of Directors approves the tender received from Giles Restoration Services Inc. for a total of \$14,475.30 (taxes included) for LPRCA's Spring 2018 Restoration contract.

CARRIED

h) 2018 HALDIMAND HYDRO TENDER

This work will complete the Electrical Safety Authority Order issued July 20, 2017.

MOTION A-76/18

moved: W. Casier

seconded: D. Beres

THAT the LPRCA Board of Directors accepts the tender submitted by Prouse Electrical and Mechanical for the hydro upgrades to sites 110 to 116 at Haldimand CA for a total tendered price of \$23,500 plus HST.

CARRIED

i) 2018 SEPTIC TENDER

Two bids for the Parks Septic Tender were received by the deadline. Staff recommended splitting the tender between the two bidders.

The Board was concerned with the number of loads removed at Haldimand and requested further information to be brought to a future meeting. It was also suggested to number the tanks and tighten up the tracking system at the parks.

MOTION A-77/18

moved: D. Beres

seconded: R. Geysens

THAT the LPRCA Board of Directors receives the Septic Tender Report as information; AND THAT the contract of septic services for 2018 be awarded to Bayside Septic Service 2012 Inc. with respect to the following Conservation Areas:

FULL AUTHORITY COMMITTEE MEMBERS

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*Backus Heritage Conservation Area; Deer Creek Conservation Area, Norfolk Conservation Area;
AND THAT the contract of septic services for 2018 be awarded to Bill's Septic Ltd. With respect to the following Conservation Areas:
Haldimand Conservation Area and Waterford North Conservation Area.*

CARRIED

MOTION A-78/18 moved: R. Geysens seconded: W, Casier

THAT the LPRCA Board of Directors does now enter into a closed session to discuss:

- the security of the property of the Conservation Authority;*
- personal matters about an identifiable individual, including Conservation Authority employees*
- a proposed or pending acquisition or disposition of land by the Conservation Authority*

CARRIED

MOTION A-79/18 moved: W. Casier seconded: D, Brunton

THAT the LPRCA Board of Directors does now adjourn from the closed session.

CARRIED

MOTION A-80/18 moved: D. Brunton seconded: R. Geysens

THAT the LPRCA Board of Directors receives the confidential property matter – Norfolk as information.

CARRIED

MOTION A-81/18 moved: R. Geysens seconded: J. Scholten

*THAT the LPRCA Board of Directors receives the confidential property matter – Bayham as information, and
THAT staff will respond to the Municipality of Bayham on behalf of the Board indicating that LPRCA is not in favour of the proposed conveyance of land.*

CARRIED

MOTION A-82/18 moved: W. Casier seconded: R. Chambers

THAT the LPRCA Board of Directors receives the confidential property matter – Port Burwell as information.

CARRIED

FULL AUTHORITY COMMITTEE MEMBERS

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MOTION A-83/18

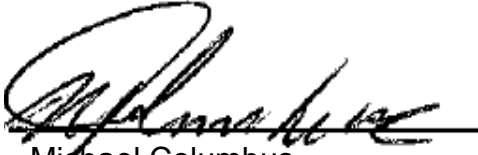
moved: D. Hayes

seconded: D. Brunton

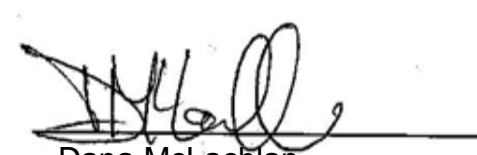
THAT the LPRCA Board of Directors receives the confidential personnel matter update as information.

CARRIED

The Chair adjourned the meeting at 9:10pm.



Michael Columbus
Chair



Dana McLachlan
Administrative Assistant

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