



**LONG POINT REGION CONSERVATION AUTHORITY
BOARD OF DIRECTORS MINUTES of January 10, 2018
Approved February 7, 2018**

Members in attendance: Leroy Bartlett, Dave Beres, Doug Brunton, Wayne Casier, Robert Chambers, Michael Columbus, Roger Geysens, Noel Haydt, David Hayes and John Scholten

Staff in attendance: J. Maxwell, L. Minshall, C. Jacques and D. McLachlan

Regrets: Craig Grice

The LPRCA Chair called the meeting to order at 6:30 pm Wednesday, January 10, 2018 in the Tillsonburg Administration Office Boardroom. David Cribbs, Norfolk County Manager, and Kyle Kruger, Township of Norwich CAO, were introduced to oversee the evening's election proceedings.

ADDITIONAL AGENDA ITEMS

None

DISCLOSURES OF INTEREST

- a) N. Haydt declared an interest in Hearing LPRCA-273/18, Item 10 (c).

ELECTION OF LPRCA CHAIRMAN AND VICE-CHAIRMAN 2018

The Chair and Vice-Chair vacated their seats and Mr. Cribbs assumed the Chair position. The positions for Chair and Vice-Chair were declared vacant and a request for nominations was called for the Chair.

R. Chambers nominated M. Columbus who accepted the nomination. R. Geysens nominated N. Haydt who declined the nomination. No further nominations were received.

MOTION A-1/18 moved: D. Hayes seconded: D. Brunton

That the nominations for the Chair be closed.

CARRIED

Michael Columbus was declared the Long Point Region Conservation Authority Chairman for 2018.

Mr. Cribbs then called for nominations for Vice-Chair. N. Haydt nominated J. Scholten who accepted the nomination. No further nominations were received.

FULL AUTHORITY COMMITTEE MEMBERS

Leroy Bartlett, Dave Beres, Doug Brunton, Wayne Casier, Robert Chambers,
Michael Columbus, Roger Geysens, Craig Grice, Noel Haydt, David Hayes, John Scholten

MOTION A-2/18 moved: R. Chambers seconded: R. Geysens

That the nominations for the LPRCA Vice-Chair be closed.

CARRIED

The Acting Chair declared John Scholten the Long Point Region Conservation Authority Vice-Chair for 2018.

The Chair and Vice-Chair thanked the Board for their support and were looking forward to the year ahead.

M. Columbus assumed the Chair. Mr. Cribbs and Mr. Kruger were thanked for their service and left the meeting.

MOTION A-3/18 moved: R. Chambers seconded: W. Casier

THAT the LPRCA Board of Directors congratulate and thank the former Chair, Noel Haydt, for his service in 2017.

CARRIED

DEPUTATIONS

None

MINUTES OF PREVIOUS MEETINGS

No questions or comments

MOTION A-4/18 moved: D. Brunton seconded: R. Geysens

THAT the minutes of the LPRCA Board of Directors Regular Meeting held December 6, 2017 and Special Meeting held December 20, 2017 be adopted as circulated.

CARRIED

BUSINESS ARISING

a) Technical and Planning Service User Fees Update

Staff reviewed and updated the Plan Review fees related to subdivisions as per the Board's request at the Budget meeting November 18, 2017. The new fee structure includes a base fee, per lot fee and clearance letter fee. Therefore, the fees collected at the various stages coinciding with building phases will provide for cost recovery at the time of review.

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MOTION A-518

moved: W. Casier

seconded: L. Bartlett

THAT LPRCA Board of Directors approves the revised 2018 Planning Act Review Fees to reflect changes to fees for Subdivisions and Vacant Land Condominiums.

CARRIED

REVIEW OF COMMITTEE MINUTES

No questions or comments.

MOTION A-6/18

moved: D. Hayes

seconded: J. Scholten

THAT the minutes from the Lee Brown Marsh Management Committee meeting of April 28, 2017 and the Backus Museum Committee meeting of November 8, 2018 be received as information.

CARRIED

CORRESPONDENCE

No questions or comments

MOTION A-7/18

moved: J. Scholten

seconded: D. Beres

THAT the correspondence outlined in the Board of Director’s Agenda of January 10, 2018 with additions be received as information.

CARRIED

DEVELOPMENT APPLICATIONS

MOTION A-8/18

moved: D. Beres

seconded: D. Brunton

THAT the LPRCA Board of Director’s does now sit as a Hearing Board.

CARRIED

a) Hearing LPRCA – 265/17 – D. Mawhiney

The roll was called.

The Chair gave his opening remarks and reviewed the guidelines and process to be followed for the hearing.

Staff introduced Debra and Randy Mawhiney and then proceeded to present the staff report. This application was received September 25, 2017 to construct a 10’ x 10’ change house on a lot on Hastings Drive, Long Point. The area requested for the new construction is in the Lake Erie shoreline flood hazard and dynamic beach hazard and

FULL AUTHORITY COMMITTEE MEMBERS

Leroy Bartlett, Dave Beres, Doug Brunton, Wayne Casier, Robert Chambers, Michael Columbus, Roger Geysens, Craig Grice, Noel Haydt, David Hayes, John Scholten

is contrary to the LPRCA shoreline policies. The new structure affects the control of flooding and interferes with dynamic beach processes. Therefore, staff recommended refusal.

