



**LONG POINT REGION CONSERVATION AUTHORITY  
BOARD OF DIRECTORS – MINUTES of June 7, 2017  
Approved July 5, 2017**

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Members in attendance: Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus, Roger Geysens, Craig Grice, Noel Haydt, David Hayes, John Scholten and Tom Southwick

Staff in attendance: C. Evanitski, J. Maxwell, L. Minshall, P. Walther-Mabee, S. Johnson and D. McLachlan

Regrets: Leroy Bartlett

The LPRCA Chair called the meeting to order at 6:30 pm Wednesday, June 7, 2017 in the Tillsonburg Administration Office Boardroom.

**ADDITIONAL AGENDA ITEMS**

**MOTION A-140/17**                      moved: J. Scholten                      seconded: R. Geysens

*THAT the LPRCA Board of Directors add “Policies & Regulations”, “LPRCA Website”, “Norfolk County Shoreline Protection Plan”, “Policy Meeting”, “Meeting Schedule” and “Hearing Policy Updates” under New Business as items G, H, I, J, K & L to the June 7<sup>th</sup>, 2017 agenda.*

**CARRIED**

**DISCLOSURES OF INTEREST**

None

**DEPUTATIONS**

None

**MINUTES OF PREVIOUS MEETINGS**

No questions or comments

**MOTION A-141/17**                      moved: D. Hayes                      seconded: D. Brunton

*THAT the minutes of the LPRCA Board of Directors Regular Meeting held May 3<sup>rd</sup>, 2017 be adopted as circulated.*

**CARRIED**

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**FULL AUTHORITY COMMITTEE MEMBERS**

Leroy Bartlett, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus,  
Roger Geysens, Craig Grice, Noel Haydt, David Hayes, John Scholten, Tom Southwick

## **BUSINESS ARISING**

None

## **REVIEW OF COMMITTEE MINUTES**

No questions or comments.

**MOTION A-142/17** moved: J. Scholten seconded: R. Geysens

*THAT the minutes from the Backus Museum Committee meeting of April 28<sup>th</sup>, 2017 and the Lee Brown Marsh Management Committee meeting of December 23<sup>rd</sup>, 2016 be received as information.*

**CARRIED**

## **CORRESPONDENCE**

None

## **DEVELOPMENT APPLICATIONS**

a) **Hearing LPRCA – 121/17 – Nancy & John Rogers**

**MOTION A-143/17** moved: D. Hayes seconded: R. Geysens

*THAT the LPRCA Board of Directors does now sit as a Hearing Board.*

**CARRIED**

The roll was called.

The Chair gave his opening remarks and reviewed the guidelines and process to be followed for the hearing.

Staff introduced John Rogers and then proceeded to present the staff report. This application was presented to the Hearing Board May 5<sup>th</sup> and was originally refused due to the proposed development not meeting the 100-year flood level. A revised application was submitted May 30<sup>th</sup> agreeing to floodproof the development to the 100-year flood threshold. The area requested for constructing a major addition to an existing vacation home is in the Lake Erie shoreline flood hazard and is contrary to the LPRCA shoreline policies. The additional construction would be built in an area that has been identified as not having safe access/egress for evacuation or emergency assistance in a flood event.

C. Grice joined the meeting.

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### **FULL AUTHORITY COMMITTEE MEMBERS**

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Mr. Rogers reiterated that the issue of safe access/egress is currently being addressed by Norfolk County's proposed new flood emergency plan and proposed that the safeguards in place by LPRCA and the province be less subjective and stringent.

Staff and the proponent responded to questions from the Board.

There were no comments from other interested parties.