Mr. Mawhiney stated that the lot is fortified with concrete rubble and cedar posts and the grass-covered and has never been flooded. He noted that the board has already approved three or four similar projects.

Staff and the proponent responded to questions from the Board.

There were no comments from other interested parties and no further discussion was required by the Board.

L. Bartlett questioned if member Haydt had a conflict of interest with the applications re: Hastings Drive under consideration. Mr. Bartlett asked for his concern to be noted in the minutes.

MOTION A-9/18 moved: N. Haydt seconded: R. Geysens

IN RESPECT OF THE FOLLOWING PROPERTY: South Walsingham Plan 251 Lot 70,
189 Hastings Drive, Long Point

FOR the permission of the Long Point Region Conservation Authority pursuant to Regulations made under Section 28, Subsection 12 of the said Act

At a Hearing held before the Long Point Region Conservation Authority, on January 10, 2018, the Application was approved.

CARRIED

b) Hearing LPRCA – 266/17 – D. Mawhiney

The Chair reviewed the guidelines and process to be followed for the hearing.

Staff presented the report noting that this application is very similar to the application just heard and due to the same hazard conditions and building within areas contrary to policies, staff recommended refusal of the application.

Mr. Mawhiney stated that the lot is 10 to 12 feet above the water level.

Staff and the proponent responded to questions from the Board.

There were no comments from other interested parties and no further discussion was required by the Board.

FULL AUTHORITY COMMITTEE MEMBERS

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MOTION A-10/18

moved: R. Geysens

seconded: D. Brunton

IN RESPECT OF THE FOLLOWING PROPERTY: South Walsingham Plan 251 Lot 68,
187 Hastings Drive, Long Point

FOR the permission of the Long Point Region Conservation Authority pursuant to Regulations made under Section 28, Subsection 12 of the said Act

At a Hearing held before the Long Point Region Conservation Authority, on January 10, 2018, the Application was approved.

CARRIED

N. Haydt left the room.

c) Hearing LPRCA – 267/17 – N. Haydt

The Chair reviewed the guidelines and process to be followed for the hearing.

Staff introduced Nathan Kolomaya of Brimage Law Group, agent for Mr. Haydt, and then proceeded to present the staff report. The application requested permission to construct an 9' x 12' change house on a lot on Hastings Drive, Long Point. The area requested for the new construction is in the Lake Erie shoreline flood hazard and dynamic beach hazard and is contrary to the LPRCA shoreline policies. The new structure affects the control of flooding and interferes with dynamic beach processes. Staff recommended refusal of the application.

Mr. Kolomaya contested staff's reasons for recommending refusal. He distributed a past staff report presented at the August 2, 2017 Board Meeting and made note of the fact that staff and the Board have approved similar applications in the past.

Staff and the proponent responded to questions from the Board.

There were no comments from other interested parties and no further discussion was required by the Board.

MOTION A-11/18

moved: R. Geysens

seconded: D. Brunton

IN RESPECT OF THE FOLLOWING PROPERTY: South Walsingham Plan 251 Lot 57,
163 Hastings Drive, Long Point

FOR the permission of the Long Point Region Conservation Authority pursuant to Regulations made under Section 28, Subsection 12 of the said Act

At a Hearing held before the Long Point Region Conservation Authority, on January 10, 2018, the Application be approved.

CARRIED

FULL AUTHORITY COMMITTEE MEMBERS

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MOTION A-12/18

moved: D. Hayes

Seconded: W. Casier

That the LPRCA Board of Directors does now adjourn from sitting as a Hearing Board.

CARRIED

N. Haydt returned to the meeting.

a) Staff Approved applications

Staff approved 13 applications since the last meeting. LPRCA-222/17, LPRCA-223/17, LPRCA-224/17, LPRCA-230/17, LPRCA-286/17, LPRCA-301/17, LPRCA-316/17, LPRCA-317/17, LPRCA-318/17, LPRCA-319/17, LPRCA-322/17, LPRCA-323/17 and LPRCA-324/17

In response to questions, staff stated that approximately 20 applications have been received for emergency shoreline protection. Approximately, 18 were received for Hastings Drive, Long Point, and two were received with coastal engineering advice for Turkey Point.

MOTION A-13/18

moved: D. Hayes

Seconded: J. Scholten

That the LPRCA Board of Directors receives the Staff Approved Section 28 Regulation Applications report as information.

CARRIED

b) New applications

The Planning Department recommended approval for 3 applications.