**MOTION A-144/17** moved: R. Chambers seconded: D. Hayes

*THAT the LPRCA Hearing Board does now enter into a closed session to discuss:*

- *advice that is subject to solicitor-client privilege, including communications necessary for that purpose.*

**CARRIED**

**MOTION A-145/17** moved by: D. Hayes seconded: D. Brunton

*THAT the LPRCA Hearing Board of Directors does now adjourn from the closed session.*

**CARRIED**

**MOTION A-146/17** moved by: T. Southwick seconded: J. Scholten

*THAT the Board of Directors approves Application No. 121/17 made by Nancy and John Rogers to construct a major addition to an existing vacation home in the Lake Erie shoreline flood hazard provided that the applicant provides to the Long Point Region Conservation Authority a restrictive covenant or release in a form satisfactory to the Authority in accordance with the plans filed by the applicant with all fees and costs covered by the applicant.*

**CARRIED**

**MOTION A-147/17** moved by: M. Columbus seconded: J. Scholten

*That the LPRCA Hearing Board does now adjourn from sitting as a Hearing Board.*

**CARRIED**

b) **Hearing LPRCA – 3/17 – LBS Group Inc.**

**MOTION A-148/17** moved: J. Scholten seconded: M. Columbus

*THAT the LPRCA Board of Directors does now sit as a Hearing Board.*

**CARRIED**

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**FULL AUTHORITY COMMITTEE MEMBERS**

Leroy Bartlett, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus,  
Roger Geysens, Craig Grice, Noel Haydt, David Hayes, John Scholten, Tom Southwick

The roll was called.

The Chair gave his opening remarks and reviewed the guidelines and process to be followed for the hearing.

Staff introduced Brooke Emerson, LBS Group and John Ariens, IBI Group and then proceeded to present the staff report. The area requested for constructing two new duplex vacation homes is in the Lake Erie shoreline flood hazard and has been identified as not having safe access/egress to support evacuation and emergency assistance in the event of a flood.

Mr. Ariens provided details of the proposed safety measures for the development including flood sensing alarms and dry, passive floodproofing. He assured the Board that the vacation homes will be seasonal-use only (May to October) and noted that the Norfolk County proposed new flood emergency plan should be in place prior to unit occupancy.

Ms. Minshall and Mr. Ariens responded to questions from the Board.

**MOTION A-149/17** moved: M. Columbus seconded: J. Scholten

*THAT the LPRCA Hearing Board does now enter into a closed session to discuss:*

- *advice that is subject to solicitor-client privilege, including communications necessary for that purpose.*

**CARRIED**

**MOTION A-150/17** moved by: D. Hayes seconded: R. Chambers

*THAT the LPRCA Hearing Board of Directors does now adjourn from the closed session.*

**CARRIED**

**MOTION A-151/17** moved by: D. Hayes seconded: D. Brunton

*THAT the Board of Directors approves Permit Application LPRCA-3/17 made by LBS Group Inc. to construct two new duplex vacation homes in the Lake Erie shoreline flood hazard provided that the applicant provides to the Long Point Region Conservation Authority a restrictive covenant or release in a form satisfactory to the Authority in accordance with the plans filed by the applicant with all fees and costs covered by the applicant.*

**CARRIED**

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**FULL AUTHORITY COMMITTEE MEMBERS**

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Roger Geysens, Craig Grice, Noel Haydt, David Hayes, John Scholten, Tom Southwick

**MOTION A-152/17**

moved by: D. Hayes

seconded: J. Scholten

*That the LPRCA Hearing Board does now adjourn from sitting as a Hearing Board.*

**CARRIED**

**c) Staff Approved applications**

Staff approved 11 applications since the last meeting in April: LPRCA-67/17, LPRCA-76/17, LPRCA-69/17, LPRCA-74/17, LPRCA-77/17, LPRCA-78/17, LPRCA-79/17, LPRCA-80/17, LPRCA-81/17, LPRCA-82/17 and LPRCA-83/17.

There were no questions or comments.

**MOTION A-153/17**

moved: J. Scholten

seconded: R. Geysens

*That the LPRCA Board of Directors receives the Staff Approved Section 28 Regulation Applications report dated May 30<sup>th</sup>, 2017 as information.*

**CARRIED**

**d) New applications**

The Planning Department recommended approval for five applications. LPRCA-45/17 was refused permission by the Hearing Board May 3<sup>rd</sup> to construct a berm on Hastings Drive, Long Point using foreign material from off-site. The applicant has since revised the application showing that local material will be used to construct the berm.