MOTION A-14/18

moved: D. Brunton

seconded: J. Scholten

THAT the LPRCA Board of Directors approves the following Development Applications contained within the background section of the report:

- A. For Work under Section 28 Regulations, Development, Interference with Wetlands & Alterations to Shorelines and Watercourses Regulations (R.R.O. 1990 Reg. 188/06),*

*LPRCA-248/17
LPRCA-303/17*

LPRCA-1/18

- B. That the designated officers of LPRCA be authorized to complete the approval process for this Development Application, as far as it relates to LPRCA's mandate and related Regulations.*

CARRIED

FULL AUTHORITY COMMITTEE MEMBERS

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NEW BUSINESS

a) 2018 LPRCA BUDGET VOTE

Staff made LPRCA Budget presentations to Brant County, Township of Norwich and Oxford County councils over the past month.

MOTION A-15/18

THAT the LPRCA Board of Directors approves the following recommendations regarding LPRCA's 2018 Operating and Capital budgets:

- 1. The 2018 proposed Ontario Regulation 178/06 Permit Fees and Planning Act Review Fees as amended*
- 2. The 2018 proposed User Fees for the Conservation Areas as attached*
- 3. That the 2018 Operating Budget in the total amount of \$4,073,985 and requiring a Municipal Levy- Operating of \$1,553,673 be approved*
- 4. That the 2018 Capital Budget in the total amount of \$691,650 and requiring a Municipal Levy- Capital of \$368,550 be approved*
- 5. That the proposed 2018 Consolidated Budget in the total amount of \$4,765,635 and requiring a Municipal Levy- Consolidated of \$1,922,223 be approved.*

<u>Member</u>	<u>Municipality/Group</u>	<u>Weight</u>	<u>Present?</u>	<u>Yes</u>	<u>No</u>
Wayne Casier	Bayham Municipality	4.81	Y	✓	
Robert Chambers	County of Brant	6.69	Y	✓	
Leroy Bartlett	Haldimand County	7.46	Y	✓	
Craig Grice	Haldimand County	7.46	N		
Wayne Casier	Township of Malahide	0.77	Y	✓	
Doug Brunton	Norfolk County	12.50	Y	✓	
Michael Columbus	Norfolk County	12.50	Y	✓	
Roger Geysens	Norfolk County	12.50	Y	✓	
Noel Haydt	Norfolk County	12.50	Y	✓	
John Scholten	Norwich Township	7.61	Y	✓	
David Hayes	Township of South-West Oxford	7.61	Y	✓	
Dave Beres	Town of Tillsonburg	7.61	Y	✓	

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CARRIED

FULL AUTHORITY COMMITTEE MEMBERS

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The process to increase the member per diem was discussed. An application will be made to the Ontario Municipal Board as required, and is expected to take two to three months for approval. Per diems will be paid retroactively to January 2018.

b) LPRCA COMMITTEE APPOINTMENTS

MOTION A-16/18 moved: R. Geysens seconded: W. Casier

THAT the LPRCA Board of Directors approves the following appointments for 2018: D. Beres as the Land Acquisition Chair; D. Brunton and the LPRCA Chair to the Lee Brown Marsh Management Committee; R. Chambers, R. Geysens, vacant, and the LPRCA Chair to the Backus Museum Committee; AND D. Beres, D. Brunton, R. Geysens, the LPRCA Chair and Vice-chair to the Audit and Finance Committee.

CARRIED

There remains one vacancy on the Backus Museum Committee. The board discussed the relevancy of the two outstanding ad hoc committees.

MOTION A-17/18 moved: D. Brunton seconded: N. Haydt

THAT the LPRCA Board of Directors dissolve the following ad hoc committees:
1. Strategic Planning Committee
2. LPRCA-KCCA Efficiency Study Committee.

CARRIED

Staff requested an Audit and Finance Committee meeting for February 13, 2018, 9am.

c) CANADA 150

Staff originally sought approval for six projects from the *Canada 150 Community Infrastructure Program (CIP 150)*. Two of those projects were approved. Originally, the Waterford North Washroom Upgrades project was not accepted for funding but CIP 150 now has surplus funds and has recently approved up to 50% of the project to a maximum of \$25,000 provided the project is completed by March 28, 2018. The project was approved in the previous budget.

MOTION A-18/18 moved: W. Casier seconded: L. Bartlett

THAT the Long Point Region Conservation Authority Board of Directors approves the Canada 150 Community Infrastructure Program (CIP 150) project:

<i>Project Number</i>	<i>Project Title</i>	<i>Funding Amount</i>	<i>Percentage of Total Eligible Project Costs</i>
810076	<i>Expansion of Campground's</i>	\$25,000	50%

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And

That the CIP 150 contribution agreement be signed by staff once it is received from FedDev Ontario.

CARRIED

MOTION A-19/18 moved: D. Brunton seconded: L. Bartlett

THAT the LPRCA Board of Directors does now enter into a closed session to discuss:

- personal matters about an identifiable individual, including Conservation Authority employees*

CARRIED

MOTION A-20/18 moved: D. Brunton seconded: L. Bartlett

THAT the LPRCA Board of Directors does now adjourn from the closed session.


CARRIED

MOTION A-21/18 moved: D. Hayes seconded: R. Geysens

THAT the LPRCA Board of Directors receives the confidential personnel matter update as information.

CARRIED

The Chair adjourned the meeting at 9:05pm.



Michael Columbus
Chair



Dana McLachlan
Administrative Assistant

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