**MOTION A-154/17**

moved: R. Geysens

seconded: J. Scholten

THAT the LPRCA Board of Directors approves the following Development Applications contained within the background section of the report:

- A. For Work under Section 28 Regulations, Development, Interference with Wetlands & Alterations to Shorelines and Watercourses Regulations (R.R.O. 1990 Reg. 178/06),

LPRCA-45/17

LPRCA-100/17

LPRCA-104/17

LPRCA-112/17

LPRCA-114/17

- B. That the designated officers of LPRCA be authorized to complete the approval process for this Development Application, as far as it relates to LPRCA's mandate and related Regulations.

**CARRIED**

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**FULL AUTHORITY COMMITTEE MEMBERS**

Leroy Bartlett, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus, Roger Geysens, Craig Grice, Noel Haydt, David Hayes, John Scholten, Tom Southwick

## **NEW BUSINESS**

### **a) GENERAL MANAGER'S REPORT**

The GM provided updates on the Marketing Coordinator position, the Lee Brown Marsh Management Committee's last meeting and the recent parks tour with the Chair and Vice-Chair. Upcoming special events at Backus include the Longest Picnic Table Guinness Book of World Records attempt July 8<sup>th</sup> and the Norfolk Tales of Land and Lake presented by Shadowland Theatre August 17<sup>th</sup> to 20<sup>th</sup>.

**MOTION A-155/17**                      moved: J. Scholten                      seconded: D. Hayes

*THAT the LPRCA Board of Directors receives the General Manager's Report for May 2017 as information.*

**CARRIED**

### **b) GREAT LAKES GUARDIAN FUND**

Staff applied for funding, in partnership with ALUS Elgin, to the Great Lakes Guardian Community Fund. The application to plan and implement restoration projects at two locations was recently approved pending board authorization.

**MOTION A-156/17**                      moved: J. Scholten                      seconded: M. Columbus

*THAT the LPRCA Board of Directors authorizes the General Manager to enter into a Grant Funding Agreement with the Province of Ontario for the Hotchkiss and Ferguson Wetland and Riparian Area Restoration projects.*

**CARRIED**

### **c) BACKUS HERITAGE MUSEUM STRATEGIC PLAN**

Staff provided a follow-up report to the December 17, 2016 presentation to provide costing/options as requested. A brief overview of the Plan was followed by the costing options to hire further staff to meet objectives and achieve Community Museums Operating Grants (CMOG) standards.

**MOTION A-157/17**                      moved: R. Chambers                      seconded: M. Columbus

*THAT the Long Point Region Conservation Authority approves the Strategic Plan for Backus Heritage Village and that implementation be discussed at the 2018 budget process as a 1-year phase-in.*

**CARRIED**

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#### **FULL AUTHORITY COMMITTEE MEMBERS**

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**d) PLANNING AND REGS CUSTOMER SERVICE PLAN**

Staff provided a detailed report on the permitting process; service standards and targets; and LPRCA actual turnaround times. Challenges include a significant increase in the number of permit applications noting that an increasing number of those applications are considered to be more complex. Eleven recommendations to improve customer service were reviewed including a revised application form and checklist. Staff was directed to circulate the updated permit application to the Board for review.

**MOTION A-158/17** moved: R. Chambers seconded: T. Southwick

*THAT the LPRCA Board of Directors endorses the Customer Service Plan for the Planning and Regulations Program.*

**CARRIED**

**e) 2017 BIENNIAL TOUR**

This year, Credit Valley Conservation and Conservation Halton are hosting the 2017 Biennial Tour October 1-4, 2017. Registration is now open and the early bird rate ends August 1<sup>st</sup>, 2017.

**MOTION A-159/17** moved: D. Hayes seconded: T. Southwick

*THAT the Chair, General Manager and one Board Director be authorized to attend the 2017 Biennial Tour.*

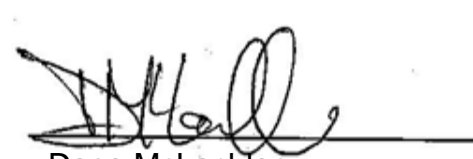
**CARRIED**

As per the Administrative Policy, the meeting was called shortly after the 3 consecutive hour time limit. The remainder of the agenda is to be continued at a meeting called for July 5, 2017, 6pm.

The Chair adjourned the meeting at 9:35pm.



Noel Haydt  
Chair



Dana McLachlan  
Administrative Assistant

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